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RECEIVED MAY 2 2014

# CITY OF Harrisburg

## City Council

### APPLICATION FORM

Name: Jeffrey A. Baltimore  
Address: 4 17th Street

How long have you resided at this address? Over 15 years

Occupation: Postal Worker, Entrepreneur

Place of Employment & Address: United States Post Office

Telephone: Day 717 421 5321 Evening Same  
Harrisburg

E Mail Address: labmorej@comcast.net

If you need more space for any of the questions below, please use the back of this form. If you have a current resume, please attach it to this completed application.

1. Why are you interested in serving on City Council?

I've long considered myself a public servant. I'm certain that I have experiences, skills, abilities and ideas that could help my City to move forward. I have vested interests in the City's past, present and future.

2. In your opinion, what is City Council's primary function in the Home Rule form of government?

The primary function of Council is to represent the citizens of Harrisburg; to be their voice and tool for change and progress; To make the right things to work.

3. What skills, abilities or other characteristics do you have that will help City Council successfully achieve its purpose?

I've held various posts in City government: Planning Technician, Project Officer, Enterprise Zone Coordinator and Acting Deputy Director. I'm a Certified Economic Dev. Finance Professional. At the State level, I've served as the Minority Business Advocate and the Exec. Dir. of PMBDA. I'm civic-minded, socially conscious and goal oriented.

4. Have you had any previous experience working with or for any governmental bodies? If yes, please describe. *See resume'*

*Planning Technician, City of Hbg., Project Officer, Dept. of Building and Housing Development, City of Hbg., E-Z Coordinator MOED City of Hbg., Acting Deputy Director, MOED City of Hbg., PA Minority Business Advocate, DCED, Exec. Director PMBDA, PA DCED*

5. Have you served in volunteer roles in the community (e.g. youth organizations, church, etc.) or served on any of the City's Community Groups? Please list. *See resume'*

*Cubmaster, Assistant Cubmaster, Troopleader, Baseball Coach, 16yrs. Trustee of St. Paul, VP of the African-American Chamber*

6. Have you ever been employed by the City of Harrisburg? If so, please list.

*See Attached resume'*

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

*No*

8. Have you served previously on any City of Harrisburg Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

*No*

9. Are you currently a registered voter? Yes ☒ No ☐

10. Have you ever been convicted of a felony? Yes ☐ No ☒

11. Do you own any properties or businesses in the City? If so, please list?

*" 176 Street, my residence*

12. Will your schedule permit you to attend all Council meetings held on evenings after 5PM?  
Yes / No     

13. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

No

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities.

  
Signature

4/25/2014  
Date

**\*\* REQUIRED\*\*** Attach your resume, include three references and please return the completed form to:

**Office of Human Resources (4<sup>th</sup> Floor)  
10 N. 2<sup>nd</sup> Street, suite one  
Harrisburg, PA 17101**

**Or scan and e-mail to:**

## **JEFFREY A. BALTIMORE**

<sup>TH</sup> STREET, HARRISBURG, PENNSYLVANIA 17103 (717) 233-1531 (717) 421-5327  
[Jabmorei@comcast.net](mailto:Jabmorei@comcast.net)

**OBJECTIVE:** Utilize my diverse professional and managerial experience in an appropriate environment.

### **EXPERIENCE:**

#### **UNITED STATES POSTAL SERVICE**

November 2013 – Present: *Rural Carrier Associate*

Case and deliver mail, magazines, papers and parcels to customers on various routes throughout the Harrisburg region.

#### **ENTREPRENEUR – BMORE U.**

January 2010 – Present: *Partner*

Organize, manage and assume risk of Personal Training Enterprise. Along with my sons, BMORE U. teaches, primarily, that the body is the temple of the mind and heart; that proper nutrition, regular exercise and constant movement are essential for optimum performance of both body and mind; that people of all ages should forever be, student athletes; that mind and body function together.

#### **ENTREPRENEUR - CONTRACTOR**

April 2007 – Present: *CEO*

Organize, manage and assume risk of Small Contractor Enterprise. Experience in roofing, flooring, windows and doors, decks and porches and masonry; minor plumbing and electrical work.

#### **YORK COUNTY ECONOMIC DEVELOPMENT CORPORATION**

2005 – 2007: *Manager, Business Development*

Marketed York Co. for relocations and expansions. Worked with businesses, municipalities, developers and site selectors to match real estate, funding and other needs to available resources. Administered Business Retention Program, Foreign Trade Zone and the Investor's Circle of York. Supervised Business Development Coordinator.

#### **PA DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT**

2003 – 2004: *Executive Director, PA Minority Business Development Authority*

Directed review, evaluation and processing of loan applications for PMBDA loans and workout requests. Created initiatives targeted for the minority business community. Directed analysts. Completed transition and modification to improve effectiveness. Coordinated with the Governor's Action Team.



**JEFFREY A. BALTIMORE**

, PENNSYLVANIA 17103 (717) 233-1531 (717) 421-5327  
Jabmorei@comcast.net

2000 – 2003: *Minority Business Advocate*

Served as the State's advocate on behalf of MBEs and interest groups regarding matters arising before state agencies of the commonwealth. Reviewed and monitored assistance and promotion programs as to their effect on MBEs. Worked with and encouraged the formation of networking groups and chambers. Provided technical assistance and training for MBEs. Administered a Youth Entrepreneurship program for students in the Philadelphia area.

**CITY OF HARRISBURG, MAYOR'S OFFICE OF ECONOMIC DEVELOPMENT**

1997 – 2000: *Acting Deputy Director*

Planned, directed and implemented strategies and programs to attract, retain and expand business activity and opportunity in Harrisburg. Administered and managed the City's then 6M Business Revolving Loan Program including credit analysis and deal structuring. Responsible for all areas of the RLP from application to closing, including all document prep, filings, closings & workouts.

1992 – 2000 *Enterprise Zone Coordinator*

Coordinated economic development activities within portions of 7 municipality, state-designated EZ. Secured loans and grants for businesses in the EZ.

**EDUCATION: Shippensburg University**

BA, Urban Studies/Regional Planning - 1982

**National Development Council**

Certified Economic Development Finance Professional - 1999

**AFFILIATES:** African American Chamber of Commerce, North Phila. Business Chamber, Hbg. High's SBI program, Little League Baseball, Boy Scouts of America

**REFERENCES:** Chief Robert Martin 554-2600

Aaron Johnson 315-2101

Pastor Earl Harris 238-2224

Albert Pherribo 233-3460

## CITY OF HARRISBURG

City Council

## APPLICATION FORM

RECEIVED MAY - 2 2014

Name: Michelle Marie Blade

Address: Catherine St Harrisburg, PA 17104

How long have you resided at this address? 6 months

Occupation: Retired

Place of Employment &amp; Address: N/A

How long have you been at your current place of employment? N/A

Telephone Number: 717-364-4138

## 1. Why are you interested in serving on City Council?

I love our city. My partner and I are investing all we have here and intend to always live here. As a result, I have a concern for the welfare of Harrisburg and its citizens. I believe I can help the council to achieve its goals and to have a more trusting and open relationship with the Mayor. I am not interested in politics, I am not a seeker of power or wealth. I have removed myself from the private sector and from working with financial capitol, and my energies have turned toward increasing the use of social capitol in the public domain. Although I am not interested in a career in politics, I have become interested in the city government this last year and I am interested in helping to facilitate dialogue between the branches and in developing a strong bridge of communication between the Mayor and the City Council. I have reason to believe that, although we have only had brief occasion to speak, the Mayor has a grasp of my neutrality and good intentions, knows I carry no agenda or personal aspirations for power, and properly perceives that I work always for the good of our city and its citizens. I have seen that the Mayor and Council members seem more willing, or more able, to discuss their frustrations and concerns with media than with one another. I perceive a lot of room to negotiate, that there is still a lot of space to create agreement from what appears to have begun as a struggle for power - based on unspoken and unrecognized assumptions that are implicit in the actions and comments of both branches. The struggle to retain power comes from lack of trust in sharing power. Rather than creating a basis for contention, I understand this to be a contrived space open, therefore, to compromise and even evolution. I want to offer my services and skills in facilitating dialogue to the city for the remaining months of the open chair, with the intention to leave bridges for communication and useful tools for resolution behind that will continue to assist the city government as they move forward with the new administration.

2. In your opinion, what is City Council's primary function in the Optional Third Class City, Mayor-Council Plan A form of government?

The strong mayoral form of government requires an especially wise and diligent legislative branch. As a balance to the executive branch, and as check to its powers, the Council needs to be diligent in maintaining a gestalt vision. , As the letter of the law requires the cooperation of the executive and legislative branches, the offices must be interdependent and the branches must be willing to consult and advise and consent together in the important work of upholding and developing the laws and ordinances of our city and its contracts. Progress requires the branches, though they may be at odds with one another, to rise above the variances of politics and prove capable of reconciliation and openness to all possible negotiated agreements. It is my feeling that the *spirit* of the law requires the legislative branch to be responsible to advise the Mayor and in the position of counsel, needs to be responsible to open new avenues of communication and opportunities for trusting dialogue. The City Council must always stand as an advisory body, even responsible for opening and encouraging communication between branches. It is imperative for any advisors to be able to listen objectively, and to ask those critical questions that flesh out information from both sides of the debate. I am especially skilled in this area of dialogue, the ability to quickly form intelligent and insightful questions is possibly my greatest strength.

3. What skills, abilities or other characteristics do you have that will help City Council successfully achieve its purpose?

I am relatively new to Harrisburg, I bring a unique and fresh perspective especially from my residence in the urban core. I am trained in critical thinking and philosophical methodologies of discourse. I can quickly orient myself to complex materials and I have an excellent ability to synthesize information, argue both sides of a debate with equal skill, and open avenues of insight and possibility in communication. My record and references reflect that I am capable of relating to people from all walks of life, of cultures and beliefs vastly different than my own, of disciplines outside of my personal expertise. I am trained to make logical, critical, and informed decisions quickly. My experience, training, and gift for dialogue has built bridges of communication in all levels of academia. I have worked at international conferences with some of the greatest minds in Science, Philosophy, and Theology. My have training and experience empowers me to build bridges between very different people with different agendas and goals. I have studied conflict resolution theories and have utilized them in practice in my life work. I have developed excellent leadership skills by my willingness to serve and my ability to relate to people. I have worked successfully with a vast array of persons: with monastics, academics, school children, and street gangs, I have developed and proven true cultural competencies. I have no attachment to any personal or professional

agenda, I am completely free of any political affiliations or reliance on financial capitol, and I believe that makes me a useful citizen for this open seat.

4. Please describe your previous work experience with governmental entities? **None.**
5. Please list volunteer experience with community organization and describe your role/type of service you provided in those organizations.
  - **Stone Soup Free Library, Harrisburg - creation and development, director of library operations; donations coordinator, community liaison, tutor, music and education development, activities director, management of services and volunteers.**
  - **City Of Refuge Evangelism, Harrisburg – music and education, street evangelism, development and design of private school plan.**
  - **Church of Jesus Christ of Latter-Day Saints, Pottstown – Relief Society secretary, cub scout leader, home visiting teacher, sunday school teacher, music director, activity coordinator, missionary parent**
  - **Capital Area Head Start, Harrisburg – children’s music entertainment and education**
  - **Scott School, Harrisburg – music performance and education, teacher’s assistant**
  - **Community Action Commission, Harrisburg – music performance for holiday and cultural festivals.**
  - **Catherine Street Coalition for Peace and Justice, Harrisburg – Developer and director, community relations coordinator, protest organizer**
6. Have you ever been employed by the City of Harrisburg? **No.**
7. Do you now or have you ever had a business relationship with the City, involving the exchange of goods or services with the City? **No.**
8. Do you now or have you ever served on any City of Harrisburg Board, Authority, or Commission or in any other advisory capacity? **No**
9. Are you currently a registered voter? **No.** Party Affiliation? **None.**
10. Have you ever been convicted of a felony or misdemeanor? **No.**

11. Do you own any properties or businesses in the City? **Yes.** If yes, please list the names and addresses of each. **Hold title to home residence: Catherine St. Harrisburg, PA**

12. Will your schedule permit you to attend all Council meetings held on evenings after 5 PM? **Yes.**

13. Do you have any water/sewer bill, property taxes, mercantile taxes, codes violations, or fines which are presently delinquent for 6 months or longer? Is so, please list each and provide explanation. **No.**

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S 4904, relating to unsworn falsification of authorities.

Signature Michelle Bladen

Date 4-1-14

Office of the City Clerk

10 N. 2<sup>nd</sup> Street, suite one

Harrisburg, Pa 17101

Or scan and email to: [KPetroski@cityofhbg.com](mailto:KPetroski@cityofhbg.com)

**Michelle Blade**  
Catherine St  
Harrisburg  
717-364-4138

**Objective:** To encourage community growth and development through the facilitation of skillful dialogue and increased utilization of social capital.

**Experience:** Metanexus Foundation Philadelphia, PA  
**conference facilitator and moderator** 2003 to 2007

SPRSAT West Chester, PA  
**secretary, conference coordinator, facilitator** 2003 to 2007

Delaware Dialogues on Science, Ethics, and Religion Wilmington, DE  
**University liaison, conference moderator** 2004 to 2007

University Of Pennsylvania Philadelphia, PA  
**facilitator of inter-disciplinary dialogue, conference moderator** 2004 to 2007

Amaravati Monastery Hempstead, England  
**University Liaison, nun's travel coordinator and companion** 2008 to 2010

Saranaloka Foundation San Francisco, CA  
**monastic-lay coordinator, vihara establishment and operations** 2008 to 2010

**Education:** West Chester University  
West Chester, PA  
**Philosophy** 2007  
GPA: 3.8  
Honors: Summa Cum Laude

Awards: Outstanding Student in Science and Theology Award  
Nominee, Student of the Year, School of Arts and Sciences  
Charlotte Newcombe Academic Scholarship

**References:** Marc E. Ehle Vice President, Toys 'R Us Corp. 267-226-3243

Scott Heiland Pastor, City of Refuge Evangelism 717-443-7999

Dr. Anthony Nicastro Physics Chair, WCU 610-436-2497

{PLEASE FORGIVE ME, IF I EXACTLY REPRODUCE THE FIRST 2 PAGES OF THE APPLICATION FORM- IN IT'S ENTIRELY THAT WILL MAKE YOUR READING OF MY ANSWERS SO MUCH EASIER.}

RON BURKHOLDER  
Councilman at Large

MORE DESIRE! READY TO HIT THE GROUND RUNNING!  
Dedicated to the POSITIVE PROMOTION of City Council as a body & of each individual.

**City of Harrisburg**  
City Council  
APPLICATION FORM

Name: Ronald J. Burkholder

Address: --- Herr St., Harrisburg, PA 17102-3135

How long have you resided at this address? 23 Years (full-time resident)

Occupation: Landlord (although from a publicity standpoint - Businessman or Solar Energy Pioneer sounds better.)

Place of employment, address: The other properties are at 325 Glendale Dr., Shiremanstown & 90 Wagner St., Carlisle (wife owns).

Telephone: Both day and evening (717)232-4296

E Mail Address: ronburk@gmx.com

I am creating the needed space by typing all this.  
I will attach a resume following these 3 pages.

1. Why are you interested in serving on City Council?

I would be happy with the Public Safety portfolio which Ms. Smith held. However 2 priorities are to get the budget back into balance, and to improve communication with city residents.

2. In your opinion, what is City Council's Primary function in the Home Rule form of government?

The textbook answer according to (Section 6-4) of the Pennsylvania Manual is that under the Optional Third Class mayor-council format, which Harrisburg has adopted, there exists a Mayor, Controller, Treasurer, and 7 At Large members of Council.

"The mayor is the chief executive of the city and enforces the ordinances of council. The mayor may veto ordinances which may be overridden by a two-thirds majority of council. The mayor supervises the work of all city departments, and submits the annual city budget to council." (continued)

From a day to day opinion, my view is Council's job is to work in a cooperative manner, for the good of all city residents. Disagreements should be civil, with the goal of reaching consensus or mutual understanding.

3. What skills, abilities, or other characteristics do you have that will help City Council successfully achieve its purpose?

I possess the verbal ability to communicate successfully with people from all walks of life. My written ability to communicate is documented by the Opinion Pieces which I am submitting.

I have been told I am good at summarizing what has been said, if that is desired. I am easy to get along with.

4. Have you any previous experience working with or for any governmental bodies? If yes, please describe.

I have worked for the U.S. Dept. of Commerce on both the 1980 and 2000 censuses. I was employed as a maintenance worker for the Lancaster County Parks Department. (During which time I helped develop the first 5 miles of a rails-to-trails project, starting in Elizabethtown - which today extends for 26 miles into Lebanon County.)

I was employed over a period of 4 years with the PA Dept. of Labor and Industry - Unemployment Compensation Division - first at the Uptown Harrisburg Mall, and later at the Labor and Industry Building.

5. Have you served in volunteer roles in the community (e.g. youth organizations, churches, etc.) or served on any of the City's Community Groups? Please list.

I attempt to answer this question in a comprehensive manner, in the resume which follows these 1<sup>st</sup> three pages.

6. Have you ever been employed by the city of Harrisburg? No.

7. In a business relationship, have you ever provided goods or services for the City? No

8. Have you served previously on any City of Harrisburg Board, Authority, or Commission or in any other advisory capacity? If yes. Please list the position and date(s) of service.

I was elected to the Harrisburg City School Board in 2001 and 2005.

9. Registered voter? Yes

10. Convicted of felony? No

11. Do you own any properties, businesses in the City? If so please list?

Ron owns home, and resides full-time at Herr St.



12. Will your schedule permit you to attend all Council meetings held on evenings after 5PM?

Yes ☒ No ☐

13. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

NO

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities.

This also applies to my resume, and all materials you have received from me.

Ron Burkholder

Signature

4-30-2014

Date

**\*\* REQUIRED\*\*** Attach your resume, include three references and please return the completed form to:

**Office of Human Resources (4<sup>th</sup> Floor)  
10 N. 2<sup>nd</sup> Street, suite one  
Harrisburg, PA 17101**

**Or scan and e-mail to:**

Dear Current Council Member,

I feel like I have in essence served as the 8<sup>th</sup> Council Member since 2001 - **so I request to be appointed to serve Gina Smith's term** (God rest her soul) until a 2015 election refills the seat.

Former Mayor Reed and I wrote each other about 20 times regarding policy. **And I am including letters to former Mayor Thompson, and Mayor Papenfuse - which prove they followed my advice.**

Unfortunately in the case of Mayor Thompson, I had suggested Superintendent Kohn be fired for cause. They fire him without cause, and Kohn recouped his existing contract - although school board insurance paid most of it.

In the case of the Papenfuse letter -I am including a Patriot article - in which about 2/3rds of that article mimics my letter to the Mayor.

I am also including several Opinion pieces I wrote to the Patriot over the years. Probably the most interesting one is where I predict Gulf War II - after I studied the Biblical book of Daniel.

Currently I am semi-retired. But I am exploring creating a business, "Wavelength LLC" to develop my solar energy ideas. I'm also investigating another house -which I could renovate and resell.

I have a lifelong interest in politics, and know as much as anyone about City politics since my arrival in 1991, and certainly since my active role in city politics since 2000. **Please respond favorably to my request that I be allowed to join you guys. Thank you very much.**

Sincerely,

  
Ron Burkholder

Current resume textbooks state resumes may take practically any form -provided they communicate how a person has spent his time.

As you know during much of my time in Harrisburg, I have been rehabbing, renovating, and re-renting Houses. So since you probably have a million resumes to review, let's make this one FUN !

Educational and Athletic Leadership:

I was Junior Class President in High School, and was elected Student Body President my Senior year. I also qualified for the District track meet in pole vault. (There were about 8 guys in all of Lancaster County who cleared over 12 feet that year, and 4 were on my team. But of those 4, I was the only one to qualify for Districts,

My High School Soccer team also went to Districts, with me in the backfield.

At Geneva College I largely stayed out of politics, although I was my freshman class Treasurer. I concentrated on scholastics and athletics. If one of my 2 Cs, had been a B, I would have graduated "cum laude".

I was twice Co-Captain of my Soccer team, made the Western PA All-Star Team, and was an Academic All-American. {We even tied Messiah - at home - if you know soccer, Messiah consistently goes to the Division III national finals.}

I played sweeper back, and my left knee still knows it.

I was the Bliss Prize winner as Geneva's #1 Economics Student, and was listed in Who's Who in American colleges and Universities.

It would be almost easier to list the things I haven't done. then to list those I have.

Washington D.C.:

This was fun - mostly. For about 4 years (driving for a Fed-Ex like outfit - but smaller, called Way Delivery) I transferred packages to, from and within Washington D.C. It's a beautiful city, if you stay out of the south-east.

Usually twice a week - why only twice - because the days were 14 to 17 hours long. I could handle 14 hours, but not 17.

But I got into the House, the Senate, the U.S. Chamber of Commerce, often into the French Embassy, and frequently into the Federal Reserve. I got unto the grounds, but not into the building of the big bad guys from Moscow.

I knew where the down-and-outers, and where the prostitutes hung out. The best part was around mid-afternoon, when I had some down time, and would park, and walk on the National Mall. Or I'd go over and park at the Washington Monument.

It was prior to 9/11, so you could still drive right in front of the White House - which was just across Lafayette Park from the U.S. Chamber.

I guess the hairiest part of that job was the time I stopped a guy from beating up his girlfriend, north of Philly.

Clinton?

Ever heard of James Carville and Paul Begala? Well they managed the senior Bob Casey's successful run for Governor. If I had stayed at Labor and Industry a bit longer, maybe... You see Carville and Begala conjured up a Harris Wofford U.S. Senate win. (Wofford was then PA Secretary of Labor and Industry.)

Given my political interest, I might have helped the campaign. Carville and Begala next got Bill Clinton elected President. Life is full of potential possibilities.

Rendell Asks My Question:

I did play a small part in getting Gov. Ed Rendell elected. I had written an Op-Ed piece (not one I've included to you), which stated at the end "vote for the guy who has a plan to lower school property taxes".

Rendell had a meet and greet on City Island, and I gave him a copy of my article. And lo and behold, the next day the Patriot-News runs a picture of Rendell, with my article clearly protruding from his shirt pocket.

But the best part was... (sidebar: Rendell managed his own campaigns) ...the best part was in the final debate for Governor, Rendell asks the GOP's Mike Fisher, "do you have a plan to lower school property taxes?" Fisher was tongue-tied.

By the way, Harrisburg is one of the few locations who have really benefited from that casino based plan. Every year I pay about \$400 less in taxes.

I had promised to return to question 5 (of the application). In recent years I have not been much of a joiner of groups. I mean I have periodically donated to 3 food banks. I helped one neighbor remove a ceiling, and put shutters on a different neighbor's house. And of course I attended various forums on the city's debt crisis, and on school issues.

But what really motivates me, is solving a specific problem.

I can't be that Old: (Yikes, can I say that?) As Bob Dylan sing(s) in Maggie's Farm "she's 68, but she says she's 54". Well, I'm closer to 54.

Back in the day, I coordinated Special Events, in Lancaster County, for the "Vote Yes for Farmland Preservation Referendum". Well, I actually did much more than that! I convinced a very respected leading Farm spokesman to pull together a group of about 50 to promote the referendum. I suggested a lawyer whom I really respected, and the former owner of the Pennsylvania American Water Company (who sold it several years ago to a European consortium for Billions of dollars). But the farm spokesman knew many more people than me.

But as to my part in promotion, I had a big sign made which I displayed at events, and mounted it atop a rental car, and drove it through 2 parades (which are a big deal, in towns over there). And we had a stand at Park City Mall for about a week.

I also walked into the County Paper, said I wanted to promote the Referendum, and they plastered my words on 3 or 4 pages (along side an opponent). With all modesty - we killed them.

The Referendum won statewide. The way it works is either the state or county will pay a farmer the difference between what the land could be sold for as development vs. its price value as farmland. In return the farmer (he or she) agrees to keep the land in agricultural production for either 25 years, or forever. The program has been a huge success. PA has preserved more farmland than any state in the nation.

Hershey Stays:

I've found "the Word to be stronger than the Sword". While in Harrisburg, in addition to the Rendell story, I played a part in the Hershey Company not being swallowed by Wrigley's Gum.

At the time the Patriot-News was buying all this baloney about how Hershey had to sell their stock and diversify (i.e. Buy a number of different stocks). Which makes great sense if you are an individual investor.

But as I pointed out in another Op-Ed, Warren Buffet, the oracle of Omaha, has a different view. It's an entirely different story if you actually own or can control a company. Well darned if the Patriot-News Editorial Board didn't do a complete 180.

State Rep. Mike Veon told Rendell, "see the people get it". Well, I was the only "people" giving a real rationale, why NOT to sell. Mike Veon was the second ranking Democrat in the PA House, and their real "policy" guy.

Jailbirds for Ron: (oh yeah, they can't vote)

Of course Mr. Veon was sent to prison for 6 or 7 years. I want to point out that I did not personally know Rep. Veon. But jailbirds seem to like me. Vince Fumo once complimented me. Non-Jailbird, former Mayor Reed was prepared to back me for City Council or County Commissioner.

I told you this would be fun!

But Dauphin County was at that point, majority Republican, and there was no way I would have upset George Hartwick for the 3<sup>rd</sup> Commissioner seat. (And I was in reality too sick to serve on Council in 2003, although I did make a token run, without Reed's available backing, and spending about zero money.

BUT TODAY I AM WELL ENOUGH TO SERVE. I have proved that over the past 3 years. I will not be checking out anytime soon !!  
Give me a Shot:

So how about it guys? Give me a shot. I have repeatedly proven that I get results!  
I will even commit to not running for the final 2 years of this seat. I am not going to spend 1/3 of my time - running for office. WE'VE GOT A CITY TO FIX.

You asked for 3 References: I'll give you half a dozen. I have not spoken to former Mayor Thompson, but have been her friend since 2000. (she can tell you that I wanted to help fix some of her difficulties, but could not work fulltime).

However, I CAN DEFINITELY BE A FULL-TIME COUNCILMAN. So here goes:

- 1) Loretta Barbee-Dare (Democratic State Committeewoman) - served with me on School Board  
Incoming calls Blocked, E-mail lbdmail2@yahoo.com bg, PA 17103
- 2) Dr. Anne Russo (Former Guidance Councilor at ~~John Harris~~) - also a school board colleague  
717-238-1038 Harrisburg, PA 17104 *Central Dauphin*
- 3) Former supervisor at Labor and Industry - Sandy Smith - letter of recommendation enclosed
- 4) Neighbor - David Shewmon - letter of recommendation enclosed - , Hbg. 17102
- 5) Former Mayor Linda Thompson -717-230-8525 or 234-4734  
Harrisburg, PA 17103-1324

6\*) I also want to mention Judith Hill, who it was my privilege to serve with on the school board (she was the 1<sup>st</sup> African American to be elected to Harrisburg City Council & a mighty fine Lady) She & I voted "No" on the major renovation to John Harris (Thrown at us with no warning.) I went to the Solicitor, requested a revote. Giving us both days to review the plans & vote "Yes".

April 28, 2014

Dear City Council Member,

My name is Dave Shewmon. Ron Burkholder has been my neighbor for the entire 23 Years he has live at 209 Herr St,

We are good friends, and have helped each other out on numerous occasions. I worked on the 2000 Census, with Ron as my team leader.

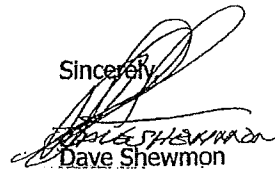
I also helped Ron collect signatures for Ron's School Board races.

I would recommend Ron for any position that requires understanding in general, and of disabilities in particular.

Ron is very honest and forthright, even gentle. But he can be tenacious in fighting for a cause he believes in.

I am happy to add my recommendation.

Sincerely,



Dave Shewmon



# *Commonwealth Of Pennsylvania*

*Department Of Labor and Industry*

*Office of Employment Security*

*Labor and Industry Building*

*Harrisburg, Pa. 17121*

October 11, 1985

To Whom It May Concern:

Ron Burkholder is currently employed by the Office of Employment Security as an Intermittent Intake Interviewer in the Harrisburg Local Office. As an Intermittent Intake Interviewer, Ron's primary job duties include taking unemployment compensation claims and detecting and resolving potential eligibility issues consistent with the Pennsylvania Unemployment Compensation Law.

While I was Office Manager, Ron was on loan to the Interstate Claims Office with other Intermittent Intake Interviewers from Harrisburg Local Office for a period of approximately seven months (May 1983 through December 1983) in order to work on a special project. The project involved determining the amount of federal benefits payable to Interstate claimants under a set of complex guidelines established by the federal government. Ron very capably handled this assignment as he did any other task that was given to him during his tenure in the Interstate Claims Office. Additionally, it was apparent that Ron became the informal leader of the Harrisburg Local Office group, which consisted of five to fifteen people at various times during the course of the project. As such, he met with me on occasion to discuss the concerns of the employees. I found him to be very perceptive and candid, unafraid to speak up when necessary, yet capable of presenting his case without being offensive. It is my belief that Ron would perform well in any career that he would pursue and that his insights and honesty would be appreciated by any manager as they were by me.

If I can be of further assistance, I can be reached at (717) 787-1460 between 8:00 to 4:30.

Sincerely,

A handwritten signature in cursive script, reading "Sandra R. Smith".

Sandra R. Smith, Acting Chief  
UI Operations

**Petroski, Kirk**

---

**From:** CityCouncilCandidates  
**Sent:** Thursday, May 01, 2014 10:31 AM  
**To:** Halkias, Carlesha G  
**Cc:** Petroski, Kirk  
**Subject:** City Council app  
  
**Importance:** High

**From:** John Downs [mailto:noreply@jotform.com]  
**Sent:** Tuesday, April 29, 2014 3:21 PM  
**To:** CityCouncilCandidates  
**Subject:** [BULK] Notifier 1  
**Importance:** Low

 **JotForm**

**Question****Answer**

Full Name

John Downs

Address

Street Address: Penn Street  
 City: Harrisburg  
 State / Province: PA  
 Postal / Zip Code: 17110-1120  
 Country: United States

How long have you resided at this address?

20 years

Occupation

Security/Transporter

Place of Employment

Harrisburg Auto Auction

Address &amp; location of Employment

1100 South York Street, Mechanicsburg, PA 17155

How long have you been at your current place of employment?

2 years

Phone Number

(717) 697-2222

E-mail

[downs108@gmail.com](mailto:downs108@gmail.com)

Why are you interested in serving on City Council?

My reason for wanting to become our next City Council Staff member is to bring increased action and communication to the community of Harrisburg, Pennsylvania. I plan to help the Citizenry of Harrisburg achieve the desired municipal



operations in an expedient, reliable and cost effective manner. Do this by assuring to develop and amend Ordinances; Resolutions; Rules and Regulations; Imposition of Fines in accordance with the provisions of the Third Class City Code of the Commonwealth of Pennsylvania. In addition, as a long time resident of the City of Harrisburg, my role as a City Council member will be to listen to what the needs of the community are and then being proactive in addressing those needs. I plan to work with our citizenry and associates and try to assist with a proactive approach to assure all necessary or required public services are provided to our constituents. I will do this by being accessible; responding to requests, attending council meetings, special sessions and all other related work functions. I will work with due diligence to assure balanced budgets are passed and proper ordinances are developed and maintained so we achieve the necessary foundation to make this the "Best" City in Pennsylvania.

In your opinion, what is City Council's primary function in the Optional Third Class City, Mayor-Council Plan A form of government.

Our Optional Third Class City, Mayor-Council Plan A form of government, empowers the Legislative functions of the City to City Council. City Council must also approve the Annual, City Budget. Plus, may investigate any department or officer regarding the performance of their duties. The Legislative functions is our primary fuction and the is where Council as stated in my interest regarding applying for this position entails the comment .. by assuring to develop and amend Ordinances; Resolutions; Rules and Regulations; Imposition of Fines in accordance with the provisions of the Third Class City Code of the Commonwealth of Pennsylvania. Our City Ordinances, Resolutions and so forth are the backbone to allow our citizens and business function in an appropriate manner.

What skills, abilities, or other characteristics do you have that will help City Council successfully achieve its purpose?

My past work experience in the Ctiy of Harrisburg, Department of Administration, my administrative law training, my municipiapal police officer certification, by experience as a supervisor, and both my undergraduate and graduate degrees from Penn State University. I have past experience working with numerous department directors in this great City and will be able to use that prior knowledge to work with current directors and officers when required. In addition, I will be known favorably by a majority of our current employees and staff members.

My excellent research background and computer skill will also benefit the City by allowing me to analyze budgeting and financial reports so I can be sure we move forward in a fiscally prudent and sound manner.

Please describe your previous work experience with governmental entities (If Any).

17 years, City of Harrisburg, Department of Administration, Loss Control (Safety) Officer. (please review attached resume.) 1 year, Northumberland County, PA, MH/MR D&A CASEWORKER. Provided mental health counseling including individual and group counseling to clients. Also, provided

substance abuse counseling to individuals who desired the counseling or were court ordered to attend.

1 year, Northumberland County, PA, CETA Monitor. Monitored all Training Act projects countywide to assure federal regulations were being followed.

1 year, Delaware, Probation/Parole Office, Wilmington, DE. Worked as an Adult Probation/Parole Officer and assured all conditions of probation/parole were followed and counseling schedules compliance.

Please list your volunteer experience with community organizations (ex: youth organizations, professional organizations, church, boards etc.) and describe your role/type of service you provided in those organizations.

4 years as a Driver/Operator at the Good Will Hose (volunteer fire) Company, Sunbury, PA. Drove fire trucks to fires or fought the fires from the ground level. Also, conducted search and rescue duties. Plus, directed the Water Search and Rescue Team as their Commander. Achieved the only live rescue of a person trapped by the flood waters of Agnes flood, June, 1972.

Have you ever been employed by the City of Harrisburg? If so, please list position(s) you held and dates of employment.

Yes, Department of Administration, Office of Insurance and Risk Management, Loss Control (Safety) Officer; October 198 - November 2006.

Do you now or have you ever had a business relationship with the City, involving the exchange of goods or services with the City? If so, please describe.

No.

Do you now or have you ever served on any City of Harrisburg Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

No

Are you currently a registered voter?

Yes

Party Affiliation

Democrat

Have you EVER been convicted of any Felony

No

or Misdemeanor  
offenses?

Have you EVER pled  
guilty to any Felony or Misdemeanor offenses? No

If you answered "Yes"  
to any of the above  
questions, you must  
provide the following  
information for each  
offense. (Offense, Date  
of Offense, City and  
State of Offense,  
Jurisdiction,  
Disposition or Sentence) N/A

Do you own any  
properties or businesses  
in the City? If yes,  
please list the names and  
addresses of each. No.

Will your schedule  
permit you to attend all  
Council meetings held  
on evenings after 5pm? Yes

Do you have any  
water/sewer bills,  
property taxes,  
mercantile taxes, codes  
violations, or fines  
which are presently  
delinquent for 6 months  
or longer? If so, please  
list each and provide  
explanation. No.

By entering your name,  
you agree to accept the  
terms of the above  
document with an  
electronic signature. I agree

Type signature John F. Downs

Date 04-29-2014

Upload your resume,  
include three references. [ResumeCityCouncilStaffpositonHbgApril2014.docx](#)  
Click Choose File

Unload a cover letter. CL-CityCouncil PersonAnril2014.docx

City of Harrisburg  
Office of City Clerk  
Rev. Dr. Martin L. King, Jr., City Govt. Center – Lower Level #1  
10 N. 2<sup>nd</sup> Street  
Harrisburg, PA 17101

April 29, 2014

Dear City Clerk:

My name is John F. Downs from Harrisburg, Pennsylvania. I am applying for the vacant City Council Seat. I have completed the required City Counsel application form and am submitting it online. I meet all the requirements and am qualified to assume the duties and responsibilities of the position.

My previous work in the Department of Administration, Office of Insurance and Risk Management as the Loss Control (Safety) Officer is extensive. My previous and current work experience in the sales fields and customer service will benefit my work efforts and enhance my belief that the duties of the position are to develop and amend Ordinances; Resolutions; Rules and Regulations; Imposition of Fines in accordance with the provisions of the Third Class City Code of the Commonwealth of Pennsylvania. In addition, as a long time resident of the City of Harrisburg, I am able to associate, understand and try to assist with a proactive approach to assure all necessary or required public services are provided to our constituents.

As my attached resume outlines, I helped to author and monitored a holistic accident and illness prevention program that was successful and achieved a reduction in annual work place injury rates. The program received a successful rating from a random audit by the Commonwealth of Pennsylvania, Department of Labor and Industry, Bureau of Workers' Compensation. No deficiencies were noted.

My public administration graduate degree from Pennsylvania State University research paper had eight chapters and was entitled "A Study of Municipal Governments: Emphasis on Human Resources and Fiscal Management." It was based on objective research that discusses how municipalities can obtain desired program results while remaining fiscally sound. My graduate and undergraduate degrees will enable me to understand the legal ramifications and requirements of my city council staff position. I promise to perform all my City Council Staff duties in an ethical, just, holistic and total community based manner.

Please contact me if you have any questions and so I may reserve an opening in my calendar for an interview.

Thank you for your time and have a great day.

Sincerely,

*John F. Downs*

Mobile phone: 717-602-9687  
Email: [downs108@gmail.com](mailto:downs108@gmail.com)

**John F. Downs**  
Penn Street, Harrisburg, PA 17110-1120  
Telephone: (717) 602-9687  
Email: downs108@gmail.com

Resume for the position of City Council Staff person, City of Harrisburg, Commonwealth of Pennsylvania.

### **EXPERIENCE**

05/2012 – Present. Security Officer -Driver/Transporter. Working as a driver/transported moving vehicles around the auction in preparation for each sale. Transport vehicles from dealerships and bring them to the Harrisburg Auto Auction for the next sale. On occasion transport purchased vehicles to perspective dealerships. Work as a Security Officer when assigned. Those duties include security, logging in cars for the auction, noting cars have returned via computer from a test drive, logging out purchased vehicles when they exit the auction. Make rounds to off-site locations to assure those properties are safe and secure.

02/2011 – Present. State of Pennsylvania, Department of Agriculture, Security Officer, PA State Farm Show, Harrisburg, Pennsylvania. Currently working part-time (on call basis) as a Security Officer assuring safety and security at the Farm Show Complex and surrounding parking lots. Assure all assets are well protected and only authorized citizens are in specified areas. Protect vendors and visitors vehicles parked at the complex and assure traffic is following specified traffic patterns and parking regulations. Also drive several vehicles while on patrol or to transport officers to posts.

05/2010 – 12/2011. Worked as Retail Sales Professional for the Clear Corporation at the Capital City Mall, Hartzdale Drive, Camp Hill, and Park City Mall, Lancaster, Pennsylvania. Awarded the designation of Employee of the Month on two occasions due to my assistance to team members and sales approaches plus my business professionalism. Top sales person during the months of December, 2010, February and March, 2011. Always exceeded the required MRC (monthly recurring charge) for internet sales. Laid-off from this position when the company closed their Kiosks in the Central Pennsylvania region.

12/2008 – 04/2009. Unemployed due to a reduction in force (RIF) action.

12/2007 - 11/2008.

Hollywood Casino at Penn National, Grantville, PA. Position: Slot Services Supervisor.

Helped the Hollywood Casino prepare for the grand opening by organizing the gaming floor so all slot machines were operational and identified. During the construction phase, I assured the documented Health & Safety Policy met industry standard and complied with best practices construction design modeling. Completed OSHA and State of PA Bureau of Workers' Compensation site inspections. As a slot services supervisor, I assured slot service attendants provided appropriate guest services in a safe and healthy manner. The objective was to promote cheerful greeting of guests. Promoted guest services so all guests knew the necessities to enable them to function adequately at any slot machine they played. Assigned slot attendants to specific areas of the gaming floor and confirmed appropriate slot service coverage were achieved. Conducted employee evaluations with the objective to improve performance and reward great customer service.

04/2007 – 11/2007. Security Officer, PT, Allied Barton, Capital City Mall, Camp Hill, PA. Worked approximately one year part-time.

10/1989 - 11/2006.

City of Harrisburg, PA. Department of Administration. Position: Loss Control (Safety) Officer.

Monitored working conditions so hazardous conditions and unsafe work practices and conditions were identified and corrected. This proactive approach increased employees' safety knowledge and decreased the likelihood of casualty claim or work-related accidents. No employee had a fatality during my health and safety program leadership.

Assured all types of environmental and hazardous condition surveys were completed and remedial measures taken to prevent hazardous spills and arrange for appropriate remedial measures and mandatory abatement plans if a spill occurred.

Developed and taught the driver's education course for non-uniformed employees. I possess a CDL-A license.

Annually managed approximately 700 claim related activities associated with general liability, motor vehicle accidents, property claims and work-related injuries. For all serious auto or general liability claims, I monitored medical treatments and assured our insurance company established adequate reserves. Help select legal representatives to handle legal claim proceedings.

Have extensive experience in hazard surveys and operations in numerous government, transportation, warehousing, general industry and DOT related regulatory compliance areas.

Due to my counseling background, I was appointed by Mayor Stephen R. Reed to design an employee counseling program which was implemented by the Bureau of Human Resources.

I possess a CDL-A license. Investigated each motor vehicle accident for commercial vehicles, monitored route assignments and assigned drivers to specific weekly routes.

Was the supervisor of the claims management office and supervised two administrative assistants/claims adjusters.

As the light-duty program manager and directly supervised all employees assigned to light-duty positions due to a work-related accident.

Completed annually accident analysis and organized the annual health and safety training program schedule for employees. This schedule also assured regulatory compliance with accident prevention safety training.

Assisted with the completion of the annual budget report and fiscal analysis for the Office of Insurance and Risk Management.

Possess extensive knowledge of budgeting including financial accounting, contract negotiation and contract compliance, bid specifications, insurance claims administration, fraud investigation, employee supervision, public speaking, health/safety and insurance/risk management strategies.

Developed the City's Total Mend Program, which organized the medical treatment for work-related injuries. The City of Harrisburg and the Harrisburg Hospital received an award from the Hospital Association of Pennsylvania for the development of this unique medical case management program.

I was the City's Pennsylvania State certified Accident and Illness Prevention Service Provider as a requirement to be a self-insured for Pennsylvania Workers' Compensation Coverage. Completed the duties of the Health and Safety Accident and Illness Prevention Training Officer.

Established one of Pennsylvania's first municipal medical bill re-pricing strategies to assure all work-related medical bills were paid in accordance with State regulations. This saved the City of Harrisburg approximately \$220,000 annually (12-year average).

Administrative member of the Emergency Operations Center (EOC).

Produced numerous insurance analysis reports, research and documentation for AL/GL and Property insurance and the annual Self-Insurance Workers' Compensation Program renewal.

#### **EDUCATION**

Penn State University. University Park, Pennsylvania.

MPA. Public Administration. Emphasis was on administrative law, systematic management, budgeting and fiscal safeguards. .

Penn State University. University Park, Pennsylvania.

BS, Law Enforcement and Corrections. Emphasis was on correctional counseling and institutional safeguards.

#### **CERTIFICATIONS**

PA certified as an Accident and Illness Prevention Program Service Provider.

NIMS certified at the IS 200, 300, 500, 700 and 800 levels.

O.S.H.A. certification as a General Industry Trainer (thirty and ten hour courses).

Volunteer Fire Fighter I and II, Rescuer and Driver/Operator.

PADI certified open water scuba diver.

PA Act 120, 1974 (Municipal Police Officer).

ARM 1<sup>st</sup> Aid and CPR/AED certifications.

#### **MENBERSHIPS**

Risk & Insurance Management Society (RIMS), Past President of the Central Penn Chapter.

American Society of Safety Engineers (A.S.S.E.), Harrisburg/Lancaster Chapter.

Penn State Alumni Society (life-member).

Phi Sigma Kappa, Kappa Chapter, State College, PA

B.P.O.E. (Elks), life-member.

John F. Downs

2<sup>nd</sup> Penn Street, Harrisburg, PA 17110-1120

Telephone: (717) 602-9687

E-Mail: [downs108@gmail.com](mailto:downs108@gmail.com)

References follow on next page:

## **Professional References for John F. Downs**

1. Chuck Sheeron  
Air Equipment Company  
  
Camp Hill, PA 17011  
Email: wideopenMPH@aol.com  
(717) 877-7731
2. George Schwarz, Ex-Director  
Vehicle Management Center; City of Harrisburg, PA  
17  
Harrisburg, PA 17103  
Email: gschwarz1@comcast.net  
(717) 236-7636
3. Steve Ketterer, Commissioner  
PA Fish and Boat Commission  
  
Harrisburg, PA 17111  
Email: ketterersrsq@verizon.net  
(717) 561-2621

5  
RECEIVED MAY - 2 2018

# CITY of Harrisburg

## City Council

### APPLICATION FORM

Name: STANLEY H. GRUEN  
Address: BOAS ST. HBG PA 17103  
How long have you resided at this address? 1 year  
Occupation: EXECUTIVE/CONSULTANT  
Place of Employment & Address:  
THE GRUEN GROUP LTD.  
1713 BOAS ST, HBG, PA 17103  
How long have you been at your current place of employment? 7 years  
Telephone Number: 717-379-3104  
E Mail Address: S.H.GRUEN @ GMAIL.COM

If you need more space to answer any of the questions below, please use additional paper and include the number of the question you are addressing. In addition, please attach a current resume to the completed application.

1. Why are you interested in serving on City Council?

ALTHOUGH NEW TO HBG I HAVE STRIVED TO ENGAGE ITS POLITICAL LIFE. I WOULD LIKE TO EXPAND THAT BY BRING NEW EYES AND NEW IDEAS TO THE CITY'S BENEFIT, WHERE BETTER THAN COUNCIL

2. In your opinion, what is City Council's primary function in the Optional Third Class City, Mayor-Council Plan A form of government?

TO BE THE INCUBATOR OF IDEAS AND NEW WAYS OF APPROACHING PROBLEMS + CHALLENGES. WORKING WITH THE MAYOR TO FINDING SOLUTIONS, 1



3. What skills, abilities or other characteristics do you have that will help City Council successfully achieve its purpose?

I think my CV speaks best to this query. I have been a good coach during my career and as tenacious as Barack Obama

4. Please describe your previous work experience with governmental entities (If Any).

I have acted as liaison between the NYC Council and the Mayor for 8 years.

Also, have drafted legislative memo during my internship in the US House. One of which became law and noted in my CV.

5. Please list your volunteer experience with community organizations (ex: youth organizations, professional organizations, church, boards etc.) and describe your role/type of service you provided in those organizations.

I acted as a volunteer Political Director of Harrisburg Hope.

I actively participated in the advisory board of the proposed MBID. I also was a founding member of a private charity that distributes mosquito nets in Africa.

6. Have you ever been employed by the City of Harrisburg? If so, please list position(s) you held and dates of employment.

No

7. Do you now or have you ever had a business relationship with the City, involving the exchange of goods or services with the City? If so, please describe?

No

# Stanley H. Gruen

Polymath, Consultant, Entrepreneur, Writer/Scribbler, Iconoclast, Producer, Thinker,  
Political/News Junkie

Harrisburg, Pennsylvania Area  
Executive Office

## Current

- Chairman /CEO at The GruenGroup Ltd
- Managing Partner at The LightBulb Factory Llp. / A GruenGroup Companies Project

## Past

- Political Campaign Consultant / Political Media Relations Consultant at Free Lance Political Operative
- Partner at International Initiatives
- Legislative Liason to NY Mayors Office at The New York City Council

[see all](#)

## Education

- Columbia University/ New York City

## Connections

137 connections

## Stanley H. Gruen's Summary

A scribbler with some usable literary talent, serviceable writing mechanics, and on occasion, elegantly delivered, lofting prose. A pursuer of the attainable nexus of possibility and achievement, aggressively utilizing available in house personnel and outside resources.

Seamlessly, blending experience with innovation, exceeding expectation and delivering measurable results. Recognition, that in our technologically driven business and social environment; creativity, inspiration, out of the box thinking and drawing outside the lines are paramount requirements. Creating a need, with a dynamic reach, blending imagination with analytical rigor; thinking hard, dreaming boldly. A need, unobserved or overlooked.

Businesses are complex designed structures. The scaffold and its choreography targeted to achieve preset goals; long and short term, tactical and strategic. Building to an underlying emotional response to the companies offering and the multiple identified dynamics meant to lead

to success. The overreaching mission statement set in stone, internal change and improvement must outpace external change, to survive.

My work with ESPN is a prime example of a Corporation that needed out of the box thinking, to stretch their sphere and further monetize their existing core audience. In 1980 ESPN was begun simply by the delta of cost on a Westinghouse communications satellite transponder of 20% between one hour and 24 hrs. No idea is too crazy to be proposed! Or acted on!

Out of the box thinking occurs in a special place in the corporate body, the Department of THINK, home of corporate ingenuity and innovation. A cross between classical metaphysics, experimental science and blind man's bluff. Drawing outside the lines, on occasion taken to drawing where there are no lines at all and discover the potential of the tabula rasa.

Commercial ingenuity, a sure road to innovation and success. A complement of the balance between the ultimately possible and the achievable.

## **Stanley H. Gruen's Experience**

### **Chairman /CEO**

#### **The GruenGroup Ltd**

January 2000 – Present (14 years 5 months) Harrisburg, Pennsylvania Area

A general consulting Firm. The Group also is an incubator for other business, wholly or partial owned. Business that are generally attempts at creating vertical and on occasion horizontal relationship between all ventures, Please see current and past companies and projects listed in this CV/Profile.

It's not the big that eat the small, It's the fast that eat the slow. And the slow? ... taste like chicken.

### **Managing Partner**

#### **The LightBulb Factory Llp. / A GruenGroup Companies Project**

July 2013 – Present (11 months) Harrisburg, Pennsylvania Area

A political consulting firm, offering Strategic and tactical direction to Candidates, Political Entities, Advocate Groups and Businesses, locally, Statewide, Nationally and Internationally. a Polymath organization, be its nature.

We have a plethora of capabilities utilizing proprietary algorithms to mine for information germane to each clients situation. To create and execute polling, as well as, focus groups aimed to isolate varied importance of issue at hand and uncover top of the mind issue to specifically aim to cure.

Monthly Newsletters or email campaign production and emailing capabilities are available, in house. Proprietary messaging programs, designed to create viral growth in support of candidates, causes and ideas, also available totally in house.

The LBF is just that a place for the creation of method and medium followed by exacting execution of concept to desired end product. To create light and cast in in the right direction. You cannot with certainty predict what one person will do but you can say with precision what an average person will do.

## **Political Campaign Consultant / Political Media Relations Consultant**

### **Free Lance Political Operative**

April 1987 – December 1999 (12 years 9 months) USA

Fee based consultation with political campaigns.

I have, by in large, served campaigns of Democratic candidates in Municipal and Statewide office in New York State, New Jersey and Connecticut.

### **Partner**

#### **International Initiatives**

1985 – 1986 (1 year) New York City USA /Turin, ITL

My partner and I pitched cooperative ideas between Companies in the USA, Europe and the United Kingdom.

Ventures included stock quotation delivery of the Italian Bourse to the us through Quotron Systems, a Milan based shoe manufacturer and a foreign investment in a US based magazine.

Before the technological revolution, business between smaller companies on either side of The Atlantic, in the main, were facilitated and made by personal introduction and face to face meetings.

## **Legislative Liason to NY Mayors Office**

### **The New York City Council**

December 1976 – October 1985 (8 years 11 months)

Worked with the Mayors office on Legislative proposals from the Council and vice versa. My role covering the time when New York City went through it's most serious fiscal crisis of any US City, to that date. A deficit of 1.5 Billion Dollars. It was an interesting time, indeed. Fraught with

Team Members: Stanley H. Gruen, Bi-Partisan staff group; US Congress Senate and House

Involved in the early conceptual planning and drafting of what later became Title IV of the 1974 Trade Act, The Jackson-Vanick Amendment, signed into law by President Gerald R. Ford.

The amendment denies most favored nation status to certain countries with non-market economies that restrict emigration, which is considered a human right. Permanent normal trade relations can be extended to a...more

- ***Fletcher-Gruen Racing***

- January 1986 to December 1988

Team Members: Stanley H. Gruen, Harold Fletcher, Alessandro Tomé, Jeremy Nightingale

Fletcher -Gruen Racing Inc. was the contracted GT racing team Owner/operator for Lamborghini SpA, Modena, Italy. the contract included certain limited licensing rights for the race team. The contract was with Chrysler Motor Company (International Operations) Lamborghini SpA, at the time, was a Chrysler Motors Company. Acquired at the same time as American Motors.

- ***MV Agios Nikolas***

- December 1988 to August 1989

Team Members: Stanley H. Gruen

The purchase and operation of the Motor Vessel Agios Nikolas, Greek flagged, bulk carrier ship, Displacement 50,000 tons. Purchased with a one year charter with the backing of owners of independent coal mines in West Virginia and Pennsylvania. Subsequently sold in 1990 at a substantial profit, the bulk shipping industry experiencing a shortage of available tonnage. This whilst shipping had...more

- ***Battle for and with ESPN to enter print medium (Magazine)***

- August 1994 to September 1995

Team Members: Stanley H. Gruen, Van McKenzie, Frank De Filippis, Robert Zimmerman, John Shue

After, exhaustive meetings , gallons of coffee, reams of paper and meals with Dick Glover, then President of ESPN Enterprises, I got both feet in the door. I proposed and championed what would later become ESPN Magazine.

At the time that required a culture change at ESPN. My job, to convince upper management that print was a natural extension of their TV/Radio operations.

Finally after...more

- ***Freak Winds***
  - July 2007 to September 2007

Team Members: Stanley H. Gruen

Executive Producer of the Off Broadway play "Freak Winds", set in Australia on a storm ridden night. Essential I raised capital to mount the production.

- ***Jack and Jill Go Up the Hill***
  - 2007 to Present

Team Members: Stanley H. Gruen, Jefferey Hayes Former Executive Producer Law&Order, Mike Zilm Writer

Development of a TV series with a political theme. A look at a political Dynasty , The Harrisons, in transition. Family dynamic, political differences and a man who doesn't want the power he holds in Congress any longer. Looked on positively by a cable cable network. Has not been green lighted for pilot production. Pilot script written by S.H.Gruen and Mike Zilm.

- ***The Internet Sweepstakes Cafes***
  - March 2012 to Present

Team Members: Stanley H. Gruen, Patricia Woodard-Gruen VP The Gruen Group Ltd.

Development of a chain of Internet Sweepstakes Cafes in several States. Venue where patrons can legally play virtual slot machines for cash payout. A unique edifice presentation has been devised to help secure players and returning players, a key element in success in this type of venture. THIS concept fits into local and State Government's need for creating new revenue streams. These cafes will...more

- ***"Pastime" a TV Series***
  - April 2012 to Present

Team Members: Stanley H. Gruen, Dani Heyson - writer, Jeffery L. Hayes

A series that takes a look at the complex relationship between Minor League Baseball team and a bottom tier City, it plays in. A source of pride and entertainment or reminders of the City's own troubles and the often complicated and conflicted relationship on a one on one basis? The shops the team uses, bars they frequent, their residences and families, egos, envy, hate love, addictions and...more

- ***Asymmetric Warfare Group Est. 2006***

- o March 2014 to Present

Team Members: Stanley H. Gruen

Consultant

## **Stanley H. Gruen's Languages**

- **French**

(Elementary proficiency)

- **Italian**

(Limited working proficiency)

- **Hebrew**

(Elementary proficiency)

## **Stanley H. Gruen's Skills & Expertise**

1. Digital Distribution
2. Online Gaming
3. Start-ups
4. Localization
5. Business Development
6. Political Campaigns
7. Political Communication
8. Political Consulting
9. Gaming Establishments
10. Wordsmithing
11. Entrepreneurship
12. Legislation
13. Politics
14. Training
15. Newsletters
16. Proposal Writing
17. Email Marketing

## **Stanley H. Gruen's Education**

**Columbia University/ New York City**

**Bachelor's degree, Political Science/ Minors in Public Policy/Applied History**

1971 – 1975

*Activities and Societies:* Fencing Team ( Blade/Sabre) Lettered

## **Stanley H. Gruen's Additional Information**

Interests:

Writing, Baseball, Football, Reading, The Arts, Sailing , Politics, News, Collecting  
Wooden Models of Boats and Ships and Historically Significant Aircraft

Groups and Associations:

Le Trois Mustiquaire (Founding Member); Harrisburg Hope PAC Inc. (Volunteer  
Political Director); Harrisburg Midtown Improvement District - in formation- (Advisory  
Council)



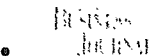
American Association of Political Consultants



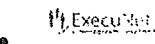
American Politics Culture & Economy



Campaigns & Elections



Central Penn Business Journal

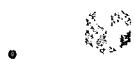


Executive Suite



GamesIndustry.com

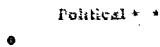




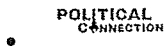
Harrisburg Regional Chamber & CREDC



Harrisburg, PA



Online Campaigning/Political Web Development



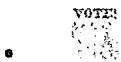
POLITICAL CONNECTION



POLITICS Jobs



Political Campaign Consultants, Managers & Candidates



Political Communication and Marketing



Social Media Strategies and Tactics in Political Campaigns



Sports Business Journal/Daily



TED: Ideas Worth Spreading - Unofficial

## STANLEY H GRUEN

### REFERENCES

Alan Kennedy-Shaffer

717 433 5488

Thomas Prestia

347 639 3481

Micheal Allen

717 649 1383

Bill Fontana

717 233 4675 X113

# CITY of Harrisburg

## City Council

### APPLICATION FORM

---

**Name:** Matthew R. Krupp

**Address:** Chestnut Street,  
Harrisburg, PA 17101

**How long have you resided at this address?** Since October 2009 (4 years, 6 months)

**Occupation:** Attorney

**Place of Employment & Address:** Pennsylvania Department of Labor and Industry  
Office of Chief Counsel  
651 Boas Street, 10<sup>th</sup> Floor  
Harrisburg, PA 17101

**How long have you been at your current place of employment?** Since September 2011 (2 years, 7 months)

**Telephone Number:** 610.220.7916 (cell)

**E Mail Address:** [matthewRkrupp@gmail.com](mailto:matthewRkrupp@gmail.com)

If you need more space to answer any of the questions below, please use additional paper and include the number of the question you are addressing. In addition, please attach a current resume to the completed application.

**1. Why are you interested in serving on City Council?**

Unlike the last vacancy on City Council, the circumstances surrounding this vacancy are tragic and full of sadness. Councilwoman Eugenia Smith's sudden and unfortunate departure from this life left an enormous void in City Council and the community. Harrisburg deserves a full complement of dedicated City Council members to advocate for the interests of our community. It would truly be an honor to be selected to represent the people of Harrisburg by serving out Councilwoman Smith's term, and I believe City Council is a place where my qualifications can make a difference.

If selected, I understand the appointment is for a limited term, and I will not run for City Council when the term ends in January 2016. Additionally, I will not accept any compensation or benefits for this position.

**2. In your opinion, what is City Council's primary function in the Optional Third Class City, Mayor Council Plan A form of government?**

As Harrisburg's legislative body, I believe City Council's primary function is to represent the interests of the entire Harrisburg community by drafting and passing ordinances for the betterment of the City, its

residents, visitors, and volunteer and business communities. City Council accomplishes this by being an accessible resource and taking into consideration concerns and recommendations from the public.

**3. What skills, abilities or other characteristics do you have that will help City Council successfully achieve its purpose?**

As an attorney with more than eight years of professional and legal experience, I have demonstrated a consistent record of strategic decision making, strong leadership skills and solid communication abilities. I believe my experience in legislative drafting, litigation, and customer service would translate well to a seat on City Council and I would staunchly advocate for the interests of the Harrisburg community.

**4. Please describe your previous work experience with governmental entities (If Any).**

**Office of Chief Counsel, Department of Labor and Industry**  
***Assistant Counsel***

**2011-Present**

- Serve as counsel to executive management on special projects and programs;
- Advise on the administration of federal programs including the Workforce Investment Act, the Wagner Peyser Act, and Unemployment Insurance;
- Represent the Department in litigation before the Commonwealth Court and various administrative and appellate authorities;
- Draft and analyze legislation; notable work includes House Bill 1539/Act 107 (Keystone Works) and Senate Bill 637/Act 127 (E-Verify);
- Serve on the policy committee for a project integrating welfare services into Pennsylvania's one-stop career centers;
- Provide guidance on benefit eligibility for federal unemployment insurance and employment training programs including the Trade Act, Disaster Unemployment Assistance and Unemployment for Ex-Servepersons and Federal Employees;
- Advise on information disclosure issues regarding employment security and workforce investment data;
- Negotiate and write contracts and data sharing agreements in compliance with federal laws and regulations;
- Serve as the point person for the Department's Americans with Disabilities Act issues;
- Appointed to the Pennsylvania Office of General Counsel's Mediation Panel.

**Office of MCARE, Insurance Department**

**2006-2011**

***Senior Attorney Examiner (2010-2011), Attorney Examiner (2008-2010), Intern (2006-2008)***

- Risk management advisor to the Medical Care Availability and Reduction of Error Fund;
- Negotiated multi-million dollar settlements in complex professional malpractice lawsuits;
- Analyzed claims, reviewed discovery materials, monitored trials and drafted settlement agreements;
- Experienced in alternative dispute resolution, including mediation and arbitration.

**Office of Chief Counsel, Department of State**

**2006**

***Legal Intern***

- Assisted Department prosecutors in the areas of charitable organizations laws and elections laws.

**Loan Asset Management, Pennsylvania Higher Education Assistance Agency**

**2005-2006**

***Default Prevention Representative***

- Provided customer service and debt counseling to federal student loan holders.

5. Please list your volunteer experience with community organizations (ex: youth organizations, professional organizations, church, boards etc.) and describe your role/type of service you provided in those organizations.

**Trustee, Community Historic Preservation Trust**

**2013-Present**

- Serve as Trustee to permanent endowment used for preserving and restoring historic structures, and working to sustain vital projects in the City of Harrisburg.

**Class Agent, Widener Law Alumni Association**

**2013-Present**

- Represent the Class of 2008 in encouraging increased alumni participation in the annual fund and attendance at regional events.

**Member, Our Lady of the Blessed Sacrament Church**

**2013-Present**

- Attend mass.

**Founder, Lighten Up, Harrisburg**

**2012-Present**

- Founded community collaboration and fundraiser to replace the decorative lights on the Walnut Street Bridge. Support for project was significant and fundraising for the project exceeded goals. Project was expanded to raise funds to repair and replace broken streetlights throughout the City. Worked with City government and community groups to identify areas in need of streetlight repairs. Purchased and donated more than \$1,200 dollars worth of streetlight materials (80 streetlight bulbs and 26 photocells) to the City for an Allison Hill-area project. We are currently organizing a 5K (scheduled for June 7<sup>th</sup>, 2014), to raise money to replace and repair inoperable streetlights along Front Street.

**Board Member, Historic Harrisburg Association**

**2012-Present**

- Serve on the board of local nonprofit dedicated to the preservation of Harrisburg's historic neighborhoods while encouraging responsible economic development. Since 2012, I have chaired the Events Committee, which organizes the Association's largest fundraisers – the Candlelight House Tour and Elegant Progressions.

**Member, Pennsylvania Bar Association**

**2008-Present**

- Serve as volunteer juror for statewide High School Mock Trial competitions.

**Member, American Inns of Court – James S. Bowman Chapter**

**2007-2012**

- Prepared and presented Continuing Legal Education courses on administrative law under the guidance and tutelage of mentoring attorneys. Graduated out in 2012.

**Volunteer, Dauphin County Bar Association Homeless Outreach Project**

**2007**

- Named to the Pro Bono Honor Roll for providing free legal assistance and resources to the homeless at the Downtown Daily Bread.

**Volunteer, Habitat for Humanity, Chester, PA**

**2006**

- Assisted with efforts to build affordable housing in partnership with people in need.

**Contributing Author**

- The Burg
- Today's the Day Harrisburg
- Historic Harrisburg Association Newsletter

**Community Sports**

- Dodgeball (Harrisburg Young Professionals)
- Flag Football (Harrisburg Young Professionals)
- Kickball (Pennsylvania Kickball League)
- Ultimate Frisbee (Harrisburg Young Professionals)
- Volleyball (Dauphin County Bar Association)

6. Have you ever been employed by the City of Harrisburg? If so, please list position(s) you held and dates of employment.

No. N/A.

7. Do you now or have you ever had a business relationship with the City, involving the exchange of goods or services with the City? If so, please describe.

No. N/A.

8. Do you now or have you ever served on any City of Harrisburg Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

No. N/A.

9. Are you currently a registered voter? Yes.

Party Affiliation: Republican

10. Have you ever been convicted of a felony or misdemeanor? No. If you answered "Yes" to this question, you must provide the following information for each offense. Use additional sheets of paper if necessary.

No. N/A.

11. Do you own any properties or businesses in the City? If yes, please list the names and address of each.

No. N/A.

12. Will your schedule permit you to attend all Council meetings held on evenings after 5PM?

Yes.

13. Do you have any water/sewer bills, property taxes, mercantile taxes, codes violations, or fines which are presently delinquent for 6 months or longer? If so, please list each and provide explanation.

No. N/A.

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 P.A.C.S. 4904, relating to unsworn falsification of authorities.

Signature: Matthew A. Tapp

Date: 05/01/14

**\*\* REQUIRED\*\*** Attach your resume, include three references and please return the completed form to:

**Office of the City Clerk  
10 N. 2<sup>nd</sup> Street, Suite One  
Harrisburg, PA 17101**

**Or scan and e-mail to: [KPetroski@cityofhbg.com](mailto:KPetroski@cityofhbg.com)**

**[CityCouncilCandidates@cityofhbg.com](mailto:CityCouncilCandidates@cityofhbg.com)**

**MATTHEW R. KRUPP ESQUIRE**

2, Harrisburg, PA 17101

610.220.7916

[matthewRkrupp@gmail.com](mailto:matthewRkrupp@gmail.com)

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**QUALIFICATIONS AND EXPERTISE**

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Over eight years of experience providing legal and professional services to the Commonwealth of Pennsylvania. Demonstrating a consistent record of strategic decision making, strong leadership and communication abilities, client focus and organizational skills. Highly analytical, recognized as a results-oriented and value adding individual. Promoted three times throughout tenure while progressively fulfilling expanded roles.

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**PROFESSIONAL EXPERIENCE**

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**Commonwealth of Pennsylvania, Harrisburg, PA****2005-Present****Office of Chief Counsel, Department of Labor and Industry****2011-Present*****Assistant Counsel***

- Serve as counsel executive management on special projects and programs;
- Advise on the administration of federal programs including the Workforce Investment Act, the Wagner Peyser Act, and Unemployment Insurance;
- Represent the Department in litigation before the Commonwealth Court and various administrative and appellate authorities;
- Draft and analyze legislation; notable work includes House Bill 1539/Act 107 (Keystone Works) and Senate Bill 637/Act 127 (E-Verify);
- Serve on the policy committee for a project integrating welfare services into Pennsylvania's one-stop career centers;
- Provide guidance on benefit eligibility for federal unemployment insurance and employment training programs including the Trade Act, Disaster Unemployment Assistance and Unemployment for Ex-Servicemen and Federal Employees;
- Advise on information disclosure issues regarding employment security and workforce investment data;
- Negotiate and write contracts and data sharing agreements in compliance with federal laws and regulations;
- Serve as the point person for the Department's Americans with Disabilities Act issues;
- Appointed to the Pennsylvania Office of General Counsel's Mediation Panel.

**Office of MCARE, Insurance Department****2006-2011*****Senior Attorney Examiner (2010-2011), Attorney Examiner (2008-2010), Intern (2006-2008)***

- Risk management advisor to the Medical Care Availability and Reduction of Error Fund;
- Negotiated multi-million dollar settlements in complex professional malpractice lawsuits;
- Analyzed claims, reviewed discovery materials, monitored trials and drafted settlement agreements;
- Experienced in alternative dispute resolution, including mediation and arbitration.



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**PROFESSIONAL EXPERIENCE (CONTINUED)**

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**Office of Chief Counsel, Department of State****2006*****Legal Intern***

- Assisted Department prosecutors in the areas of charitable organizations laws and elections laws.

**Loan Asset Management, Pennsylvania Higher Education Assistance Agency****2005-2006*****Default Prevention Representative***

- Provided debt counseling services to federal student loan holders.

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**PROFESSIONAL LICENSURE, EDUCATION**

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**Pennsylvania Bar Admission****2008****J.D., Widener University School of Law****2008**

- Outstanding Law and Government Student Award
- Dixon Scholarship (30% tuition)
- Dean's List
- Certificate of Achievement: *Race, Gender and Sports Law*

**B.A., Communication/Journalism, Shippensburg University****2004**

- Dean's List
- Men's Lacrosse Club

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**COMMUNITY INVOLVEMENT**

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**Trustee, Community Historic Preservation Trust****2013-Present**

- Serve as Trustee to permanent endowment used for preserving and restoring historic structures, and working to sustain vital projects in the City of Harrisburg.

**Class Agent, Widener Law Alumni Association****2013-Present**

- Represent the Class of 2008 in encouraging increased alumni participation in the annual fund and attendance at regional events.

**Member, Our Lady of the Blessed Sacrament Church****2013-Present**

- Attend mass.

**Founder, Lighten Up, Harrisburg****2012-Present**

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**Member, Pennsylvania Bar Association**

**2008-Present**

- Serve as volunteer juror for statewide High School Mock Trial competitions.

**Member, American Inns of Court – James S. Bowman Chapter**

**2007-2012**

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**2007**

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**Contributing Author**

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- Flag Football (Harrisburg Young Professionals)
- Kickball (Pennsylvania Kickball League)
- Ultimate Frisbee (Harrisburg Young Professionals)
- Volleyball (Dauphin County Bar Association)

**Matthew R. Krupp, Esquire**

**2**

**Harrisburg, PA 17101  
(610) 220-7916  
matthewRkrupp@gmail.com**

**References**

Kenneth R. Shutts, Esquire  
President and Chief Executive Officer  
Penn National Insurance  
Two North Second Street  
Harrisburg, PA 17101  
717.255.6807  
[kshutts@pnat.com](mailto:kshutts@pnat.com)

Bruce P. Weber  
Director, Budget and Finance  
City of Harrisburg  
10 North Second Street  
Harrisburg, PA 17101  
717.255.3040  
[bweber@cityofhbg.com](mailto:bweber@cityofhbg.com)

Arthur F. McNulty, Esquire  
Deputy Insurance Commissioner  
Pennsylvania Department of Insurance  
(former Chief Counsel to the Pennsylvania Department of Labor and Industry)  
1209 Strawberry Square  
Harrisburg, PA 17120  
717.783.2196  
[arthurmcnulty@pa.gov](mailto:arthurmcnulty@pa.gov)

# City of Harrisburg

RECEIVED MAY - 2 2014

## City Council

### APPLICATION FORM

Name: Alex Reber

Address: St, Harrisburg, PA 17102

How long have you resided at this address? Since April 2013. I have lived in the city since April 2007

Occupation: Accountant

Place of Employment & Address: Miller Dixon Drake, PC  
701 N 2nd St  
Harrisburg, PA 17102

How long have you been at your current place of employment? since January 2007

Telephone Number: 717-602-6181

E Mail Address: alexander.reber@gmail.com

If you need more space to answer any of the questions below, please use additional paper and include the number of the question you are addressing. In addition, please attach a current resume to the completed application.

1. Why are you interested in serving on City Council?

I moved to Harrisburg after I graduated from college, because I feel in love with the City. I want to bring my energy, work ethic and experience to make Harrisburg a better place to live, work and play. Since I moved here, I have been engaged watching City Council meetings and following current events. If Council members feel that I could contribute to the body, I would be honored to work with them.

2. In your opinion, what is City Council's primary function in the Optional Third Class City, Mayor-Council Plan A form of government?

I believe City Council's role is to listen to the residents and work with them to improve their quality of life. City Council's other major task is to pass a budget every year that works to reflect City priorities and goals and then work with the administration in helping to implement them.

3. What skills, abilities or other characteristics do you have that will help City Council successfully achieve its purpose?

As an accountant, I will work to help understand the fiscal decisions that have to be made. We have to find ways to lower costs and increase revenues without hurting services or sacrificing our values. As an advocate, I have been involved with my neighborhood associations to help with direct action in our areas in brightening our streets and cleaning them. We have a great City and I do everything I can to promote it to friends to live and visit. I think my optimism, financial skills and ability to advocate could be an

4. Please describe your previous work experience with governmental entities (If Any). asset for Council.

I have done some limited work with municipal authorities at the accounting firm I work for, but not for any entity related to Harrisburg City.

5. Please list your volunteer experience with community organizations (ex: youth organizations, professional organizations, church, boards etc.) and describe your role/type of service you provided in those organizations.

See resume.

6. Have you ever been employed by the City of Harrisburg? If so, please list position(s) you held and dates of employment.

No.

7. Do you now or have you ever had a business relationship with the City, involving the exchange of goods or services with the City? If so, please describe? No.

8. Do you now or have you ever served on any City of Harrisburg Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

I was appointed in February 2014 to the Harrisburg City Audit Committee.

9. Are you currently a registered voter? Yes ☒ No ☐

Party Affiliation Democratic

10. Have you ever been convicted of a felony or misdemeanor? Yes ☐ No ☒ If you answered "Yes" to this question, you must provide the following information for each offense. Use additional sheets of paper if necessary.

Offense:

Date of offense:

City and State in which offense occurred:

Name of court having jurisdiction:

Disposition or sentence for offense:

Additional information:

11. Do you own any properties or businesses in the City? If yes, please list the names and addresses of each. No.

12. Will your schedule permit you to attend all Council meetings held on evenings after 5PM?

Yes x No     

13. Do you have any water/sewer bills, property taxes, mercantile taxes, codes violations, or fines which are presently delinquent for 6 months or longer? If so, please list each and provide explanation.

I have no water/sewer bills, property taxes, mercantile taxes, code violations, or fines that are delinquent.

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities.

Signature Alexander A. Bell Date 5/2/2014

**\*\* REQUIRED\*\*** Attach your resume, include three references and please return the completed form to:

Office of the City Clerk  
10 N. 2<sup>nd</sup> Street, suite one  
Harrisburg, PA 17101

Or scan and e-mail to: [KPetroski@cityofhbg.com](mailto:KPetroski@cityofhbg.com)

## Alexander R. Reber

Harrisburg, PA 17102  
717.602.6181  
alexander.reber@gmail.com

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### EDUCATION

B.S. in Business & Accounting with a Minor in Political Science, GPA 3.34, December 2006,  
Lebanon Valley College, Annville, PA

High School Diploma, June 2003, Tulpehocken High School, Bernville, PA

### WORK EXPERIENCE

**Senior Accountant**, Miller Dixon Drake, Harrisburg, PA, Jan. 2007 – present.

- Financial statement production and analysis
- Payroll accounting, general ledger review, reviews and compilations
- Business, non-profit, trust and personal tax preparation

**Campaign Finance Intern**, Bob Casey for US Senate, Harrisburg, PA, Summer 2006.

- Assisting with donor research, identification and solicitation
- Coordinated with hosts to plan fundraising events

**Phonathon Caller**, Lebanon Valley College, Feb. 2004-Dec. 2007.

- Calling prospective donors and soliciting contributions
- Assisting with updating alumni records
- Raised over \$37,000

**Intern**, Weik Investment Services, Inc., Summer 2005.

- Performed portfolio accounting functions, including the use of AXYS software
- Aided in equity and internal research

**General Laborer**, Reber & Zerbe, Enterprises, Bethel, PA, Summers 2000-2004.

- Performed asphalt paving, excavating, and driveway sealing
- Assisted in estimating and cost analysis

### ACTIVITIES

#### Current & Previous

Planned Parenthood Keystone (Vice Chair)

Capital Area Neighbors (Treasurer)

LGBT Caucus of the Pennsylvania Democratic Committee (Chair)

Central PA LGBT Community Center Coalition (Fall Fundraising Dinner Planning Committee)

Pennsylvania Democratic Senatorial Campaign Committee (Treasurer)

Harrisburg Young Professionals (Member)

Recent Graduate Committee of Lebanon Valley College (Member)

### SKILLS

Microsoft Office Proficiency (Word, Excel and PowerPoint)

Quickbooks Proficiency

TaxWise Proficiency

### AWARDS

Graduate, Center for Progressive Leadership, PA Fellowship, 2008

First Place, Business Law, PA Phi Beta Lambda State Competition, 2005

Seventh Place, out of 908 teams, Global Business Simulation, 2005



Alexander R. Reber

Page 2

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**REFERENCES**

Daniel C. Miller, CPA  
Miller Dixon Drake, PC  
701 N 2<sup>nd</sup> St  
Harrisburg, PA 17102  
717-234-2250 x101

Adam Porter  
St@rtUp Harrisburg  
1519 N 3<sup>rd</sup> St  
Harrisburg, PA 17102  
717-856-4494

John R. Campbell  
City Treasurer  
Dr. MLK Jr. Gov't Center  
10 North Second Street  
Harrisburg, PA 17101  
717-319-3220

RECEIVED MAY - 2 2014

**City of Harrisburg***City Council***APPLICATION FORM**Name: Kathy SeidlAddress: Penn Street, Harrisburg, PA 17102How long have you resided at this address? 14 yearsOccupation: Research AnalystPlace of Employment & Address: Pennsylvania House of Representatives, House State Government  
Committee, Democratic CaucusHow long have you been at your current place of employment? 15 yearsTelephone Number: 717 236-6449E Mail Address: kseidl@verizon.net

If you need more space to answer any of the questions below, please use additional paper and include the number of the question you are addressing. In addition, please attach a current resume to the completed application.

1. Why are you interested in serving on City Council? I am willing to serve in this vitally important position because I love the City of Harrisburg and am interested in its sustained economic growth. I think City Council has the opportunity with a new administration to put a new face on city government and show the constituency of Harrisburg that elected officials can interact professionally to administer the will of the people. It is vital to re-establish the bonds of trust with the citizens of the city, as well as business owners, if Harrisburg is to move forward in the future.
2. In your opinion, what is City Council's primary function in the Optional Third Class City, Mayor-Council Plan A form of government? City Council's primary function is legislative, as outlined by law, and to oversee the conduct of any agency or department. Within this legal framework, the most important function is to ensure the policies put forth by the Mayor meet the objectives of the citizens of Harrisburg and fit within the approved budget.

3. What skills, abilities or other characteristics do you have that will help City Council successfully achieve its purpose? I have good communication skills, analytical skills, policy analysis, understanding of the legislative process and ability to develop effective policy. I know how to work as part of a team, build consensus among my colleagues, negotiate differences, disagree with respect, while keeping focused on the common good. I am a law-abiding citizen with high moral standards and ethics. I always pay my taxes and bills on time. I love the City of Harrisburg and want to see its continued growth.
4. Please describe your previous work experience with governmental entities (If Any). I am currently employed by the Commonwealth of Pennsylvania for the House of Representatives. I had the opportunity while completing a Legislative Fellowship to work for Democratic Leadership, then Minority Whip Mike Veon. Prior government-related work includes that of a Court Reporter while residing in the State of Michigan. The vast majority of my work as a Court Reporter consisted of recording administrative hearings for the State.
5. Please list your volunteer experience with community organizations (ex: youth organizations, professional organizations, church, boards etc.) and describe your role/type of service you provided in those organizations.  
Please see attachment.
6. Have you ever been employed by the City of Harrisburg? If so, please list position(s) you held and dates of employment. No.
7. Do you now or have you ever had a business relationship with the City, involving the exchange of goods or services with the City? If so, please describe? No.

8. Do you now or have you ever served on any City of Harrisburg Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service. No.

9. Are you currently a registered voter? Yes ☒ No ☐

Party Affiliation Democrat.

10. Have you ever been convicted of a felony or misdemeanor? Yes ☐ No ☒ If you answered "Yes" to this question, you must provide the following information for each offense. Use additional sheets of paper if necessary.

Offense:

Date of offense:

City and State in which offense occurred:

Name of court having jurisdiction:

Disposition or sentence for offense:

Additional information:

11. Do you own any properties or businesses in the City? If yes, please list the names and addresses of each.

Yes, I am a homeowner. The property that I own and reside in is located at Penn Street,  
Harrisburg, PA 17102.

12. Will your schedule permit you to attend all Council meetings held on evenings after 5PM?

Yes X No     

13. Do you have any water/sewer bills, property taxes, mercantile taxes, codes violations, or fines which are presently delinquent for 6 months or longer? If so, please list each and provide explanation. No.

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities.

Signature Kathy Seide Date May 2, 2014

**\*\* REQUIRED \*\*** Attach your resume, include three references and please return the completed form to:

Office of the City Clerk  
10 N. 2<sup>nd</sup> Street, suite one  
Harrisburg, PA 17101

Or scan and e-mail to: [KPetroski@cityofhbg.com](mailto:KPetroski@cityofhbg.com)

Kathy Seidl, City Council Application, Addendum.

Question 5 (Please list your volunteer experience with community organizations and describe your role/type of service you provided in those organizations.)

(2000 – 2014) Former Governor Rendell appointed me to the Governor's Advisory Committee for People with Disabilities created in 2006 through Executive Order. I continue to serve in that capacity and currently co-chair the Legislative Workgroup. In this role, we monitor legislation in the General Assembly of importance to people with disabilities and advise the Cabinet and Governor of our position on these matters. I previously co-chaired the South Central Workgroup. One achievement of which I am particularly proud is hosting an Employment Summit in Harrisburg for years 2010, 2011 and 2012. The goal for this summit was to bring together employment opportunities, as well as assistive programs/devices, for people with disabilities at one time. Partners to this event included Dress for Success, Hershey Corporation and Wal Mart, among others.

I also volunteer for Altrusa of Harrisburg, Inc. This is a service organization whose mission is literacy. I have held various board positions, including Recording Secretary and Vice President. I was instrumental in establishing the Altrusa of Harrisburg Foundation and served on the Board as Secretary. As a volunteer, I participate in the distribution of dictionaries to 4<sup>th</sup> graders of the Harrisburg School District and the Harrisburg Literacy Festival where we give books away to students of all ages.

I belong to Friends of Midtown and have participated in various community clean ups.

Previously, I volunteered for Pinnacle Health, Harrisburg Hospital. My assignment was the maternity floor where I helped with new baby pictures.

(1987-1999) While residing in Berks County, I held various officer positions, including Secretary, Treasurer and Vice President, in the Parent-Teacher Organization for the Governor Mifflin School District. I held some positions for multiple terms.

In addition, I was a founding member of the Berks Coalition for Tobacco-free Youth. Our mission was to reduce underage smoking. As such, we advocated for stronger tobacco policies within the county and conducted sting operations of local businesses for purposes of identifying violators. In addition, an accomplishment of which I am particularly proud, I successfully advocated for a district-wide tobacco-free policy. This change in policy occurred prior to the passage of Act 145, making it illegal for a pupil to possess or use tobacco in a school building, a school bus or on school property.

I also volunteered for Berks Women in Crisis. This is an organization that provides assistance to women and children suffering from domestic violence. I manned the hotline to assist in crisis calls. I also obtained donations of fresh vegetables from farmers and delivered them to the shelter. I volunteered for this organization until returning to college to complete my studies in public policy.

**Katherine S. Seidl**  
reet  
Harrisburg, PA 17102  
(717) 236-6449 home  
(610) 781-4677 cell  
E-mail: [kseidl@verizon.net](mailto:kseidl@verizon.net)

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**Goal** To obtain the position of City Council member for the City of Harrisburg.

**Education** **2001 – 2006** **Pennsylvania State University** **Harrisburg, PA**  
**Master of Science in Public Administration/Certificate of Nonprofit Administration**

Graduated with highest distinction, December 2006.

Wrote thesis titled "Matrix of Long-term Care Services in Pennsylvania."

Goal of thesis: To provide consolidated information regarding programs and services available to older adults in Pennsylvania in an understandable format for use as an administrative tool by consumers and public administration officials.

**1993 - 1999** **Pennsylvania State University** **Harrisburg, PA**  
**Bachelor of Science in Public Policy**

Graduated with distinction, May 1999.

Completed the Honor's Program course of study.

Wrote thesis titled "Smoking as a Civil Rights Issue."

Goal of thesis: To develop a greater understanding regarding the complexities involved in an individual's "right" to smoke for use in policy development to protect youth access to tobacco and involuntary secondhand smoke exposure without infringement on the free choice of adults.

**Professional Experience** **Oct. 2012 - Present** **Pennsylvania House of Representatives,**  
**Rep. Mark B. Cohen, Minority Chair,**  
**State Government Committee**

**Research Analyst 2**

Joined committee staff when Rep. Cohen was Minority Chair of the Human Services Committee. Remained on staff through the transition to the State Government Committee. Duties include all of the responsibilities expected of committee staff, as well as primary responsibility for constituent service, personal legislative initiatives, and communications for Rep. Cohen.

**Feb. 2007 – Present      Pennsylvania House of Representatives,  
Democratic Legislative Policy & Research Office,  
Health & Human Services Unit**

**Research Associate**

Duties included research for legislative reports, preparation of legislation, resolutions, amendments, and co-sponsorship memos; tracking legislation and monitoring floor activity, responding to the concerns of constituents for members; and any other duties requested by the House Democratic Caucus.

**May 1999 – 2006      Pennsylvania House of Representatives,  
Democratic Aging and Older Adult Services Committee**

**Senior Research Analyst**

Duties involved primary responsibility for the day-to-day activities of the committee, including interacting with the Republican Executive Director in establishing the committee agenda, amendments to bills that would come before the committee for consideration, and working with committee members and members of the caucus at large to address issues of concern; conducting legislative research, researching public policy issues and preparing position papers on aging and disability-related issues; drafting legislation, amendments, resolutions, and preparing bill analyses. Responsibilities also included organizing committee hearings, interacting with Democratic Communications regarding press releases and newsletters for the Chairman, meeting with lobbyists, and working with government organizations and officials on issues of local concern.

**Jan. 1999-May 1999      Pennsylvania House of Representatives,  
Democratic Caucus**

**Legislative Fellow**

Assigned to the office of the Democratic Whip, Rep. Mike Veon. Duties included assisting the Director of Legislation, George Bedwick, in research, drafting legislation, resolutions, and co-sponsorship memos.

**Appointments      Sept. 2007 – Present      Appointee to the Governor's Advisory Committee for  
People with Disabilities**

**Professional Memberships      1996, inducted to membership in Pi Gamma Mu, International Honor Society in the  
Social Sciences; 1995, inducted to membership in Alpha Sigma Lambda, Adult  
Honor's Society.**

**Volunteer Experience      Community: 2007 – present, Altrusa, a community service organization, Secretary;  
Altrusa International Foundation, Secretary; 2003-2006, Harrisburg General Hospital;  
1986-1999, held various volunteer positions for the Governor Mifflin School District;  
1995-1999, Berks Coalition for Tobacco-Free Youth, responsible for adoption of  
campus-wide tobacco-free policy within the Governor Mifflin School District prior to**



enactment of Act 145 of 1996; Berks Women in Crisis.

**Awards**

2008, Leadership Award, Altrusa International, District 2.

**Skills**

Proficiency in Microsoft applications: Word, Excel, Outlook, Publisher, and Power Point, PLS, Constituent Tracking and LDPC; experience in web development utilizing Microsoft Front Page and experience in data analysis using SPSS.

## References

Hon. Mark B. Cohen  
Chairman, House State Government Committee  
127 Irvis Bldg.  
Harrisburg, PA  
(717) 787-4117  
mcohen@pahouse.net

Hon. Frank J. Pistella, Retired  
Former Chairman, House Aging and Older Adults Services Committee  
359 A S. Evaline St.  
Pittsburgh, PA 15224  
(412) 661-1616  
pistellaf@nlsa.us

Neil Boyd, PhD  
Associate Professor of Management  
Bucknell University  
1 Dent Drive  
Lewisburg, PA 17837  
(570) 577-2000  
neil.boyd@bucknell.edu

# CITY of Harrisburg

## City Council

### APPLICATION FORM

RECEIVED MAY 01 2014

Name: Patricia L. Stringer

Address: Kensington Street, Harrisburg, PA 17104

How long have you resided at this address? 35 years

Occupation: Retired and community activist

Place of Employment & Address: N/A

How long have you been at your current place of employment? N/A

Telephone Number: 717-418-1702

E Mail Address: patriciastringer8@hotmail.com

If you need more space to answer any of the questions below, please use additional paper and include the number of the question you are addressing. In addition, please attach a current resume to the completed application.

1. Why are you interested in serving on City Council?

I wish to serve as a member of Harrisburg city Council to serve the total community by assisting constituents with their problems and needs. My focus will be giving residents a voice and listening to their important concerns and taking action - "citizens services" along with quality of life issues and public safety.

2. In your opinion, what is City Council's primary function in the Optional Third Class City, Mayor-Council Plan A form of government?

As a legislative body, council is charged with the responsibility of oversight in ensuring that legislation is reviewed and passed in the form of bills and ordinances that are in the best interest of the citizenry they represent. In addition, they must see that the annual budget is passed in a timely manner before December 31st of each year. Finally, they are responsible for the approval of appointments of city department heads and individuals to serve on boards and commissions.

8. Do you now or have you ever served on any City of Harrisburg Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

Harrisburg "Strong Plan" Task Force member appointed by The Receiver (February 2014 to Present)

Harrisburg Property Reinvestment Board - (2000 - 2004)  
Volunteer Position

Harrisburg Police Review Board (January 1995) recruitment evaluator

Harrisburg Human Relations Commission, Commissioner (1994 - 2000)  
Harrisburg Youth Commission (1992 - 1994) Advisory member

9. Are you currently a registered voter? YES

Party Affiliation DEMOCRAT

10. Have you every been convicted of a felony or misdemeanor? Yes \_\_\_ No X If you answered "Yes" to this question, you must provide the following information for each offense. Use additional sheets of paper if necessary.

Offense:

Date of offense:

City and State in which offense occurred:

Name of court having jurisdiction:

Disposition or sentence for offense:

Additional information:

- 11: Do you own any properties or businesses in the City? If yes, please list the names and addresses of each.

Home: Kensington Street  
Harrisburg, Pennsylvania 17104

## **Patricia L. Stringer**

Kensington Street  
Harrisburg, PA 17104

patriciastringer8@hotmail.com  
(717) 418-1702

**Objective:** Seeking the vacant Harrisburg City Council seat

### **Career Summary:**

- 20 plus years customer service
- 30 plus administrative positions
- 4 years local government city council member

### **Education and Training:**

- Dr. Martin Luther King Leadership Development Institute, Harrisburg – Leadership Development
- Widener University, Harrisburg, PA “Bankruptcy and Beyond: Solving the Problem of Municipal Financial Distress”
- Department of the Army, USAR NCO Academy, Annville, PA – Leadership Training
- Duff’s Business Institute, Pittsburgh, PA, - Business
- Elders Ridge High School, Saltsburg, PA, High School Diploma, - Business
- City of Harrisburg, Harrisburg, PA, - Community Leadership Training
- National League of Cities, Congress of Cities – Leadership Institute

### **Employment:**

- Office of Inspector General, Harrisburg – Agent, Special Programs and Projects
- PA Department of Revenue, Harrisburg – Tax Account Collections Representative
- Governor’s Executive Office, Harrisburg – Traveling and Scheduling Officer
- United States Army Reserves, Harrisburg – Administrative Specialist
- Harrisburg City Council – Council Member

### **Professional Memberships:**

National League of Cities, National Black Caucus of Local Elected Officials, Coalition of Labor Union Women, Coalition of Black Trade Unionists, American Business Women’s Association, Women’s Political Network of PA, PA Women’s Legislative Exchange, PA League of Women Voters, Women of the Military Memorial, Central Pennsylvania Family of Leaders, Harrisburg Young Professionals, AFSCME Retirees Subchapter 9001.

### **Community Work and Board Memberships:**

Harrisburg Multicultural Coalition (Chair), Metro Arts of the Capital Region (Jump Street), Dauphin County 4-H Youth Development Program, Harrisburg Human Relations Commission, National Forum for Black Public Administrators, Camp Curtin YMCA, Greater Harrisburg Area YWCA, Black Women’s Caucus, African American Museum of Harrisburg, Inc., Friendship Force of Greater Harrisburg, United Negro College Fund, Inc. NAACP, American Red Cross.

### **Youth Organizations:**

Dauphin County Children and Youth (foster parent), Tri-County Big Brothers/Big Sisters (mentor and big sister), Harrisburg Youth Commission (Advisor), Harrisburg City Aces (mentor), Camp Curtin Optimist Club (secretary-treasurer), NAACP “Cultural Tour” (assistant group leader).

## Patricia L. Stringer References

Gwen Summers

Harrisburg, PA 17104  
(717) 421-4324  
[gwnsumm@aol.com](mailto:gwnsumm@aol.com)

Michael G. Bowles

eeet  
Harrisburg, PA 17103  
(717) 233-1156

Elle Richard

treet  
Harrisburg, PA 17104-2903  
(717) 991-8445  
[lisnuk@comcast.net](mailto:lisnuk@comcast.net)

## CITY of Harrisburg

RECEIVED MAY - 2 2014

## City Council

## APPLICATION FORM

Name: Kelly D. SummerfordAddress: Market StHow long have you resided at this address? 58 yearsOccupation: Art Management Consultant / Computer Programmer

Place of Employment &amp; Address:

PA Council on the ArtsHow long have you been at your current place of employment? 9 yrsTelephone Number: 717-557-9434E Mail Address: Kellysumm@aol.com

If you need more space to answer any of the questions below, please use additional paper and include the number of the question you are addressing. In addition, please attach a current resume to the completed application.

1. Why are you interested in serving on City Council? Previous Experience

It has always been a honor to serve the city of Harrisburg

2. In your opinion, what is City Council's primary function in the Optional Third Class City, Mayor-Council Plan A form of government?

Legislative Body

3. What skills, abilities or other characteristics do you have that will help City Council successfully achieve its purpose?

- Ability to provide professional leadership
- Ability to delegate authority judiciously
- Ability to develop imaginative & innovative programs
- Ability to administer programs & budget of wide scope & complexity
- Ability to negotiate contracts; reach agreements, a good listener

4. Please describe your previous work experience with governmental entities (If Any).

Served as Harrisburg City Council for 4 yrs  
worked under parks and Recreation as Arts Instructor

5. Please list your volunteer experience with community organizations (ex: youth organizations, professional organizations, church, boards etc.) and describe your role/type of service you provided in those organizations.

NAACP  
Historic Harrisburg Assoc.  
Broadstreet Market Board

(See Resume)

6. Have you ever been employed by the City of Harrisburg? If so, please list position(s) you held and dates of employment.

Yes, City Council

7. Do you now or have you ever had a business relationship with the City, involving the exchange of goods or services with the City? If so, please describe?

No



8. Do you now or have you ever served on any City of Harrisburg Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service. NO

9. Are you currently a registered voter? Yes X No     

Party Affiliation Dem

10. Have you ever been convicted of a felony or misdemeanor? Yes      No X If you answered "Yes" to this question, you must provide the following information for each offense. Use additional sheets of paper if necessary.

Offense:

Date of offense:

City and State in which offense occurred:

Name of court having jurisdiction:

Disposition or sentence for offense:

Additional information:

11. Do you own any properties or businesses in the City? If yes, please list the names and addresses of each.

My home - Market St

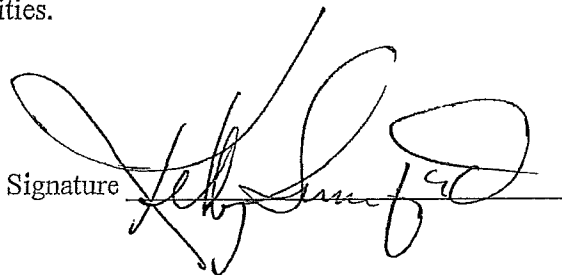
12. Will your schedule permit you to attend all Council meetings held on evenings after 5PM?

Yes ☒ No ☐

13. Do you have any water/sewer bills, property taxes, mercantile taxes, codes violations, or fines which are presently delinquent for 6 months or longer? If so, please list each and provide explanation.

No

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities.

Signature 

Date May 2, 2014

**\*\* REQUIRED \*\*** Attach your resume, include three references and please return the completed form to:

**Office of Human Resources (city council candidate)**  
**10 N. 2<sup>nd</sup> Street**  
**Harrisburg, PA 17101**

**Or scan and e-mail to: [citycouncilcandidates@cityofhbg.com](mailto:citycouncilcandidates@cityofhbg.com)**

**Kelly D. Summerford**  
Market Street  
Harrisburg, Pennsylvania 17103  
Kelly@kellysumm.com  
717-557-9434

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May 2, 2014

**Dear Council Members:**

It is with great sadness, but an enormous privilege, for me to ask to serve out the term of my good friend Eugenia Smith. Whether it is for one year or four, it would be an honor to fill this vacancy.

During my four years as a member of the Harrisburg City Council, I learned the importance of two way communication with constituents to show that government can and should be used to serve the people of the community.

Because I have the skills, confidence and zeal to serve, I respectfully ask for your support, to fill this vital post.

To remind you, and inform those who do not know me, of my qualifications, I am enclosing a resume and I hope you will call or email me if you have any questions. Thank you for your consideration.

Respectfully,



Kelly D. Summerford

Well-seasoned senior level administrator with over 38 years' experience. Knowledgeable in government administration and policies. Thoroughly versed in all aspects of computer operations specializing in software. Good communicator, able to teach others end-user software applications. Creative leadership skills in supervising team workers.

**PERSONAL ASSETS**

- Ability to provide professional leadership
- Ability to delegate authority judiciously
- Ability to develop imaginative and innovative programs
- Ability to administer programs and budget of wide scope and complexity
- Ability to negotiate contracts; reach agreements, a good listener

**CURRENT AND PAST EMPLOYMENT****City of Harrisburg****2010 – 2014**

Harrisburg, Pennsylvania

**City Council Member**

*As a city council person I was an elected legislative official. The primary responsibility of the position was to be part of the legislative body (Council). As a part of Harrisburg City Council, I vote on a wide range of city-related matters such as the act 47 plan, Strong Plan, zoning issues, safety issues and housing issues. As a council member I was responsible for approving the budget created by the Mayor as part of council's fiduciary responsibility, representing the constituency of the people of the City of Harrisburg at-large. I served as councilman in charge of the Public Works Committee and chair of the Building and Housing Committee.*

**Pennsylvania Council on the Arts****2007 - Present**

Harrisburg, Pennsylvania

**Arts Management Consultant**

*I provide technical assistance to those art organizations under the Preserving Diverse Cultures Division of the Pennsylvania Council on the Arts. I provide assistance in the areas of organizational stabilization and expansion of arts, cultural programming in culturally specific communities (African American, Asian American, Latino/Hispanic and Native American). I also maintain and evaluate data, have designed the and maintain the website, and produce a quarterly newsletter.*

**Pennsylvania CASSP Training & Technical Assistance Institute  
(Penn State University)****1995 - 2006**

Harrisburg, Pennsylvania

**Administrative Liaison**

*Prepared annual budget and annual report on the Institute's operations. Oversaw the needs of the Institute's Advisory Board, helped supervise annual audits, and served as liaison between the Office of Mental Health and Substance Abuse, funding for our program with the Penn State Bursar's office, negotiated vendor contracts. I performed the logistical planning for four National Summits on Children's Mental Health and provided administrative support for the executive director.*

**Pennsylvania AFL-CIO****1983 - 1994**

Harrisburg, Pennsylvania

**Computer Programmer/Per Capita**

*Designed the necessary programs including creating the entire per capita system which handled per capita dues from all 2,500 state-affiliated local unions. Duties included system operations, data entry, convention planning, monitoring the vote process, lobbying, and overseeing audit process, supervising and training.*

**Orange Branch YMCA**

Orange, New Jersey

**Program Coordinator**

*Responsible for the development and marketing strategies for obtaining funding for the Health Fitness Program, Dance Program and related youth activities. Supervised staff and their evaluations.*

**Camp Curtin Branch YMCA, Cultural Arts Program**

Harrisburg, Pennsylvania

**Program Director**

*Responsible for writing proposals and work development statements for the Cultural Arts Program, a program created to enhance inner-city youth's awareness of all phases of the performing arts and to provide social interaction and cultural exchange.*

**CONSULTING SERVICES/PROGRAMMING**

- Federation of Families for Children's Mental Health
- Pennsylvania Office of Mental Health
- Pennsylvania State Council of Senior Citizens
- Fairway Mortgage Company
- Marsh & McLennan Incorporated

**EDUCATION/TRAINING**

University of Massachusetts – Certificate in Arts Management

DataEase International – Computer Programming Data Base development

Shared Union System Inc. – Pick <sup>TM</sup> Computer Operating System Programming

Novell, Inc. – Certified Novell Network Engineer

Art Institute of Pittsburgh – Visual Communications

**BOARD POSITIONS**

Historic Harrisburg Association

Broad Street Market Board

Arts and Architecture Panel member for the U.S. Federal Courthouse

Pen Owl Productions

Past Member, Central Pennsylvania Youth Ballet

Pride of the Neighborhood Academy

**PROFESSIONAL MEMBERSHIPS**

NAACP

Screen Actors Guild

Nominating Committee for Screen Actors Guilds Awards

American Federation of Television and Radio Artists

Black Filmmakers Foundation

Pennsylvania Past Players

Past Member, Kiwanis Club, Harrisburg Chapter

***ELLIS R. ROY, JR.***

Curtin Street  
Harrisburg PA 17110

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Email: [ellisrro@aol.com](mailto:ellisrro@aol.com)  
Contact Number: (717) 557-1631

May 1, 2014

Harrisburg City Council  
Rev. Dr. Martin Luther King, Jr. City Government  
10 North Second Street, Suite One  
Harrisburg PA 17101-1678

Honorable Members of City Council:

Please accept my application for the vacant City Council seat. I have also enclosed my resume for your perusal.

I have much to offer in the way of diversity of experience in the areas of public safety, leadership, labor management, and community relations. I have always looked at new endeavors as opportunities to learn more, see the bigger picture, have a broader vision, and to encourage active civic engagement.

I remain unwaveringly committed to the City of Harrisburg and our citizens. As a team member, I will work with my colleagues to address the issues and challenges facing the City Council.

I look forward to having the opportunity to meet with you to discuss this position.

Respectfully submitted,



Ellis R. Roy, Jr.

Enclosure: Application and Resume

# **City of Harrisburg**

## *City Council*

### APPLICATION FORM

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Name: **Ellis R. Roy, Jr.**

Address: **1 Curtin Street, Harrisburg, PA 17110**

How long have you resided at this address: **since 1999**

Occupation: **Retiree, City of Harrisburg, Bureau of Police**

Place of Employment & Address: **Not Applicable**

How long have you been at your current place of employment? **Not Applicable**

Telephone Number: **717-557-1631**

E Mail Address: [ellisrro@aol.com](mailto:ellisrro@aol.com)

If you need more space to answer any of the questions below, please use additional paper and include the number of the question you are addressing. In addition, please attach a current resume to the completed application.

1. Why are you interested in serving on City Council?

I am truly committed to the City of Harrisburg and our citizens. I believe in public service and the importance of bringing transparency to government procedures. I value creating opportunities for public discourse and promoting civic engagement. I have earned the trust and respect of my community, and I am willing to tackle tough issues.

2. In your opinion, what is City Council's primary function in the Optional Third Class City Mayor-Council Plan A form of government?

The Harrisburg City Council makes and passes the laws governing the City, such as bills (ordinances) and resolutions, and assures the delivery of quality public services. The City Council has final budget approval powers, establishes priorities, allocates resources appropriately, and sets fiscal policies and approves all spending as it relates to the operations of the city.

3. What skills, abilities or other characteristics do you have that will help City Council successfully achieve its purpose?

My experience in Public Safety/Law Enforcement, Leadership, Supervision, Community Relations, and Civil Service will be an asset, mainly because:

I have the ability to work collaboratively and respectfully with the City Council members, administration, and other constituents.

I do understand the legislative responsibilities of City Council.

I do understand that although this is designated as a part-time position, a city council member has 24-hour day/7-days per week responsibility to the citizens of the City, and I am ready to take on that task.

I have strong leadership, communication, critical and innovative thinking, organizational and strategic planning skills.

I am passionate about public service.

I have the ability to approach decisions from a holistic viewpoint rather than using a one-issue point of view.

I am honest, and operate with the highest level of integrity.

4. Please describe your previous work experience with governmental entities (If Any).

As a retired law enforcer, I have obtained many years of experience working with various governmental entities and the city (e.g. Dauphin County Children and Youth, Harrisburg Human Relations Committee, Public Works, etc.)

Please list your volunteer experience with community organizations (ex: youth organizations, professional organizations, church, boards etc.) and describe your role/type of service you provided in those organizations.

- Neighborhood Watch Citizen (Vice President)
- Voter Registration Volunteer
- National Voter Registration Volunteer
- Harrisburg School Board Meeting Participant
- Former Head Coach of the P.A.L. (Police Athletic League) Team
- Dauphin County Democratic Committee - Sergeant of Arms

(Please see attached resume for additional information.)



6. Have you ever been employed by the City of Harrisburg? If so, please list position(s) you held and dates of employment.

Worked in the following capacities with the City of Harrisburg from August 1972 to November 2006:

Lieutenant of Police/Commander  
Sergeant of Police  
Corporal of Police  
Detective, Criminal Investigation Division  
Patrol Officer, Harrisburg Bureau of Police  
Community Relations/Civilian Agent

7. Do you now or have you ever had a business relationship with the City, involving the exchange of goods or services with the City? If so, please describe?

**NO**

8. Do you now or have you ever served on any City of Harrisburg Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

I have served on the Uniform and Equipment Committee - Bureau of Police.

I served on the Oral Interview Boards (i.e. entry level positions and promotions) - Bureau of Police Commission

I currently serve on the Harrisburg Civil Service Commission.

9. Are you currently a registered voter?

Yes, I am a registered voter.

Party Affiliation: Democratic

10. Have you ever been convicted of a felony or misdemeanor?

**NO**

11. Do you own any properties or businesses in the City? If yes, please list the names and addresses of each.

Yes. I own my place of residence: Curtin Street, Harrisburg, PA 17110

12. Will your schedule permit you to attend all Council meetings held on evenings after 5 PM? **YES**

13. Do you have any water/sewer bills, property taxes, mercantile taxes, codes violations, or fines which are presently delinquent for 6 months or longer? If so, please list each and provide explanation.

NO

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities.

Signature: *Ellie R. Roy, Jr.*

Date: 05-01-2014

**\*\*REQUIRED\*\*** Attach your resume, include three references and please return the completed form to: **REFERENCES ARE LISTED ON THE LAST PAGE OF THE RESUME.**

Office of the City Clerk  
10 N. 2<sup>nd</sup> Street, suite one  
Harrisburg, PA 17101

Or scan and e-mail to: [KPetroski@cityofhbg.com](mailto:KPetroski@cityofhbg.com)

## ***ELLIS R. ROY, JR.***

---

Curtin Street, Harrisburg, PA 17110

email: [ellisro@aol.com](mailto:ellisro@aol.com)

Cell Phone: (717) 557-1631

### **GOALS/OBJECTIVES**

To continue to put my time and energy into serving the people of Harrisburg.

To fight hard for what is best for the people.

To always be a contributing member of a team who shares common goals.

### **PUBLIC SERVICE**

Dauphin County Democratic Committeeman

(10<sup>th</sup> Ward – 2<sup>nd</sup> Pct)

Civil Service Committee – Vice Chairman, City of Harrisburg

Harrisburg Civil Service Board Member

### **COMMUNITY SERVICE**

Life-time Resident

Neighborhood Watch Citizen (Vice-President)

Voter Registration (Voluntary)

Harrisburg School Board Meeting Participant

Former Head Coach of the P.A.L. (Police Athletic League) Team

Former Member of Harrisburg Uptown *Teener* Baseball League – 1979

Former Head Coach of the Harrisburg *Steelers* of the defunct Harrisburg Midget Football League – 1978-1979

### **PUBLIC SAFETY**

Highly Trained and Accomplished Law Enforcement/Public Safety Officer

Labor Management Representative

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### **INTRODUCTION**

Most of my employment history consisted of executive management, negotiation, team leadership, community relations, office administration, and office management positions within the government: city, county, and police. In addition to this, I acquired human resources management training and skills (e.g. compensation, payroll, budget, time management, and employee relations). I am a recipient of many honors and medals, some of which were medals of Bravery and Valor, the Highest Honor a Police Officer can achieve.

### **SUMMARY OF EMPLOYMENT EXPERIENCE**

City of Harrisburg, Bureau of Police

123 Walnut Street, Harrisburg, PA 17101

November 1972 to November 2006

- Lieutenant of Police/Commander
- Sergeant of Police
- Corporal of Police
- Detective, Criminal Investigation Division
- Patrol Officer, Harrisburg Bureau of Police
- Community Relations/Civilian Agent

**Court/Dauphin County**  
Deputy/Dauphin County Sheriff's Office  
1975 to 1979

**EDUCATION/TRAINING**

William Penn High School  
3<sup>rd</sup> and Division Street  
September 1969 to May 1971  
Graduate

Harrisburg Area Community College  
August 1974 to February 1976  
**Criminal Justice Major**

Harrisburg Community College  
3300 Industrial Road  
March 1976 to May 1976  
**Criminal Justice Training Center (Police Academy)**

Harrisburg Area Community College  
March 1989 to March 1989  
March 1998 to March 1998  
January 1979 to January 2006  
**Annual Certification for Legal Updates**

**SPECIALIZED POLICE TRAINING**

**Corporal of Police and Above**  
P.O.S.I.T (Police Officer's Supervisory Initial Training)

**Lieutenant of Police and Above**  
P.O.L.E.X (Police Executive Officer's Leadership Training)

**REFERENCES**

Karen L. White, City Council-at-Large/ South Bend, IN  
Political Advisor (574) 520-4477

Andrea Krizner, Political Strategist  
(412) 805-3306

Mr. Robert Weldon, Business Owner/Hsbg  
(717) 238-5876

Ms. Deborah Robinson, Recruiting Assistant/Abel Personnel  
(717) 561-2222

City of Harrisburg City Council Application  
Rhonda E. Mays

Question #1 *Why are you interested in serving on Council?*

The Council seat is a form of public service. A form of public service not far removed from the various professional and volunteer positions I have participated in my whole adult life.

One of the most significant questions I ask myself before taking on any employment or volunteer service is whether or not I have the desire, time, and ability to fully commit and be effective in the role and responsibility I am considering. In the case of public service, having knowledge and understanding regarding the various roles of government officials and how the relationship of each position fits into the overall structure is an added condition, in my view.

I have taken the time to carefully consider my reasons for submitting my name to fill the Council Seat tragically left vacant by one of the most esteemed members of our community. The task of Councilperson is a daunting endeavor under ordinary circumstances, and taking on this role during a period of mourning, transition, and financial uncertainty adds to the difficulty of the position. However, as I look back at my years of service to the Nation and our community, I have confidence my abilities and level of commitment are of such a level that I can be an asset within the Council body in particular and the residents of the city as a whole.

Question #2 *In your opinion, what is Council's primary function in the Optional Third Class City Mayor-Council Plan A form of Government?*

As we all realize the City of Harrisburg is governed under the 3<sup>rd</sup> Class City Code, Option Mayor-Council form. Under that option, the Mayor (Executive Officer) and Council (Legislators) have certain outlined duties. For instance, the Mayor appoints Department Administrators who manage the day-to-day functions of the city, submits the annual budget, and carries out laws or ordinances passed by Council. The Council passes ordinances (laws) which the mayor must carry-out.

Questions and discordance regarding roles often arise when one or both arms of city government seemingly have over-lapping jurisdiction over legally binding duties or when the State law governing cities of the 3<sup>rd</sup> class are vague or non-existent regarding certain circumstances. Ideally, the relationship between the Mayor and the Council will be such that compromise, beneficial agreements, and collaboration will be the end result when differences in positions arise. In the small number of cases where stalemates are apparent, an evaluation of the roles and responsibilities of each office must be implemented by the person holding their individual seat. With that evaluation, it is incumbent upon each elected individual to understand the legal implications, public opinion, and short and/or long term consequences of their behaviors, reasoning abilities, and specific votes.

The role of the Council within a 3<sup>rd</sup> Class Optional code is, to a certain extent, fluid. That is to say, within the very limited roles and responsibilities written into the code pertaining to the office of the Mayor and Council, there is some room for flexibility which allows for collaborative efforts between the two branches of government. When the roles and responsibilities of each elected office are well understood and duties undertaken in "good faith" by all parties involved, the governance of the city is executed in a well-balanced, stable, and efficient manner. As such, in my view, the role of a Councilperson under the

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Mayor-Council form of governance is to ensure that a climate of cooperation and respect for the tasks, duties, and respective responsibilities of each official is firmly established so that the true role of Government – service to the community – is undertaken so that the best interests of all citizens living, working, and recreating within the city is the deciding factor of any governmental action.

*Question #3 What skills, abilities or other characteristics do you have that will help City Council successfully achieve its purpose?*

As a person that has dedicated my life to public service, I believe I have the skills and abilities to navigate, understand, and work within the structure of a Council seat. As a parent, I reconstituted the dormant PTA within my children's' school. I also ran, and was elected, to a School Board Seat. As an employee, I have spent decades working within budget and finance as well as the grant fields of government. As a volunteer, I have spent many hours dedicating my time and energies toward efforts that build community capacity in various positive ways.

As a Councilperson, I will use the skills I have amassed over many years as a parent, public employee, Board member and resident to positively add to the minds and voices the people have chosen to represent them within city government.

*Question #4 Please describe your previous work experience with governmental entities (if any)?*

As described in my attached resume, my work career has primarily been within the area of Government Administration. My most significant time of employment has been within the fields of Grants Management and Budget/Finance.

*Please refer to my resume for more details in this regard.*

*Question #5 Listing of Volunteer Service*

**Current Volunteer Service:**

Camp Curtin Memorial-Mitchell UMC – Preservation and Restoration Committee

Fair Housing Council of the Capital Region – Board Member, Treasurer

Community Covenant Corporation – Board Member

Columnist – Today's the Day Harrisburg

**Past Volunteer Service:**

Historic Harrisburg Association – Board Member

Harrisburg School District Board of Directors – Elected Board Member

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Question #6 *Have you ever been employed by the City of Harrisburg?*

No

Question #7 *Do you now, or have you ever had a business relationship with the City involving the exchange of goods or services with the City?*

As an individual, I have not had a business relationship with the City. As a Board member of the Fair Housing Council (FHC) the organization has received, and continues to receive, CDBG funds awarded for the purpose of continuing the work and mission of the FHC.

Question #8 *Do you now or have you ever served on any City of Harrisburg Board, Authority, or Commission or in any other advisory capacity?*

No – With the assumption that the School District Board of Directors is not included in the above inquiry.

Question #9 *Are you currently a registered voter?*

Yes – Democrat

Question #10 *Have you ever been convicted of a felony or misdemeanor?*

No

Question #11 *Do you own any properties or businesses in the City?*

Yes – RE Mays Funding Solutions, LLC  
Herr St.  
Harrisburg, Pa. 17103

Question #12 *Will your schedule allow you to attend all Council meetings held after 5 pm?*

Yes

Question #13 *Delinquent City financial obligations of 6 months or longer?*

No

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Rhonda E. Mays

Rhonda E. Mays  
Herr St.  
Harrisburg, Pa. 17103  
[rhmays@aol.com](mailto:rhmays@aol.com)  
[rhonda@remaysfundingsolutions.com](mailto:rhonda@remaysfundingsolutions.com)  
Phone: 717 525-8671

Present Employment:

President, RE Mays Funding Solutions, LLC  
dba Capital Region Funding Solutions  
Harrisburg, Pa. 17103

Funding Solutions is a Company established to assist our Harrisburg area non-profits with the financial needs of the organization in order to further their various missions to serve the people of our communities. The motto of Funding Solutions is "We are in existence to help you to serve our community". [www.remaysfundingsolutions.com](http://www.remaysfundingsolutions.com)

Funding Solutions offers research services, grant training, proposal/grant writing submission, and grants management services. Funding Solutions also has the capacity to provide community outreach, relationship building and other related services. To date, Funding Solutions has successfully raised many thousands of dollars for non-profit initiatives and has continued to be a resource for community awareness of city based non-profits that are vital support systems to our residents.

Past Employment:

Pennsylvania Department of Public Welfare  
Bureau of Budget, Office of Budget  
Harrisburg, Pa. 17101  
Budget Analyst  
July 2004-June 2013

As Budget Analyst, my position required the gathering, assembling, and formatting of data for preliminary analysis and budget preparation; assisting in preparation and presentation of preliminary and final budget documents; preparation of budget presentation materials, maintenance of data and systems for budget tracking and generation of reports; assisting section/division with issues related to funds availability, fund transfers and budget compliance. This position included the requirement that I participate in the preparation of the Department of Welfare's annual budget as well as the responsibility for preparation of the Capital budget which entailed the analysis and estimates of expenditures; analysis and projections of revenue; review of intra-department requests and sub-budgets; recommendations regarding allocations of funds, personnel and account coding.



I developed reports of expenditure and revenue forecasts, prepared baseline budget and revisions as needed; analyzed and evaluated budget proposals; reconciled appropriation by source of funding; prepared and processed transfers of budget allotments.

My position required that I review and consult with department management staff on final budget preparation and presentations to DPW Executive staff; provide budget information, instruction and assistance to DPW staff. Additionally I made recommendations on budget matters to higher level staff, and assisted in the implementation and monitoring of changes.

I conducted studies of new and existing programs and special projects to resolve problems including organizational, budget and fiscal research and analysis. I assisted the Section Chief in the management of DPW budget by evaluating existing and proposed organizational structure, policies and procedures; reviewed, analyzed and recommended to management organization policy and procedures for department operations and participated in the development of revised programs, systems, procedures and methods of operations.

I analyzed and evaluated requests from department personnel for changes in budget allocations throughout the fiscal year in such areas as staffing levels, facilities, systems and equipment; coordinated and consulted with department personnel and other departments; made recommendations and obtained final approval for changes.

I prepared narrative, geographical and statistical reports with alternative solutions for resolving issues. I used computer software to develop and maintain data bases and spreadsheets to prepare correspondence and other written material. I used these tools to analyze accounting records to determine financial resources required to implement programs and make recommendations for budget allocations to assure conformance to budgetary limits. I reviewed operating budgets in order to analyze trends affecting budget needs. I represented the DPW in budget and fiscal matters to various management staff, other agencies and offices.

National Institutes of Health  
Heart, Lung, and Blood Institute, Division of Extramural Affairs  
Rockville, Md. 20792  
Certified Grants Management Specialist  
1987-1999

In my capacity as Grants Management Specialist, I worked with agency offices, Office of the General Counsel, departmental staff offices, and other government agencies to obtain opinions and decisions regarding the legality of various extramural agreements. I assured compliance with all extramural agreement matters, and had final decision authority in the resolution of any compliance issues under my purview. All grants within my multi-million dollar portfolio were approved, encumbered and managed via my signatory authority.

I reviewed program and budget plans to ensure adequate resources were committed for the project. I conducted final negotiations with cooperators regarding intellectual property agreements, adequacy of assurances, funding arrangements and payment schedules, changes in key personnel, budget revisions; allowable, allocable, and reasonable costs, prior approvals and potential suspension and termination clauses and/or agreements. I had final approval to commit agency resources and obligate funds with no imposed cost limitation.

I identified the responsibilities of the grantee's technical representative based upon the unique requirements for each award. I exercised my authority to ensure appropriate technical oversight of projects performed were in accordance with agency requirements and consistent with the negotiated

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terms and conditions of the award.

I closed out legal agreements and undertook terminations where necessary. Conducted reviews to determine whether all terms had been met, that all fiscal, income, patent and property reports had been received, and that any audit problems resolved. I coordinated the resolution of problems between the appropriate staff of the NHLBI and the grantees. I conducted reviews on the interpretation and application of governmental policies to ensure uniform conformance, to provide guidance, and to promote efficient and effective operations. I regularly attended various meetings, conferences, and work groups.

My position required in-depth knowledge of laws, regulations, policies, procedures and program objectives governing the administration of federal grants, cooperative agreements and awards to award, administer, and manage grants or other related instruments; and designed, developed, implemented and interpreted grants/assistance management policies and procedures. In order to accomplish the duties discussed above, I demonstrated possession of the following complex knowledge and skill sets:

- Knowledge of grants management processes and techniques consistent with sound business and industry practices to review and evaluate adequacy of grant policies and procedures, program review, and risk assessments.
- Knowledge of financial methods, procedures and practices to assess the financial stability of recipients of Federal grants or cooperative agreements.
- Ability to analyze documents to ensure all legal and regulatory requirements were met identified missing or incomplete documents, revised documents to meet regulatory and other requirements and recommended changes to the agreement when required.
- Knowledge of negotiation techniques and requirements sufficient to procure various grants and agreements for research, negotiate new and continuing terms, conditions and changes to agreements.
- Ability to communicate technical information and maintain a successful business relationship with researchers, agency personnel, cooperators and similar groups within or outside the Federal government.

References:

Stan Lawson  
President, Harrisburg Chapter NAACP  
Phone: 717 350-6742

Nevin Mindlin  
Policy and Program Consultant  
717 238-8705

Dan Goldstein  
Dept. of Public Welfare, Budget Officer  
717 557-3955

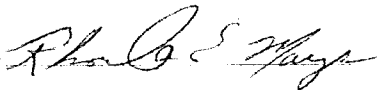
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12. Will your schedule permit you to attend all Council meetings held on evenings after 5PM?  
Yes ☐ No ☐

13. Do you have any water/sewer bills, property taxes, mercantile taxes, codes violations, or fines which are presently delinquent for 6 months or longer? If so, please list each and provide explanation.

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 P.A.C.S. 4904, relating to unsworn falsification of authorities.

Signature

 Date 4/29/2014

**\*\* REQUIRED \*\*** Attach your resume, include three references and please return the completed form to:

Office of the City Clerk  
10 N. 2<sup>nd</sup> Street, suite one  
Harrisburg, PA 17101

Or scan and e-mail to: [RPetraski@cityofhbg.com](mailto:RPetraski@cityofhbg.com)