

CITY OF HARRISBURG

2013 PROPOSED BUDGET



MAYOR

Linda D. Thompson

Submitted to City Council
November 27, 2012

CITY COUNCIL

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Eugenia Smith, Vice-President

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CITY CONTROLLER

Daniel C. Miller, CPA

CITY TREASURER

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CITY OF HARRISBURG

2013 PROPOSED BUDGET

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HOW TO USE THE BUDGET DOCUMENT

This page provides an explanation of the format and content of the Fiscal Year (FY) 2013 Proposed Budget document. To find the exact location of this information, please refer to the Table of Contents. The major portions of the document are described as follows:

Introductory Information

This introductory information consists of a pictorial presentation of the City's **Elected Officials** and **Organizational Chart**, and a narrative describing the City's **Organizational Structure**.

Budget Overview

Contained within the Budget Overview is the **Budget and Finance** section. This section describes the financial and operating policies and procedures that guide the development of the City's budget. Additionally, the **Budget Summary** section provides the reader a series of financial summaries with information on revenues, expenditures, and staffing levels for FY 2013 and prior years.

Budget Detail

These sections contain information on FY 2013, as well as historical revenue and expenditure information for the **General Fund, Special Revenue Funds, Debt Service Fund, and Utility Funds** operating budgets. Within each is an organizational chart and a brief description of the services provided. This detail of fund and corresponding department budgets is represented according to:

- Description of individual programs - a listing of the department, bureaus, offices/divisions, and corresponding functions.
- Summary of resources (revenue) and appropriations (expenditures) - total fund budget.
- Detailed information on the staffing compliment of all budgeted positions.
- Major Category detail - provides detail of revenues and expenditures for FY 2009 - 2011 Actuals, FY 2012 Approved Budget, FY 2012 Projections, and FY 2013 Proposed Budget. Revenue line-items identify specific funding sources. Expenditure line-items are categorized as Personnel, Operating, Capital, Debt Service, Grants, Miscellaneous, and Transfers.
- Line-Item Detail- Provides detail of revenue and expenditures at the individual line-item level.

Appendices

This section provides supplemental information on a variety of topics which include **Glossary of Terms, Glossary of Abbreviated Terms**, and the City's **Proposed Budget-Related Ordinances**.

OUR VISION

Our City will be:

1. Financially stable
2. Fiscally responsible
3. A stable, cleaner and safer community
4. The cultural, entertainment and tourism Capital
5. A business center for innovation and development in Central Pa
6. A shining example of professional management in municipal government
7. Economic development model working with private sector, non-profits and strategic partners
8. An excellent public infrastructure hub with well planned, maintained and operated facilities

OUR MISSION

To implement the Act 47 City Financial Recovery Plan, to eliminate the existing City structural budget deficit, and to maintain and improve all City services to its citizens and guests. To provide professional management operations in order to manage resources effectively and efficiently while providing excellent public services and safety to all who live, work and visit our historic and vibrant capital.

OUR VALUES

1. Transparency
2. Honesty
3. Integrity
4. Dedication
5. Team work
6. Cooperation, coordination, collaboration, and communication
7. Dignity and respect
8. Maintaining a world-class City



Mayor
Linda D. Thompson



Council President
Wanda R. D. Williams



Council Vice-President
Eugenia Smith



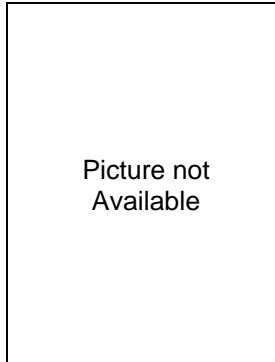
Council Member
Susan C. Wilson



Council Member
Patty Kim



Council Member
Brad Koplinski



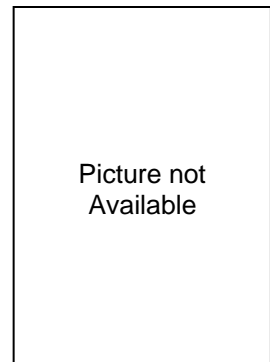
Council Member
Sandra Reid



Council Member
Kelly Summerford

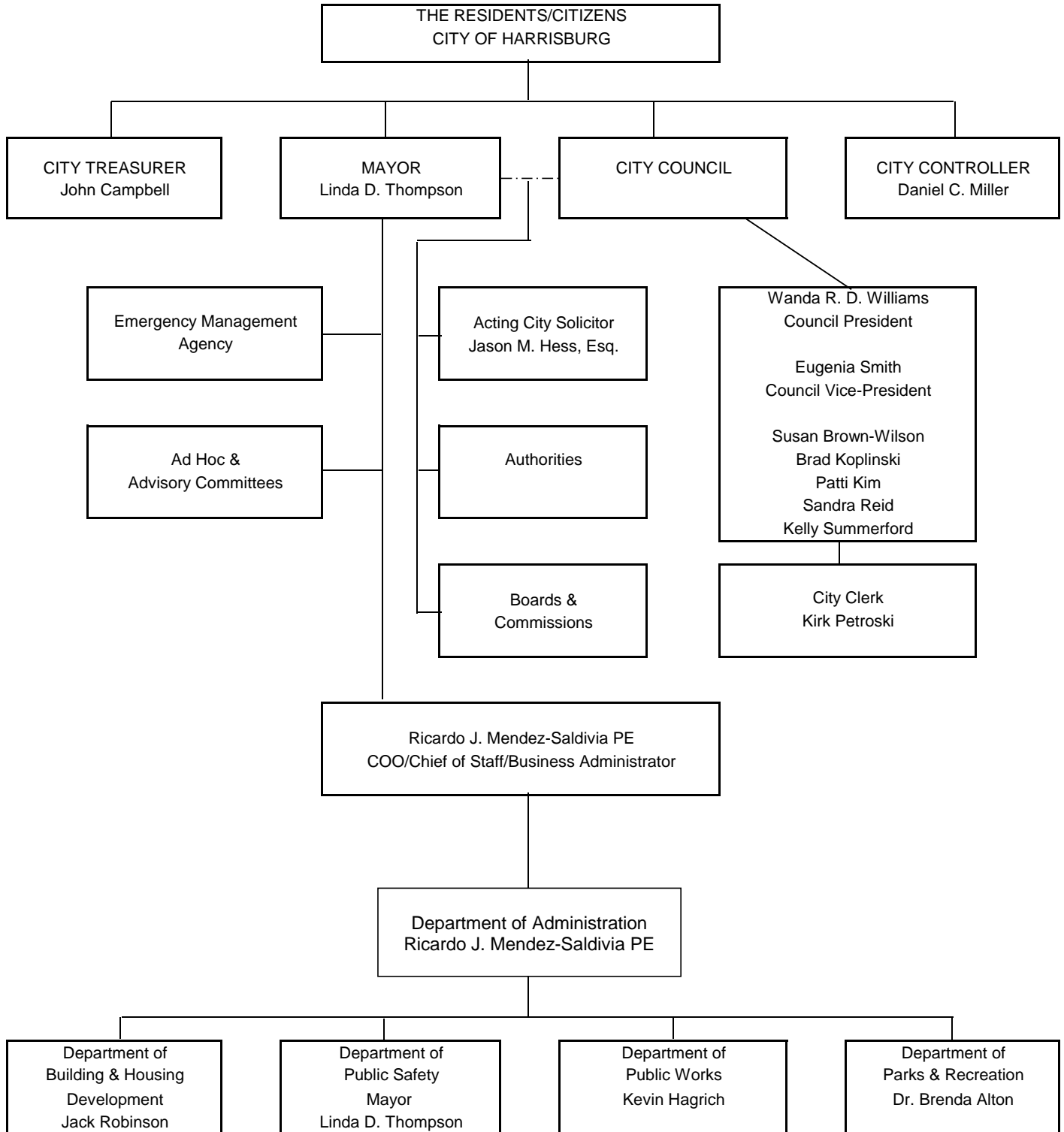


City Controller
Daniel C. Miller



City Treasurer
John Campbell

CITY OF HARRISBURG ORGANIZATIONAL CHART



Note: Additional organizational charts are included in the budget document for each department to further illustrate the delineation of authority

CITY OF HARRISBURG

ORGANIZATIONAL STRUCTURE

The City of Harrisburg has a "Strong Mayor/Council" form of government. The Mayor is the full-time Chief Executive Officer, and City Council Members are the separate, part-time Legislative Body. The Mayor possesses the power to veto legislation. The veto would require a two-thirds vote of City Council to override. As the Chief Executive Officer, the Mayor prepares and submits the budget to City Council for review and approval. Organizationally, this provides the Mayor an institutional focus for planning, programming, and developing policy. In fact, the Mayor clearly and directly has the authority and responsibility to determine public policy relating to financial and administrative matters with appropriate oversight by City Council.

On, or about, March 19 (the anniversary of the City's Incorporation as a City in 1860), the Mayor provides the "State of the City" address at a public event. This address presents the general state of the City's finances and overall economy and describes the policies established in the fiscal year budget approved by the Mayor and City Council. The Administration is charged with the responsibility of carrying out the Mayor's policies as set forth by the Budget and in Executive Orders issued throughout the year. She provides specific direction through monthly Cabinet meetings held on the second Monday of every month, as well as through Executive Orders. The Cabinet meetings are as much a means for cross-communication among members as they are a forum for delegation by the Mayor. There are 20 members of the Cabinet consisting of all department and office directors, certain deputy department directors, and select staff members.

The Mayor, as chief executive, has the sole authority to select, direct, and oversee her Administration. As head of the Executive/Administrative Branch of government, the Mayor appoints the Business Administrator, whose appointment is confirmed by City Council. The Business Administrator is the Chief Administrative and Operating Officer of the City and Chief of Staff. This position is responsible for overseeing mayoral instruction to directors and deputy directors. With a top-down form of management, department/office directors and deputy directors are fully accountable for departmental operations. This includes overseeing supervisory line management to assure that the City's goals and priorities are met.

The formal organizational structure of the City comprises General Government operations and five departments: Administration, Building and Housing Development, Public Safety, Public Works, and Parks, Recreation and Enrichment. The City's administrative focus is the department. The largest organizational component within a department is the bureau. The structural design of the bureau is closely tied to service output or function. Bureaus provide separation of duties within each department. With responsibilities delegated at such a definitive level, many bureaus can be interpreted as local government programs. A further delineation by division/unit emphasizes the distribution of work loads to achieve a specific output.

To account for departmental and office fiscal transactions, the City utilizes the fund basis of accounting whereby all governmental activities are accounted for through a series of distinct funds which include reporting entities to control resources and demonstrate compliance with various legal and budget constraints affecting government. The General Fund accounts for all resources not otherwise devoted to specific activities and finances many of the basic municipal functions. Other governmental funds include Special Revenue Funds, Capital Projects Fund, and Debt Service Fund. The City also has an expendable Trust Fund and three Utility Funds. The budget is organized by fund and is further delineated by revenue and expenditure detail.

Some departments combine the operations of more than one fund. The Department of Building and Housing Development combines General Fund operations with Community Development Block Grant (CDBG) Fund operations. Additionally, the Department of Public Works combines General Fund and State Liquid Fuels Tax Fund operations with three Proprietary/Utility Fund operations. This is significant because the systems of two Proprietary/Utility Funds, the Water Utility (water distribution system) and the Sewerage Utility (sewerage collection, conveyance and treatment system) are owned by The Harrisburg Authority (THA) but, through management agreements, are operated by the City. Under the agreements, THA provides for capital improvements and finances operations through the establishment of customer/user fees. The Sanitation Utility Fund also comes under the Department of Public Works, but is owned and operated solely by the City.

The Offices of General Government, departments, and bureaus listed below are part of the General Fund with the exception of CDBG operations; Bureaus of Water, Neighborhood Services - Sanitation, and Sewer; and the State Liquid Fuels Tax Fund. Further discussion regarding the departments will involve a summary of the roles of management and supervisory personnel.

General Government encompasses eight offices, which include separate offices for elected officials. The Office of City Council is made up of seven at-large elected members headed by the Council President. The City Clerk provides technical and administrative support to City Council.

The Office of the Mayor is the administrative office for all mayoral activities. The Mayor, who is elected at-large, is the highest ranking official. Mayor's Office personnel includes, an Assistant to the Mayor/Director of Communications, a Senior Assistant, and one additional Assistant, who conduct the day-to-day business of this office.

The City Controller and the City Treasurer are part-time at-large elected officials. Each has an office to provide required public service. Both have full-time deputies who are delegated to carry out daily operations.

The Office of the City Solicitor, also referred to as the Law Bureau, is headed by the City's Chief Counsel, the City Solicitor, who is appointed by the Mayor and confirmed by City Council. This Office ensures that the policies adopted and actions taken by the Mayor and City Council fall within the limitations and authorities prescribed by federal, state, and local statutes and ordinances. Assisting the City Solicitor is the Assistant City Solicitor and support staff.

The Harrisburg Human Relations Commission consists of nine unpaid persons appointed by the Mayor and confirmed by City Council. An Executive Director, responsible to the Commission, operates an office for promoting fair housing and investigating any reports of discriminatory practices. This office was eliminated as part of the 2011 Budget, with all potential clients being referred to the PA Human Relations Commission, also located in the City.

The Office of the City Engineer, headed by the City Engineer, provides professional engineering services for the maintenance of City streets and utility systems. The Office also ensures the construction of City streets and utility systems are in accordance with City ordinance, state laws, and sound engineering practices. This office also maintains the City's GIS System and the official real estate registration for the City. This office was merged into Public Works in the 2011 Budget under the Office of the Director.

The Mayor's Office for Economic Development and Special Projects, headed by a Director, implements the economic development plan of the Administration. This plan emphasizes Minority and Women Business Enterprise and Business/Industrial Development. A Deputy Director acts as the Contract Compliance Officer, and carries out other specific functions of the plan. The Director also oversees any special projects that will provide leadership for diverse long-term projects undertaken by the City. In 2010 this office was moved to Department of Building and Housing (DBHD), and was changed to the Bureau of Economic Development under the direction of the DBHD Director.

The Department of Administration works with the Mayor to establish and uphold policy by overseeing the administrative management and supervision of all City departments. The Chief of Staff/Business Administrator oversees the department directors, deputy directors, and bureau directors to assure the proper administration of their operations, and is responsible for managing labor relations. The Finance Director serves as Director of Financial Management, directing the Accounting, Budget, and Purchasing, and Grants Offices with the assistance of four office managers, and is responsible for administering Debt Service, General Expenses, and Transfers to Other Funds as well as the City's insurance, workers' compensation, and loss control programs. The Bureau of Information Technology is headed by an Director and oversees all of the City's information and communication systems. The Bureau of Human Resources, headed by a Director, manages the City's human resource operation which includes payroll processing, maintenance of personnel records, recruitment, and administering the City's benefits programs. The Bureau also participates in the negotiation of collective bargaining contracts. The Bureau of Operations and Revenue, headed by a Director, is responsible for the billing and processing of property and mercantile taxes and utility revenue, and collection activities on delinquent accounts. In order to carry out these functions, the Director is assisted by a Tax and Enforcement Administrator. This bureau is also responsible for the Duplicating Center.

The Department of Building and Housing Development is headed by a Director, who oversees all efforts to maintain and improve our neighborhoods and promotes business and residential development throughout the City, and is

accountable for all CDBG Programs. This department has four Bureaus. The first bureau is the Office of the Director which includes the Director of DBHD. The Second bureau is the Bureau of Planning and is primarily responsible for promoting orderly development throughout the City. The third bureau is the Bureau of Inspections and Codes Enforcement. This bureau initiates all zoning and building inspection efforts of the City. Additional management staff includes an Assistant Codes Administrator and a Health Officer. The fourth bureau, Economic Development, was transferred in 2010 from General Government.

The Department of Public Safety consists of the Bureaus of Police and Fire. The Mayor is the Director of this department. Although the Police Chief and Fire Chief attend the Mayor's Cabinet meetings, they also meet separately with the Mayor and the Chief of Staff/Business Administrator weekly to discuss and address current public safety issues.

The Bureau of Police is headed by the Police Chief and three captains. These positions are all classified as management. Uniformed officers under the rank of captain are not classified as management personnel. Lieutenants, sergeants, and corporals fulfill supervisory roles. The three captains head the Uniformed Patrol, Criminal Investigation, and Technical Services divisions. Within these divisions, additional organizational components exist. Several of these sections or units carry out specified police activities. The variety of police operations and the number of approved personnel make it the largest and most complex bureau in the City's organization. The Police Accreditation Program accounts for some of the structural delineations in this bureau because many stipulations for accreditation require appropriate separation of duties.

The Bureau of Fire, headed by a Fire Chief and a Deputy Fire Chief, maintains four fire houses and a large complement of fire fighting apparatus with full-time personnel to support these facilities. Other personnel are uniformed firefighters, some of whom are assigned to specific details such as fire safety and fire inspection.

The Department of Public Works consists of three General Fund bureaus, three Utility Funds, and a Special Revenue Fund: Office of the Director, Neighborhood Services - City Services, Vehicle Management, Water, Sanitation, Sewerage, and the State Liquid Fuels Tax Fund. Many of the services provided by the Department of Public Works require a twenty-four hour, seven-day-per-week schedule. The crucial utility infrastructure services which are maintained around the clock include water and sewerage facilities, traffic signal engineering, and general management of City streets in the event of an emergency. The Office of the Director oversees the entire operation of Public Works and serves as an advisor to the Mayor regarding any serious conditions, thus promoting a concerted effort within the Administration to cope with unforeseen problems. The Director also coordinates efforts between The Harrisburg Authority (THA) and the City on all issues related to water and sewerage system operations. Also the director supervises the staff charged with the upkeep of the City Government Center Complex.

The Public Works Director is assisted by a Deputy Director. The deputy serves as the Deputy Director for Public Works Operations and is primarily responsible for the operation of Neighborhood Services, Parks Maintenance Sanitation and special assignments as requested by the Director. The Bureau of City Services manages the City's street and sewer line maintenance and repairs and, in addition, performs leaf collection, debris removal, demolition, and related duties, maintains 91 signalized intersections, streetlight repair, the installation of all traffic control signs within the City and Parks Maintenance. In order to carry out these functions, the Deputy Director who supervises the twenty-three member work crew and a twenty-two member sanitation crew that is funded from the Sanitation Utility Fund. The Bureau of Vehicle Management, managed by a Director, services all City vehicles and vehicular equipment

As mentioned earlier, three utility funds are also part of the Department of Public Works. The Water Utility Fund (Bureau of Water) consists of three divisions: Administration, Distribution, and Operations/Maintenance. The Bureau Director oversees the entire water system operation. Three superintendents manage the infrastructure details. Administrator of Water Quality operates the laboratory. The Sanitation Utility Fund (Bureau of Neighborhood Services - Sanitation) has a twenty-two member crew, and as noted earlier, is managed by the Deputy Director. The Sewerage Utility Fund (Bureau of Sewerage) consists of four divisions: Administration, Operations, Maintenance, and Field Maintenance. As noted earlier, the Public Works Director oversees this bureau with the assistance of three supervisors.

The Director of the Department of Parks, Recreation and Enrichment oversees all parks and recreation operations, including coordination and marketing of special events, park planning and development, and the publication of a periodic recreational guide. The Director of the Bureau of Recreation manages all recreational activities for the City.

The Bureau of Parks Maintenance does maintenance of parks and other public open spaces throughout the City. This Bureau was collapsed into the Public Works- Neighborhood Services in 2012

The City is unique in providing a full array of services including utility operations. Many cities with similar demographics do not have the resources to carry out these complicated operations. Harrisburg has used an entrepreneurial approach to solving problems resulting in substantial new energy and non-tax revenue for the City while meeting public needs. Through improved efficiencies and productivity, the Administration intends to improve services where necessary and minimize costs.

BUDGET AND FINANCE

SCOPE OF THE BUDGET

The budget for the City of Harrisburg is a multifaceted document that expresses spending policy for the fiscal year, illustrates a resource allocation plan for the Administration to implement, describes the services provided, and provides a means of communication between citizens and elected officials.

The budget spells out a management strategy through specific objectives designed to provide the best services at the most efficient cost. With regard to the delivery of services, these objectives must produce measurable results as key indicators of the effectiveness and efficiency of government policies and programs. Programs must be evaluated every year to determine their legitimacy since limited resources must be allocated between existing programs and the need for new ones. Also, the success of programs and the efficiency with which policy goals are met constitute two performance measures by which managers are evaluated for tenure and annual salary increases.

Interplay between elected officials and input from citizens via budgetary hearings and public access to the budget, further enhances the democratic process involved in the public programming and financing. Elected officials, who experience a wide range of pressures and competing interests, must take the initiative to hold the line on budget growth. As the chief executive, the Mayor is at the center of the budgeting process, commanding a comprehensive perspective on disparate interests. It is the Mayor who takes the lead in determining budgetary policies within an environment of competing priorities and limited local government resources. City Council then examines the Mayor's proposed budget and has the opportunity to make amendments before approving it in final form.

In summary, the budget is a policy instrument, a financial plan, an operations guide, and a communicative device. The true art of budgeting reflects a combination of leadership, independent judgment, competent administration, and cooperation between the various branches of City government.

BUDGET PROCESS

The budget for the City is compiled by the Bureau of Financial Management's Office of Budget and Analysis. The fiscal year for the City of Harrisburg is January 1 to December 31. The actual budget preparation process gets underway in July. One important element of this process is a cooperative effort between the Bureau of Financial Management and Bureau of Information Technology which produces the Position Control Salary Projection reports for all funds. This salary information is vital in preparing personnel projections because it incorporates proposed management increases and bargaining unit contractual increases. Such personnel data greatly assists department directors in determining salary costs for the budget requests.

During the last week of August, the Office of Budget and Analysis allows department heads and their budget support staff to enter their Operating request into the City's accounting system. The City has historically used an incremental budget technique in arriving at the requested figures. Incremental budgeting emphasizes changes in the costs of providing City services based on competing priorities. To evaluate these priorities, department directors/bureau chiefs examine historical trends of line-item costs using a five-year cost analysis to determine the needs of the department or office for the forthcoming year. The module has all the historic information which is pulled right from the City's accounting system. Once all the data is entered, they notify the Office of Budget and Analysis. The Office of Budget and Analysis reviews all requests for accuracy and completeness.

Based on the City's Administrative Code, the mayor shall, not later than the month of November, require all department heads to submit requests for appropriations for the ensuing budget year, and to appear before the Mayor or the Business Administrator or other officer at public hearings, which shall be held during that month, on the various requests. When the public hearings are completed, the Chief of Staff/Business Administrator's reviews the requests. The draft and recommendations are forwarded to the Mayor for her review. After that, the Mayor holds her own budget hearings with each department as forums where department directors can substantiate their expenditure projections and justify their requests.

Department directors enter their revenue projections into the accounting software as well for the ensuing year. This step usually occurs around the beginning of September. The Office of Budget and Analysis prepares the revenue projections for presentation to the Mayor, who will evaluate the budget gap between revenue projections and expenditure requests. The Mayor meets with the Budget staff to determine the most viable means to balance the budget. Generally, two or three lengthy sessions are required before the budget is balanced and decisions regarding revenue and expenditure proposals are incorporated into the proposed budget document.

Pursuant to the City's Administrative Code, the Mayor's Proposed Budget is presented to City Council at the last legislative meeting in November, at which time the document becomes available to the public.

During Budget and Finance Committee meetings, set by City Council, all offices/departments present to Council an estimate of the revenues and expenditures required to provide public services during the ensuing fiscal year.

City Council then makes appropriations and adopts the budget by ordinance no later than December 31. During the month of January following a municipal election, however, City Council may amend the budget with proper notice for public inspection of the proposed budget amendment. Any amended budget ordinance must be adopted by City Council before the 16th day of February. Within 15 days after the adoption of the budget ordinance, a copy of the same must be filed with the Commonwealth of Pennsylvania, Department of Community and Economic Development.

BUDGET CALENDAR

August-September	<ul style="list-style-type: none"> • Prepare and distribute expenditure request preparation manuals • Prepare and distribute revenue project manuals • Update title and divider pages, table of contents, and organization charts • Compile expenditure requests returned from office/department directors • Hold Public Hearings to discuss department head requested budgets
September-October	<ul style="list-style-type: none"> • Update the Budget and Finance section • Design cover for Budget • Develop revised revenue and expenditure projections based on Sept. 30 • Fiscal Report projections and actual activity to date • Mayoral budget hearings and review process with department directors • Update and distribute narrative and performance measurement preparation manuals • Update narratives and performance measurements as submitted by office/department directors
October	<ul style="list-style-type: none"> • Prepare a preliminary Summary statement of projected revenues vs. proposed expenditures • 1st and 2nd rounds of budget review with Mayor and Office of Budget and Analysis staff • Update Budget Summary section
November	<ul style="list-style-type: none"> • Final revision and proofreading of Mayor's Proposed Budget • Compiling, printing, and binding of Mayor's Proposed Budget • Mayor's Proposed Budget presented to City Council
December	<ul style="list-style-type: none"> • Councilmanic budget hearings and adoption
January-March	<ul style="list-style-type: none"> • Final revisions, printing, binding, and distribution of the Approved Budget

REVENUE PROJECTIONS

Using actual and projected data, various analyses are performed by the Bureau of Financial Management to project revenues. Revenue estimates are based on four different projection methods which incorporate growth rates over the previous ten years, current year receipts, collection rates where applicable, and important input from department directors and the Bureau of Operations and Revenue. Each projection method is tested against actual prior year revenues to determine validity. This validity test is conducted at the revenue line-item (detail) level, and only the projection methods deemed valid are utilized. In addition, unusual circumstances and one-time revenue sources are given appropriate consideration

REVENUE PROJECTION METHODS

- Method 1:** 10-year Average Growth Rate x 2011 Actual Revenues at December 31, 2011
- Explanation The ten-year average growth rate from 2002-2011 multiplied by the 2011 actual revenues is used as a projection for the 2012 revenues. By utilizing the average growth rate for an additional year, the 2013 revenues are projected.
- Method 2** 2012 Actual Revenues at September 30, 2012 / 9 months x 12 months
- Explanation A monthly average of current year revenues is calculated based on nine months of receipts, which are then annualized to project current year revenues. Based on revenue trends and this method of projection for 2012 revenues, 2013 revenues are projected.
- Method 3** 2012 Actual Revenues at September 30, 2012 / (2011 Actual Revenues at September 30, 2011 / 2011 Actual Revenues at December 31, 2011)
- Explanation A percentage of 2011 revenues are determined from revenue receipts at September 30, 2011. The 2012 actual revenues at September 30, 2012, are divided by the percentage collected at September 30, 2011, to project revenues for 2012. By reviewing revenue trends in conjunction with this method of projection for 2012 revenues, the 2013 revenues are projected.
- Method 4** Percentage of 2011 Revenue Budget Collected at December 31, 2011 x 2012 Budget
- Explanation 2012 revenues can be projected by multiplying the percentage of 2012 Budget which was collected at December 31, 2011, times the 2012 Budget. By reviewing the historical actuals to budget ratios, assumptions can be determined to assist in 2013 revenue projections.

PERFORMANCE MEASUREMENTS

A Performance Program Budget (PPB) system utilizes specific program objectives to produce a desired output. The City currently does not present a formal programmatic budget; however, many aspects of the existing budget emulate the strategy of PPB. A program is a primary function of government which identifies clearly the delivery of a particular service to the taxpayers. The bureaus, divisions, and units actually represent individual City programs. An important exercise in preparing a PPB is determining performance measurements to meet specific program objectives.

The purpose of preparing performance measurements is to quantitatively determine the effectiveness and efficiency of departmental programs. The budget is the resource allocation plan for the City, and it identifies the financial input necessary to meet departmental objectives. Performance measurements, or indicators, measure the level of output against the input of budgeted funds. The end result should be to minimize the resources or dollars utilized to achieve a specified level of output.

From a policy standpoint, these measures can provide data to decision-makers to assist them in providing better services to citizens at the least possible cost. They also can provide direction in appropriating available resources, identifying areas of service which may require more resources, and addressing strengths and weaknesses in achieving the objectives of the services being provided.

Performance measurements are based on a management objective established by the department director. These measurements concentrate on the performance of the entire bureau or division, not on an individual's performance. The activities measured are those required to meet the overall objective of the department/bureau. If the measured activity achieves most of its objectives and receives a highly satisfactory rating, then it is considered to be effective.

The 2013 Proposed Budget does not include data measuring a department's performance as the 2010 and 2011 actual and 2012 projected measurement data was not complete before the preparation of this document.

Since the City's management reserves the right to establish goals and objectives to determine the cost of service delivery, quantitative analysis of City services assists management in providing the best possible service at the least possible cost. It is hoped in the future that citizen surveys can become part of performance measurements to determine taxpayer satisfaction. Given the limited resources of time and staffing, such a survey is currently impractical. To some degree, however, the election process itself is an indication of taxpayer satisfaction.

BUDGETARY ACCOUNTING AND CONTROLS

A City Council ordinance establishes the annual budget for the General Fund, Special Revenue Funds, Debt Service Fund, and Proprietary (Utility) Funds. Budgets for all funds are prepared on a cash basis with respect to revenues and on an items vouchered basis with respect to expenditures. Some Special Revenue Funds are exempted from legally adopted budgetary requirements, such as Grant Programs Fund, Capital Projects Fund, and Expendable Trust Funds

More than 125 different grant programs accounted for in the Grant Programs Fund are administered under project budgets determined by contracts with state and federal grantor agencies. Effective expenditure control is achieved in the Capital Projects Fund through bond indenture provisions. Control over spending in the Expendable Trust Fund is achieved by the use of internal spending limits.

The Business Administrator may authorize budgetary transfers of less than \$20,000 within the most restrictive category set forth in the budget ordinance. Transfers in excess of \$20,000 within the most restrictive category set forth by the budget ordinance or any transfer within or from any Personnel Services allocation require approval of City Council. In the absence of budgeted financing, City Council may approve a supplemental appropriation from undesignated fund balances. Unencumbered appropriations lapse at year end.

The City maintains budgetary controls to ensure compliance with legal provisions embodied in the annual appropriated budget. The appropriations are authorized by ordinance at the fund level with the exception of the General Fund, which is appropriated at the functional office or department level. Within the General Fund, the Department of Administration has separate budgets for administration and general expenditures. Beginning in 2009, appropriations were further delineated at the line-item level rather than at the previous major categorical level. This is now the new legal level of budgetary control. The City also maintains an encumbrance accounting system as one technique of accomplishing budgetary control.

Encumbrances:

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the governmental and proprietary fund types. Encumbrances outstanding at

year end do not constitute expenditures or liabilities, but are reappropriated in the succeeding year. The City records such encumbrances as reservations of fund balance in governmental funds which have fund balances at year end. Encumbrance accounting is used in proprietary fund types as a tool for budgetary control, but reserves are not reported. The subsequent year's appropriations provide authority to complete the transactions as expenditures.

FINANCIAL INFORMATION

The management of the City is responsible for establishing and maintaining an internal control structure designed to ensure that assets are protected from loss, theft, or misuse and that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

Independent Audit:

The City's Administrative Code requires an annual independent audit of the books of account, financial records, and transactions of the City by an independent certified public accounting firm. In addition, various bond indentures also require such an audit.

In addition to meeting the requirements set forth above, the audit has also been designed to comply with the Single Audit Act of 1984 and related OMB Circular A-133. The independent auditor's report on the basic financial statements, along with the combining and individual fund statements and schedules, is included in the financial section of the City's Comprehensive Annual Financial Report. The independent auditor's reports related specifically to the Single Audit are included in a separately issued single audit document.

Single Audit:

As a recipient of federal and state financial assistance, the City is also responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. The internal control structure is subject to periodic evaluation by management and internal audit staff of the City.

As part of the City's Single Audit, tests are made to determine the adequacy of the internal control structure, including that portion related to federal financial assistance programs and the City's compliance with applicable laws and regulations.

Audit Committee:

During 2007, the City of Harrisburg established an Audit Committee to provide independent review and oversight of the City's financial reporting processes, internal controls, and annual audit. The City's independent auditor now reports directly to the Audit Committee, versus management as in prior years. The Committee is made up of five voting members and the City Council Budget and Finance Committee Chair, or his/her designee, as an ex officio sixth non-voting member. Three members must be well-versed in accounting procedures and one member must be a CPA. No City employee may serve as a member of the Committee, with the exception of the ex-officio Budget and Finance Chair or his/her designee.

Cash Management:

The City's current investment policy is to minimize credit and market risk while maintaining a competitive yield on its portfolio. All cash which is temporarily idle is invested in interest bearing demand deposits, repurchase agreements, or statewide money market funds, thereby increasing the average yield on idle funds. A significant portion of the City's cash and investments is maintained in bank trust accounts under the management of trustees.

An ordinance of City Council requires that all deposits be held in insured, federally regulated banks or financial institutions and that all amounts in excess of federal insurance be fully collateralized in accordance with a state statute which requires banks to pledge a pool of eligible assets against the total of its public funds on deposit.

Basis of Accounting:

Although the annual budget is prepared on a cash basis with respect to revenues received and on an items vouchered (invoiced) basis with respect to expenditures incurred for all funds, the Governmental Funds and Expendable Trust and Agency Funds are reported on the modified accrual basis of accounting for financial statement purposes. Revenues of these funds are recognized in the year in which they become both measurable and available within 60 days after year end to pay current year liabilities. The major revenue sources accrued by the City include real estate taxes, intergovernmental revenue, departmental earnings, and investment income. Revenues from other sources are recognized when received. Expenditures are generally recognized in the year the related fund liability is incurred. Principal and interest on general long-term obligations are recognized when due. Prepaid items and inventory purchases are reported as expenditures in the year the items are used. Expenditures for claims, judgments, compensated absences, and employer pension contributions are reported as the amount accrued during the year that normally would be liquidated with expendable available financial resources.

The accrual basis of accounting is utilized by proprietary fund types for financial statement reporting purposes. Under this method, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.

BUDGET SUMMARY

RESOURCE ALLOCATION

The following Resource Allocation chart lists resources and appropriations for each fund and provides a grand total for all City resources. The accounts of the City are organized on the basis of fund(s), each of which is considered to be a separate accounting entity. These funds are the General Fund, Special Revenue Funds, Debt Service Fund, and three utility funds. The City of Harrisburg has established the following utility funds: the Water Utility Fund, the Sanitation Utility Fund and the Sewerage Utility Fund. Although each fund is accounted for independently, the proper cooperation and interaction among all funds contribute to the overall effective and efficient management of City government.

GENERAL FUND

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are defined as those funds used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

State Liquid Fuels Tax Fund:

The State Liquid Fuels Tax Fund is used to account for State aid revenue for maintaining, lighting, building, and improving City roads and bridges in accordance with policies and procedures of the County Liquid Fuels Tax Act of 1931 and the Liquid Fuels Tax Act 655 of 1956 of the Commonwealth of Pennsylvania.

DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources, principally transfers from the General Fund and State Liquid Fuels Tax Fund, and proceeds from the sale/lease or use of City assets, for the payment of general long-term debt principal, interest, and related costs.

UTILITY FUNDS

Utility funds (also termed enterprise or proprietary funds) are used by a governmental entity to account for services provided to the general public on a user charge basis.

Water Utility Fund:

The Water Utility Fund is used to account for the revenues and expenses associated with the provision of water service to residential, commercial, and industrial establishments of the City as well as several municipalities surrounding the City.

Sanitation Utility Fund:

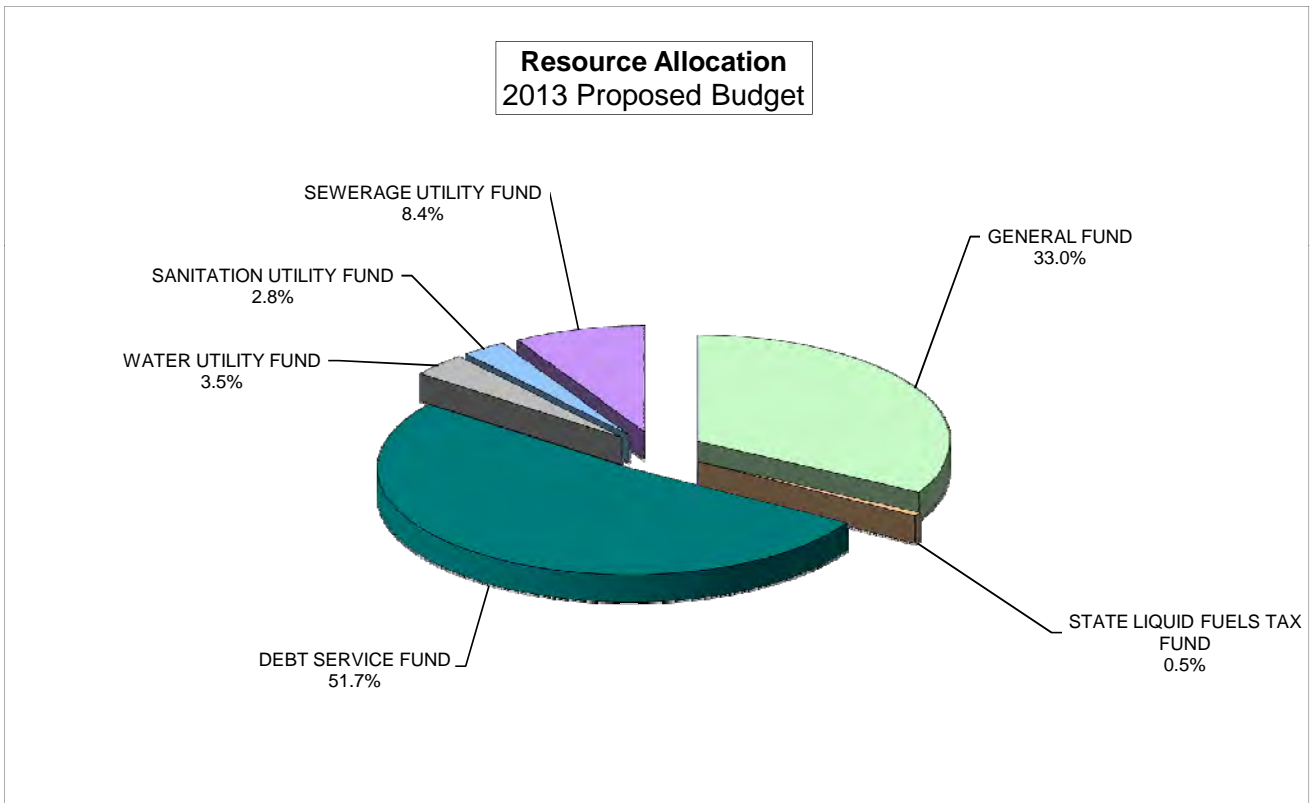
The Sanitation Utility Fund is used to account for the revenues and expenses associated with the provision of refuse collection and disposal services to residential, commercial, and industrial establishments of the City.

Sewerage Utility Fund:

The Sewerage Utility Fund is used to account for the revenues and expenses associated with the provision of sewerage service to residential, commercial, and industrial establishments of the City, as well as six municipalities surrounding the City.

RESOURCE ALLOCATION
2013 PROPOSED BUDGET

RESOURCES		APPROPRIATIONS	
GENERAL FUND	53,220,264	GENERAL FUND	56,365,315
STATE LIQUID FUELS TAX FUND	886,463	STATE LIQUID FUELS TAX FUND	886,463
DEBT SERVICE FUND	83,421,424	DEBT SERVICE FUND	92,086,424
WATER UTILITY FUND	5,725,273	WATER UTILITY FUND	5,725,273
SANITATION UTILITY FUND	4,512,973	SANITATION UTILITY FUND	4,512,973
SEWERAGE UTILITY FUND	13,512,995	SEWERAGE UTILITY FUND	13,512,995
TOTAL RESOURCES	<u>161,279,393</u>	TOTAL APPROPRIATIONS	<u>173,089,443</u>



SUMMARY OF REVENUES

GENERAL FUND

The overall decrease to the General Fund revenue budget is \$1,740,845, or 3.17%, from the 2012 Budget. Real Estate Tax revenues, totaling \$17,197,388, are anticipated to decrease slightly by \$11,311, or 0.07%. Transfer Taxes are projected to increase \$1,909, or 0.49%, above 2012 Budget levels. Hotel Taxes are expected to decrease from 2012 by \$64,000 or 8.96%. Local Services Taxes (LST) are anticipated to decrease \$66,350, or 2.99%, in 2013 as more individuals are filing for exemption under the \$12,000 exemption level established by the 2008 LST legislation. Earned Income Taxes are expected to increase \$5,412,255, or 170.49%, from 2012 levels as this tax was increased from 1% to 2% by City Council in October of 2012. Mercantile/Business Privilege Taxes are expected to increase \$400,474, or 8.56%, from 2012 Budget levels, primarily due to the increase in the Parking Tax rate from 15% to 20% effective January 1, 2012 which will realize a full year of activity in 2013. Departmental Revenues are projected to decrease \$7,591,773, or 48.54%, due mostly because of decreased Administrative Service Charges payments from the Water and Sewer Funds as instructed by the City Receiver in February 2012. Fines and Forfeits are expected to fall \$315,065, or 15.17%, from the 2012 Budget level due to projected decreases in Traffic and Parking Violation revenues resulting from decreased manpower on the street. Business Licenses and Permits are projected to remain stable. Interest Income is expected to decrease \$11,507, or 15.03%, as interest rates remain at all time lows and less cash balance is available for investment. Property Income is anticipated to increase slightly in 2013. Miscellaneous Revenue is expected to be \$864,793, or 14.23% lower in 2013, due to anticipated decreases in Payments In Lieu of Taxes (PILOTS) and Express Script Rebates. Intergovernmental Revenue is projected to increase \$627,403 over the 2012 Budget, due to an unanticipated \$629,076 increase in the Pension System State Aid. Interfund Transfers are expected to increase slightly in 2013.

STATE LIQUID FUELS TAX FUND

State Liquid Fuels Tax Fund revenues are projected to decrease \$58,816, or 6.22%, in 2013 based on an annual notice received from the PA Department of Transportation.

DEBT SERVICE FUND

The Debt Service Fund revenues are projected to increase \$71,436,260 over 2012 levels due to the anticipated sale/long term lease of assets.

WATER UTILITY FUND

Transfers in from The Harrisburg Authority are anticipated to be \$207,543 , or 3.50%, lower in the 2013 Budget due to decreased expenses to operate the water system.

SANITATION UTILITY FUND

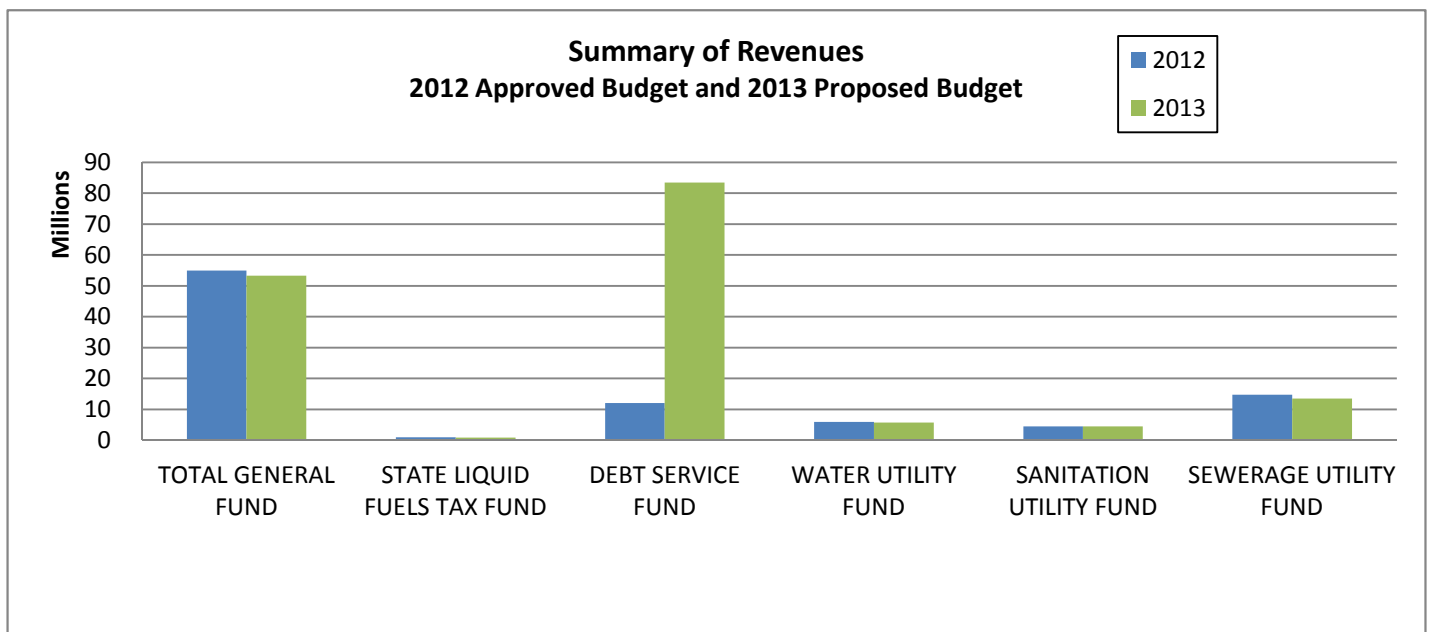
Resources for the Sanitation Utility Fund are expected to be \$95,510, or 2.16%, higher in 2013 due to higher than budgeted collections than in 2012.

SEWERAGE UTILITY FUND

The Sewerage Utility Fund resources are expected to be \$1,175,013 or 8.00% lower in 2013 due to continued lower utility collections from outside municipalities since 2012.

SUMMARY OF REVENUES
2013 PROPOSED BUDGET

FUND	2012 APPROVED BUDGET	2013 PROPOSED BUDGET	2012-2013 INCREASE/ (DECREASE)	2012-2013 CHANGE
GENERAL FUND				
Real Estate Taxes	17,208,699	17,197,388	(11,311)	-0.07%
Transfer Taxes	390,000	391,909	1,909	0.49%
Hotel Taxes	714,000	650,000	(64,000)	-8.96%
Occupational Privilege Taxes	0	0	0	N/A
Local Services Taxes	2,219,499	2,153,149	(66,350)	-2.99%
Earned Income Taxes	3,174,599	8,586,854	5,412,255	170.49%
Mercantile/Business Privilege Taxes	4,676,090	5,076,564	400,474	8.56%
Departmental Revenues	15,639,897	8,048,124	(7,591,773)	-48.54%
Fines and Forfeits	2,077,202	1,762,137	(315,065)	-15.17%
Business Licenses and Permits	575,840	578,416	2,576	0.45%
Interest Income	76,560	65,053	(11,507)	-15.03%
Property Income	55,800	62,723	6,923	12.41%
Miscellaneous	1,008,233	864,793	(143,440)	-14.23%
Other Financing Sources	0	0	0	N/A
Intergovernmental	5,455,751	6,083,154	627,403	11.50%
Interfund Transfers	1,688,939	1,700,000	11,061	0.65%
Fund Balance Appropriation	0	0	0	N/A
TOTAL GENERAL FUND	<u>54,961,108</u>	<u>53,220,264</u>	<u>(1,740,845)</u>	<u>-3.17%</u>
STATE LIQUID FUELS TAX FUND	945,279	886,463	(58,816)	-6.22%
DEBT SERVICE FUND	11,985,164	83,421,424	71,436,260	596.04%
WATER UTILITY FUND	5,932,816	5,725,273	(207,543)	-3.50%
SANITATION UTILITY FUND	4,417,463	4,512,973	95,510	2.16%
SEWERAGE UTILITY FUND	14,688,008	13,512,995	(1,175,013)	-8.00%
TOTAL REVENUE	<u>92,929,839</u>	<u>161,279,393</u>	<u>68,349,554</u>	<u>73.55%</u>



SUMMARY OF EXPENDITURES

Citywide, expenditures are projected to increase \$80,159,603, or 86.26%, in 2013 as compared to the 2012 Budget, primarily due to the Debt Service Fund's inclusion of City debt service guarantee obligations of \$72.2 million on The Harrisburg Authority Resource Recovery Facility Bonds/Notes and \$8.66 million of general obligation debt service the City defaulted on in 2012. This also includes contractual wage increases of 3% for police, non-uniformed union members, and firefighters. For the fourth consecutive year, there is no increase proposed for management employees.

GENERAL FUND

General Fund expenditures are proposed to increase \$1,404,205, or 2.55%, from the 2012 Budget. The Department of General Government is projected to increase \$285,767, or 15.07%, from 2012 due to an increase in Professional Services in the Office of City Solicitor and an increase of one position in the Office of the Mayor. The Department of Administration is proposed to increase \$122,145, or 5.01%, due to the addition of one position in the Office of the Business Administrator/Chief of Staff and an increase to Bureau of Financial Management's Professional Services. The Department of Building and Housing Development is projected to increase by \$86,348, or 11.12%, due to two additional Code Enforcement Officer's being added to the 2013 Budget. Public Safety is anticipated to increase \$1,945,299, or 8.21%. Police union increases account for roughly \$400,000 of this increase. Police Pension Plan contributions will increase roughly \$630,000 from the 2012 budget level due to an unanticipated increase in Pension System State Aid in 2012 and anticipated in 2013 Budget. Fire Overtime is projected to increase \$650,000 from the 2012 budgeted figure of \$1,350,000. Public Works proposed expenditures have increased \$1,119,921, or 19.58%, over 2012 Adopted Budget levels. This is due to a net increase of two positions overall in the department, an increase of \$90,000 in the Office of Director Maintenance and Repairs category, a \$220,000 increase to City Services Capital Outlay category and \$300,000 increase to Vehicle Maintenance Center Supplies category. Parks, Recreation, and Enrichment decreased by \$13,241, or 3.13%. General Expenses is anticipated to decrease \$1,467,567, mostly due to an increase in projected Medical Benefits of \$2,300,000 netted by Anticipated Concessions from Labor in the amount of \$4,000,000. Due to payoff of certain Capital Leases in 2012, Transfers to Other Funds will decrease \$674,467, or 5.87%, from the 2012 Adopted Budget

STATE LIQUID FUELS TAX FUND

State Liquid Fuels Tax Fund is proposed to decrease \$58,816, or 6.22%, due to receiving notice of less funds being received through this program from the Commonwealth in 2013.

DEBT SERVICE FUND

The Debt Service Fund is projected to increase \$80,101,260 over the 2012 Budget mainly due to the inclusion of \$72.2 million in City debt service guarantee obligations on THA Resource Recovery Facility debt and \$8.665 million of general obligation debt service obligations the City defaulted on in 2012.

WATER UTILITY FUND

The Water Utility Fund is proposed to decrease \$207,543, or 3.50%, due to lower Administrative Service Charge payments to the General Fund, per the Receiver's orders in February 2012.

SANITATION UTILITY FUND

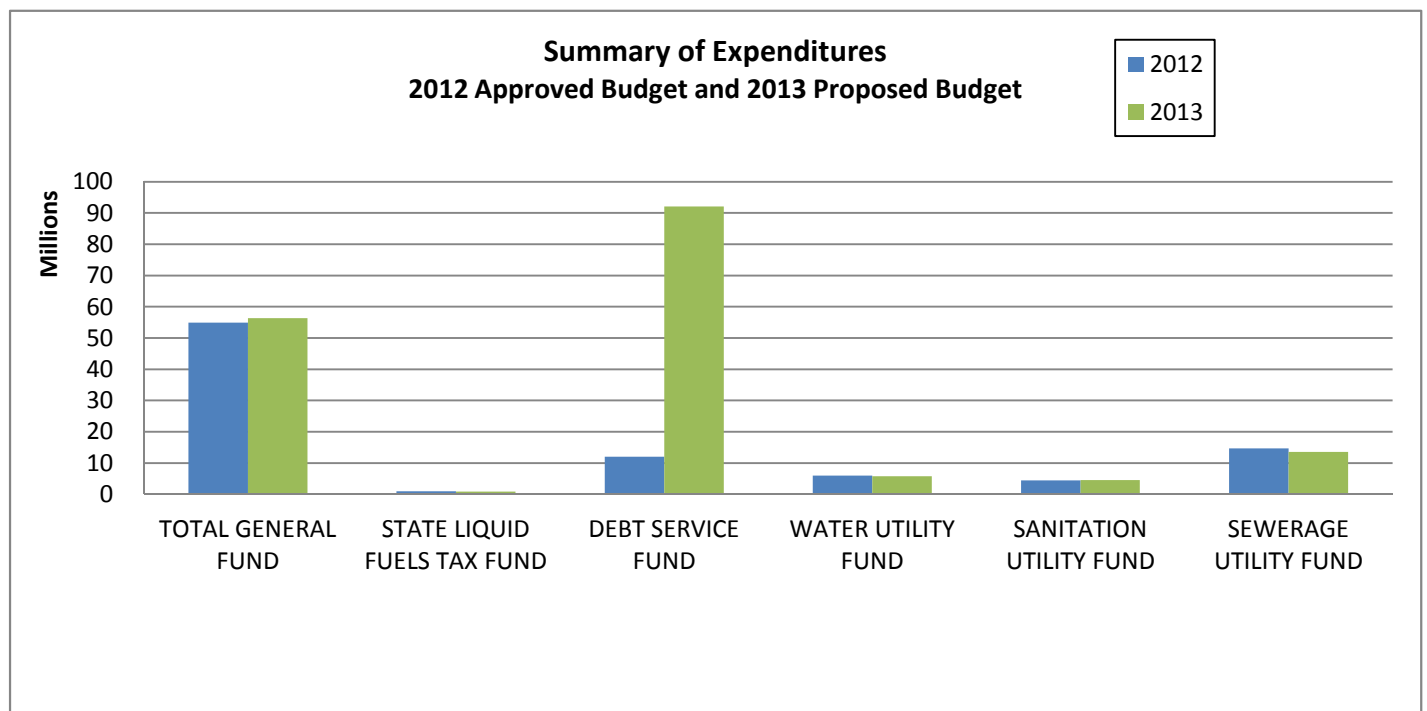
The Sanitation Utility Fund is proposed to increase slightly by \$95,510, or 2.16%, primarily due to increased Capital Outlay of \$536,091 for Sanitation Packers offset by Anticipated Concessions from Labor.

SEWERAGE UTILITY FUND

The Sewerage Utility Fund is proposed to decrease \$1,175,012, or 8%, mostly due to lower Administrative Service Charge payments to the General Fund, per the Receiver's orders in February 2012, netted by increased Debt Service to THA for sewer projects.

SUMMARY OF EXPENDITURES
2013 PROPOSED BUDGET

FUND	2012 APPROVED BUDGET	2013 PROPOSED BUDGET	2012-2013 INCREASE/ (DECREASE)	2012-2013 CHANGE
GENERAL FUND				
General Government	1,895,812	2,181,579	285,767	15.07%
Administration	2,439,362	2,561,506	122,145	5.01%
Building & Housing Development	776,849	863,197	86,348	11.12%
Public Safety	23,694,732	25,640,031	1,945,299	8.21%
Public Works	5,718,607	6,838,528	1,119,921	19.58%
Parks and Recreation	423,017	409,776	(13,241)	-3.13%
General Expenses	8,527,717	7,060,150	(1,467,567)	-17.21%
Transfers to Other Funds	11,485,014	10,810,547	(674,467)	-5.87%
TOTAL GENERAL FUND	54,961,110	56,365,315	1,404,205	2.55%
STATE LIQUID FUELS TAX FUND	945,279	886,463	(58,816)	-6.22%
DEBT SERVICE FUND	11,985,164	92,086,424	80,101,260	668.34%
WATER UTILITY FUND	5,932,816	5,725,273	(207,543)	-3.50%
SANITATION UTILITY FUND	4,417,463	4,512,973	95,510	2.16%
SEWERAGE UTILITY FUND	14,688,007	13,512,995	(1,175,012)	-8.00%
TOTAL EXPENDITURES	92,929,840	173,089,443	80,159,603	86.26%



CHANGES IN BUDGETED POSITIONS FROM 2012 TO 2013

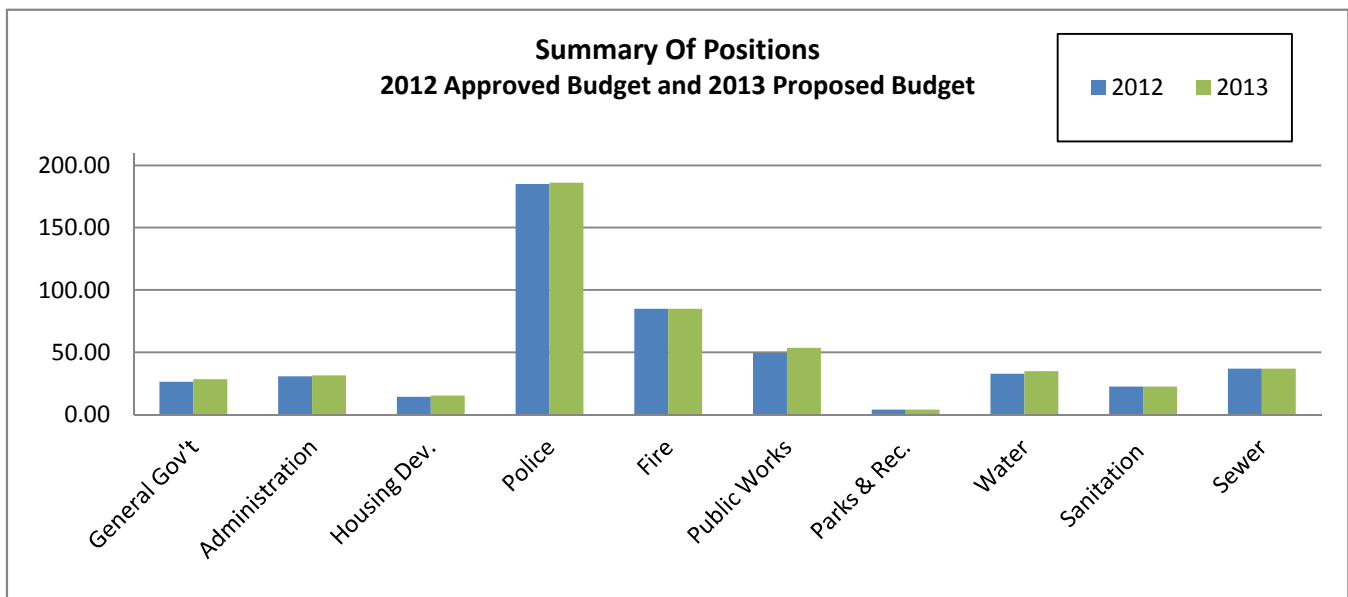
Total City-wide personnel compliment is proposed to increase by 11 positions, an increase of 2% of the workforce compared to the 2012 Budget. The main reason for this is due to the implementation of numerous Initiatives as recommended in the original Act 47 Financial Recovery Plan.

GENERAL FUND

Total General Fund is proposed to increase by 9 positions, or 2% of the General Fund workforce. In General Government, there are two proposed positions added to the Budget for 2013. One is the Policy/Communications Director, located in the Mayor's Office, and the other is the Assistant City Solicitor which was added in 2012 via reallocation but is being proposed to be filled all year in 2013. In the Department of Administration for 2013 Budget, there is an increase of one position proposed for an Executive Assistant to the COO to be added in the Office of the Chief of Staff / Business Administrator. In the Bureau of Financial Management, there is no increase in positions, however, as part of a bureau reorganization approved by the Receiver the current Senior Accountant will be reclassified as the Accounting Manager, and the Accounting Manager will be reclassified as the Staff Accountant/Financial Analyst. This proposal will eliminate the Senior Accountant position and add the Staff Accountant/Financial Analyst. In Human Resources, the Affirmative Action Officer will be renamed to Diversity and Inclusion Officer. In the Department of Building and Housing Development, 2013 Budget, there is a net increase of one position proposed. In the Bureau of Planning, the Urban Planner II was eliminated, and in the Bureau of Codes there were two Code Enforcement Officers added. In 2013, the Department of Public Works will be adding a Community Policing Coordinator in the Office of the Police Chief's budget. Department of Public Works is proposed to increase by four positions. One Laborer II was added to the Office of Director while one Demolition Specialist I, one Motor Equipment Operator, and one Laborer II were added to the City Services budget.

UTILITY FUNDS

As a group, there were 2 additional personnel proposed to be added to the Utility Funds. These were added to the Water Fund. In the Administrative Division, there is an Administrative Assistant added, and in the Distribution Division, there is a Distribution Supervisor added.



Note: The City does not utilize Full-Time Equivalents (FTE's) in accounting for positions. Rather, it accounts for positions by the percentage of the employee's salary charged to a particular office or bureau. Permanent part-time positions are counted as whole positions. Temporary part-time employees are not included in the positions calculations.

SUMMARY OF POSITIONS
2013 PROPOSED BUDGET

FUND	2012 APPROVED BUDGET	2013 PROPOSED BUDGET	2012-2013 INCREASE/ (DECREASE)	2012-2013 CHANGE
Office of City Council	9.00	9.00	0.00	0%
Office of the Mayor	3.00	4.00	1.00	33%
Office of City Controller	3.00	3.00	0.00	0%
Office of City Treasurer	8.40	8.40	0.00	0%
Office of City Solicitor	3.00	4.00	1.00	33%
TOTAL GENERAL GOVERNMENT:	26.40	28.40	2.00	8%
Business Administrator	2.00	3.00	1.00	50%
Financial Management	7.00	7.00	0.00	0%
Information Technology	6.60	6.60	0.00	0%
Human Resources	6.00	6.00	0.00	0%
Operations & Revenue	9.00	9.00	0.00	0%
TOTAL ADMINISTRATION	30.60	31.60	1.00	3%
Office of the Director	1.00	1.00	0.00	0%
Planning	1.34	0.34	(1.00)	-75%
Inspections & Codes Enforcement	11.00	13.00	2.00	18%
Office of Economic Development	1.00	1.00	0.00	0%
TOTAL BLDG. & HOUSING DEV.	14.34	15.34	1.00	7%
Office of the Police Chief	185.00	186.00	1.00	1% 1
Uniformed Patrol	0.00	0.00	0.00	N/A 1
Technical Services	0.00	0.00	0.00	N/A 1
Criminal Investigation	0.00	0.00	0.00	N/A 1
Fire	85.00	85.00	0.00	0%
TOTAL PUBLIC SAFETY	270.00	271.00	1.00	0%
Office of the Director	9.00	10.00	1.00	11%
Neighborhood Services - City Services	31.50	34.50	3.00	10% 2
Vehicle Management	9.00	9.00	0.00	0%
TOTAL PUBLIC WORKS	49.50	53.50	4.00	8%
Office of the Director	4.00	4.00	0.00	0%
Recreation	0.00	0.00	0.00	N/A
Parks Maintenance	0.00	0.00	0.00	N/A 2
TOTAL PARKS, REC AND ENRICHMENT	4.00	4.00	0.00	0%
TOTAL GENERAL FUND	394.84	403.84	9.00	2%
Water Utility Fund	32.83	34.83	2.00	6%
Sanitation Utility Fund	22.50	22.50	0.00	0%
Sewerage Utility Fund	36.83	36.83	0.00	0%
TOTAL UTILITY FUNDS	92.16	94.16	2.00	2%
TOTAL POSITIONS	487.00	498.00	11.00	2%

1- In the 2012 Proposed Budget the Police Bureau was consolidated into the office of the Police Chief.

2- In the 2012 Proposed Budget Parks Maintenance was transferred to the department of Public Work, Bureau of City Services.

GENERAL FUND
RESOURCE ALLOCATION SUMMARY
2013 PROPOSED BUDGET

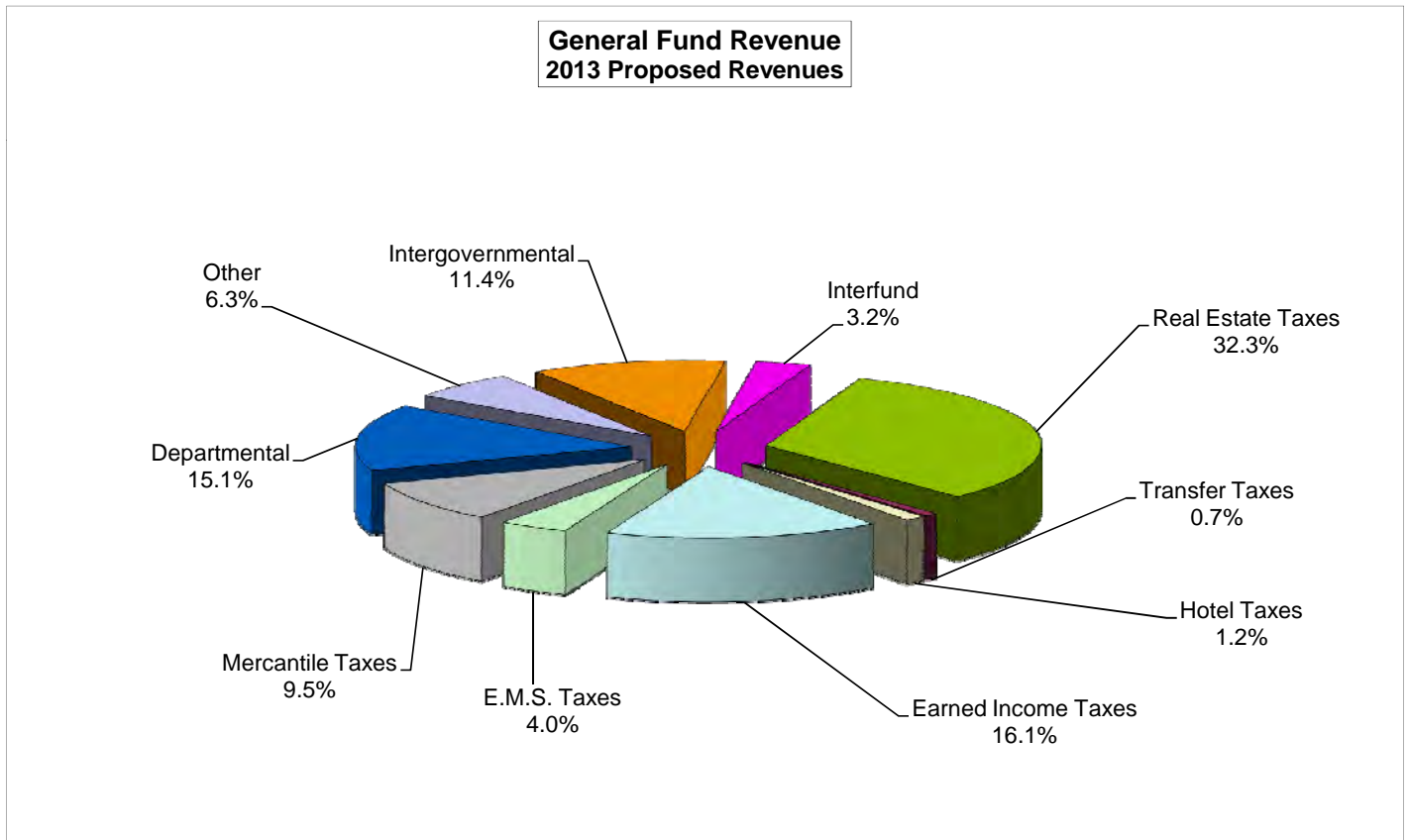
RESOURCES		APPROPRIATIONS	
REAL ESTATE TAXES	17,197,388	GENERAL GOVERNMENT	2,181,579
		ADMINISTRATION	2,561,506
TRANSFER TAXES	391,909	BUILDING AND HOUSING DEV.	863,197
		PUBLIC SAFETY	25,640,031
HOTEL TAXES	650,000	PUBLIC WORKS	6,838,528
		PARKS AND RECREATION	409,776
OCCUPATIONAL PRIVILEGE TAXES	0		
LOCAL SERVICES TAX	2,153,149	TOTAL DEPARTMENTS	<u>38,494,618</u>
EARNED INCOME TAXES	8,586,854		
MERCANTILE/BUSINESS PRIVILEGE	5,076,564	OTHER:	
DEPARTMENTAL REVENUES	8,048,124	GENERAL EXPENSES	7,060,150
		TRANSFERS TO OTHER FUNDS	10,810,547
FINES AND FORFEITS	1,762,137		
BUSINESS LICENSES AND PERMITS	578,416	TOTAL OTHER	<u>17,870,697</u>
INTEREST INCOME	65,053		
PROPERTY INCOME	62,723		
MISCELLANEOUS REVENUE	864,793		
OTHER FINANCING SOURCES	0		
INTERGOVERNMENTAL REVENUE	6,083,154		
INTERFUND REVENUE	1,700,000		
FUND BALANCE APPROPRIATION	0		
TOTAL RESOURCES	<u><u>53,220,264</u></u>	TOTAL APPROPRIATIONS	<u><u>56,365,315</u></u>

GENERAL FUND
REVENUE ANALYSIS SUMMARY
2013 PROPOSED BUDGET

Account Name	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
TAXES						
REAL ESTATE TAXES						
Real Estate Current	14,135,034	13,921,188	13,894,020	15,383,404	15,450,371	15,431,522
Real Estate Prior	1,522,683	1,794,546	1,702,955	1,825,295	1,771,632	1,765,866
TOTAL REAL ESTATE TAXES	15,657,717	15,715,733	15,596,976	17,208,699	17,222,003	17,197,388
OTHER TAXES						
Transfer Taxes	400,913	367,160	329,181	390,000	391,909	391,909
Hotel Taxes	515,000	714,000	753,104	714,000	650,000	650,000
Occupational Privilege	469	0	0	0	0	0
Local Services Tax	2,353,229	2,217,093	2,232,038	2,219,499	1,540,775	2,153,149
Earned Income	3,444,832	3,149,169	3,485,781	3,174,599	3,493,854	8,586,854
Mercantile/Business Privilege	4,190,462	3,783,932	3,701,265	4,676,090	4,895,564	5,076,564
TOTAL OTHER TAXES	10,904,905	10,231,353	10,501,369	11,174,188	10,972,102	16,858,476
TOTAL TAXES	26,562,622	25,947,087	26,098,345	28,382,886	28,194,105	34,055,864
DEPARTMENTAL REVENUES						
Administration	16,125,579	14,626,812	11,030,896	9,833,541	2,536,057	3,197,902
Building and Housing Development	1,008,775	1,018,651	1,002,339	901,400	901,480	901,380
Public Safety	1,326,737	1,698,193	2,224,248	2,591,035	1,944,612	1,850,869
Public Works	1,960,050	1,912,433	2,002,616	2,247,721	2,154,030	2,084,398
Parks and Recreation	94,675	33,372	44,116	66,200	10,552	13,575
TOTAL DEPT. REVENUES	20,515,816	19,289,462	16,304,214	15,639,897	7,546,731	8,048,124

GENERAL FUND
REVENUE ANALYSIS SUMMARY
2013 PROPOSED BUDGET

Account Name	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
OTHER REVENUES						
Fines and Forfeits	1,740,862	1,973,046	1,639,625	2,077,202	1,762,137	1,762,137
Licenses and Permits	577,845	573,948	570,107	575,840	578,416	578,416
Interest Income	127,696	89,200	75,366	76,560	67,363	65,053
Property Income	19,875	117,604	7,456,254	55,800	62,723	62,723
Miscellaneous	906,129	911,472	1,157,000	1,008,233	836,146	864,793
Other Financing Sources	0	0	0	0	0	0
Intergovernmental	7,599,436	6,340,432	6,318,406	5,455,751	5,454,078	6,083,154
Interfund	2,144,476	1,295,703	1,853,098	1,688,939	3,438,938	1,700,000
TOTAL OTHER REVENUES	13,116,319	11,301,405	19,069,857	10,938,325	12,199,801	11,116,276
GENERAL FUND REVENUES	60,194,757	56,537,953	61,472,416	54,961,108	47,940,637	53,220,264
Fund Balance Appropriation	0	0	0	0	0	0
GENERAL FUND RESOURCES	60,194,757	56,537,953	61,472,416	54,961,108	47,940,637	53,220,264



GENERAL FUND
REVENUE ANALYSIS DETAIL
2013 PROPOSED BUDGET

Account Name	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
TAXES						
REAL ESTATE TAXES						
CURRENT YEAR LEVY						
Discount Period	10,701,682	11,179,194	11,447,947	12,371,188	12,883,636	12,883,636
Flat Period	1,783,118	1,323,629	1,336,708	1,366,615	1,271,399	1,252,550
Penalty Period	1,750,546	1,541,555	1,282,923	1,720,932	1,385,557	1,385,557
Refund of Prior Year Taxes	0	0	(65,878)	0	0	0
TOTAL CURRENT YEAR LEVY	14,235,346	14,044,379	14,001,701	15,458,734	15,540,592	15,521,743
CURRENT YEAR DISCOUNT AND PENALTY						
Discount (2%)	(226,941)	(235,277)	(233,165)	(247,424)	(261,494)	(261,494)
Penalty (10%)	126,629	112,086	125,485	172,093	171,273	171,273
TOTAL DISCOUNT & PENALTY	(100,312)	(123,191)	(107,680)	(75,331)	(90,221)	(90,221)
TOTAL CURRENT YEAR TAXES	14,135,034	13,921,188	13,894,020	15,383,404	15,450,371	15,431,522
PRIOR YEARS' TAXES						
Tax Liens - Principal	0	0	0	0	0	0
Tax Liens - Interest	0	0	0	0	0	0
Tax Amount - 1st Year Prior	526,621	637,927	581,456	642,300	557,039	557,039
Tax Amount - 2nd Year Prior	705,273	760,667	767,979	800,000	810,444	810,444
Tax Amount - 3rd & More Prior Years	43,513	92,164	69,454	95,000	97,003	91,237
Penalty & Int - 1st Year Prior	69,785	82,995	76,828	82,995	81,310	81,310
Penalty & Int - 2nd Year Prior	164,003	177,470	179,789	165,000	189,510	189,510
Penalty & Int - 3rd & More Years	13,488	43,323	27,449	40,000	36,326	36,326
Tax Amount - Tax Sales	0	0	0	0	0	0
TOTAL PRIOR YEARS' TAXES	1,522,683	1,794,546	1,702,955	1,825,295	1,771,632	1,765,866
TOTAL REAL ESTATE TAXES	15,657,717	15,715,733	15,596,976	17,208,699	17,222,003	17,197,388
OTHER TAXES						
Transfer Taxes	400,913	367,160	329,181	390,000	391,909	391,909
Hotel Taxes	515,000	714,000	753,104	714,000	650,000	650,000
OCCUPATIONAL PRIVILEGE TAXES						
Tax Amount - Current Year	0	0	0	0	0	0
Penalty - Current Year	0	0	0	0	0	0
Interest - Current Year	0	0	0	0	0	0
Tax Amount - Prior Years	467	0	0	0	0	0
Penalty - Prior Years	2	0	0	0	0	0
Interest - Prior Years	0	0	0	0	0	0
O.P.T. Commissions	0	0	0	0	0	0
O.P.T. Commissions Prior Year	0	0	0	0	0	0
TOTAL O.P.T.	469	0	0	0	0	0

GENERAL FUND
REVENUE ANALYSIS DETAIL
2013 PROPOSED BUDGET

Account Name	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
LOCAL SERVICE TAXES						
Tax Amount - Current Year	1,782,217	1,648,223	1,667,668	1,648,223	1,000,000	1,612,364
Penalty - Current Tax	1,023	2,707	689	2,288	755	755
Tax Amount - Prior Year	598,256	569,993	564,702	569,993	541,398	541,398
Penalty - Prior Year	1,461	(1,175)	1,374	1,183	558	558
L.S.T. Tax Commissions	(28,671)	(1,697)	(1,825)	(1,619)	(1,661)	(1,661)
Prior Year L.S.T. Commissions	(1,057)	(958)	(569)	(570)	(275)	(265)
TOTAL L.S.T.	2,353,229	2,217,093	2,232,038	2,219,499	1,540,775	2,153,149
EARNED INCOME TAXES						
Tax Amount - Current Year	3,521,425	3,218,224	3,562,109	3,238,185	3,600,000	8,700,000
Tax Amount - Prior Year	0	0	0	0	0	0
E.I.T. Commissions	(76,593)	(69,055)	(76,328)	(63,586)	(109,646)	(109,646)
E.I.T. DCTCC Fees	0	0	0	0	3,500	(3,500)
TOTAL E.I.T.	3,444,832	3,149,169	3,485,781	3,174,599	3,493,854	8,586,854
MERCANTILE/BUSINESS PRIVILEGE LICENSES						
Business Privilege - Current Year	164,880	173,960	167,520	170,000	167,520	179,520
Business Privilege - Prior Year	7,480	11,800	7,440	8,000	7,440	7,440
Landlord - Current Year	74,740	74,730	66,720	75,000	72,440	72,440
Landlord - Prior Year	9,080	8,040	4,480	7,000	10,500	10,500
License Commission	0	0	0	0	0	(15,000)
TOTAL BUSINESS LICENSES	256,180	268,530	246,160	260,000	257,900	254,900
MERCANTILE/BUSINESS TAXES						
Current Year Tax	2,655,618	2,317,106	2,359,659	2,400,000	2,400,000	2,415,000
Prior Year Tax	168,791	93,851	70,061	100,000	75,550	75,550
Penalty	52,303	36,800	30,921	30,000	20,000	20,000
Interest	16,307	12,005	8,735	8,500	7,000	7,000
Tax Commission	0	0	0	0	0	(15,000)
Amusement Tax	253,990	276,697	298,844	300,383	285,000	285,000
Amusement Tax Penalty	3,470	753	541	700	540	540
Parking Tax	731,672	728,362	637,748	1,528,632	1,800,000	1,984,000
Parking License Fee	12,906	12,973	13,474	12,900	13,474	13,474
Parking License Fee - Prior Year	200	0	475	475	800	800
Parking License Fee - Interest	3,475	1,759	1,037	1,500	2,300	2,300
General License Tax	35,550	35,095	33,610	33,000	33,000	33,000
TOTAL BUSINESS TAXES	3,934,282	3,515,402	3,455,105	4,416,090	4,637,664	4,821,664
TOTAL MERC./BUS. PRIV.	4,190,462	3,783,932	3,701,265	4,676,090	4,895,564	5,076,564
TOTAL OTHER TAXES	10,904,905	10,231,353	10,501,369	11,174,188	10,972,102	16,858,476
TOTAL TAXES	26,562,622	25,947,087	26,098,345	28,382,886	28,194,105	34,055,864

GENERAL FUND
REVENUE ANALYSIS DETAIL
2013 PROPOSED BUDGET

Account Name	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
DEPARTMENTAL REVENUES						
ADMINISTRATION						
Water Utility Fund	4,430,807	5,698,358	1,529,000	1,501,097	730,078	833,960
Grants Fund	92,621	91,050	90,000	87,866	87,886	87,866
Sanitation Utility Fund	957,745	957,745	1,105,000	957,745	957,745	957,745
Sewerage Utility Fund	10,127,351	7,275,386	7,843,865	6,776,451	277,652	846,131
Satisfaction Fees	908	1,499	1,552	1,859	1,000	1,000
Filing Fee Returns	1,393	2,211	2,856	2,465	1,500	1,500
Return of Advanced Costs	0	10	10	10	0	0
Metro	176,575	163,875	163,375	174,475	150,287	145,000
Life Partnership Registry	425	125	0	25	25	25
Liens - Court Costs	30	52	18	18	0	0
Collection Revenue (School)	154,088	247,218	142,400	155,881	155,881	155,881
Collection Fees (School Merc.)	88,255	95,288	81,190	88,875	94,084	88,875
Returned Check Fee	12,808	8,071	5,115	8,365	14,000	14,000
Other Administration Revenue	82,108	85,665	66,480	78,324	65,874	65,874
Documents/Publications - Mercantile	235	260	35	85	45	45
I.T. Chargebacks	230	0	0	0	0	0
TOTAL ADMINISTRATION	16,125,579	14,626,812	11,030,896	9,833,541	2,536,057	3,197,902
BUILDING & HOUSING DEVELOPMENT						
Rooming House	(3,001)	(2,245)	1,785	1,000	1,000	1,000
Appeal Hearing Fees	(1,848)	(1,656)	(6,504)	458	400	400
License Renewal Fees	212,120	182,875	201,475	84,654	200,000	200,000
Permit Fees - Electrical	80,556	74,011	82,301	68,638	78,000	70,000
Permit Fees - Plumbing	52,588	37,400	41,056	51,479	50,000	50,000
Permit Fees - Building	361,310	402,753	419,943	400,389	325,000	325,000
Permit Fees - Low Voltage Electric	5,667	2,422	1,772	2,288	3,200	2,100
Permit Fees - Dumpster	3,975	2,775	2,150	2,288	2,000	2,000
Permit Fees - Demolition	13,159	18,518	8,508	6,864	10,000	10,000
Fire Prevention Code	23,489	24,050	26,412	17,160	20,000	20,000
Permit Fees - Special	1,772	2,621	2,961	2,517	2,400	2,400
Fees - Flood Plain Certification	1,567	1,808	1,615	1,100	1,100	1,100
Fees - Buyer Notification	69,075	62,745	41,845	80,078	16,000	15,000
Inspection Services	(690)	(1,290)	0	0	0	0
Emergency Order Liens - Principal	600	5,675	856	1,000	850	850
Emergency Order Liens - Interest	0	3,002	528	600	530	530
Fees - Planning	6,660	8,124	2,650	9,152	8,000	8,000
Fees - City Health Inspection	62,265	64,410	58,385	68,638	55,000	55,000
Fees - Zoning Hearing Board	12,285	11,980	10,020	10,000	10,000	10,000
Permit Fees - Zoning	53,990	61,334	62,414	48,000	48,000	48,000
Demolition Liens - Principal	0	0	0	0	0	0
Demolition Liens - Interest	0	0	0	0	0	0
Rental Inspection	28,160	27,990	42,125	20,000	70,000	70,000
Publications and Maps	0	425	0	0	0	0
HHA Reimbursement	25,000	25,000	0	25,000	0	0
Other Community Dev. Revenue	76	72	42	100	0	0
Certified Local Government Grant	0	3,854	0	0	0	10,000
TOTAL BUILDING & HOUSING DEV.	1,008,775	1,018,651	1,002,339	901,400	901,480	901,380

GENERAL FUND
REVENUE ANALYSIS DETAIL
2013 PROPOSED BUDGET

Account Name	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
PUBLIC SAFETY						
Temp "No Parking" Signs	332	432	0	432	20	0
Fire and Burglar Alarm	25,700	42,005	42,045	35,536	28,000	28,000
Vehicular Extraction Fees	35	35	100	100	243	100
Towing Fees	32,770	27,116	22,315	25,500	25,460	25,460
Police Investigation Reports	44,964	56,490	55,210	64,000	64,000	64,000
Booking Processing Fee	0	0	1,520	0	30,000	25,000
Fire Investigation Reports	1,325	1,225	990	1,090	1,000	1,000
Fees - Police Officer Application	0	0	0	0	0	0
Fees - Firefighter Application	0	0	0	0	0	0
Meter Bag Rental	258,489	161,526	156,975	165,789	155,000	155,000
Fire Grants (SAFER)	0	0	0	630,573	315,000	315,000
ARRA COPS 2009 Grant	0	282,593	400,404	351,905	202,663	202,663
ARRA Energy Block Grant	0	25,620	0	0	0	0
ARRA Justice Assistance Grant	0	30,000	0	0	0	0
Police On Patrol	0	0	250,000	0	0	0
Training Grant	0	0	0	0	0	0
Auto Theft Grant	0	0	0	0	0	0
Academy Grant	0	0	0	0	0	0
Weed and Seed Grant	0	20,000	40,000	0	0	0
Universal Hiring Grant	0	0	0	0	0	0
Cops 2004 Grant	0	0	0	0	0	0
FEMA/USAR Contract	232,105	438,443	173,253	315,000	86,540	0
Probation/Parole Grant	0	0	0	0	0	0
Counter-Terrorism Grant	0	0	0	0	40	0
State Police Reimbursement	113,815	0	0	0	0	0
HHA Reimbursement	179,827	0	377,334	277,545	277,545	277,545
Other Public Safety Revenue	135,647	64,898	71,226	65,000	54,601	54,601
Fees - Permit Parking	28,884	28,973	20,852	50,000	40,000	40,000
Fines and Costs	88,709	72,567	67,631	59,878	74,000	74,000
Drug Task Force Reimbursement	97,305	96,119	98,111	96,134	90,000	90,000
Highway Safety Program Reimburse.	53,444	25,633	8,072	16,144	9,000	9,000
Vice Reinbersment	13,838	0	0	0	0	0
E911 Surcharge	0	0	0	0	0	0
HSD Reimbursement	0	0	0	0	0	0
Dog Licenses	5,501	5,191	7,998	7,154	8,000	8,000
Fees - Booting	14,047	9,030	9,150	9,255	11,000	9,000
Police Extra Duty Revenue	0	310,297	421,062	420,000	472,500	472,500
TOTAL PUBLIC SAFETY	1,326,737	1,698,193	2,224,248	2,591,035	1,944,612	1,850,869
PUBLIC WORKS						
Street Cut Inspect	0	29,060	79,400	35,000	100,000	35,000
Street Cut Degradation Fees	0	5,330	40,450	11,000	11,000	11,000
Permit Fees - Sewer Tappage	3,223	26,055	22,558	55,000	20,582	17,055
VMC Charges - Dauphin County	21,558	28,538	44,171	40,000	59,586	59,586
VMC Charges - THA Covanta	45,895	56,419	77,868	80,000	89,700	89,700
VMC Charges - Water	63,850	55,121	34,333	63,000	50,000	50,000
VMC Charges- Fed Grant	0	202	5,603	5,000	5,000	5,000
VMC Charges - Steelton Borough	33,567	57,924	72,946	82,000	78,464	78,464
VMC Charges - Sanitation	180,993	217,764	239,654	227,000	260,992	260,992
VMC Charges - Sewer/A.W.T.F.	30,289	26,295	42,019	41,283	64,215	64,215
VMC Charges - State Liquid Fuels	144,215	119,090	106,695	101,938	112,000	112,000
VMC Charges - Hbg Parking Authority	13,275	19,680	27,518	30,000	28,000	28,000
VMC Charges - Hbg Redev. Authority	433	522	852	1,000	994	994
VMC Charges - Hbg School District	191,354	235,741	272,745	330,000	353,000	353,000
VMC Charges - Hbg Housing Authority	3,504	4,114	6,595	6,000	6,694	6,694
Sewer Maintenance Charges	925,519	925,997	843,666	925,000	827,100	827,100
Sewer Maintenance Liens - Principal	4,074	3,702	3,935	7,500	1,500	1,011
Sewer Maintenance Liens - Interest	875	1,041	831	2,000	200	87
Publications and Maps	48	10	22	0	3	0
CDBG Reimbursement - Demolition	294,314	95,725	78,012	200,000	80,000	80,000
Other Public Works Revenue	3,064	4,103	2,743	5,000	5,000	4,500
TOTAL PUBLIC WORKS	1,960,050	1,912,433	2,002,616	2,247,721	2,154,030	2,084,398

GENERAL FUND
REVENUE ANALYSIS DETAIL
2013 PROPOSED BUDGET

Account Name	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
PARKS AND RECREATION						
Revenue - Pool #1	13,066	13,520	11,507	13,000	10,374	13,500
Revenue - Pool #2	5,842	14,285	8,060	13,000	73	0
Fees - Shade Trees	380	345	130	200	105	75
Fees - Special Parking - City Island	46,960	0	0	0	0	0
Contribution/Donations	22,752	0	0	10,000	0	0
Explore Prog. Reimb. from HSD	0	0	0	0	0	0
Publication Advertising	4,908	270	0	5,000	0	0
Recreation Publications	0	0	0	0	0	0
Other Parks and Recreation Rev.	767	4,952	24,420	25,000	0	0
TOTAL PARKS AND RECREATION	94,675	33,372	44,116	66,200	10,552	13,575
TOTAL DEPARTMENT REVENUE	20,515,816	19,289,462	16,304,214	15,639,897	7,546,731	8,048,124
OTHER REVENUES						
FINES AND FORFEITS						
DJ - Traffic Violations	423,387	481,014	319,607	422,202	267,600	267,600
DJ - Summary Criminal Offenses	137,496	156,562	112,594	150,000	351,296	351,296
DJ - Codes Violations	47,988	106,721	69,185	105,000	84,249	84,249
City Parking Violations	1,131,991	1,228,749	1,138,239	1,400,000	1,058,992	1,058,992
Witness Fees	0	0	0	0	0	0
Other Fines and Forfeits	0	0	0	0	0	0
TOTAL FINES AND FORFEITS	1,740,862	1,973,046	1,639,625	2,077,202	1,762,137	1,762,137
LICENSES AND PERMITS						
Alcoholic Beverage Licenses	32,100	28,800	31,800	31,800	40,713	40,713
Cable TV Franchise License	545,745	545,148	538,307	544,040	537,703	537,703
TOTAL LICENSES AND PERMITS	577,845	573,948	570,107	575,840	578,416	578,416
INTEREST INCOME						
Savings	4,860	4,623	3,017	3,000	534	534
Tax Appeal	432	245	138	200	80	72
Collection System	6	7	7	0	6	6
Education	472	468	775	700	300	235
Transfer Interest	223	40	41	0	27	27
E.M.S.Tax Rebate Account Interest	198	180	70	160	27	10
Interest on CDs	79,332	64,518	57,760	55,000	52,410	52,410
PNI Loan Interest	14,807	17,508	12,783	16,000	13,000	11,075
Other Investments	26,391	828	157	500	950	655
Interest Earnings	0	0	0	1,000	29	29
Insurance Service	0	0	0	0	0	0
Insurance Interest - W.C.	929	784	618	0	0	0
Water System Sale Proceeds	46	0	0	0	0	0
TOTAL INTEREST INCOME	127,696	89,200	75,366	76,560	67,363	65,053

GENERAL FUND
REVENUE ANALYSIS DETAIL
2013 PROPOSED BUDGET

Account Name	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
PROPERTY INCOME						
Rental Income	1,788	1,950	4,258	5,000	3,280	3,280
HPA Rental Income	13,867	8,667	7,417,334	20,800	20,800	20,800
Easement Fees	4,220	25,822	34,663	30,000	38,643	38,643
Gain on Sale of Fixed Assets	0	81,165	0	0	0	0
TOTAL PROPERTY INCOME	19,875	117,604	7,456,254	55,800	62,723	62,723
MISCELLANEOUS						
Reimbursement for Loss/Damage	0	0	0	0	0	0
Stop Loss Recoveries	27,866	0	216,128	0	175	175
Insurance Reimbursement for Loss	100,415	73,365	167,054	80,000	112,780	112,780
Contributions and Donations	0	1,067	100	0	(3,598)	0
Miscellaneous	0	0	573	0	170	170
Payments In Lieu of Taxes (PILOTS)	420,839	410,244	420,286	501,522	425,415	425,415
Naming Rights	0	0	0	0	0	0
Harrisburg Broadcasting Network	13,675	23,845	7,925	24,300	1,376	1,376
Refund of Expenditures	117,588	135,936	148,238	142,411	83,918	108,967
Express Script Rebate	137,190	167,304	129,866	170,000	125,000	125,000
Medicare Part D Program	68,065	92,826	64,876	85,000	85,000	85,000
Miscellaneous Lien - Principal	20,491	6,885	1,954	5,000	5,910	5,910
TOTAL MISCELLANEOUS	906,129	911,472	1,157,000	1,008,233	836,146	864,793
OTHER FINANCING SOURCES						
S.W.A.P. Revenue	0	0	0	0	0	0
City Guarantee Fees	0	0	0	0	0	0
Mortgage Refinancing Proceeds	0	0	0	0	0	0
T.R.A.N./Loan Proceeds	0	0	0	0	0	0
Settlement Recoveries	0	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	0	0
INTERGOVERNMENTAL						
Pension System State Aid	2,511,795	2,651,339	4,530,373	1,517,751	1,517,751	2,146,827
Gaming Funds	0	0	0	0	0	0
Public Utility Realty Taxes	37,641	38,093	36,328	38,000	36,327	36,327
Capital Fire Protection	1,000,000	987,000	496,000	2,500,000	2,500,000	2,500,000
Grant Proceeds	0	0	5,705	0	0	0
HPA Coordinated Parking Agreement	4,050,000	2,664,000	1,250,000	1,400,000	1,400,000	1,400,000
TOTAL INTERGOVERNMENTAL	7,599,436	6,340,432	6,318,406	5,455,751	5,454,078	6,083,154
INTERFUND TRANSFERS						
Capital Projects Fund	400,000	0	0	0	0	0
Trust and Agency Fund	0	0	0	0	0	0
Hydroelectric Dam Fund	0	0	0	0	0	0
State & Fed Grants	0	0	0	0	1,750,000	0
Sanitation Utility Fund	1,744,476	1,295,703	1,853,098	1,688,939	1,688,938	1,700,000
Sewer Utility Fund	0	0	0	0	0	0
TOTAL INTERFUND TRANSFERS	2,144,476	1,295,703	1,853,098	1,688,939	3,438,938	1,700,000
TOTAL OTHER REVENUES	13,116,319	11,301,405	19,069,857	10,938,325	12,199,801	11,116,276
GENERAL FUND REVENUE	60,194,757	56,537,953	61,472,416	54,961,108	47,940,637	53,220,264
Fund Balance Appropriation	0	0	0	0	0	0
GENERAL FUND RESOURCES	60,194,757	56,537,953	61,472,416	54,961,108	47,940,637	53,220,264

2013 Proposed Budget

Revenue Line Items

Budget Unit: 01000100 GENERAL REVENUE

Sub Account	Revenue Account Code	Budget Rev Ledger Account Title	2010 Actual	2011 Actual	2012 Adjusted Budget	2012 YTD Actual (9/30)	2012 Mid-Year Projection	2013 Proposed Budget	Change from 2012 Adjusted to 2013 Proposed
301100	301001	DISCOUNT PERIOD	\$11,179,194.13	\$11,447,947.49	\$12,371,187.56	\$12,883,891.16	\$12,883,636.00	\$12,883,636.00	\$512,448.44
	301002	FLAT PERIOD	\$1,323,629.33	\$1,336,708.01	\$1,366,614.84	\$1,260,599.37	\$1,271,399.00	\$1,252,550.00	(\$114,064.84)
	301003	PENALTY PERIOD	\$1,541,555.42	\$1,282,923.10	\$1,720,932.02	\$366,595.36	\$1,385,557.00	\$1,385,557.00	(\$335,375.02)
	301004	REFUND PRIOR YR RE TAX	\$0.00	(\$65,877.63)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	302001	DISCOUNT AMOUNT	(\$235,276.78)	(\$233,164.86)	(\$247,423.75)	(\$261,499.86)	(\$261,494.00)	(\$261,494.00)	(\$14,070.25)
	302003	PENALTY AMOUNT	\$112,085.75	\$125,484.52	\$172,093.02	\$36,914.15	\$171,273.00	\$171,273.00	(\$820.02)
	304001	TAX LIENS - PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	305001	TAX AMOUNT-1ST PRIOR YEAR	\$637,926.50	\$581,455.98	\$642,300.00	\$523,189.90	\$557,039.00	\$557,039.00	(\$85,261.00)
	305002	TAX AMOUNT-2ND PRIOR YEAR	\$760,666.60	\$767,978.93	\$800,000.00	\$836,035.74	\$810,444.00	\$810,444.00	\$10,444.00
	305003	TAX AMOUNT-3RD PRIOR YEAR	\$92,164.09	\$69,454.19	\$95,000.00	\$100,313.85	\$97,003.00	\$91,237.00	(\$3,763.00)
	306001	PENALTY/INT 1ST YR PRIOR	\$82,994.91	\$76,828.38	\$82,994.91	\$70,554.69	\$81,310.00	\$81,310.00	(\$1,684.91)
	306002	PENALTY/INT 2ND YR PRIOR	\$177,470.09	\$179,788.90	\$165,000.00	\$194,561.24	\$189,510.00	\$189,510.00	\$24,510.00
	306003	PENALTY/INT 3RD YR PRIOR	\$43,323.45	\$27,448.98	\$40,000.00	\$37,227.10	\$36,326.00	\$32,326.00	(\$7,674.00)
	307000	TAX AMOUNT/TAX SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	308000	PENALTY/ INTEREST TAX SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
301100			\$15,715,733.49	\$15,596,975.99	\$17,208,698.60	\$16,048,382.70	\$17,222,003.00	\$17,193,388.00	(\$15,310.60)
309100	309000	TRANSFER TAX REVENUE	\$367,159.82	\$329,180.75	\$390,000.00	\$375,045.75	\$391,909.00	\$391,909.00	\$1,909.00
309100			\$367,159.82	\$329,180.75	\$390,000.00	\$375,045.75	\$391,909.00	\$391,909.00	\$1,909.00
310100	310000	HOTEL TAX REVENUE	\$714,000.00	\$753,104.41	\$714,000.00	\$323,000.00	\$650,000.00	\$650,000.00	(\$64,000.00)
310100			\$714,000.00	\$753,104.41	\$714,000.00	\$323,000.00	\$650,000.00	\$650,000.00	(\$64,000.00)
311100	311000	OPT CURRENT YR REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	312003	OPT CURRENT YR PENALTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	313000	OPT PRIOR YR TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	314050	OPT PRIOR YR PENALTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	315001	OPT CUR YR COMMISSION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	315002	OPT PRIOR YR COMMISSION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
311100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
316100	316000	EMERGENCY/MUN SERVICES	\$1,648,223.34	\$1,667,667.82	\$1,648,223.34	\$1,078,188.69	\$1,000,000.00	\$1,612,364.00	(\$35,859.34)
	316003	CURR YR PENALTY	\$2,706.55	\$688.60	\$2,288.00	\$305.41	\$755.00	\$755.00	(\$1,533.00)
	316005	E.M.S. TAX REBATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	316006	EMS TAX PRIOR YEAR	\$569,993.45	\$564,701.52	\$569,993.45	\$535,519.58	\$541,398.00	\$541,398.00	(\$28,595.45)
	316007	PEN PRIOR YEAR	(\$1,175.45)	\$1,374.45	\$1,183.00	\$304.79	\$558.00	\$558.00	(\$625.00)
	318000	EMS TAX COMMISSIONS	(\$1,697.25)	(\$1,825.44)	(\$1,619.00)	(\$973.18)	(\$1,661.00)	(\$1,661.00)	(\$42.00)
	318006	PRIOR YR EMS COMMISSION	(\$958.01)	(\$569.18)	(\$570.00)	(\$264.57)	(\$275.00)	(\$265.00)	\$305.00
316100			\$2,217,092.63	\$2,232,037.77	\$2,219,498.79	\$1,613,080.72	\$1,540,775.00	\$2,153,149.00	(\$66,349.79)
321100	321000	EIT - CURR YR	\$3,218,224.20	\$3,562,108.96	\$3,267,788.75	\$3,537,662.80	\$3,600,000.00	\$8,700,000.00	\$5,432,211.25

2013 Proposed Budget

Revenue Line Items

Budget Unit: 01000100 GENERAL REVENUE

Sub Account	Revenue Account Code	Budget Rev Ledger Account Title	2010 Actual	2011 Actual	2012 Adjusted Budget	2012 YTD Actual (9/30)	2012 Mid-Year Projection	2013 Proposed Budget	Change from 2012 Adjusted to 2013 Proposed
321100	323000	EIT - PRIOR YR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	323001	EIT COMMISSIONS	(\$69,055.48)	(\$76,327.90)	(\$63,586.00)	(\$68,844.72)	(\$109,646.00)	(\$109,646.00)	(\$46,060.00)
	323002	EIT EQUITY DISTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	323003	EIT-DCTCC FEES	\$0.00	\$0.00	\$0.00	(\$2,686.32)	\$3,500.00	(\$3,500.00)	(\$3,500.00)
321100			\$3,149,168.72	\$3,485,781.06	\$3,204,202.75	\$3,466,131.76	\$3,493,854.00	\$8,586,854.00	\$5,382,651.25
324100	324001	MERCANTILE/BUS LIC CUR YR	\$173,960.00	\$167,520.00	\$170,000.00	\$41,160.00	\$167,520.00	\$179,520.00	\$9,520.00
	324002	MERCANTILE/BUS LIC PR YR	\$11,800.00	\$7,440.00	\$8,000.00	\$6,400.00	\$7,440.00	\$7,440.00	(\$560.00)
	324004	MERC/LANDLORD LIC CURR YR	\$74,730.00	\$66,720.00	\$75,000.00	\$75,280.00	\$72,440.00	\$72,440.00	(\$2,560.00)
	324005	MERC/LANDLORD LIC PRIORYR	\$8,040.00	\$4,480.00	\$7,000.00	\$11,360.00	\$10,500.00	\$10,500.00	\$3,500.00
	324009	MERC LIC COMMISSION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$15,000.00)	(\$15,000.00)
324100			\$268,530.00	\$246,160.00	\$260,000.00	\$134,200.00	\$257,900.00	\$254,900.00	(\$5,100.00)
325100	325001	MBP TAX - CURRENT YR	\$2,317,106.30	\$2,359,659.47	\$2,400,000.00	\$2,195,486.37	\$2,400,000.00	\$2,415,000.00	\$15,000.00
	325002	MBP TAX - PRIOR YR	\$93,851.01	\$70,061.28	\$100,000.00	\$62,259.67	\$75,550.00	\$75,550.00	(\$24,450.00)
	325003	MBP TAX - PENALTY	\$36,800.39	\$30,920.86	\$30,000.00	\$20,358.99	\$20,000.00	\$20,000.00	(\$10,000.00)
	325004	MBP TAX - INTEREST	\$12,005.29	\$8,735.11	\$8,500.00	\$4,770.14	\$7,000.00	\$7,000.00	(\$1,500.00)
	325009	MBP TAX COMMISSION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$15,000.00)	(\$15,000.00)
	326001	MBP AMUSEMENT TAX	\$276,697.44	\$298,843.78	\$300,383.00	\$265,854.89	\$285,000.00	\$285,000.00	(\$15,383.00)
	326011	AMUSEMENT TAX PENALTY	\$752.99	\$540.83	\$700.00	\$420.25	\$540.00	\$540.00	(\$160.00)
	327000	MBP PARKING TAXES CURRENT	\$728,361.55	\$637,747.95	\$1,528,632.00	\$1,150,096.75	\$1,800,000.00	\$1,984,000.00	\$455,368.00
	327001	MBP PARKING FEE	\$12,973.00	\$13,474.00	\$12,900.00	\$13,013.00	\$13,474.00	\$13,474.00	\$574.00
	327002	PARKING LICENSE FEE-PRIOR	\$0.00	\$474.75	\$475.00	\$784.06	\$800.00	\$800.00	\$325.00
	327003	PARKING LICENSE FEE-PENAL	\$1,759.00	\$1,037.42	\$1,500.00	\$2,174.84	\$2,300.00	\$2,300.00	\$800.00
329000	MBP GENERAL LICENSE TAX	\$35,095.00	\$33,610.00	\$33,000.00	\$29,705.00	\$33,000.00	\$33,000.00	\$0.00	
325100			\$3,515,401.97	\$3,455,105.45	\$4,416,090.00	\$3,744,923.96	\$4,637,664.00	\$4,821,664.00	\$405,574.00
340100	340002	HBG WATER UTILITY FUND	\$5,698,357.66	\$1,529,000.00	\$1,501,096.89	\$703,078.00	\$730,078.00	\$833,959.70	(\$667,137.19)
	340008	GRANTS FUND	\$91,050.00	\$90,000.00	\$87,866.00	\$0.00	\$87,886.00	\$87,866.00	\$0.00
	340027	SANITATION UTILITY FUND	\$957,745.00	\$1,105,000.00	\$957,745.00	\$94,797.01	\$957,745.00	\$957,745.00	\$0.00
	340029	SEWERAGE UTILITY FUND	\$7,275,386.00	\$7,843,865.39	\$6,776,450.88	\$277,651.61	\$277,652.00	\$846,131.00	(\$5,930,319.88)
	340040	SATISFACTION FEES	\$1,498.79	\$1,551.70	\$1,859.00	\$704.99	\$1,000.00	\$1,000.00	(\$859.00)
	340050	FILING FEE RETURNS	\$2,211.39	\$2,856.37	\$2,465.00	\$1,111.37	\$1,500.00	\$1,500.00	(\$965.00)
	340055	ADVANCED COSTS RETURN	\$10.00	\$10.00	\$10.00	\$0.00	\$0.00	\$0.00	(\$10.00)
	340060	METRO	\$163,875.00	\$163,375.00	\$174,475.00	\$152,437.00	\$150,287.00	\$145,000.00	(\$29,475.00)
	340061	LIFE PARTNERSHIP REGISTRY	\$125.00	\$0.00	\$25.00	\$25.00	\$25.00	\$25.00	\$0.00
	340065	LIENS - COURT COSTS	\$52.00	\$18.00	\$18.00	\$19.00	\$0.00	\$0.00	(\$18.00)
340080	COLLECTION REV (SCHOOL)	\$247,217.64	\$142,400.07	\$155,881.00	\$74,196.39	\$155,881.00	\$155,881.00	\$0.00	

2013 Proposed Budget

Revenue Line Items

Budget Unit: 01000100 GENERAL REVENUE

Sub Account	Revenue Account Code	Budget Rev Ledger Account Title	2010 Actual	2011 Actual	2012 Adjusted Budget	2012 YTD Actual (9/30)	2012 Mid-Year Projection	2013 Proposed Budget	Change from 2012 Adjusted to 2013 Proposed
340100	340081	COLLECTION FEES(SCHOOL)	\$95,287.86	\$81,189.68	\$88,875.00	\$94,084.32	\$94,084.00	\$88,875.00	\$0.00
	340085	NSF CHECK FEE	\$8,070.93	\$5,114.70	\$8,365.00	\$9,041.02	\$14,000.00	\$14,000.00	\$5,635.00
	340090	OTHER ADMINISTRATIVE	\$85,665.14	\$66,479.59	\$78,324.00	\$49,207.95	\$65,874.00	\$65,874.00	(\$12,450.00)
	340091	MERCANTILE DOCS/PUBLICATE	\$260.00	\$35.00	\$85.00	\$30.00	\$45.00	\$45.00	(\$40.00)
	340092	D.P. CHARGEBACKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
340100			\$14,626,812.41	\$11,030,895.50	\$9,833,540.77	\$1,456,383.66	\$2,536,057.00	\$3,197,901.70	(\$6,635,639.07)
341100	341001	ROOMING HOUSE	(\$2,245.00)	\$1,785.00	\$1,000.00	\$125.00	\$1,000.00	\$1,000.00	\$0.00
	341002	APPEAL HEARING FEES	(\$1,656.00)	(\$6,504.00)	\$457.59	\$400.00	\$400.00	\$400.00	(\$57.59)
	341011	LICENSE RENEWAL FEES	\$182,875.00	\$201,475.00	\$84,653.61	\$24,905.00	\$200,000.00	\$200,000.00	\$115,346.39
	341020	ELECTRICAL PERMIT FEE	\$74,011.00	\$82,300.70	\$68,638.07	\$72,683.50	\$78,000.00	\$70,000.00	\$1,361.93
	341021	PLUMBING PERMIT FEE	\$37,400.00	\$41,056.00	\$51,478.55	\$38,151.00	\$50,000.00	\$50,000.00	(\$1,478.55)
	341022	BUILDING PERMIT FEE	\$402,752.50	\$419,942.50	\$400,388.71	\$329,679.30	\$325,000.00	\$325,000.00	(\$75,388.71)
	341023	LOW VOLTAGE ELEC. PERMITS	\$2,422.00	\$1,772.00	\$2,287.94	\$2,842.00	\$3,200.00	\$2,100.00	(\$187.94)
	341024	DUMPSTER PERMIT FEES	\$2,775.00	\$2,150.00	\$2,287.94	\$1,900.00	\$2,000.00	\$2,000.00	(\$287.94)
	341025	DEMOLITION PERMIT FEES	\$18,518.00	\$8,508.00	\$6,863.81	\$7,760.00	\$10,000.00	\$10,000.00	\$3,136.19
	341026	FIRE PREVENTION CODE	\$24,050.00	\$26,412.00	\$17,159.52	\$9,622.00	\$20,000.00	\$20,000.00	\$2,840.48
	341027	SPECIAL PERMIT FEES	\$2,620.99	\$2,961.38	\$2,516.73	\$2,676.52	\$2,400.00	\$2,400.00	(\$116.73)
	341028	FLOOD PLAIN CERTIFICATION	\$1,808.00	\$1,615.00	\$1,100.00	\$580.00	\$1,100.00	\$1,100.00	\$0.00
	341030	BUYER NOTIFY FEES	\$62,745.00	\$41,845.00	\$80,077.74	\$16,135.00	\$16,000.00	\$15,000.00	(\$65,077.74)
	341033	CODES INSPECT SERVICE	(\$1,290.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	341040	EMG ORD LIENS /PRINCIPAL	\$5,674.79	\$855.96	\$1,000.00	\$0.00	\$850.00	\$850.00	(\$150.00)
	341041	EMG ORD LIEN/INTEREST	\$3,001.65	\$528.20	\$600.00	\$0.00	\$530.00	\$530.00	(\$70.00)
	341050	PLANNING FEES	\$8,124.46	\$2,650.00	\$9,151.74	\$4,780.00	\$8,000.00	\$8,000.00	(\$1,151.74)
	341051	HEALTH INSPECT FEES	\$64,410.00	\$58,385.00	\$68,638.07	\$21,155.00	\$55,000.00	\$55,000.00	(\$13,638.07)
	341060	ZONING HEARING BOARD FEES	\$11,980.00	\$10,020.00	\$10,000.00	\$6,250.00	\$10,000.00	\$10,000.00	\$0.00
	341061	PERMIT FEES-ZONING SIGN	\$61,333.50	\$62,414.00	\$48,000.00	\$50,604.00	\$48,000.00	\$48,000.00	\$0.00
	341070	DEMO LIENS-PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	341071	DEMO LIENS-PENALTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	341072	RENTAL INSPECTION INCOME	\$27,990.00	\$42,125.00	\$20,000.00	\$1,850.00	\$70,000.00	\$70,000.00	\$50,000.00
	341080	SALE OF PUB/MAPS/GIS DATA	\$425.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	341089	HHA REIMBURSEMENT	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	(\$25,000.00)

2013 Proposed Budget

Revenue Line Items

Budget Unit: 01000100 GENERAL REVENUE

Sub Account	Revenue Account Code	Budget Rev Ledger Account Title	2010 Actual	2011 Actual	2012 Adjusted Budget	2012 YTD Actual (9/30)	2012 Mid-Year Projection	2013 Proposed Budget	Change from 2012 Adjusted to 2013 Proposed
341100	341090	OTHER DBHD	\$72.00	\$42.00	\$100.00	\$0.00	\$0.00	\$0.00	(\$100.00)
	341091	GOVERNMENT GRANTS	\$3,853.51	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
341100			\$1,018,651.40	\$1,002,338.74	\$901,400.02	\$592,098.32	\$901,480.00	\$901,380.00	(\$20.02)
342100	342007	TEMP. "NO PARKING" SIGNS	\$432.00	\$0.00	\$432.00	\$0.00	\$0.00	\$0.00	(\$432.00)
	342008	BURG/FIRE ALARMS	\$42,005.00	\$42,045.00	\$35,536.00	\$24,150.00	\$28,000.00	\$28,000.00	(\$7,536.00)
	342009	VEHICLE EXTRACTION FEES	\$35.00	\$100.00	\$100.00	\$292.50	\$243.00	\$100.00	\$0.00
	342015	TOWING FEES	\$27,116.00	\$22,315.00	\$25,500.00	\$21,470.00	\$25,460.00	\$25,460.00	(\$40.00)
	342020	POLICE INV REPORTS	\$56,490.00	\$55,210.00	\$64,000.00	\$60,181.50	\$64,000.00	\$64,000.00	\$0.00
	342021	BOOKING PROCESSING FEE	\$0.00	\$1,520.00	\$0.00	\$29,961.15	\$30,000.00	\$25,000.00	\$25,000.00
	342030	FIRE INV REPORTS	\$1,225.00	\$990.00	\$1,090.00	\$525.00	\$1,000.00	\$1,000.00	(\$90.00)
	342042	POLICE APP PROCESS FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342043	FIREFIGHTER APP FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342050	METER BAG RENTAL	\$161,525.50	\$156,974.50	\$165,789.00	\$126,683.00	\$155,000.00	\$155,000.00	(\$10,789.00)
	342051	FIRE GRANTS (SAFER)	\$0.00	\$0.00	\$630,573.00	\$0.00	\$315,000.00	\$315,000.00	(\$315,573.00)
	342070	ARRA COPS 2009	\$282,593.31	\$400,404.28	\$351,905.00	\$23,593.66	\$202,663.00	\$202,663.00	(\$149,242.00)
	342071	ARRA ENERGY BLOCK GRANT	\$25,620.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342072	ARRA JAG	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342073	GREAT GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342074	POLICE ON PATROL	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342075	TRAINING GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342079	DOMESTIC VIOLENCE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342080	AUTO THEFT GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342081	ACADEMY GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342082	WEED 'N SEED GRANT	\$20,000.00	\$40,000.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342083	UNIVERSAL HIRING GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342084	PROBATION/ PAROLE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342085	COUNTER-TERRORISM GRANT	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00
	342086	FEMA/USAR CONTRACT	\$438,442.93	\$173,253.11	\$315,000.00	\$86,540.30	\$86,540.00	\$0.00	(\$315,000.00)
	342088	PSP REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342089	HHA REIMBURSEMENT	\$0.00	\$377,333.91	\$277,545.00	\$0.00	\$277,545.00	\$277,545.00	\$0.00
	342090	OTHER PUBLIC SAFETY	\$64,898.18	\$71,225.89	\$65,000.00	\$32,503.42	\$54,601.00	\$54,601.00	(\$10,399.00)
	342091	PERMIT PARKING FEES	\$28,972.67	\$20,851.50	\$50,000.00	\$32,419.50	\$40,000.00	\$40,000.00	(\$10,000.00)
	342092	FINE AND COSTS	\$72,567.27	\$67,631.45	\$59,878.00	\$40,559.65	\$74,000.00	\$74,000.00	\$14,122.00
	342093	DRUG TASK FORCE REIMBURS	\$96,118.82	\$98,110.69	\$96,134.00	\$79,260.11	\$90,000.00	\$90,000.00	(\$6,134.00)
	342094	HIGHWAY SAFETY GRANT	\$25,633.05	\$8,072.07	\$16,144.00	\$3,343.33	\$9,000.00	\$9,000.00	(\$7,144.00)

2013 Proposed Budget

Revenue Line Items

Budget Unit: 01000100 GENERAL REVENUE

Sub Account	Revenue Account Code	Budget Rev Ledger Account Title	2010 Actual	2011 Actual	2012 Adjusted Budget	2012 YTD Actual (9/30)	2012 Mid-Year Projection	2013 Proposed Budget	Change from 2012 Adjusted to 2013 Proposed
342100	342095	VICE REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342096	E911 SURCHARGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342097	SCHOOL DIST REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	342098	DOG AND CAT LICENSES	\$5,191.00	\$7,998.00	\$7,154.00	\$7,394.00	\$8,000.00	\$8,000.00	\$846.00
	342099	BOOTING FEES	\$9,030.00	\$9,150.00	\$9,255.00	\$12,450.00	\$11,000.00	\$9,000.00	(\$255.00)
	342901	POLICE EXTRA DUTY	\$310,297.04	\$421,062.06	\$420,000.00	\$418,545.21	\$472,500.00	\$472,500.00	\$52,500.00
342100			\$1,698,192.77	\$2,224,247.78	\$2,591,035.00	\$999,912.33	\$1,944,552.00	\$1,850,869.00	(\$740,166.00)
343100	343002	STREET CUT INSPECT	\$29,060.00	\$79,400.00	\$35,000.00	\$89,150.00	\$100,000.00	\$35,000.00	\$0.00
	343003	ST CUT DEGRADATION FEES	\$5,330.00	\$40,450.00	\$11,000.00	\$1,990.00	\$11,000.00	\$11,000.00	\$0.00
	343010	SEWER TAPPAGE PERMIT	\$26,055.38	\$22,557.77	\$55,000.00	\$21,393.83	\$20,582.00	\$17,055.00	(\$37,945.00)
	343029	VMC CHARGES - DAUPHIN CTY	\$28,537.64	\$44,171.14	\$40,000.00	\$41,389.48	\$59,586.00	\$59,586.00	\$19,586.00
	343030	VMC CHARGES THA-COVANTA	\$56,418.76	\$77,868.26	\$80,000.00	\$63,011.28	\$89,700.00	\$89,700.00	\$9,700.00
	343032	VMC CHRGS - WATER UTILITY	\$55,120.92	\$34,332.76	\$63,000.00	\$41,076.63	\$50,000.00	\$50,000.00	(\$13,000.00)
	343035	VMC CHRGS - FED GRANT	\$201.56	\$5,602.58	\$5,000.00	\$2,556.23	\$5,000.00	\$5,000.00	\$0.00
	343036	VMC CHARGES-STEELTON BOR	\$57,924.13	\$72,946.23	\$82,000.00	\$53,044.43	\$78,464.00	\$78,464.00	(\$3,536.00)
	343037	VMC CHRGS/ SANITATION FUND	\$217,763.80	\$239,654.13	\$227,000.00	\$176,508.86	\$260,992.00	\$260,992.00	\$33,992.00
	343039	VMC CHRGS/ SEWERAGE UTY	\$26,294.97	\$42,019.01	\$41,283.00	\$33,150.99	\$64,215.00	\$64,215.00	\$22,932.00
	343040	VMC CHRGS/STATE LIQ FUEL	\$119,090.00	\$106,694.75	\$101,938.00	\$105,386.04	\$112,000.00	\$112,000.00	\$10,062.00
	343043	VMC CHARGES-HBG PARK AUTH	\$19,680.19	\$27,517.96	\$30,000.00	\$23,623.43	\$28,000.00	\$28,000.00	(\$2,000.00)
	343044	VMC CHARGES-HBG REDEVLOP.	\$521.75	\$851.95	\$1,000.00	\$716.36	\$994.00	\$994.00	(\$6.00)
	343045	VMC CHARGES-HBG SCHOOL	\$235,741.46	\$272,745.45	\$330,000.00	\$182,740.67	\$353,000.00	\$353,000.00	\$23,000.00
	343046	VMC CHARGES-HBG HOUS AUTH	\$4,114.18	\$6,594.58	\$6,000.00	\$5,054.43	\$6,694.00	\$6,694.00	\$694.00
	343050	SEWER MAINT CHARGE	\$925,996.92	\$843,665.94	\$925,000.00	\$656,684.53	\$827,100.00	\$827,100.00	(\$97,900.00)
	343051	SEWER MAINT LIENS-PRINCIP	\$3,701.98	\$3,934.92	\$7,500.00	\$1,349.12	\$1,500.00	\$1,011.00	(\$6,489.00)
	343052	SEWER MAINT LIENS-PENALTY	\$1,041.17	\$830.84	\$2,000.00	\$693.30	\$200.00	\$87.00	(\$1,913.00)
	343080	PUBLICATIONS/ MAPS REVENUE	\$10.00	\$22.00	\$0.00	\$7.00	\$3.00	\$0.00	\$0.00
	343084	CDBG REIMB. - DEMOLITION	\$95,725.02	\$78,012.34	\$200,000.00	\$20,202.12	\$80,000.00	\$80,000.00	(\$120,000.00)
	343090	OTHER PUB WORKS	\$4,103.33	\$2,743.00	\$5,000.00	\$7,987.24	\$5,000.00	\$4,500.00	(\$500.00)
343100			\$1,912,433.16	\$2,002,615.61	\$2,247,721.00	\$1,527,715.97	\$2,154,030.00	\$2,084,398.00	(\$163,323.00)
345100	345001	POOL #1	\$13,520.09	\$11,506.52	\$13,000.00	\$10,374.04	\$10,374.00	\$13,500.00	\$500.00
	345002	POOL #2	\$14,285.07	\$8,059.73	\$13,000.00	\$73.48	\$73.00	\$0.00	(\$13,000.00)
	345011	SHADE TREE FEES	\$345.00	\$130.00	\$200.00	\$105.00	\$105.00	\$75.00	(\$125.00)
	345081	SPEC PARK FEES-CITY ISLAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2013 Proposed Budget

Revenue Line Items

Budget Unit: 01000100 GENERAL REVENUE

Sub Account	Revenue Account Code	Budget Rev Ledger Account Title	2010 Actual	2011 Actual	2012 Adjusted Budget	2012 YTD Actual (9/30)	2012 Mid-Year Projection	2013 Proposed Budget	Change from 2012 Adjusted to 2013 Proposed
345100	345082	CONTRIBUTIONS/ DONATIONS	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	(\$10,000.00)
	345084	PUBLICATION ADVERTISING	\$270.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	(\$5,000.00)
	345090	OTHER PARKS & REC	\$4,952.00	\$24,420.00	\$25,000.00	\$0.00	\$0.00	\$0.00	(\$25,000.00)
345100			\$33,372.16	\$44,116.25	\$66,200.00	\$10,552.52	\$10,552.00	\$13,575.00	(\$52,625.00)
346100	346012	DJ-TRAFF VIOLATIONS	\$481,013.96	\$319,607.01	\$422,202.49	\$148,971.48	\$267,600.00	\$267,600.00	(\$154,602.49)
	346013	DJ-SUMMARY CRIMINAL OFF	\$156,562.15	\$112,594.40	\$150,000.00	\$262,287.98	\$351,296.00	\$351,296.00	\$201,296.00
	346015	DJ-CODES VIOLATIONS	\$106,721.02	\$69,184.93	\$105,000.00	\$52,474.27	\$84,249.00	\$84,249.00	(\$20,751.00)
	346020	PARK TICKETS- VIO FINE	\$1,228,749.00	\$1,138,239.00	\$1,400,000.00	\$880,437.00	\$1,058,992.00	\$1,058,992.00	(\$341,008.00)
346100			\$1,973,046.13	\$1,639,625.34	\$2,077,202.49	\$1,344,170.73	\$1,762,137.00	\$1,762,137.00	(\$315,065.49)
347100	347010	ALCOHOLIC BEVERAGE LICENS	\$28,800.00	\$31,800.00	\$31,800.00	\$28,740.00	\$40,713.00	\$40,713.00	\$8,913.00
	347020	TV FRANCHISE LICENSE	\$545,147.58	\$538,307.28	\$544,040.00	\$413,577.71	\$537,703.00	\$537,703.00	(\$6,337.00)
347100			\$573,947.58	\$570,107.28	\$575,840.00	\$442,317.71	\$578,416.00	\$578,416.00	\$2,576.00
350100	350000	SAVINGS ACCT INTEREST	\$4,622.63	\$3,016.65	\$3,000.00	\$311.11	\$534.00	\$534.00	(\$2,466.00)
	350001	TAX APPEAL INT EARNINGS	\$244.94	\$138.35	\$200.00	\$74.98	\$80.00	\$72.00	(\$128.00)
	350003	INT SAVINGS- COLL SYSTEM	\$6.68	\$6.88	\$0.00	\$4.87	\$6.00	\$6.00	\$6.00
	350009	INTEREST EARNINGS EDCL	\$467.86	\$775.36	\$700.00	\$278.49	\$300.00	\$235.00	(\$465.00)
	350024	TRAN INTEREST	\$39.84	\$41.05	\$0.00	\$13.78	\$27.00	\$27.00	\$27.00
	350070	EMS TAX INTEREST	\$180.41	\$69.82	\$160.00	\$22.42	\$27.00	\$10.00	(\$150.00)
	351000	INT ON CDS	\$64,518.13	\$57,760.43	\$55,000.00	\$32,862.91	\$52,410.00	\$52,410.00	(\$2,590.00)
	351091	PNI LOAN INTEREST	\$17,507.62	\$12,783.08	\$16,000.00	\$13,156.76	\$13,000.00	\$11,075.00	(\$4,925.00)
	352000	INT ON INVSTMTS/GRANT	\$827.53	\$156.82	\$500.00	\$936.79	\$950.00	\$655.00	\$155.00
	352053	INT INSURANCE	\$784.42	\$617.07	\$1,000.00	\$22.35	\$29.00	\$29.00	(\$971.00)
	352055	LIABILITY INSURANCE CLAIM	\$0.00	\$0.45	\$0.00	\$0.02	\$0.00	\$0.00	\$0.00
352099	INT WATER SALE PCDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
350100			\$89,200.06	\$75,365.96	\$76,560.00	\$47,684.48	\$67,363.00	\$65,053.00	(\$11,507.00)
355100	355000	RENTAL INCOME	\$1,950.12	\$4,257.62	\$5,000.00	\$2,290.10	\$3,280.00	\$3,280.00	(\$1,720.00)
	355001	HPA RENTAL INCOME	\$8,666.85	\$7,417,333.70	\$20,800.00	\$3,466.74	\$20,800.00	\$20,800.00	\$0.00
	356000	EASEMENT FEES	\$25,822.00	\$34,663.00	\$30,000.00	\$4,812.00	\$8,643.00	\$38,643.00	\$8,643.00
	358090	SALE OF ASSETS	\$81,165.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355100			\$117,603.97	\$7,456,254.32	\$55,800.00	\$10,568.84	\$32,723.00	\$62,723.00	\$6,923.00
380100	380000	REIMB FOR LOSS /DAMAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	380002	STOP LOSS RECOVERIES	\$0.00	\$216,128.14	\$0.00	\$175.33	\$175.00	\$175.00	\$175.00
	380033	INSURANCE REIMB FOR LOSS	\$73,364.91	\$167,053.88	\$80,000.00	\$51,954.10	\$112,780.00	\$112,780.00	\$32,780.00
	382000	CONTRIBUTIONS AND DONAT	\$1,067.48	\$100.00	\$0.00	\$0.00	(\$3,598.00)	\$0.00	\$0.00
	384000	MISCELLANEOUS CONT.	\$0.00	\$572.70	\$0.00	\$77.50	\$170.00	\$170.00	\$170.00
	384001	P.I.L.O.T.S.	\$410,244.25	\$420,286.42	\$501,522.00	\$339,270.93	\$425,415.00	\$425,415.00	(\$76,107.00)
	384007	HBG	\$23,845.00	\$7,925.00	\$24,300.00	\$1,350.00	\$1,376.00	\$1,376.00	(\$22,924.00)

2013 Proposed Budget

Revenue Line Items

Budget Unit: 01000100 GENERAL REVENUE

Sub Account	Revenue Account Code	Budget Rev Ledger Account Title	2010 Actual	2011 Actual	2012 Adjusted Budget	2012 YTD Actual (9/30)	2012 Mid-Year Projection	2013 Proposed Budget	Change from 2012 Adjusted to 2013 Proposed
380100		BROADCASTING NTWK							
	385000	REFUNDS OF EXPENDITURES	\$135,935.57	\$148,238.39	\$142,411.00	\$29,224.69	\$83,918.00	\$108,967.00	(\$33,444.00)
	385003	EXPRESS SCRIPT REBATE	\$167,304.15	\$129,866.18	\$170,000.00	\$13,542.59	\$125,000.00	\$125,000.00	(\$45,000.00)
	385006	MEDICARE PART D PROGRAM	\$92,825.82	\$64,876.15	\$85,000.00	\$82,375.21	\$85,000.00	\$85,000.00	\$0.00
	385090	MISCELLANEOUS	\$6,885.01	\$1,953.51	\$5,000.00	\$3,601.76	\$5,910.00	\$5,910.00	\$910.00
380100			\$911,472.19	\$1,157,000.37	\$1,008,233.00	\$521,572.11	\$836,146.00	\$864,793.00	(\$143,440.00)
390100	392000	PENSION SYSTEM STATE AID	\$2,651,339.37	\$4,530,373.14	\$1,517,751.00	\$2,543,633.51	\$2,146,827.00	\$2,146,827.00	\$629,076.00
	393000	GAMING FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	394000	PUB UTILITY REALTY TAX	\$38,092.90	\$36,327.73	\$38,000.00	\$35,703.98	\$36,327.00	\$36,327.00	(\$1,673.00)
	395000	CAPITAL FIRE PROTECTION	\$987,000.00	\$496,000.00	\$2,500,000.00	\$2,500,000.00	\$2,500,000.00	\$2,500,000.00	\$0.00
	396000	GRANT PROCEEDS	\$0.00	\$5,705.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	396010	FED/ STATE(FED)PASS THR GR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	397000	HBG PRK AUTH COORD PKG	\$2,664,000.00	\$1,250,000.00	\$1,400,000.00	\$250,000.00	\$1,400,000.00	\$1,400,000.00	\$0.00
390100			\$6,340,432.27	\$6,318,405.91	\$5,455,751.00	\$5,329,337.49	\$6,083,154.00	\$6,083,154.00	\$627,403.00
398100	398002	HBG WATER UTILITY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	398006	CAPITOL PROJECTS FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	398011	STATE & FED GRANTS FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$1,750,000.00	\$0.00	\$0.00
	398027	SANITATION UTILITY FUND	\$1,295,703.00	\$1,853,097.98	\$1,688,938.76	\$549,234.00	\$1,688,938.00	\$1,700,000.00	\$11,061.24
398100			\$1,295,703.00	\$1,853,097.98	\$1,688,938.76	\$549,234.00	\$3,438,938.00	\$1,700,000.00	\$11,061.24
399100	399099	ESTIMATED CASH CARRYOVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
399100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01000100		GENERAL REVENUE	\$56,537,953.73	\$61,472,416.47	\$54,990,712.18	\$38,536,313.05	\$48,539,653.00	\$53,216,263.70	(\$1,774,448.48)

GENERAL FUND APPROPRIATIONS

GENERAL GOVERNMENT

DEPARTMENT OF ADMINISTRATION

DEPARTMENT OF BUILDING AND HOUSING
DEVELOPMENT

DEPARTMENT OF PUBLIC SAFETY

DEPARTMENT OF PUBLIC WORKS

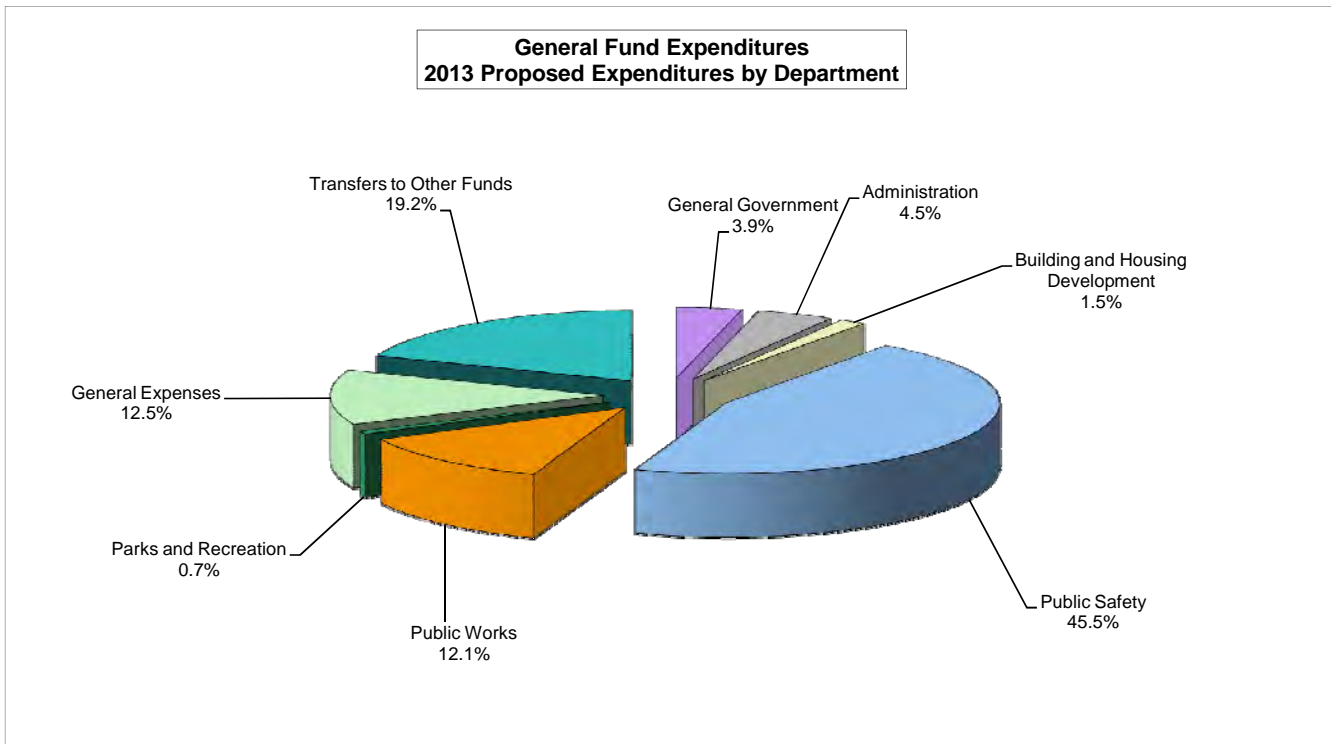
DEPARTMENT OF PARKS AND RECREATION

GENERAL EXPENSES AND
TRANSFERS TO OTHER FUNDS

GENERAL FUND
EXPENDITURE ANALYSIS SUMMARY
2013 PROPOSED BUDGET

Account Name	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
General Government	3,476,724	2,944,144	1,933,735	1,895,812	1,977,904	2,181,579
Administration	2,475,845	3,475,124	2,118,851	2,439,362	2,222,149	2,561,506
Building and Housing Development	875,133	1,027,764	835,402	776,849	722,402	863,197
Public Safety	23,227,857	23,773,028	27,067,764	23,694,732	23,493,370	25,640,031
Public Works	4,524,946	3,120,330	5,300,611	5,718,607	5,618,857	6,838,528
Parks and Recreation	2,390,016	1,780,107	1,394,740	423,017	397,427	409,776
General Expenses	11,585,570	11,375,506	12,308,618	8,527,717	11,805,480	7,060,150
Transfers to Other Funds	11,338,871	11,275,518	11,045,746	11,485,014	2,832,678	10,810,547
TOTAL GENERAL FUND	59,894,962	58,771,522	62,005,469	54,961,110	49,070,267	56,365,315

Personnel Services	38,456,190	37,752,231	43,202,783	36,673,294	39,048,008	41,615,440
Operating Expenses	8,282,759	7,255,940	6,043,152	5,814,543	6,263,894	6,663,818
Capital Outlay	1,254,072	1,650,906	839,889	605,748	518,511	835,000
Grants	557,254	360,885	340,200	272,510	272,510	272,510
Miscellaneous	5,816	476,042	533,698	110,000	134,666	168,000
Transfers	11,338,871	11,275,518	11,045,746	11,485,014	2,832,678	10,810,547
Non-Expenditure Items	0	0	0	0	0	(4,000,000)
TOTAL GENERAL FUND	59,894,962	58,771,522	62,005,469	54,961,110	49,070,267	56,365,315



EXPENDITURE ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Projected Budget
GENERAL GOVERNMENT						
<u>0101 OFFICE OF CITY COUNCIL</u>						
Personnel Services	307,085	306,985	250,595	272,500	224,401	279,352
Operating Expenses	61,221	27,755	53,855	96,086	107,875	120,918
Capital Outlay	0	0	0	0	0	0
Grants	0	0	0	0	0	0
TOTALS	368,305	334,739	304,451	368,586	332,276	400,270
<u>0102 OFFICE OF THE MAYOR</u>						
Personnel Services	305,515	249,550	302,361	193,770	204,764	269,125
Operating Expenses	23,761	15,589	12,319	9,080	6,757	15,514
Capital Outlay	3,273	4,467	4,333	5,000	5,000	5,000
TOTALS	332,549	269,606	319,013	207,850	216,521	289,639
<u>0103 OFFICE OF THE CITY CONTROLLER</u>						
Personnel Services	183,202	142,295	140,794	146,129	141,167	144,375
Operating Expenses	2,613	19,047	28,125	61,500	61,500	50,795
Capital Outlay	0	0	0	0	0	0
TOTALS	185,815	161,342	168,919	207,629	202,667	195,170
<u>0104 OFFICE OF THE CITY TREASURER</u>						
Personnel Services	473,255	442,919	395,927	430,418	376,556	435,896
Operating Expenses	67,354	76,707	101,050	143,873	146,642	147,400
Capital Outlay	41,818	41,018	41,018	41,020	41,018	0
TOTALS	582,428	560,644	537,996	615,311	564,216	583,296
<u>0105 OFFICE OF THE CITY SOLICITOR</u>						
Personnel Services	221,326	207,512	133,854	213,546	142,071	272,754
Operating Expenses	48,126	156,006	469,503	282,890	520,153	440,450
Capital Outlay	0	0	0	0	0	0
TOTALS	269,453	363,518	603,357	496,436	662,224	713,204
<u>0106 HARRISBURG HUMAN RELATIONS COMMISSION</u>						
Personnel Services	130,936	133,990	0	0	0	0
Operating Expenses	17,431	14,499	0	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTALS	148,367	148,488	0	0	0	0

EXPENDITURE ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Projected Budget
<u>0107 OFFICE OF THE CITY ENGINEER</u>						
Personnel Services	166,419	99,041	0	0	0	0
Operating Expenses	424,868	735,007	0	0	0	0
Capital Outlay	559,257	271,759	0	0	0	0
Grants	0	0	0	0	0	0
TOTALS	<u>1,150,544</u>	<u>1,105,807</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>0109 MAYOR'S OFFICE FOR ECONOMIC DEVELOPMENT AND SPECIAL PROJECTS</u>						
Personnel Services	358,208	0	0	0	0	0
Operating Expenses	80,463	0	0	0	0	0
Capital Outlay	594	0	0	0	0	0
Grants/Non-Expenditure Items	0	0	0	0	0	0
TOTALS	<u>439,264</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL GENERAL GOVERNMENT						
Personnel Services	2,145,944	1,582,291	1,223,531	1,256,363	1,088,959	1,401,502
Operating Expenses	725,838	1,044,609	664,852	593,429	842,927	775,077
Capital Outlay	604,942	317,244	45,351	46,020	46,018	5,000
Grants	0	0	0	0	0	0
TOTAL EXPENDITURES	<u><u>3,476,724</u></u>	<u><u>2,944,144</u></u>	<u><u>1,933,735</u></u>	<u><u>1,895,812</u></u>	<u><u>1,977,904</u></u>	<u><u>2,181,579</u></u>

POSITION ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
GENERAL GOVERNMENT						
Office of City Council	10.00	9.00	8.00	9.00	8.00	9.00
Office of the Mayor	3.00	4.00	3.00	3.00	3.00	4.00
Office of the City Controller	2.00	3.00	3.00	3.00	3.00	3.00
Office of City Treasurer	9.00	7.00	6.00	8.40	7.00	8.40
Office of City Solicitor	6.00	4.00	3.00	3.00	4.00	4.00
Human Relations Commission	3.00	3.00	0.00	0.00	0.00	0.00
Office of City Engineer	3.00	3.00	0.00	0.00	0.00	0.00
Mayor's Office for Economic Development	6.00	0.00	0.00	0.00	0.00	0.00
TOTAL POSITIONS	42.00	33.00	23.00	26.40	25.00	28.40

In 2009, there was an addition of a Civil Engineer/GIS Manager to the City Engineers Office and a elimination of the Civil Engineer in that office. Also the Office of Economic Development eliminated the Secretary position. In the Office of the City Solicitor a Legal Assistant was transferred from the Sewer Fund and an Assistant City Solicitor was eliminated. In the Office of the City Treasurer an Administrative Assistant position was eliminated. In the 2010 Budget the Mayor's Office for Economic Development was moved to the Department of Building and Housing and renamed the Office of Economic Development. Also, in Office of City Solicitor, the Deputy City Solicitor was moved from the Water Fund and Sewer Fund, funded half by both, to the Office of City Solicitor which will be funded fully by the Office of the City Solicitor. Also, the Office of the City Engineer, the GIS Engineer/GIS Manager which was vacant has been eliminated. In the 2011 Budget the Human Relations commission was eliminated, which in turn eliminated 3 positions; Executive Director, Human Relations Specialist, and Secretary II. Also the office of the City Engineer was moved to Public Works. In the Office of City Council the Administrative Assistant was eliminated. In the Office of the Mayor the Senior Assistant to the Mayor was reinstated to the budget. The Office of the City Controller decreased one position with the elimination of the Audit Manager. In the Office of City Treasurer two positions were eliminated, the Auditor and Administrative Assistant. Also the Office of the City Solicitor, the Deputy City Solicitor and the Legal Assistant were both eliminated. In the 2012 Budget, the Department of General Government decreased a net of one position. In the Office of the Mayor there is a decrease of two positions. Both the Ombudsman and the Director of Communications were both eliminated from the 2012 Budget. In the Office of the City Solicitor, the position of Deputy City Solicitor was reinstated.

For 2013, there are two proposed positions added to the Budget. One is the Policy/Communications Director, located in the Mayor's Office, and the other is the Assistant City Solicitor which was added in 2012 via reallocation but is being proposed to be filled all year in 2013.

OFFICE OF CITY COUNCIL

Harrisburg's City Council is the Legislative Branch of City government. The City Council consists of seven members who are elected at large. The City Council President is elected by the Council members and presides over the Council meetings. In the event of illness or absence, the Vice-President presides over the meetings. City Council considers and evaluates legislative concerns through a study committee structure consisting of committees on Administration, Budget & Finance, Building & Housing, Community & Economic Development, Parks, Recreation & Enrichment, Public Safety, and Public Works. City Council also confirms all department directors and certain other Mayoral appointees. Council is also required, by the Third Class Optional City Code of Pennsylvania, to pass an annual budget by December 31 of each fiscal year.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0101 City Council

Allocation Plan

Position Control

PERSONNEL SERVICES	2012 BUDGET		2013 BUDGET		JOB CLASSIFICATION	2012 BUDGET		2013 BUDGET	
	2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET		2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET
Salaries-Mgmt	253,500	259,500			Council Members	7	7	141,500	141,500
Fringe Benefits	19,000	19,852			City Clerk	1	1	70,000	70,000
					Assistant City Clerk	1	1	42,000	48,000
TOTAL	272,500	279,352			Total Management	9	9	253,500	259,500
OPERATING EXPENSES									
Communications	5,800	8,850			FICA			19,000	19,852
Professional Services	63,000	75,000			Total Fringe Benefits			19,000	19,852
Utilities	0	0			TOTAL	9	9	272,500	279,352
Insurance	0	0							
Rentals	0	0							
Maintenance & Repairs	5,000	5,000							
Contracted Services	8,961	18,818							
Supplies	13,325	13,250							
Minor Capital Equipment	0	0							
TOTAL	96,086	120,918							
CAPITAL OUTLAY	0	0							
GRANTS	0	0							
TOTAL APPROPRIATION	368,586	400,270							

GENERAL GOVERNMENT

CITY COUNCIL - 0101

EMPLOYEE	POSITION	ANNIV. / D.O.B.	2012 END OF YR SALARY	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
	CITY CLERK	4	70,000.00	0.00	0.00	0.00	70,000.00	0.00	5,355.00	0.00	75,355.00
	ASSISTANT CITY CLERK		48,000.00	0.00	0.00	0.00	48,000.00	0.00	3,672.00	0.00	51,672.00
	PRESIDENT	1	21,500.00	0.00	0.00	0.00	21,500.00	0.00	1,645.00	0.00	23,145.00
	VICE PRESIDENT	1	20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
	COUNCIL MEMBER	1	20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
	COUNCIL MEMBER	1	20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
	COUNCIL MEMBER	1	20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
	COUNCIL MEMBER	1	20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
	COUNCIL MEMBER	1	20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
9.00	MANAGEMENT TOTALS		259,500.00	0.00	0.00	0.00	259,500.00	0.00	19,852.00	0.00	279,352.00
9.00	TOTAL		259,500.00	0.00	0.00	0.00	259,500.00	0.00	19,852.00	0.00	279,352.00
	OVERTIME						0.00		0.00	0.00	0.00
	TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS						259,500.00	0.00	19,852.00	0.00	279,352.00

Note: Severance and Unemployment Compensation cost are reflected in General Expenses (0188).

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01000101

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$274,316.30	\$232,787.30	\$244,500.00	\$175,110.10	\$207,258.00	\$259,500.00	\$15,000.00
414100			\$274,316.30	\$232,787.30	\$244,500.00	\$175,110.10	\$207,258.00	\$259,500.00	\$15,000.00
419100	419001	SOCIAL SECURITY	\$21,815.45	\$17,807.86	\$19,000.00	\$13,455.15	\$17,143.00	\$19,852.00	\$852.00
419100			\$21,815.45	\$17,807.86	\$19,000.00	\$13,455.15	\$17,143.00	\$19,852.00	\$852.00
420100	420010	ADVERTISING	\$5,376.37	\$4,664.82	\$5,000.00	\$3,559.34	\$7,800.00	\$8,000.00	\$3,000.00
	420020	PRINTING	\$1,116.97	\$303.00	\$500.00	\$330.00	\$500.00	\$500.00	\$0.00
	420030	PHOTOGRAPHY	\$0.00	\$0.00	\$250.00	\$150.00	\$250.00	\$250.00	\$0.00
	420050	POSTAGE	\$74.46	\$11.31	\$90.00	\$53.31	\$90.00	\$100.00	\$10.00
420100			\$6,567.80	\$4,979.13	\$5,840.00	\$4,092.65	\$8,640.00	\$8,850.00	\$3,010.00
421100	421010	LEGAL	\$0.00	\$32,919.20	\$63,000.00	\$2,500.00	\$63,000.00	\$75,000.00	\$12,000.00
421100			\$0.00	\$32,919.20	\$63,000.00	\$2,500.00	\$63,000.00	\$75,000.00	\$12,000.00
425100	425000	OFFICE EQUIPMENT	\$158.95	\$175.00	\$400.00	\$107.40	\$200.00	\$200.00	(\$200.00)
	425050	COMMUNICATIONS EQUIPMENT	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00
	425090	MAINT SERV CONTRACT	\$4,189.44	\$4,454.96	\$4,300.00	\$4,300.00	\$4,300.00	\$4,300.00	\$0.00
425100			\$4,348.39	\$4,629.96	\$5,200.00	\$4,407.40	\$5,000.00	\$5,000.00	(\$200.00)
429100	429001	TUITION/ TRAINING	\$225.00	\$0.00	\$450.00	\$300.00	\$450.00	\$200.00	(\$250.00)
	429009	ADMIN/TRUSTEE FEE	\$38.17	\$76.34	\$40.00	\$28.70	\$29.00	\$80.00	\$40.00
	429014	CONTRACTED PERSONNEL SVS.	\$0.00	\$0.00	\$9,000.00	\$6,750.00	\$9,000.00	\$10,000.00	\$1,000.00
	429015	TRAVEL	\$6,594.70	\$6,282.57	\$3,643.00	\$2,266.34	\$3,643.00	\$3,500.00	(\$143.00)
	429016	CONFERENCES	\$1,006.00	\$879.14	\$1,000.00	\$125.00	\$1,000.00	\$1,000.00	\$0.00
	429017	MEMBERSHIPS	\$3,813.00	\$3,813.00	\$3,813.00	\$3,813.00	\$3,813.00	\$3,813.00	\$0.00
	429090	MISC CONTRACTED SRVCS	\$356.00	\$0.00	\$225.00	\$0.00	\$225.00	\$225.00	\$0.00
429100			\$12,032.87	\$11,051.05	\$18,171.00	\$13,283.04	\$18,160.00	\$18,818.00	\$647.00
430100	430003	SUBSCRIPTIONS	\$59.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430004	AUDIO-VISUAL	\$129.16	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	(\$75.00)
	430009	OFFICE	\$0.00	\$276.02	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00
	430099	MISC SUPPLIES AND EXP	\$2,348.99	\$0.00	\$12,800.00	\$5,554.91	\$13,000.00	\$13,000.00	\$200.00
430100			\$2,538.10	\$276.02	\$12,875.00	\$5,554.91	\$13,075.00	\$13,250.00	\$375.00
01000101			\$321,618.91	\$304,450.52	\$368,586.00	\$218,403.25	\$332,276.00	\$400,270.00	\$31,684.00

OFFICE OF THE MAYOR

The Mayor is the Chief Executive Officer of Harrisburg's government. The Mayor is an elected official, is full-time, and is the sole appointing authority of all department and office directors and Mayor's Office staff. Department heads must be confirmed by a majority of City Council before appointment is permanent. Senior City government officials, including department and office heads, comprise the Mayor's Cabinet. The Mayor has broad discretionary, executive, and administrative authority under the provisions of the Third Class Optional City Code of Pennsylvania, the City's Charter, and the Codified Ordinances of the City of Harrisburg. The Mayor also heads the Executive/Administrative Branch of City government. The Mayor is automatically a member of several public or quasi-public boards of directors, including the Tri-County Planning Commission and the Harrisburg Area Transportation Study Group (HATS). The Mayor is the sole appointing authority of members of most boards, commissions and task forces, with City Council confirmation required for many of these appointees.

The Mayor has broad policy-making authority, and by Executive Order or other action, can direct the use of municipal resources, including the setting of priorities for the use of resources. The Office can assume an initiative role in matters, projects, and policies of a Citywide or regional nature. In the event of a civil emergency or natural disaster, the Mayor, under State and City laws, has the sole authority to declare a state of emergency and to direct or redirect governmental and other response to such events. Administratively, the Mayor has contracting authority and no valid or binding contract involving the municipal government exists without the Mayor's and City Controller's signatures.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0102 Mayor's Office

Allocation Plan

Position Control

	2012		2013		JOB CLASSIFICATION	2012		2013	
	BUDGET	BUDGET	BUDGET	BUDGET		BUDGET	BUDGET		
PERSONNEL SERVICES									
Salaries-Mgmt	180,000	250,000	Mayor		1	1	80,000	80,000	
Fringe Benefits	13,770	19,125	Policy/Communications Director		0	1	0	70,000	
			Senior Assistant to the Mayor		1	1	60,000	60,000	
TOTAL	193,770	269,125	Assistant to Mayor		1	1	40,000	40,000	
OPERATING EXPENSES			Total Management		3	4	180,000	250,000	
Communications	4,200	6,300							
Professional Services	0	0	FICA				13,770	19,125	
Utilities	0	0							
Insurance	0	0	Total Fringe Benefits				13,770	19,125	
Rentals	0	0							
Maintenance & Repairs	500	500							
Contracted Services	3,880	7,414	TOTAL		3	4	193,770	269,125	
Supplies	500	1,300							
Minor Capital Equipment	0	0							
TOTAL	9,080	15,514							
CAPITAL OUTLAY	5,000	5,000							
TOTAL APPROPRIATION	207,850	289,639							

GENERAL GOVERNMENT

MAYOR - 0102

EMPLOYEE	POSITION	ANNIV. / D.O.B.	2012		2013		2013		2013		FICA	FRINGE BENEFITS	TOTAL
			END OF YR SALARY	GRADE/STEP INCREASE	ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM					
	MAYOR	1 7	2002 \$ 80,000.00	0.00	0.00	0.00	80,000.00	0.00	6,120.00	0.00	86,120.00		
	ASSISTANT TO THE MAYOR	1 10	2011 \$ 40,000.00	0.00	0.00	0.00	40,000.00	0.00	3,060.00	0.00	43,060.00		
	SENIOR ASSISTANT TO THE MAYOR	5 10	2011 60,000.00	0.00	0.00	0.00	60,000.00	0.00	4,590.00	0.00	64,590.00		
3.00	MANAGEMENT TOTALS		180,000.00	0.00	0.00	0.00	180,000.00	0.00	13,770.00	0.00	193,770.00		

REQUESTED	POSITION												
Mayor	Policy / Communications Director		\$ 75,000.00	0.00	0.00	0.00	75,000.00	0.00	5,738.00	0.00	80,738.00		
	Policy / Communications Director		\$ (5,000.00)	0.00	0.00	0.00	(5,000.00)	0.00	(383.00)	0.00	(5,383.00)		
3.00			\$ 70,000.00	- \$	- \$	- \$	70,000.00	\$	5,355.00	\$	75,355.00		
			250,000.00	0.00	0.00	0.00	250,000.00	0.00	19,125.00	0.00	269,125.00		

TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS

3.00 19,125.00 269,125.00

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01000102

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$225,381.88	\$267,774.36	\$180,000.00	\$162,002.38	\$190,109.00	\$250,000.00	\$70,000.00
	415000	TEMPORARY	\$50.00	\$13,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414100			\$225,431.88	\$280,874.36	\$180,000.00	\$162,002.38	\$190,109.00	\$250,000.00	\$70,000.00
419100	419001	SOCIAL SECURITY	\$17,733.89	\$21,486.88	\$13,770.00	\$12,460.45	\$14,655.00	\$19,125.00	\$5,355.00
419100			\$17,733.89	\$21,486.88	\$13,770.00	\$12,460.45	\$14,655.00	\$19,125.00	\$5,355.00
420100	420010	ADVERTISING	\$1,825.00	\$280.00	\$300.00	\$0.00	\$280.00	\$500.00	\$200.00
	420020	PRINTING	\$123.00	\$2,296.50	\$1,000.00	\$287.00	\$500.00	\$2,500.00	\$1,500.00
	420030	PHOTOGRAPHY	\$0.00	\$240.00	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00
	420040	TELEPHONE	\$4,001.13	\$1,718.28	\$1,500.00	\$573.65	\$800.00	\$1,500.00	\$0.00
	420050	POSTAGE	\$1,032.73	\$1,117.91	\$1,100.00	\$442.92	\$1,100.00	\$1,500.00	\$400.00
420100			\$6,981.86	\$5,652.69	\$4,200.00	\$1,303.57	\$2,680.00	\$6,300.00	\$2,100.00
421100	421050	OTHER PROFESSIONAL FEES	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421100			\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
425100	425000	OFFICE EQUIPMENT	\$634.83	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00
	425090	MAINT SERV CONTRACT	(\$190.16)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
425100			\$444.67	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00
429100	429009	ADMIN/TRUSTEE FEE	\$194.84	\$76.34	\$80.00	\$76.90	\$77.00	\$80.00	\$0.00
	429015	TRAVEL	\$126.00	\$891.67	\$1,500.00	\$834.71	\$3,800.00	\$1,500.00	\$0.00
	429016	CONFERENCES	\$2,886.74	\$3,302.17	\$2,300.00	\$140.37	\$0.00	\$2,300.00	\$0.00
	429017	MEMBERSHIPS	\$0.00	\$1,568.93	\$0.00	\$0.00	\$0.00	\$3,534.00	\$3,534.00
	429090	MISC CONTRACTED SRVCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100			\$3,207.58	\$5,839.11	\$3,880.00	\$1,051.98	\$3,877.00	\$7,414.00	\$3,534.00
430100	430006	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430009	OFFICE	\$790.23	\$826.74	\$500.00	\$191.06	\$200.00	\$1,000.00	\$500.00
	430099	MISC SUPPLIES AND EXP	\$1,002.32	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
430100			\$1,792.55	\$826.74	\$500.00	\$191.06	\$200.00	\$1,300.00	\$800.00
450100	453049	LEASE PURCHASE	\$4,008.59	\$4,333.01	\$5,000.00	\$4,920.28	\$5,000.00	\$5,000.00	\$0.00
450100			\$4,008.59	\$4,333.01	\$5,000.00	\$4,920.28	\$5,000.00	\$5,000.00	\$0.00
01000102			\$259,726.02	\$319,012.79	\$207,850.00	\$181,929.72	\$216,521.00	\$289,639.00	\$81,789.00

OFFICE OF THE CITY CONTROLLER

The Office of City Controller is an autonomous office of City government headed by the City Controller, an independently elected official. This office is responsible for the review and approval of all expenditures and obligations of the City. Performing the internal audit function requires that all purchase orders, warrants, contracts, and agreements be reviewed for compliance with the Third Class City Code, other State laws, City of Harrisburg administrative policies, and City ordinances. The signature of the City Controller is a legal requirement on all of the aforementioned documents. This office also issues monthly financial reports to the Mayor and City Council, which analyze revenues and expenditures for all budgeted funds.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0103 City Controller's Office

Allocation Plan		Position Control					
	2012 BUDGET	2013 BUDGET	JOB CLASSIFICATION	2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	86,950	86,950	City Controller	1	1	20,000	20,000
Salaries-BU	45,869	44,240	Chief Deputy Controller	1	1	66,950	66,950
Fringe Benefits	13,310	13,185					
			Total Management	2	2	86,950	86,950
TOTAL	146,129	144,375					
OPERATING EXPENSES							
			Auditor	1	1	45,869	44,240
Communications	0	20	Total Bargaining Unit	1	1	45,869	44,240
Professional Services	60,000	50,000					
Utilities	0	0	Payroll Related Expenses			2,925	2,925
Insurance	0	0	FICA			10,385	10,260
Rentals	0	0					
Maintenance & Repairs	1,500	550	Total Fringe Benefits			13,310	13,185
Contracted Services	0	0					
Supplies	0	225					
Minor Capital Equipment	0	0	TOTAL	3	3	146,129	144,375
TOTAL	61,500	50,795					
CAPITAL OUTLAY							
	0	0					
TOTAL APPROPRIATION	207,629	195,170					

CITY CONTROLLER

EMPLOYEE	POSITION	ANNIV. / D.O.B.	2012		2013		2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
			END OF YR SALARY	GRADE/STEP INCREASE	2012 SALARY	2013 SALARY							
	CITY CONTROLLER	1 3 2006	\$ 20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00	
	CHIEF DEPUTY CONTROLLER	2 1 1999	\$ 66,950.00	0.00	0.00	0.00	0.00	66,950.00	0.00	5,122.00	0.00	72,072.00	
2.00	MANAGEMENT TOTALS		86,950.00	0.00	0.00	0.00	0.00	86,950.00	0.00	6,652.00	0.00	93,602.00	
	AUDITOR	10 4 1977	\$ 42,109.02	0.00	1,263.27	867.45	867.45	44,240.00	0.00	3,384.00	0.00	47,624.00	
1.00	BARGAINING UNIT TOTALS		42,109.02	0.00	1,263.27	867.45	867.45	44,240.00	0.00	3,384.00	0.00	47,624.00	
	Working out of class	10 4 1977	\$ 2,925.00	0.00	0.00	0.00	0.00	2,925.00	0.00	224.00	0.00	3,149.00	
3.00	TOTAL		131,984.02	0.00	1,263.27	867.45	867.45	134,115.00	0.00	10,260.00	0.00	144,375.00	

TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS

134,115.00 0.00 10,260.00 0.00 144,375.00

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01000103

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$130,094.63	\$130,788.68	\$135,744.00	\$110,963.46	\$131,137.00	\$134,115.00	(\$1,629.00)
414100			\$130,094.63	\$130,788.68	\$135,744.00	\$110,963.46	\$131,137.00	\$134,115.00	(\$1,629.00)
419100	419001	SOCIAL SECURITY	\$10,112.00	\$10,005.39	\$10,385.00	\$8,488.63	\$10,030.00	\$10,260.00	(\$125.00)
419100			\$10,112.00	\$10,005.39	\$10,385.00	\$8,488.63	\$10,030.00	\$10,260.00	(\$125.00)
420100	420050	POSTAGE	\$26.10	\$10.12	\$20.00	\$0.00	\$20.00	\$20.00	\$0.00
420100			\$26.10	\$10.12	\$20.00	\$0.00	\$20.00	\$20.00	\$0.00
421100	421010	LEGAL	\$15,797.14	\$28,692.06	\$60,000.00	\$33,578.54	\$60,000.00	\$50,000.00	(\$10,000.00)
421100			\$15,797.14	\$28,692.06	\$60,000.00	\$33,578.54	\$60,000.00	\$50,000.00	(\$10,000.00)
425100	425090	MAINT SERV CONTRACT	\$0.00	\$0.00	\$1,219.18	\$39.95	\$1,219.00	\$550.00	(\$669.18)
425100			\$0.00	\$0.00	\$1,219.18	\$39.95	\$1,219.00	\$550.00	(\$669.18)
430100	430009	OFFICE	\$1,392.29	\$49.94	\$260.82	\$260.82	\$261.00	\$225.00	(\$35.82)
430100			\$1,392.29	\$49.94	\$260.82	\$260.82	\$261.00	\$225.00	(\$35.82)
01000103			\$157,422.16	\$169,546.19	\$207,629.00	\$153,331.40	\$202,667.00	\$195,170.00	(\$12,459.00)

OFFICE OF THE CITY TREASURER

The Office of City Treasurer is headed by the City Treasurer, an independently elected official. The City Treasurer is responsible for the collection, safekeeping, and investment of City revenues; including all fees, fines, and taxes. The City Treasurer also serves as collector for Harrisburg School District taxes. Computer technology advancements have improved the collection of payments and the reporting of such receipts. Examples include: direct debit; processing scannable tax, and utility bills; various banking software; acceptance of credit and debit cards for all payments; automatic payment plan options; electronic funds transfer acceptance; computerized processing of multiple payments; computerized returned check procedures; and the use of computer generated lists to process payments. Additional improvements still in the testing phase include: internet payments, on-line bill payment, on-line electronic check acceptance.

All monies collected are invested utilizing several money management techniques to optimize interest earnings while ensuring the safety of funds. Economic trends and monitoring of the financial markets allow for maximized yield investment strategies.

The City Treasurer must sign all checks disbursed for payroll and the receipt of goods or services, in addition to coordinating all electronic fund transfers and receipts. This office is responsible for obtaining all information necessary for issuing Municipal Fire Certificates in accordance with the City and State fire insurance escrow laws. Treasury prepares and distributes to departments monthly reports for City investments, paid invoices, credit card activity, and the cumulative history of insufficient funds checks. On a daily basis, Treasury monitors the City's bank accounts electronically. The Treasurer also executes funding transfers for debt service payments on all outstanding City bond and note issues. This office has the authority to manage all bank accounts of the City, including the transfer of funds between different bank accounts and the reconciliation to the City's general ledger.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0104 City Treasurer's Office

Allocation Plan				Position Control			
	2012 BUDGET	2013 BUDGET	JOB CLASSIFICATION	2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	237,197	237,197	City Treasurer	1	1	20,000	20,000
Salaries-BU	162,633	167,722	Deputy Treasurer	1	1	68,000	68,000
Overtime	0	0	Assistant Deputy Treasurer	1	1	56,000	56,000
Fringe Benefits	30,588	30,977	Computer Programmer	1	1	65,994	65,994
			System Programmer	0.40	0.40	27,203	27,203
TOTAL	430,418	435,896	Total Management	4	4	237,197	237,197
OPERATING EXPENSES							
Communications	6,800	11,600	Cashier III	2	2	80,253	82,660
Professional Services	60,000	30,000	Accounting Clerk IV	1	1	40,986	42,426
Utilities	0	0	Imaging Specialist	1	1	41,394	42,636
Insurance	1,500	1,800	Total Bargaining Unit	4	4	162,633	167,722
Rentals	0	0	Overtime			0	0
Maintenance & Repairs	47,500	67,000	FICA			30,588	30,977
Contracted Services	10,600	500	Total Fringe Benefits			30,588	30,977
Supplies	17,473	36,500	TOTAL	8.40	8.40	430,418	435,896
Minor Capital Equipment	0	0					
TOTAL	143,873	147,400					
CAPITAL OUTLAY	41,020	0					
TOTAL APPROPRIATION	615,311	583,296					

GENERAL GOVERNMENT

CITY TREASURER - 0104

EMPLOYEE	POSITION	ANNIV. / D.O.B.	2012	2013	2013	2013	2013	2013	2013	FRINGE BENEFITS	TOTAL
			END OF YR SALARY	GRADE/STEP INCREASE	ANNUAL INCREASE	LONG.	SALARY	LUMP SUM	FICA		
	CITY TREASURER	1 3 2012	20,000.00		0.00	0.00	0.00	20,000.00	0.00	1,530.00	21,530.00
	DEPUTY TREASURER	1 8 2007	68,000.00		0.00	0.00	0.00	68,000.00	0.00	5,202.00	73,202.00
	ASSISTANT DEPUTY TREASURER	1 1 2012	56,000.00		0.00	0.00	0.00	56,000.00	0.00	4,284.00	60,284.00
	IBM MAINFRAME COMPUTER PROGRAMMER	7 29 2002	65,994.43		0.00	0.00	0.00	65,994.00	0.00	5,049.00	71,043.00
	SYSTEMS PROGRAMMER (40%)	11 16 1992	27,202.57		0.00	0.00	0.00	27,203.00	0.00	2,081.00	29,284.00
4.40	MANAGEMENT TOTALS		237,197.00		0.00	0.00	0.00	237,197.00	0.00	18,146.00	255,343.00
	ACCOUNTING CLERK IV	8 12 2002	40,782.10		0.00	1,223.46	420.06	42,426.00	0.00	3,246.00	45,672.00
	CASHIER III	10 30 1989	39,533.30		0.00	1,186.00	814.39	41,534.00	0.00	3,177.00	44,711.00
	CASHIER III	9 27 1999	39,533.30		0.00	1,186.00	407.19	41,126.00	0.00	3,146.00	44,272.00
	IMAGING SPECIALIST	8 12 1996	40,782.10		0.00	1,223.46	630.08	42,636.00	0.00	3,262.00	45,898.00
4.00	BARGAINING UNIT TOTALS		160,630.80		0.00	4,818.92	2,271.72	167,722.00	0.00	12,831.00	180,553.00
8.40	TOTAL		397,827.80		0.00	4,818.92	2,271.72	404,919.00	0.00	30,977.00	435,896.00
	OVERTIME							0.00		0.00	0.00
	TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS							404,919.00	0.00	30,977.00	435,896.00

NOTE: Based on current pending labor issues

NOTE

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01000104

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$387,889.25	\$365,241.10	\$390,830.00	\$289,704.86	\$348,878.00	\$404,919.00	\$14,089.00
	415000	TEMPORARY	\$0.00	\$2,550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414100			\$387,889.25	\$367,791.10	\$390,830.00	\$289,704.86	\$348,878.00	\$404,919.00	\$14,089.00
419100	419001	SOCIAL SECURITY	\$30,876.74	\$28,136.09	\$30,588.00	\$22,162.09	\$27,678.00	\$30,977.00	\$389.00
419100			\$30,876.74	\$28,136.09	\$30,588.00	\$22,162.09	\$27,678.00	\$30,977.00	\$389.00
420100	420010	ADVERTISING	\$0.00	\$0.00	\$250.00	\$150.00	\$100.00	\$500.00	\$250.00
	420020	PRINTING	\$1,042.74	\$2,291.89	\$2,000.00	\$910.58	\$1,800.00	\$3,000.00	\$1,000.00
	420040	TELEPHONE	\$644.34	\$585.13	\$550.00	\$405.09	\$451.00	\$600.00	\$50.00
	420050	POSTAGE	\$2,407.86	\$2,295.41	\$4,000.00	\$3,904.04	\$5,000.00	\$7,500.00	\$3,500.00
420100			\$4,094.94	\$5,172.43	\$6,800.00	\$5,369.71	\$7,351.00	\$11,600.00	\$4,800.00
421100	421010	LEGAL	\$3,294.50	\$25,000.00	\$60,000.00	\$13,578.54	\$60,000.00	\$30,000.00	(\$30,000.00)
421100			\$3,294.50	\$25,000.00	\$60,000.00	\$13,578.54	\$60,000.00	\$30,000.00	(\$30,000.00)
423100	423090	PUBLIC OFF PREM	\$1,210.00	\$1,210.00	\$1,500.00	\$1,440.00	\$1,440.00	\$1,800.00	\$300.00
	423091	PUBLIC OFF DEDUCT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
423100			\$1,210.00	\$1,210.00	\$1,500.00	\$1,440.00	\$1,440.00	\$1,800.00	\$300.00
425100	425000	OFFICE EQUIPMENT	\$1,929.66	\$0.00	\$1,500.00	\$1,220.31	\$1,500.00	\$2,000.00	\$500.00
	425030	BUILDING MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
	425090	MAINT SERV CONTRACT	\$37,119.54	\$43,999.88	\$51,000.00	\$48,999.75	\$51,000.00	\$60,000.00	\$9,000.00
425100			\$39,049.20	\$43,999.88	\$52,500.00	\$50,220.06	\$52,500.00	\$67,000.00	\$14,500.00
429100	429009	ADMIN/TRUSTEE FEE	\$37.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429014	CONTRACTED PERSONNEL SVS.	\$0.00	\$0.00	\$9,000.00	\$0.00	\$4,000.00	\$0.00	(\$9,000.00)
	429015	TRAVEL	\$418.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429016	CONFERENCES	\$626.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429017	MEMBERSHIPS	\$337.00	\$292.00	\$200.00	\$195.25	\$300.00	\$500.00	\$300.00
	429025	DISASTER RECOVERY SYSTEM	\$9,583.56	\$9,583.56	\$922.40	\$0.00	\$0.00	\$0.00	(\$922.40)
429100			\$11,003.23	\$9,875.56	\$10,122.40	\$195.25	\$4,300.00	\$500.00	(\$9,622.40)
430100	430002	SOFTWARE	\$15,692.97	\$15,795.60	\$16,073.00	\$16,072.80	\$16,073.00	\$17,000.00	\$927.00
	430003	SUBSCRIPTIONS	\$85.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430008	DATA PROCESSING	\$0.00	\$0.00	\$850.00	\$0.00	\$0.00	\$2,000.00	\$1,150.00
	430009	OFFICE	\$975.71	\$606.77	\$500.00	\$201.84	\$500.00	\$2,000.00	\$1,500.00
	430042	TOOLS & HARDWARE	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$500.00	\$450.00
	430099	MISC SUPPLIES AND EXP	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00
430100			\$17,103.68	\$16,402.37	\$17,473.00	\$16,274.64	\$16,573.00	\$36,500.00	\$19,027.00
439100	439015	OFFICE EQUIPMENT	\$0.00	\$0.00	\$4,477.60	\$4,477.60	\$4,478.00	\$0.00	(\$4,477.60)
439100			\$0.00	\$0.00	\$4,477.60	\$4,477.60	\$4,478.00	\$0.00	(\$4,477.60)
450100	453049	LEASE PURCHASE	\$41,018.39	\$41,018.39	\$41,020.00	\$41,018.39	\$41,018.00	\$0.00	(\$41,020.00)
450100			\$41,018.39	\$41,018.39	\$41,020.00	\$41,018.39	\$41,018.00	\$0.00	(\$41,020.00)
01000104			\$535,539.93	\$538,605.82	\$615,311.00	\$444,441.14	\$564,216.00	\$583,296.00	(\$32,015.00)

OFFICE OF THE CITY SOLICITOR

The City Solicitor's Office is responsible for handling all legal matters affecting the City. This entails providing legal counsel to the Mayor, the City Controller, the City Treasurer, and City Council.

This office manages all legal action taken by the City and defends or supervises the defense of actions filed against the City, including all labor law matters. It reviews and provides administrative legal support for all bond issuances, prepares and files all proofs of claim on behalf of the City in bankruptcy proceedings and represents the City in all such proceedings. It also plays a significant role in major projects undertaken by the City and handles real estate transfers and loan closings for the Departments of Building and Housing.

Law Bureau Office staff prosecute codes violations, violations of City ordinances, bad check cases, and other criminal offenses in the name of the Commonwealth, and participate in all tax assessment appeals filed by property owners. The Office drafts or reviews, for form and legality, all legislation considered by Council and all City contracts. The City Solicitor provides legal opinions to department directors, bureau chiefs, and their staff to assure legal compliance in matters affecting their departments and assists the Department of Administration's efforts to recover delinquent taxes and utilities. The City Solicitor's opinion on legal matters is final within City government.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0105 City Solicitor's Office

Allocation Plan

Position Control

	2012		2013		JOB CLASSIFICATION	2012		2013	
	BUDGET	BUDGET	BUDGET	BUDGET		BUDGET	BUDGET		
PERSONNEL SERVICES									
Salaries-Mgmt	198,370	253,370	City Solicitor	1	1	85,000	85,000		
Overtime	0	0	Deputy City Solicitor	1	1	69,000	69,000		
Fringe Benefits	15,176	19,384	Assistant City Solicitor	0	1	0	55,000		
			Confidential Legal Secretary II	1	1	44,370	44,370		
TOTAL	213,546	272,754	Total Management	3	4	198,370	253,370		
OPERATING EXPENSES			Overtime			0	0		
Communications	2,050	1,675	FICA			15,176	19,384		
Professional Services	250,350	400,600	Healthcare Benefits - Active			0	0		
Utilities	0	0	Healthcare Benefits - Retirees			0	0		
Insurance	0	0	Total Fringe Benefits			15,176	19,384		
Rentals	0	0	TOTAL	3	4	213,546	272,754		
Maintenance & Repairs	0	0							
Contracted Services	490	2,675							
Supplies	30,000	35,500							
Minor Capital Equipment	0	0							
TOTAL	282,890	440,450							
CAPITAL OUTLAY	0	0							
TOTAL APPROPRIATION	496,436	713,204							

GENERAL GOVERNMENT

CITY SOLICITOR - 0105

EMPLOYEE	POSITION	ANNIV. / D.O.B.	2012		2013		2013		2013		FICA	FRINGE BENEFITS	TOTAL
			END OF YR SALARY	GRADE/STEP INCREASE	ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM					
	CITY SOLICITOR	7 18	2006 \$ 85,000.00	0.00	0.00	0.00	85,000.00	0.00	6,503.00	91,503.00			
	DEPUTY CITY SOLICITOR	1 1	2013 \$ 69,000.00	0.00	0.00	0.00	69,000.00	0.00	5,279.00	74,279.00			
	ASSISTANT CITY SOLICITOR	9 10	2012 \$ 55,000.00	0.00	0.00	0.00	55,000.00	0.00	4,208.00	59,208.00			
	CONFIDENTIAL LEGAL SECRETARY II	4 5	1982 \$ 44,370.00	0.00	0.00	0.00	44,370.00	0.00	3,394.00	47,764.00			
4.00	MANAGEMENT TOTALS		253,370.00	0.00	0.00	0.00	253,370.00	0.00	19,384.00	272,754.00	0.00	0.00	
4.00	TOTAL		253,370.00	0.00	0.00	0.00	253,370.00	0.00	19,384.00	272,754.00	0.00	0.00	

TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS

253,370.00 0.00 0.00 0.00 253,370.00 0.00 19,384.00 272,754.00

2013 Proposed Budget

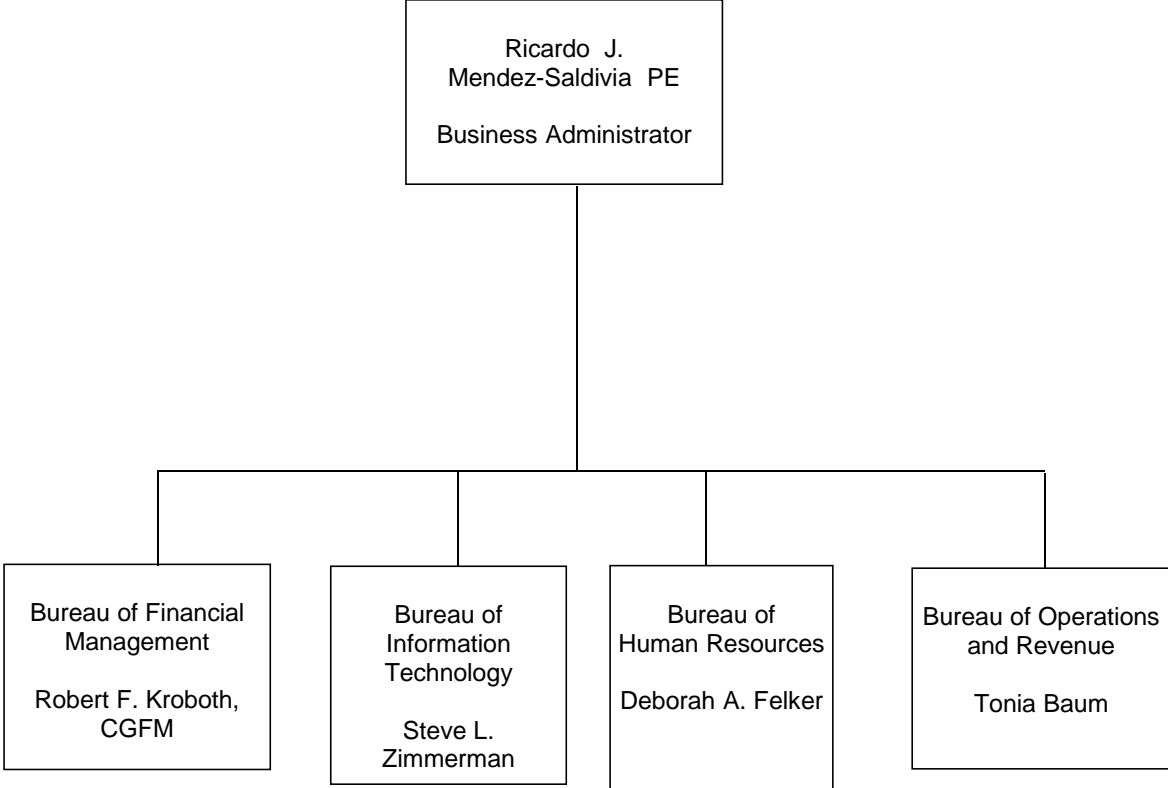
Expenditure Line Item

Fund: 01

Budget Unit: 01000105

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$185,146.58	\$124,341.14	\$183,870.00	\$103,328.11	\$129,423.00	\$253,370.00	\$69,500.00
414100			\$185,146.58	\$124,341.14	\$183,870.00	\$103,328.11	\$129,423.00	\$253,370.00	\$69,500.00
419100	419001	SOCIAL SECURITY	\$14,746.59	\$9,512.44	\$17,279.75	\$7,904.74	\$12,648.00	\$19,384.00	\$2,104.25
419100			\$14,746.59	\$9,512.44	\$17,279.75	\$7,904.74	\$12,648.00	\$19,384.00	\$2,104.25
420100	420010	ADVERTISING	\$456.75	\$2,303.71	\$625.00	\$504.00	\$1,008.00	\$500.00	(\$125.00)
	420020	PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	420040	TELEPHONE	\$251.05	\$574.52	\$600.00	\$528.65	\$700.00	\$700.00	\$100.00
	420050	POSTAGE	\$443.58	\$280.41	\$450.00	\$281.25	\$520.00	\$475.00	\$25.00
420100			\$1,151.38	\$3,158.64	\$1,675.00	\$1,313.90	\$2,228.00	\$1,675.00	\$0.00
421100	421010	LEGAL	\$130,710.65	\$444,825.23	\$417,000.00	\$400,182.68	\$487,000.00	\$400,000.00	(\$17,000.00)
	421030	CONSULTING	\$2,960.46	\$1,723.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421060	STENOGRAPHER	\$712.51	\$0.00	\$250.00	\$0.00	\$0.00	\$350.00	\$100.00
	421080	FILING FEES	\$0.00	\$0.00	\$100.00	(\$26.00)	\$0.00	\$250.00	\$150.00
421100			\$134,383.62	\$446,548.23	\$417,350.00	\$400,156.68	\$487,000.00	\$400,600.00	(\$16,750.00)
429100	429001	TUITION/ TRAINING	\$0.00	\$0.00	\$375.00	\$375.00	\$375.00	\$1,500.00	\$1,125.00
	429009	ADMIN/ TRUSTEE FEE	\$0.00	\$38.17	\$40.00	\$0.00	\$0.00	\$0.00	(\$40.00)
	429015	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429016	CONFERENCES	\$0.00	\$239.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429017	MEMBERSHIPS	\$400.00	\$690.00	\$450.00	\$200.00	\$450.00	\$1,175.00	\$725.00
429100			\$400.00	\$967.17	\$865.00	\$575.00	\$825.00	\$2,675.00	\$1,810.00
430100	430002	SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	\$350.00
	430003	SUBSCRIPTIONS	\$19,516.28	\$19,535.67	\$30,000.00	\$17,165.22	\$30,000.00	\$35,000.00	\$5,000.00
	430009	OFFICE	\$189.46	\$0.00	\$0.00	\$0.00	\$100.00	\$150.00	\$150.00
430100			\$19,705.74	\$19,535.67	\$30,000.00	\$17,165.22	\$30,100.00	\$35,500.00	\$5,500.00
01000105			\$355,533.91	\$604,063.29	\$651,039.75	\$530,443.65	\$662,224.00	\$713,204.00	\$62,164.25

DEPARTMENT OF ADMINISTRATION



EXPENDITURE ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
DEPARTMENT OF ADMINISTRATION						
<u>0110 OFFICE OF THE BUSINESS ADMINISTRATOR</u>						
Personnel Services	187,593	152,283	47,573	162,744	121,809	210,995
Operating Expenses	13,731	18,785	11,228	9,100	9,547	17,100
Capital Outlay	0	0	0	0	0	0
TOTALS	201,324	171,068	58,801	171,844	131,356	228,095
<u>0112 BUREAU OF FINANCIAL MANAGEMENT</u>						
Personnel Services	319,806	307,592	304,886	395,674	291,502	397,041
Operating Expenses	182,336	87,956	55,551	144,850	186,653	200,252
Capital Outlay	0	0	0	0	0	0
Grants	0	0	0	0	0	0
TOTALS	502,142	395,549	360,437	540,524	478,155	597,293
<u>0116 BUREAU OF INFORMATION TECHNOLOGY</u>						
Personnel Services	563,866	563,016	435,401	446,717	374,153	445,430
Operating Expenses	164,411	149,835	148,199	146,700	143,291	159,173
Capital Outlay	125,019	61,878	36,299	81,188	81,188	70,000
TOTALS	853,296	774,729	619,899	674,605	598,632	674,603
<u>0117 BUREAU OF HUMAN RESOURCES</u>						
Personnel Services	259,703	272,500	279,339	326,056	322,568	324,694
Operating Expenses	68,110	36,983	46,608	45,329	43,825	47,968
Capital Outlay	0	0	0	0	0	0
TOTALS	327,813	309,483	325,947	371,385	366,393	372,662

EXPENDITURE ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
<u>0124-0128 BUREAU OF OPERATIONS AND REVENUE</u>						
Personnel Services	553,912	763,146	478,630	436,378	390,457	429,465
Operating Expenses	37,358	851,964	227,564	244,125	256,906	259,388
Capital Outlay	0	56,902	0	500	250	0
Miscellaneous	0	4,110	2,912	0	0	0
TOTALS	<u>591,270</u>	<u>1,676,122</u>	<u>709,106</u>	<u>681,003</u>	<u>647,613</u>	<u>688,853</u>
 TOTAL DEPARTMENT OF ADMINISTRATION						
Personnel Services	1,884,880	2,058,537	1,545,829	1,767,569	1,500,489	1,807,625
Operating Expenses	465,946	1,279,022	525,495	590,104	640,222	683,881
Capital Outlay	125,019	137,565	47,527	81,688	81,438	70,000
Grants	0	0	0	0	0	0
TOTAL EXPENDITURES	<u><u>2,475,845</u></u>	<u><u>3,475,124</u></u>	<u><u>2,118,851</u></u>	<u><u>2,439,362</u></u>	<u><u>2,222,149</u></u>	<u><u>2,561,506</u></u>

POSITION ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
ADMINISTRATION						
Office of the Business Administrator	2.00	2.00	1.00	2.00	3.00	3.00
Financial Management	6.00	5.00	6.00	7.00	7.00	7.00
Information Technology	10.40	8.60	8.00	6.60	9.00	6.60
Human Resources	5.00	5.00	6.00	6.00	6.00	6.00
Operations & Revenue	13.00	17.00	9.00	9.00	8.00	9.00
TOTAL POSITIONS	36.40	37.60	30.00	30.60	33.00	31.60

In 2009, a Grants Manager was moved from the Police Bureau. A Fiscal Officer has been eliminated from Financial Management. In Information Technology a LAN Services Assistant was reclassified as Help Desk / PC Specialist. A Human Resource Generalist has been added to Human Resources. In Credit Collection two Customer Service Representative/ Account Specialist were eliminated and a Paralegal was added. In 2010 the Bureau of Operation and Revenue merged the three offices that made up Operations and Revenue in previous years. Also, the bureau of building maintenance, previously in Department of Public works has been merged into Operation and Revenue. The Office of the Business Administrator has eliminated the two vacant positions of Deputy Business Administrator and Confidential Secretary to the B.A.. In the Bureau of Financial Management the Accounting Manager which was a vacant position was eliminated. In the 2011 Budget the Bureau of Financial Management was decreased by one position with the elimination of two positions of the accounting Manager. In the Bureau of Informational Technology both the computer Programmer II and Assistant Network Administrator both were eliminated. In Human Resources the Payroll Tech was deleted and the Affirmative action Officer was added. The Bureau of Operations and Revenue had a reduction in eight labor, they were moved to the Office of the Director of Public Works. In the 2012 Budget the Department of Administrations had a net decrease of two positions. In the Bureau of Financial Management there was a Senior Accountant added to the budget. In the Bureau of Operations and Revenue there was a decrease of three positions. The Administrative/Communications Assistant, one Customer Service Representative/Account Specialist, and the Reproductive Technician II were all eliminated from the 2012 Budget

In the 2013 Budget, there is an increase of one position proposed. An Executive Assistant to the COO was added in the Office of the Chief of Staff / Business Administrator. In the Bureau of Financial Management, there is no increase in positions, however, as part of a bureau reorganization approved by the Receiver the current Senior Accountant will be reclassified as the Accounting Manager, and the Accounting Manager will be reclassified as the Staff Accountant/Financial Analyst. This proposal will eliminate the Senior Accountant position and add the Staff Accountant/Financial Analyst. In Human Resources, the Affirmative Action Officer will be renamed to Diversity and Inclusion Officer.

OFFICE OF THE BUSINESS ADMINISTRATOR

The Department of Administration is headed by the Chief of Staff/Business Administrator who is appointed by the Mayor and confirmed by City Council. The Department of Administration performs the fiscal, labor relations, and central administrative functions of the City. The Chief of Staff/Business Administrator has the authority to oversee the direct management of all City departments which are under the administrative jurisdiction of the Mayor, as well as inter-action with agencies which are outside of the Executive Branch and directly manages four bureaus: Financial Management, Information Technology, Human Resources and Operations and Revenue. The Chief of Staff/Business Administrator serves as the Mayor's designee on various Boards and Commissions.

The Chief of Staff/Business Administrator conducts scheduled labor management meetings with each of the union groups throughout the year and resolves issues which could result in grievances whenever possible, acts as the Third-Step Hearing Officer for Union grievances in the Mayor's stead. Also, the Chief of Staff/Business Administrator has the responsibility for contract negotiations with all three union groups.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0110 Office of the Chief of Staff / Business Administrator

Allocation Plan

Position Control

PERSONNEL SERVICES	2012	2013	JOB CLASSIFICATION	2012	2013	2012	2013
	BUDGET	BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
Salaries-Mgmt	151,000	196,000	Chief Of Staff/Business Administrator	1	1	110,000	110,000
Fringe Benefits	11,744	14,995	Special Assistant to the BA/DBA	1	1	41,000	41,000
			Exec. Assistant to the COO	0	1	0	45,000
TOTAL	162,744	210,995	Total Management	2	3	151,000	196,000
OPERATING EXPENSES			FICA			11,744	14,995
Communications	3,200	1,400	Total Fringe Benefits			11,744	14,995
Professional Services	4,000	4,000	TOTAL	2	3	162,744	210,995
Utilities	0	0					
Insurance	0	0					
Rentals	0	0					
Maintenance & Repairs	0	0					
Contracted Services	0	6,600					
Supplies	900	2,900					
Minor Capital Equipment	1,000	2,200					
TOTAL	9,100	17,100					
CAPITAL OUTLAY	0	0					
TOTAL APPROPRIATION	171,844	228,095					

BUSINESS ADMINISTRATOR

BUSINESS ADMINISTRATOR - 0110

EMPLOYEE	POSITION	ANNIV. / D.O.B.	2012 END OF YR SALARY	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
											TOTAL
2.00	CHIEF OF STAFF/BUSINESS ADMINISTRATOR SPECIAL ASSISTANT TO THE CHIEF OF STAFF/BA	4 18 3 6	110,000.00 41,000.00	0.00 0.00	0.00 0.00	0.00 0.00	110,000.00 41,000.00	0.00 0.00	8,415.00 3,137.00	0.00 0.00	118,415.00 44,137.00
	MANAGEMENT TOTALS		151,000.00	0.00	0.00	0.00	151,000.00	0.00	11,552.00	0.00	162,552.00
	EXC. ASSISTANT TO THE COC		45,000.00	0.00	0.00	0.00	45,000.00	0.00	3,443.00	0.00	48,443.00
1.00	TOTAL		45,000.00	0.00	0.00	0.00	45,000.00	0.00	3,443.00	0.00	48,443.00
3.00	TOTAL		196,000.00	0.00	0.00	0.00	196,000.00	0.00	14,985.00	0.00	210,985.00
	OVERTIME						0.00		0.00	0.00	0.00
	TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS		196,000.00				196,000.00	0.00	14,985.00	0.00	210,985.00

REQUESTED	POSITION		\$				\$				
	EXC. ASSISTANT TO THE COC		45,000.00	0.00	0.00	0.00	45,000.00	0.00	3,443.00	0.00	48,443.00
1.00	TOTAL		45,000.00	0.00	0.00	0.00	45,000.00	0.00	3,443.00	0.00	48,443.00
3.00	TOTAL		196,000.00	0.00	0.00	0.00	196,000.00	0.00	14,985.00	0.00	210,985.00
	OVERTIME						0.00		0.00	0.00	0.00
	TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS		196,000.00				196,000.00	0.00	14,985.00	0.00	210,985.00

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01010110

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$119,052.79	\$44,192.18	\$132,676.42	\$90,453.76	\$113,346.00	\$196,000.00	\$63,323.58
	415000	TEMPORARY	\$0.00	\$0.00	\$13,080.00	\$1,384.56	\$6,462.00	\$0.00	(\$13,080.00)
414100			\$119,052.79	\$44,192.18	\$145,756.42	\$91,838.32	\$119,808.00	\$196,000.00	\$50,243.58
419100	419001	SOCIAL SECURITY	\$8,652.25	\$3,380.89	\$12,745.00	\$7,064.67	\$2,001.00	\$14,995.00	\$2,250.00
419100			\$8,652.25	\$3,380.89	\$12,745.00	\$7,064.67	\$2,001.00	\$14,995.00	\$2,250.00
420100	420010	ADVERTISING	\$2,991.77	\$3,292.74	\$700.00	\$700.00	\$1,000.00	\$0.00	(\$700.00)
	420020	PRINTING	\$0.00	\$0.00	\$251.00	\$251.00	\$251.00	\$350.00	\$99.00
	420040	TELEPHONE	\$700.11	\$917.86	\$700.00	\$527.03	\$746.00	\$750.00	\$50.00
	420050	POSTAGE	\$771.12	\$450.06	\$500.00	\$196.95	\$450.00	\$300.00	(\$200.00)
420100			\$4,463.00	\$4,660.66	\$2,151.00	\$1,674.98	\$2,447.00	\$1,400.00	(\$751.00)
421100	421010	LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421030	CONSULTING	\$7,200.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421050	OTHER PROFESSIONAL FEES	\$1,501.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421070	ARBITRATION	\$200.00	\$3,959.50	\$2,435.00	\$950.00	\$3,120.00	\$4,000.00	\$1,565.00
421100			\$8,901.70	\$3,959.50	\$2,435.00	\$950.00	\$3,120.00	\$4,000.00	\$1,565.00
425100	425090	MAINT SERV CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
425100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100	429001	TUITION/ TRAINING	\$199.00	\$895.00	\$1,685.00	\$1,026.00	\$1,500.00	\$3,300.00	\$1,615.00
	429009	ADMIN/TRUSTEE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429015	TRAVEL	\$427.54	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
	429016	CONFERENCES	\$325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
	429017	MEMBERSHIPS	\$0.00	\$0.00	\$980.00	\$980.00	\$980.00	\$1,800.00	\$820.00
	429090	MISC CONTRACTED SRVCS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100			\$1,051.54	\$895.00	\$2,665.00	\$2,006.00	\$2,480.00	\$6,600.00	\$3,935.00
430100	430002	SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00	\$550.00
	430003	SUBSCRIPTIONS	\$1,310.40	\$0.00	\$0.00	\$0.00	\$500.00	\$550.00	\$550.00
	430008	DATA PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430009	OFFICE	\$2,585.24	\$1,712.73	\$1,849.00	\$219.47	\$1,000.00	\$1,800.00	(\$49.00)
	430099	MISC SUPPLIES AND EXP	\$473.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430100			\$4,368.66	\$1,712.73	\$1,849.00	\$219.47	\$1,500.00	\$2,900.00	\$1,051.00
439100	439015	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,200.00	\$2,200.00
439100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,200.00	\$2,200.00
01010110			\$146,489.94	\$58,800.96	\$167,601.42	\$103,753.44	\$131,356.00	\$228,095.00	\$60,493.58

BUREAU OF FINANCIAL MANAGEMENT

The Bureau of Financial Management is responsible for the overall fiscal management of the City. Fiscal management includes the management of all funds, the accounting for all assets, the production of all financial documents, and the administration of Debt Service, General Expenses, and Transfers to Other Funds. This bureau also aids in the administration of the City's three pension plans. For the Bureau to complete these tasks, it is organized into four offices. They are Accounting, Budget and Analysis, Purchasing, and Grants Management.

The Accounting Office manages the cash flow and accounts payable functions for the City. This office also oversees the City's computerized accounting and financial reporting systems, and is responsible for preparation of the annual audit and development of the Comprehensive Annual Financial Report.

The Office of Budget and Analysis is responsible for the preparation, development, distribution, and monitoring of the City's annual budget which is submitted to Council at the last Legislative Session in November. This office also prepares the Mid-Year Fiscal Report, which highlights the financial status of all budgeted funds as of June 30th of the current year compared to June 30th of the previous year. The Mid-Year report also projects the financial performance for the current year-end. Beginning in 2012, similar reports will be prepared on a quarterly basis.

The Purchasing Office is responsible for overseeing the procurement of most City materials, supplies, and services. All procurement documentation is compiled and stored within the Purchasing Office. Furthermore, this office must assure fair and equitable distribution of City contracts and agreements for capital and non-capital products and services, including the preparation and advertising of public bids and the awarding of those contracts. This office also administers insurance claims and collection activities.

The Grants Management Office assists with grants administration on a City-wide basis, including grants writing and periodic reporting.

The Bureau is also responsible for the management of risk, evaluation of risk transfer alternatives, and the acquisition of insurance coverage for City government. With the assistance of the Human Resource Generalist, this Bureau also manages the worker's compensation self-insured program, and in conjunction with the City Solicitor's Office, manages all litigation cases.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0112 Financial Management

Allocation Plan

Position Control

	Allocation Plan		JOB CLASSIFICATION	Position Control			
	2012 BUDGET	2013 BUDGET		2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	325,235	325,235	Director of Financial Mgmt.	1	1	66,950	66,950
Salaries-BU	42,320	43,589	Budget Manager	1	1	47,800	50,100
Fringe Benefits	28,119	28,217	Purchasing Manager	1	1	53,185	53,185
			Grants Manager	1	1	55,000	55,000
TOTAL	395,674	397,041	Senior Accountant	1	0	55,000	0
			Staff Accountant/Financial Analyst	0	1	0	45,000
			Accounting Manager	1	1	47,300	55,000
OPERATING EXPENSES			Total Management	6	6	325,235	325,235
Communications	3,700	4,836					
Professional Services	120,000	159,266	Auditor I	1	1	42,320	43,589
Utilities	0	0					
Insurance	0	0	Total Bargaining Unit	1	1	42,320	43,589
Rentals	0	0					
Maintenance & Repairs	20,000	27,000	FICA			28,119	28,217
Contracted Services	50	3,850					
Supplies	1,100	2,300	Total Fringe Benefits			28,119	28,217
Minor Capital Equipment	0	3,000					
TOTAL	144,850	200,252	TOTAL	7	7	395,674	397,041
CAPITAL OUTLAY	0	0					
GRANTS (MATCHING SHARE)	0	0					
TOTAL APPROPRIATION	540,524	597,293					

FINANCIAL MANAGEMENT

EMPLOYEE	POSITION	ANNIV. / D.O.B.	2010		2011		2012		2013		2013		2013		TOTAL
			4	28	1	2010	1	2011	1	2012	1	2013	ANNUAL INCREASE	2013 LONG.	
	DIRECTOR OF FINANCIAL MANAGEMENT		4	28	1	2010	66,950.00	0.00	0.00	0.00	0.00	66,950.00	0.00	5,122.00	72,072.00
	SENIOR ACCOUNTANT		1	1	2013	\$ 55,000.00	0.00	0.00	0.00	0.00	55,000.00	0.00	4,208.00	59,208.00	
	PURCHASING & INSURANCE CLAIMS/COLCT. MANAGER		10	24	1977	\$ 53,184.95	0.00	0.00	0.00	0.00	53,185.00	0.00	4,069.00	57,254.00	
	ACCOUNTING MANAGER		1	1	2013	\$ 47,300.00	0.00	0.00	0.00	0.00	47,300.00	0.00	3,618.00	50,918.00	
	GRANTS MANAGER		6	4	2012	\$ 55,000.00	0.00	0.00	0.00	0.00	55,000.00	0.00	4,208.00	59,208.00	
	BUDGET MANAGER		4	13	2009	\$ 47,800.00	0.00	0.00	0.00	0.00	47,800.00	0.00	3,657.00	51,457.00	
5.00	MANAGEMENT TOTALS					325,234.95	0.00	0.00	0.00	0.00	325,235.00	0.00	24,882.00	350,117.00	
	AUDITOR		4	17	2006	\$ 42,109.02	0.00	1,263.27	216.86	43,589.00	0.00	43,589.00	0.00	3,335.00	46,924.00
1.00	BARGAINING UNIT TOTALS					42,109.02	0.00	1,263.27	216.86	43,589.00	0.00	43,589.00	0.00	3,335.00	46,924.00
	BUDGET MANGER		1	1	2013	\$ 2,300.00	0.00	0.00	0.00	2,300.00	0.00	2,300.00	0.00	176.00	2,476.00
	ACCOUNTING MANAGER		1	1	2013	\$ 7,700.00	0.00	0.00	0.00	7,700.00	0.00	7,700.00	0.00	589.00	8,289.00
1.00	REQUESTED UPGRADE					10,000.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	765.00	10,765.00
Proposed	Reclass (old)		1	1	2013	\$ (55,000.00)	0.00	0.00	0.00	(55,000.00)	0.00	(55,000.00)	0.00	(4,208.00)	(59,208.00)
Proposed	reclass (new)		1	1	2013	\$ 45,000.00	0.00	0.00	0.00	45,000.00	0.00	45,000.00	0.00	3,443.00	48,443.00
1.00	Reclass Position					(10,000.00)	0.00	0.00	0.00	(10,000.00)	0.00	(10,000.00)	0.00	(765.00)	(10,765.00)
7.00	TOTAL					367,343.97	0.00	1,263.27	216.86	368,824.00	0.00	368,824.00	0.00	28,217.00	397,041.00
	TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS					368,824.00	0.00	0.00	0.00	368,824.00	0.00	368,824.00	0.00	28,217.00	397,041.00

Note: Severance and Unemployment Compensation costs are reflected in General Expenses (0188).

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01010112

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$253,692.74	\$283,665.12	\$341,766.49	\$221,072.92	\$267,379.00	\$368,824.00	\$27,057.51
	415000	TEMPORARY	\$0.00	\$0.00	\$16,925.00	\$0.00	\$0.00	\$0.00	(\$16,925.00)
414100			\$253,692.74	\$283,665.12	\$358,691.49	\$221,072.92	\$267,379.00	\$368,824.00	\$10,132.51
419100	419001	SOCIAL SECURITY	\$20,638.17	\$21,221.36	\$28,119.00	\$17,001.09	\$24,123.00	\$28,217.00	\$98.00
419100			\$20,638.17	\$21,221.36	\$28,119.00	\$17,001.09	\$24,123.00	\$28,217.00	\$98.00
420100	420010	ADVERTISING	\$297.34	\$951.43	\$1,216.00	\$1,088.78	\$951.00	\$1,200.00	(\$16.00)
	420020	PRINTING	\$0.00	\$947.55	\$900.00	\$441.79	\$900.00	\$1,000.00	\$100.00
	420040	TELEPHONE	\$428.72	\$0.00	\$500.00	\$260.64	\$500.00	\$636.00	\$136.00
	420050	POSTAGE	\$2,768.58	\$2,407.87	\$1,600.00	\$1,449.95	\$2,200.00	\$2,000.00	\$400.00
420100			\$3,494.64	\$4,306.85	\$4,216.00	\$3,241.16	\$4,551.00	\$4,836.00	\$620.00
421100	421010	LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421020	AUDIT	\$3,293.01	\$1,850.00	\$76,953.00	\$76,605.00	\$89,500.00	\$84,266.00	\$7,313.00
	421030	CONSULTING	\$55,275.00	\$27,450.00	\$42,000.00	\$41,880.98	\$60,000.00	\$75,000.00	\$33,000.00
	421050	OTHER PROFESSIONAL FEES	(\$1,596.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421100			\$56,972.01	\$29,300.00	\$118,953.00	\$118,485.98	\$149,500.00	\$159,266.00	\$40,313.00
425100	425000	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	425090	MAINT SERV CONTRACT	\$18,620.74	\$20,180.74	\$20,430.00	\$20,407.35	\$27,000.00	\$27,000.00	\$6,570.00
425100			\$18,620.74	\$20,180.74	\$20,430.00	\$20,407.35	\$27,000.00	\$27,000.00	\$6,570.00
429100	429001	TUITION/ TRAINING	\$0.00	\$260.00	\$130.00	\$130.00	\$130.00	\$1,500.00	\$1,370.00
	429009	ADMIN/TRUSTEE FEE	\$25.19	\$76.34	\$50.00	\$38.45	\$50.00	\$50.00	\$0.00
	429014	CONTRACTED PERSONNEL SVS.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429017	MEMBERSHIPS	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,300.00	\$2,300.00
	429090	MISC CONTRACTED SRVCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100			\$200.19	\$336.34	\$180.00	\$168.45	\$180.00	\$3,850.00	\$3,670.00
430100	430002	SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430003	SUBSCRIPTIONS	\$412.95	\$246.95	\$591.00	\$590.95	\$422.00	\$300.00	(\$291.00)
	430009	OFFICE	(\$3,924.25)	\$1,179.98	\$480.00	\$192.59	\$3,000.00	\$2,000.00	\$1,520.00
	430014	WEARING APPAREL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430099	MISC SUPPLIES AND EXP	\$875.29	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00
430100			(\$2,636.01)	\$1,426.93	\$1,071.00	\$783.54	\$5,422.00	\$2,300.00	\$1,229.00
439100	439015	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
439100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
460100	463000	MATCHING SHARE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
460100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01010112			\$350,982.48	\$360,437.34	\$531,660.49	\$381,160.49	\$478,155.00	\$597,293.00	\$65,632.51

BUREAU OF INFORMATION TECHNOLOGY

The Bureau of Information Technology is responsible for the administration of the City's blend of mainframe and network computer systems.

The bureau programs, controls, troubleshoots, and monitors a wide array of mainframe-based systems used throughout the City's operations. Examples of these systems include the computerized billing system for property and mercantile taxes; billing water, sewer, and refuse charges; human resource management; Treasury accounts receivable system, insurance claims management; computer aided dispatch; and field reports for all service calls for police.

This bureau provides the METRO police information system, established and owned by the City, which allows numerous suburban, municipal and county agencies to tie into a common police database. The METRO system is one of the few regional police systems in the nation.

This bureau also provides technical support and maintenance for the City's network of personal computers; and is responsible for the installation, maintenance, and troubleshooting of servers, routers, switches, and firewalls for the City's wired and wireless Local Area Network (LAN) and Wide Area Network (WAN). Responsibilities extend to troubleshooting of computer software, hardware, peripherals, and related equipment.

Daily responsibilities include: monitoring, configuring, and troubleshooting server backups and restoring systems; monitoring virus activity through a central management console; implementing LAN and local printer services; moving, adding, deleting and upgrading software.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0116 Information Technology

Allocation Plan

Position Control

	2012 BUDGET	2013 BUDGET	JOB CLASSIFICATION	2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	369,592	366,805	Director/System Prog.	1	1	77,653	77,653
Salaries-BU	45,379	46,970	Network Administrator	1	1	67,787	65,000
Fringe Benefits	31,746	31,655	IBM/Mainframe Data Administrator	1	1	67,475	67,475
			Lead Programmer	1	1	71,068	71,068
TOTAL	446,717	445,430	System Programmer	0.60	0.60	40,804	40,804
			Help Desk/PC Specialist	1	1	44,805	44,805
OPERATING EXPENSES			Total Management	5.60	5.60	369,592	366,805
Communications	6,050	6,950	Computer Operator III	1	1	45,379	46,970
Professional Services	20,000	26,000	Total Bargaining Unit	1	1	45,379	46,970
Utilities	0	0	FICA			31,746	31,655
Insurance	0	0	Total Fringe Benefits			31,746	31,655
Rentals	0	0	TOTAL	6.60	6.60	446,717	445,430
Maintenance & Repairs	79,000	87,333					
Contracted Services	1,000	4,000					
Supplies	40,150	34,890					
Minor Capital Equipment	500	0					
TOTAL	146,700	159,173					
CAPITAL OUTLAY	81,188	70,000					
TOTAL APPROPRIATION	674,605	674,603					

INFORMATION TECHNOLOGY

EMPLOYEE	POSITION	ANNIV. / D.O.B.	2012 END OF YR SALARY	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
	DIRECTOR - BUREAU OF INFORMATION TECHNOLOGY	1 22	1979 \$ 77,653.34	0.00	0.00	0.00	77,653.00	0.00	5,940.00	0.00	83,593.00
	LEAD PROGRAMMER	11 4	1981 \$ 71,068.33	0.00	0.00	0.00	71,068.00	0.00	5,437.00	0.00	76,505.00
	NETWORK ADMINISTRATOR	9 25	2000 \$ 65,000.00	0.00	0.00	0.00	65,000.00	0.00	4,973.00	0.00	69,973.00
	SYSTEMS PROGRAMMER (60%)	11 16	1992 40,803.85	0.00	0.00	0.00	40,804.00	0.00	3,122.00	0.00	43,926.00
	IBM MNFRM SYSTM PROG/M/DATA BASE ADMINISTRATOR	8 13	2003 \$ 67,474.65	0.00	0.00	0.00	67,475.00	0.00	5,162.00	0.00	72,637.00
	HELP DESK/PC SPECIALIST	6 16	2003 \$ 44,805.00	0.00	0.00	0.00	44,805.00	0.00	3,428.00	0.00	48,233.00
5.60	MANAGEMENT TOTALS		366,805.17	0.00	0.00	0.00	366,805.00	0.00	28,062.00	0.00	394,867.00
	COMPUTER OPERATOR III	6 15	1992 \$ 44,708.16	0.00	1,341.24	920.99	46,970.00	0.00	3,593.00	0.00	50,563.00
1.00	BARGAINING UNIT TOTALS		44,708.16	0.00	1,341.24	920.99	46,970.00	0.00	3,593.00	0.00	50,563.00
	ADMIN/TELECOMUNICATION ASSISTANT	1 1	2013 \$ 40,000.00	0.00	0.00	0.00	40,000.00	0.00	3,060.00	0.00	43,060.00
	IT Support Specialist	1 1	2013 \$ 46,500.00	0.00	0.00	0.00	46,500.00	0.00	3,557.00	0.00	50,057.00
	ADMIN/TELECOMUNICATION ASSISTANT	1 1	2013 \$ (40,000.00)	0.00	0.00	0.00	(40,000.00)	0.00	(3,060.00)	0.00	(43,060.00)
	IT Support Specialist	1 1	2013 \$ (46,500.00)	0.00	0.00	0.00	(46,500.00)	0.00	(3,557.00)	0.00	(50,057.00)
1.00	BARGAINING UNIT TOTALS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6.60	TOTAL		411,513.33	0.00	1,341.24	920.99	413,775.00	0.00	31,655.00	0.00	445,430.00
	OVERTIME						0.00		0.00	0.00	0.00
	TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS						413,775.00	0.00	31,655.00	0.00	445,430.00

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01010116

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$504,580.68	\$404,459.53	\$414,971.00	\$292,947.00	\$346,119.00	\$413,775.00	(\$1,196.00)
414100			\$504,580.68	\$404,459.53	\$414,971.00	\$292,947.00	\$346,119.00	\$413,775.00	(\$1,196.00)
419100	419001	SOCIAL SECURITY	\$40,010.00	\$30,941.05	\$31,746.00	\$22,426.06	\$28,034.00	\$31,655.00	(\$91.00)
419100			\$40,010.00	\$30,941.05	\$31,746.00	\$22,426.06	\$28,034.00	\$31,655.00	(\$91.00)
420100	420010	ADVERTISING	\$0.00	\$0.00	\$692.00	\$692.00	\$701.00	\$0.00	(\$692.00)
	420020	PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	420040	TELEPHONE	\$1,384.78	\$731.56	\$1,000.00	\$701.90	\$860.00	\$1,000.00	\$0.00
	420041	E-MAIL/INTERNET	\$5,033.36	\$4,275.00	\$5,700.00	\$5,225.00	\$5,700.00	\$5,900.00	\$200.00
	420050	POSTAGE	\$56.15	\$38.90	\$50.00	\$2.78	\$50.00	\$50.00	\$0.00
420100			\$6,474.29	\$5,045.46	\$7,442.00	\$6,621.68	\$7,311.00	\$6,950.00	(\$492.00)
421100	421030	CONSULTING	\$25,790.16	\$17,551.25	\$20,000.00	\$13,490.00	\$20,000.00	\$26,000.00	\$6,000.00
421100			\$25,790.16	\$17,551.25	\$20,000.00	\$13,490.00	\$20,000.00	\$26,000.00	\$6,000.00
425100	425030	BUILDING MAINT	\$0.00	\$0.00	\$1,000.00	\$0.00	\$800.00	\$0.00	(\$1,000.00)
	425080	SERVICE CONTRACTS	\$6,900.00	\$3,450.00	\$2,608.00	\$0.00	\$1,800.00	\$0.00	(\$2,608.00)
	425090	MAINT SERV CONTRACT	\$69,646.89	\$67,378.11	\$70,000.00	\$52,755.30	\$70,000.00	\$87,333.00	\$17,333.00
	425099	OTHER CONT MAINT	\$3,714.90	\$3,538.00	\$462.00	\$0.00	\$0.00	\$0.00	(\$462.00)
425100			\$80,261.79	\$74,366.11	\$74,070.00	\$52,755.30	\$72,600.00	\$87,333.00	\$13,263.00
429100	429001	TUITION/ TRAINING	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	(\$1,000.00)
	429009	ADMIN/TRUSTEE FEE	\$38.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429015	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429017	MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429070	STORAGE	\$0.00	\$0.00	\$3,538.00	\$3,538.00	\$3,538.00	\$4,000.00	\$462.00
	429090	MISC CONTRACTED SRVCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100			\$38.17	\$0.00	\$4,538.00	\$3,538.00	\$3,538.00	\$4,000.00	(\$538.00)
430100	430001	EDUCATIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430002	SOFTWARE	\$23,577.43	\$39,677.36	\$25,000.00	\$15,341.96	\$24,842.00	\$19,740.00	(\$5,260.00)
	430003	SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430008	DATA PROCESSING	\$11,956.04	\$11,468.49	\$15,000.00	\$9,925.30	\$15,000.00	\$15,000.00	\$0.00
	430009	OFFICE	\$67.50	\$90.37	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00
	430099	MISC SUPPLIES AND EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430100			\$35,600.97	\$51,236.22	\$40,150.00	\$25,267.26	\$39,842.00	\$34,890.00	(\$5,260.00)
439100	439015	OFFICE EQUIPMENT	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	(\$500.00)
439100			\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	(\$500.00)
450100	453000	OPERATIONS EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	453049	LEASE PURCHASE	\$30,893.78	\$36,299.44	\$2,188.44	\$1,641.33	\$2,188.00	\$0.00	(\$2,188.44)
450100			\$30,893.78	\$36,299.44	\$2,188.44	\$1,641.33	\$2,188.00	\$0.00	(\$2,188.44)
453100	453051	EQUIPMENT-DATA PROCESSING	\$0.00	\$0.00	\$79,000.00	\$0.00	\$79,000.00	\$70,000.00	(\$9,000.00)
453100			\$0.00	\$0.00	\$79,000.00	\$0.00	\$79,000.00	\$70,000.00	(\$9,000.00)
01010116			\$723,649.84	\$619,899.06	\$674,605.44	\$418,686.63	\$598,632.00	\$674,603.00	(\$2.44)

BUREAU OF HUMAN RESOURCES

The Bureau of Human Resources is comprised of two primary functions: Human Resources Administration and Payroll. Human Resources oversees and administers a wide range of centralized personnel services for City Government including, but not limited to, recruitment, testing, screening, hiring and processing individuals to fill vacant positions, enforces civil service rules and regulations and administers the promotional processes, where applicable, for the Harrisburg Police, Fire and Non-Uniform Civil Service Commission, unemployment compensation matters, exit interview process, management of health care and leave benefits for employees of the City, worker's compensation program, administration of Family and Medical Leave Act, the Americans with Disabilities Act, and drug and alcohol testing. The Bureau assists the Chief of Staff/Business Administrator and the department directors in developing job descriptions for management and bargaining unit positions.

Payroll is responsible for processing the City's biweekly payroll, maintaining payroll records and managing federal, state and local tax deductions as well as other mandatory payroll deductions and voluntary contributions. Staff is also responsible for ensuring all withholding reporting requirements are met. Staff works closely with all timekeepers to ensure smooth and accurate payroll processing. Staff also effectuates scheduled salary increases for bargaining unit employees and merit pay increases based on performance evaluations for management personnel.

The Affirmative Action Officer (AAO) is charged with the monitoring of City Government services and business practices to ensure that the City of Harrisburg is in compliance with federal and state anti-discrimination laws and regulations relating to equal opportunity and affirmative action programs. This office executes and assesses the City of Harrisburg's affirmative action/equal opportunity program to increase the participation of minorities, women, people with disabilities and other protected classes; monitors recruitment and employment practices; investigates and resolves complaints of workplace violence, discrimination and/or harassment and recommends corrective actions; develops, organizes and administers a plan to recruit public safety personnel to more effectively reflect the demographics of the City of Harrisburg; and provides administrative leadership for programs which advance the understanding of the important of workforce diversity throughout the agency through citywide training initiatives.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0117 Human Resources

Allocation Plan

Position Control

PERSONNEL SERVICES	2012	2013	JOB CLASSIFICATION	2012	2013	2012	2013
	BUDGET	BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
Salaries-Mgmt	302,885	301,620	Director	1	1	65,383	65,383
Fringe Benefits	23,171	23,074	Personnel Officer II	1	1	54,842	54,842
			Affirmative Action Officer	1	0	50,000	0
TOTAL	326,056	324,694	Diversity and Inclusion Officer	0	1	0	50,000
			Benefit Coordinator	1	1	49,500	49,500
OPERATING EXPENSES			Human Resources Generalist	1	1	47,895	47,895
Communications	1,900	1,900	Confidential Secretary	1	1	35,265	34,000
Professional Services	5,310	6,701	Total Management	6	6	302,885	301,620
Utilities	0	0					
Insurance	0	0	FICA			23,171	23,074
Rentals	0	0					
Maintenance & Repairs	0	0	Total Fringe Benefits			23,171	23,074
Contracted Services	37,244	38,615					
Supplies	875	752	TOTAL	6	6	326,056	324,694
Minor Capital Equipment	0	0					
TOTAL	45,329	47,968					
CAPITAL OUTLAY	0	0					
TOTAL APPROPRIATION	371,385	372,662					

HUMAN RESOURCES

HUMAN RESOURCES - 0117

EMPLOYEE	POSITION	ANNIV. / D.O.B.	2012		2013		2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
			END OF YR SALARY	GRADE/STEP INCREASE	END OF YR SALARY	ANNUAL INCREASE							
	DIRECTOR OF HUMAN RESOURCES	5/19/1980	\$ 65,383.31	0.00	0.00	0.00	0.00	65,383.00	0.00	5,002.00	0.00	70,385.00	
	PERSONNEL OFFICER II	1/22/1990	\$ 54,841.63	0.00	0.00	0.00	0.00	54,842.00	0.00	4,195.00	0.00	59,037.00	
	BENEFITS ADMINISTRATOR	6/1/2009	\$ 49,500.00	0.00	0.00	0.00	0.00	49,500.00	0.00	3,787.00	0.00	53,287.00	
	HUMAN RESOURCES GENERALIST	11/13/2007	\$ 47,895.00	0.00	0.00	0.00	0.00	47,895.00	0.00	3,664.00	0.00	51,559.00	
	CONFIDENTIAL SECRETARY - HUMAN RES	9/12/2011	\$ 34,000.00	0.00	0.00	0.00	0.00	34,000.00	0.00	2,601.00	0.00	36,601.00	
	AFFIRMATIVE ACTION OFFICER	9/6/2011	\$ 50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00	3,825.00	0.00	53,825.00	
6.00	MANAGEMENT TOTALS		301,619.94	0.00	0.00	0.00	0.00	301,620.00	0.00	23,074.00	0.00	324,694.00	
	AFFIRMATIVE ACTION OFFICER	9/6/2011	\$ (50,000.00)	0.00	0.00	0.00	0.00	(50,000.00)	0.00	(3,825.00)	0.00	(53,825.00)	
	Diversity and Inclusion Officer	9/6/2011	\$ 50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00	3,825.00	0.00	53,825.00	
6.00	TOTAL		\$ 301,619.94	0.00	0.00	0.00	0.00	301,620.00	0.00	23,074.00	0.00	324,694.00	
	OVERTIME							0.00		0.00		0.00	
	TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS							301,620.00	0.00	23,074.00	0.00	324,694.00	

Reclass

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01010117

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$244,131.38	\$259,487.92	\$302,885.00	\$253,941.24	\$299,494.00	\$301,620.00	(\$1,265.00)
414100			\$244,131.38	\$259,487.92	\$302,885.00	\$253,941.24	\$299,494.00	\$301,620.00	(\$1,265.00)
419100	419001	SOCIAL SECURITY	\$19,614.97	\$19,850.89	\$23,171.00	\$19,523.90	\$23,074.00	\$23,074.00	(\$97.00)
419100			\$19,614.97	\$19,850.89	\$23,171.00	\$19,523.90	\$23,074.00	\$23,074.00	(\$97.00)
420100	420010	ADVERTISING	\$315.62	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00
	420020	PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	420050	POSTAGE	\$1,900.76	\$1,855.31	\$1,800.00	\$803.84	\$1,800.00	\$1,800.00	\$0.00
420100			\$2,216.38	\$1,855.31	\$1,900.00	\$803.84	\$1,800.00	\$1,900.00	\$0.00
421100	421010	LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421050	OTHER PROFESSIONAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$930.00	\$930.00
	421051	NON-CDL DRUG/ALC/MED TEST	\$541.00	\$1,349.94	\$1,300.00	\$711.00	\$1,180.00	\$1,180.00	(\$120.00)
	421052	CDL DRUG/ALC/MED TESTING	\$2,939.00	\$2,344.56	\$2,500.00	\$2,000.00	\$3,091.00	\$3,091.00	\$591.00
	421053	CREDIT REPORTS	\$387.09	\$430.32	\$610.00	\$521.77	\$676.00	\$1,500.00	\$890.00
	421054	CRIMINAL HIST RPTS	\$2,043.11	\$40.00	\$1,000.00	\$0.00	\$0.00	\$0.00	(\$1,000.00)
	421055	CHILD ABUSE HIST CLEARANC	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421100			\$6,010.20	\$4,164.82	\$5,410.00	\$3,232.77	\$4,947.00	\$6,701.00	\$1,291.00
425100	425090	MAINT SERV CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
425100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100	429001	TUITION/ TRAINING	\$60.00	\$0.00	\$500.00	\$0.00	\$0.00	\$1,200.00	\$700.00
	429009	ADMIN/TRUSTEE FEE	\$8.92	\$38.17	\$38.17	\$38.17	\$0.00	\$39.00	\$0.83
	429014	CONTRACTED PERSONNEL SVS.	\$24,999.04	\$39,907.10	\$36,326.26	\$35,326.26	\$36,326.00	\$37,176.00	\$849.74
	429016	CONFERENCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429017	MEMBERSHIPS	\$160.00	\$400.00	\$380.00	\$380.00	\$200.00	\$200.00	(\$180.00)
	429090	MISC CONTRACTED SRVCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100			\$25,227.96	\$40,345.27	\$37,244.43	\$35,744.43	\$36,526.00	\$38,615.00	\$1,370.57
430100	430001	EDUCATIONAL	\$322.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430002	SOFTWARE	\$0.00	\$54.95	\$75.00	\$0.00	\$0.00	\$0.00	(\$75.00)
	430003	SUBSCRIPTIONS	\$512.08	\$18.73	\$200.00	\$151.85	\$152.00	\$152.00	(\$48.00)
	430006	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$300.00	\$300.00
	430009	OFFICE	\$478.65	\$168.97	\$500.00	\$464.00	\$200.00	\$300.00	(\$200.00)
430100			\$1,313.63	\$242.65	\$775.00	\$615.85	\$552.00	\$752.00	(\$23.00)
01010117			\$298,514.52	\$325,946.86	\$371,385.43	\$313,862.03	\$366,393.00	\$372,662.00	\$1,276.57

BUREAU OF OPERATIONS AND REVENUE

The Bureau of Operations and Revenue provides billing and collection services for water, sewer and trash services on behalf of the Harrisburg Authority. Within the Bureau, the Credit and Collection unit is responsible for collection activity of all delinquent utility accounts up to, and including, water termination. Should those actions fail, this unit also initiates legal action

Also within this bureau, the Tax and Enforcement unit bills and collects mercantile, business privilege, parking, and amusement taxes as well as various license fees for the City and the Harrisburg School District. This unit also administers the dog licensing program and manages all activities associated with the City's burglar and fire alarm program. A civil collection program is in place to collect all delinquent taxes.

The Bureau also includes the Duplication Center which is responsible for the daily handling of incoming and outgoing mail, processing printing jobs for all City Departments and the distribution of office supplies.

In addition, the Bureau of Operations and Revenue was also responsible for administering the City's telephone system, which was subsequently transferred to the Bureau of Information Technology in mid-2011.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0124 Operations and Revenue

Allocation Plan

Position Control

	2012		2013		JOB CLASSIFICATION	2012		2013	
	BUDGET	BUDGET	BUDGET	BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES									
Salaries-Mgmt	123,000	117,000	Director	1	1	65,000	59,000		
Salaries-BU	282,366	281,945	Tax & Enforcement Administrator	1	1	58,000	58,000		
Overtime	0	0							
Fringe Benefits	31,012	30,520	Total Management	2	2	123,000	117,000		
TOTAL	436,378	429,465	Administrative/Communications Asst.	0	0	0	0		
OPERATING EXPENSES			Cust. Serv. Rep./Account Spec.	2	2	85,481	84,850		
Communications	118,900	131,400	Posting Specialist	1	1	40,324	40,324		
Professional Services	6,400	6,400	Paralegal	1	1	42,741	42,951		
Utilities	0	0	Secretary II	1	1	37,936	37,936		
Insurance	0	0	Clerk Typist/ Data Entry Operator	1	1	36,821	36,821		
Rentals	0	0	Central Support Assistant II	1	1	39,063	39,063		
Maintenance & Repairs	85,000	88,100	Reproduction Technician II	0	0	0	0		
Contracted Services	4,625	5,288	Total Bargaining Unit	7	7	282,366	281,945		
Supplies	29,200	28,200	Overtime			0	0		
Minor Capital Equipment	0	0	FICA			31,012	30,520		
TOTAL	244,125	259,388	Healthcare Benefits - Active			0	0		
CAPITAL OUTLAY	500	0	Healthcare Benefits - Retirees			0	0		
TOTAL APPROPRIATION	681,003	688,853	Total Fringe Benefits			31,012	30,520		
			TOTAL	9	9	436,378	429,465		

OPERATIONS & REVENUE

EMPLOYEE	POSITION	ANNIV. / D.O.B.	2012		2013		2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
			END OF YR SALARY	GRADE/STEP INCREASE	2012 SALARY	2013 SALARY							
	DIRECTOR - BUREAU OF OPERATIONS & REVENUE	3 12	2007 \$	59,000.00	0.00	0.00	0.00	0.00	59,000.00	0.00	4,514.00	0.00	63,514.00
	TAX & ENFORCEMENT ADMINISTRATOR	10 21	1996 \$	58,000.00	0.00	0.00	0.00	0.00	58,000.00	0.00	4,437.00	0.00	62,437.00
2.00	MANAGEMENT TOTALS			117,000.00	0.00	0.00	0.00	0.00	117,000.00	0.00	8,951.00	0.00	125,951.00
	CENTRAL SUPPORT ASSISTANT II	9 26	1983	37,822.03	0.00	1,115.46	765.95	0.00	39,063.00	0.00	2,988.00	0.00	42,051.00
	CLERK TYPIST/DATA ENTRY OPERATOR	7 8	1991 \$	35,047.55	0.00	1,051.43	721.98	0.00	36,821.00	0.00	2,817.00	0.00	39,638.00
	CUSTOMER SERV. REPR./ACCOUNTS SPECIALIST II	6 2	1997 \$	40,882.54	0.00	1,226.48	631.84	0.00	42,741.00	0.00	3,270.00	0.00	46,011.00
	CUSTOMER SERV. REPR./ACCOUNTS SPECIALIST II	1 1	2013 \$	40,882.54	0.00	1,226.48	0.00	0.00	42,109.00	0.00	3,221.00	0.00	45,330.00
	PARALEGAL	4 15	1992 \$	40,882.54	0.00	1,226.48	842.18	0.00	42,951.00	0.00	3,286.00	0.00	46,237.00
	POSTING SPECIALIST	12 12	1988	38,381.84	0.00	1,151.46	790.67	0.00	40,324.00	0.00	3,085.00	0.00	43,409.00
	SECRETARY II	11 16	1981 \$	36,108.48	0.00	1,083.25	743.83	0.00	37,936.00	0.00	2,902.00	0.00	40,838.00
7.00	BARGAINING UNIT TOTALS			269,367.52	0.00	8,081.03	4,496.25	0.00	281,945.00	0.00	21,569.00	0.00	303,514.00
9.00	TOTAL			386,367.52	0.00	8,081.03	4,496.25	0.00	398,945.00	0.00	30,520.00	0.00	429,465.00
	OVERTIME								0.00		0.00	0.00	0.00
	TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS								398,945.00	0.00	30,520.00	0.00	429,465.00

2013 Proposed Budget

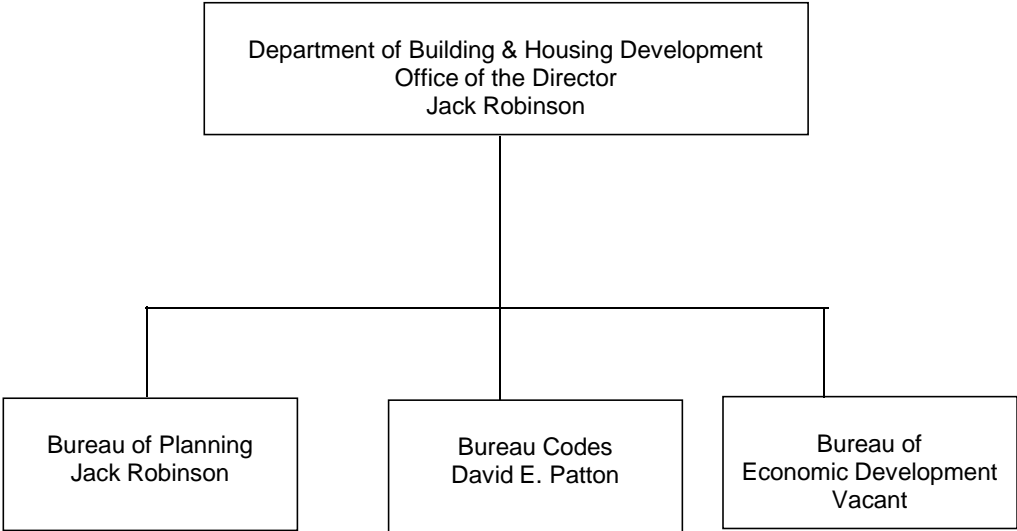
Expenditure Line Item

Fund: 01

Budget Unit: 01010124

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$688,796.17	\$444,392.08	\$405,366.00	\$309,654.58	\$361,526.00	\$398,945.00	(\$6,421.00)
	416000	OVERTIME	\$1,807.21	\$224.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414100			\$690,603.38	\$444,616.89	\$405,366.00	\$309,654.58	\$361,526.00	\$398,945.00	(\$6,421.00)
419100	419001	SOCIAL SECURITY	\$53,154.51	\$34,013.25	\$31,012.00	\$23,688.32	\$28,931.00	\$30,520.00	(\$492.00)
419100			\$53,154.51	\$34,013.25	\$31,012.00	\$23,688.32	\$28,931.00	\$30,520.00	(\$492.00)
420100	420010	ADVERTISING	\$407.02	\$0.00	\$306.48	\$306.48	\$306.00	\$0.00	(\$306.48)
	420020	PRINTING	\$1,690.67	\$2,355.68	\$3,706.00	\$3,537.00	\$3,800.00	\$3,700.00	(\$6.00)
	420040	TELEPHONE	\$1,572.17	\$1,239.96	\$1,400.00	\$410.78	\$500.00	\$700.00	(\$700.00)
	420050	POSTAGE	\$116,890.58	\$119,965.18	\$114,620.00	\$90,771.73	\$130,000.00	\$127,000.00	\$12,380.00
420100			\$120,560.44	\$123,560.82	\$120,032.48	\$95,025.99	\$134,606.00	\$131,400.00	\$11,367.52
421100	421010	LEGAL	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421040	COLLECTION(OPT & LIENS)	\$9,405.00	\$3,400.17	\$5,000.00	\$4,259.50	\$4,000.00	\$5,000.00	\$0.00
	421080	FILING FEES	\$1,110.00	\$683.00	\$1,400.00	\$443.50	\$1,400.00	\$1,400.00	\$0.00
421100			\$10,605.00	\$4,083.17	\$6,400.00	\$4,703.00	\$5,400.00	\$6,400.00	\$0.00
425100	425090	MAINT SERV CONTRACT	\$158,710.26	\$70,346.56	\$83,794.00	\$74,703.78	\$83,794.00	\$88,100.00	\$4,306.00
425100			\$158,710.26	\$70,346.56	\$83,794.00	\$74,703.78	\$83,794.00	\$88,100.00	\$4,306.00
429100	429009	ADMIN/TRUSTEE FEE	\$272.77	\$69.64	\$75.00	\$38.45	\$76.00	\$38.45	(\$36.55)
	429016	CONFERENCES	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	\$700.00
	429017	MEMBERSHIPS	\$145.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00
	429018	PERMITS	\$0.00	\$0.00	\$380.00	\$380.00	\$380.00	\$0.00	(\$380.00)
	429090	MISC CONTRACTED SRVCS	\$3,056.44	\$4,343.91	\$4,193.52	\$3,046.10	\$3,400.00	\$4,500.00	\$306.48
429100			\$3,599.21	\$4,463.55	\$4,698.52	\$3,514.55	\$3,906.00	\$5,288.45	\$589.93
430100	430002	SOFTWARE	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430003	SUBSCRIPTIONS	\$119.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430005	DUPLICATING	\$28,281.39	\$17,260.74	\$24,000.00	\$24,000.00	\$24,000.00	\$23,000.00	(\$1,000.00)
	430006	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430009	OFFICE	\$18,289.44	\$2,361.14	\$5,000.00	\$4,510.86	\$5,000.00	\$5,000.00	\$0.00
	430014	WEARING APPAREL	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00
	430099	MISC SUPPLIES AND EXP	\$10,661.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430100			\$57,402.38	\$19,621.88	\$29,200.00	\$28,510.86	\$29,200.00	\$28,200.00	(\$1,000.00)
450100	453000	OPERATIONS EQUIPMENT	\$3,698.56	\$0.00	\$500.00	\$23.93	\$250.00	\$0.00	(\$500.00)
450100			\$3,698.56	\$0.00	\$500.00	\$23.93	\$250.00	\$0.00	(\$500.00)
480100	486000	PYMT OF PRIOR YR EXPEND.	\$4,109.58	\$2,912.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480100			\$4,109.58	\$2,912.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01010124			\$1,102,443.32	\$703,618.36	\$681,003.00	\$539,825.01	\$647,613.00	\$688,853.45	\$7,850.45

**DEPARTMENT OF BUILDING AND
HOUSING DEVELOPMENT**



EXPENDITURE ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Approved Budget
DEPARTMENT OF BUILDING & HOUSING DEVELOPMENT						
<u>0134 OFFICE OF THE DIRECTOR</u>						
Personnel Services	81,985	81,561	83,967	83,967	89,251	83,967
Operating Expenses	1,128	605	10	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTALS	83,112	82,166	83,977	83,967	89,251	83,967
<u>0135 BUREAU OF PLANNING</u>						
Personnel Services	186,250	141,099	64,879	68,583	11,359	16,470
Operating Expenses	18,520	15,286	7,406	28,825	58,514	43,889
Capital Outlay	0	0	0	0	0	0
Grants	0	0	0	0	0	0
TOTALS	204,770	156,385	72,284	97,408	69,873	60,359
<u>0137 BUREAU OF CODES</u>						
Personnel Services	539,901	534,290	494,760	544,183	524,938	639,923
Operating Expenses	47,349	33,884	48,609	17,110	19,798	23,530
Capital Outlay	0	0	0	0	0	0
Non-Expenditure Items	0	0	0	0	0	0
TOTALS	587,250	568,174	543,370	561,293	544,736	663,453
<u>0139 BUREAU OF ECONOMIC DEVELOPMENT</u>						
Personnel Services	0	204,505	132,978	33,587	14,948	43,060
Operating Expenses	0	15,940	2,200	0	3,000	12,358
Capital Outlay	0	594	594	594	594	0
Grants/Non-Expenditure Items	0	0	0	0	0	0
TOTALS	0	221,039	135,772	34,181	18,542	55,418
TOTAL DEPARTMENT OF BUILDING & HOUSING DEVELOPMENT						
Personnel Services	808,136	961,455	776,584	730,320	640,496	783,420
Operating Expenses	66,996	65,715	58,224	45,935	81,312	79,777
Capital Outlay	0	594	594	594	594	0
Grants	0	0	0	0	0	0
Non-Expenditure Items	0	0	0	0	0	0
TOTAL EXPENDITURES	875,133	1,027,764 #	835,402	776,849	722,402	863,197

POSITION ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
BUILDING AND HOUSING DEVELOPMENT						
Office of the Director	1.00	1.00	1.00	1.00	1.00	1.00
Planning	3.34	2.34	1.00	1.34	0.00	0.34
Codes	13.00	12.00	11.00	11.00	12.00	13.00
Bureau for Economic Development	<u>0.00</u>	<u>4.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
TOTAL POSITIONS	17.34	19.34	14.00	14.34	14.00	15.34

In 2009, there was an addition of an Urban Planner in Planning. No other changes were made in 2009. In 2010 the Bureau for Economic Development was moved from General Government to the Department of Building and Housing. Also, in the Bureau of Codes Enforcement two vacant Code Enforcement Officers was eliminated. In the 2011 a total of five positions were eliminated from Department of Building and Housing Development. In the Planning bureau a Urban Planner and the Deputy of Planning were eliminated. A Secretary was deleted from the budget in Bureau of Codes. In the Office of Economic Development the Director and Special assistant to the Director was eliminated. The 2012 budget included a decrease in 3 positions all of which were in the Bureau of Economic Development and included, Deputy Director /Compliance Officer, Executive Director - HBN, and MBE/WBE Development Specialist II.

In 2013, there is a net increase of one position proposed. In the Bureau of Planning, the Urban Planner II was eliminated, and in the Bureau of Codes there were two Code Enforcement Officers added.

OFFICE OF THE DIRECTOR

The Department of Building and Housing Development works to improve neighborhoods, promote business and residential development, maintain and upgrade the physical environment through code enforcement, and expand resources available for local projects.

The Director oversees the Bureaus of Planning, Codes, Housing (Grant Funded) and Economic Development. The Director supervises the activities of the Bureaus to facilitate timely approval and implementation of all new construction and major renovation projects. The supervision ensures that the projects are designed according to the City's long-term development goals and that they incorporate elements of historic preservation, floodplain management, handicap accessibility, energy efficiency, safety and architectural integrity.

The Office of the Director represents the City on numerous boards for planning, transportation, housing, health, and employment. The Office conducts feasibility studies; develops specifications; conducts public bids or requests for proposals; and provides management oversight on such projects as the Market Place Townhomes, Broad Street Market, Police Athletic League (PAL) building, and Maclay Street Apartments.

The Office of the Director also coordinates the implementation of the City's Enterprise Community Strategic Plan, which involves the efforts of the Mayor's Office for Economic Development and Special Projects; the Bureau of Police; and dozens of community agencies, including the Harrisburg Housing Authority, the Community Action Commission, the Harrisburg School District, and many more participants.

The Department of Building and Housing Development has played an active role in the "Seeding" efforts of the Harrisburg Weed and Seed Program. Department staff have worked with the Assistance of Impact Delegation (AID) Team in the formulation of a plan for the revitalization efforts in South Allison Hill. Bureau of Housing staff currently acts as Chair of the Housing and Neighborhood Development (HAND) subcommittee and works with other committee members to facilitate implementation of the HAND portion of the revitalization plan. The Weed and Seed plan, prepared by the community, works in concert with the South Allison Hill Neighborhood Action Strategy with the assistance of the Bureau of Planning.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0134 Director

Allocation Plan

Position Control

PERSONNEL SERVICES	2012	2013	JOB CLASSIFICATION	2012	2013	2012	2013
	BUDGET	BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
Salaries-Mgmt	78,000	78,000	Director	1	1	78,000	78,000
Overtime	0	0					
Fringe Benefits	5,967	5,967	Total Management	1	1	78,000	78,000
TOTAL	83,967	83,967	Overtime			0	0
OPERATING EXPENSES			FICA			5,967	5,967
Communications	0	0	Healthcare Benefits - Active			0	0
Professional Services	0	0	Healthcare Benefits - Retirees			0	0
Utilities	0	0	Total Fringe Benefits			5,967	5,967
Insurance	0	0					
Rentals	0	0	TOTAL	1	1	83,967	83,967
Maintenance & Repairs	0	0					
Contracted Services	0	0					
Supplies	0	0					
Minor Capital Equipment	0	0					
TOTAL	0	0					
CAPITAL OUTLAY	0	0					
TOTAL APPROPRIATION	83,967	83,967					

DIRECTOR - 0134

BUILDING & HOUSING DEVELOPMENT

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>ANNIV. / D.O.H.</u>	<u>2012 END OF YR SALARY</u>	<u>2013 GRADE/STEP INCREASE</u>	<u>2013 ANNUAL INCREASE</u>	<u>2013 LONG TERM</u>	<u>2013 SALARY</u>	<u>2013 LUMP SUM</u>	<u>FICA</u>	<u>FRINGE BENEFITS</u>	<u>TOTAL</u>
	DIRECTOR (D.C.E.D.)	4	26	2010	\$ 78,000.00	0.00	0.00	0.00	5,967.00	0.00	83,967.00
1.00	MANAGEMENT TOTALS				78,000.00	0.00	0.00	0.00	5,967.00	0.00	83,967.00
1.00	TOTAL				78,000.00	0.00	0.00	0.00	5,967.00	0.00	83,967.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS					78,000.00	0.00	0.00	0.00	5,967.00	0.00	83,967.00

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01030134

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$73,258.14	\$78,000.00	\$78,000.00	\$65,640.00	\$83,554.00	\$78,000.00	\$0.00
414100			\$73,258.14	\$78,000.00	\$78,000.00	\$65,640.00	\$83,554.00	\$78,000.00	\$0.00
419100	419001	SOCIAL SECURITY	\$5,796.04	\$5,967.07	\$5,967.00	\$5,049.00	\$5,967.00	\$5,967.00	\$0.00
419100			\$5,796.04	\$5,967.07	\$5,967.00	\$5,049.00	\$5,967.00	\$5,967.00	\$0.00
420100	420010	ADVERTISING	\$234.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	420050	POSTAGE	\$0.00	\$9.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
420100			\$234.95	\$9.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100	429009	ADMIN/ TRUSTEE FEE	\$297.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429016	CONFERENCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429017	MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100			\$297.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01030134			\$79,586.32	\$83,976.97	\$83,967.00	\$70,689.00	\$89,521.00	\$83,967.00	\$0.00

BUREAU OF PLANNING

The Bureau of Planning promotes sensible development and reinvestment in the City of Harrisburg in order to preserve neighborhoods while fostering economic development. The Planning Bureau reviews development proposals to insure that new development is consistent with the City's Comprehensive Plan as well as the Zoning Code and the Subdivision and Land Development Code. The Planning Bureau provides staff support to three citizen land use boards: the Harrisburg Planning Commission, the Zoning Hearing Board, and the Harrisburg Architectural Review Board (HARB).

In addition to its core responsibilities of current and long range planning, the Bureau is also the primary contact for Census 2010 preparation efforts as well as preparation of GIS maps to support planning efforts.

The Planning Bureau's most significant projects for the near term are the completion of the new Zoning Code for the City of Harrisburg, completion of the Historic District Design and Preservation Guide, and completion of the Neighborhood Plan for the North Third Street Corridor.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0135 Planning

Allocation Plan

Position Control

PERSONNEL SERVICES	2012	2013	JOB CLASSIFICATION	2012	2013	2012	2013
	BUDGET	BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
Salaries-Mgmt	63,710	15,300	Zoning Officer	0.34	0.34	15,300	15,300
Overtime	0	0	Urban Planner II	1	0	48,410	0
Fringe Benefits	4,873	1,170					
			Total Management	1.34	0.34	63,710	15,300
TOTAL	68,583	16,470					
			Overtime			0	0
OPERATING EXPENSES			FICA			4,873	1,170
Communications	6,350	14,600	Healthcare Benefits - Active			0	0
Professional Services	22,100	26,850	Healthcare Benefits - Retirees			0	0
Utilities	0	0					
Insurance	0	0	Total Fringe Benefits			4,873	1,170
Rentals	0	0					
Maintenance & Repairs	0	0	TOTAL	1.34	0.34	68,583	16,470
Contracted Services	0	0					
Supplies	375	2,439					
Minor Capital Equipment	0	0					
TOTAL	28,825	43,889					
CAPITAL OUTLAY	0	0					
TOTAL APPROPRIATION	97,408	60,359					

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01030135

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$124,970.55	\$60,267.97	\$43,646.00	\$9,158.83	\$9,159.00	\$15,300.00	(\$28,346.00)
414100			\$124,970.55	\$60,267.97	\$43,646.00	\$9,158.83	\$9,159.00	\$15,300.00	(\$28,346.00)
419100	419001	SOCIAL SECURITY	\$10,027.04	\$4,610.57	\$4,873.00	\$700.80	\$2,200.00	\$1,170.00	(\$3,703.00)
419100			\$10,027.04	\$4,610.57	\$4,873.00	\$700.80	\$2,200.00	\$1,170.00	(\$3,703.00)
420100	420010	ADVERTISING	\$8,300.00	\$5,929.41	\$14,000.00	\$9,898.22	\$24,000.00	\$14,000.00	\$0.00
	420020	PRINTING	\$1,211.82	\$89.68	\$100.00	\$0.00	\$90.00	\$100.00	\$0.00
	420030	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	420050	POSTAGE	\$376.47	\$208.12	\$500.00	\$45.02	\$210.00	\$500.00	\$0.00
420100			\$9,888.29	\$6,227.21	\$14,600.00	\$9,943.24	\$24,300.00	\$14,600.00	\$0.00
421100	421010	LEGAL	\$0.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00	\$24,000.00	\$15,000.00
	421020	AUDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421030	CONSULTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421050	OTHER PROFESSIONAL FEES	\$0.00	\$0.00	\$20,000.00	\$19,671.97	\$20,000.00	\$0.00	(\$20,000.00)
	421060	STENOGRAPHER	\$2,116.40	\$962.50	\$2,850.00	\$2,105.00	\$2,850.00	\$2,850.00	\$0.00
421100			\$2,116.40	\$962.50	\$31,850.00	\$21,776.97	\$31,850.00	\$26,850.00	(\$5,000.00)
425100	425090	MAINT SERV CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
425100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100	429009	ADMIN/TRUSTEE FEE	\$0.00	\$18.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429015	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429016	CONFERENCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429017	MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100			\$0.00	\$18.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430100	430001	EDUCATIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430002	SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430003	SUBSCRIPTIONS	\$120.00	\$0.00	\$75.00	\$0.00	\$0.00	\$75.00	\$0.00
	430004	AUDIO-VISUAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430006	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430008	DATA PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430009	OFFICE	\$964.43	\$196.90	\$2,364.00	\$0.00	\$2,364.00	\$2,364.00	\$0.00
	430030	SNOW CONTROL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430100			\$1,084.43	\$196.90	\$2,439.00	\$0.00	\$2,364.00	\$2,439.00	\$0.00
439100	439015	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	439030	VEHICULAR EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01030135			\$148,086.71	\$72,284.09	\$97,408.00	\$41,579.84	\$69,873.00	\$60,359.00	(\$37,049.00)

BUREAU OF CODES

The Bureau of Codes is responsible for the enforcement of building construction, electrical standards, plumbing, health and sanitation, and property maintenance codes for residential and commercial structures.

The Bureau processes all permits relating to building construction, electrical and plumbing work, as well as assisting with zoning compliance. The bureau also issues licenses for electricians, plumbers, and rooming houses. The building, electrical and plumbing inspectors perform progressive inspections on new construction, rehabilitation, and alteration projects.

The Building Inspector, through the Deputy Director for Codes, enforces the building codes on all construction activity for new construction and rehabilitation work on all commercial and residential structures. The Codes Enforcement Officers inspect for code violations in existing structures and vacant lots, including but not limited to, high grass and weeds, sanitation, plumbing, heating, electrical, vector problems and structural violations.

The Bureau inspects properties for sale under the buyer notification ordinance to make buyers aware of any deficiencies and inspects rental properties to enforce the quality of life standards for City residents who rent. The Bureau enforces all state and local health code provisions relating to food establishments and also lead-based paint hazards in residential structures. Health licenses are issued for all food establishments.

The Bureau ensures compliance with federal guidelines by regulation development in floodplains. Promotion of safe flood measures and preventative actions to decrease damage are sent to property owners, lenders and insurance agents. Through the Community Rating System these steps have rewarded property owners in the Special Flood Hazard Areas a 20% savings on flood insurance premiums, and 10% savings on flood insurance premiums for all other properties.

The Bureau also promotes community interaction programs, which provide citizen involvement in codes-related procedures.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0137 Codes

Allocation Plan		Position Control					
	2012 BUDGET	2013 BUDGET	JOB CLASSIFICATION	2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	163,252	160,412	Deputy Director for Codes	1	1	65,357	65,357
Salaries-BU	342,260	434,037	Asst. Codes Administrator	1	1	55,055	55,055
Overtime	0	0	Health Officer	1	1	42,840	40,000
Fringe Benefits	38,671	45,474	Total Management	3	3	163,252	160,412
TOTAL	544,183	639,923					
OPERATING EXPENSES							
Communications	8,850	8,850	Codes Enforcement Off. IV	3	3	137,227	141,344
Professional Services	5,400	6,700	Codes Enforcement Off. III	1	1	43,949	45,268
Utilities	0	0	Plumbing Inspector I	1	1	42,320	43,806
Insurance	0	0	Codes Enforcement Off. II	1	1	42,109	43,589
Rentals	0	0	Administrative Assistant II	1	1	39,463	41,534
Maintenance & Repairs	0	0	Secretary I	1	1	37,192	37,182
Contracted Services	2,550	7,670	Codes Enforcement Off. I	0	2	0	81,314
Supplies	310	310	Total Bargaining Unit	8	10	342,260	434,037
Minor Capital Equipment	0	0	Overtime			0	0
TOTAL	17,110	23,530	FICA			38,671	45,474
CAPITAL OUTLAY	0	0	Healthcare Benefits - Active			0	0
			Healthcare Benefits - Retirees			0	0
TOTAL APPROPRIATION	561,293	663,453	Total Fringe Benefits			38,671	45,474
			TOTAL	11	13	544,183	639,923

BUILDING & HOUSING DEVELOPMENT

CODES ENFORCEMENT - 0137

EMPLOYEE	ANNIV./ D.O.H.	POSITION	2012		2013		2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
			END OF YR SALARY	GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.							
	7 17	DEPUTY DIRECTOR FOR CODES	1995 \$ 65,356.92	0.00	0.00	0.00	0.00	65,357.00	0.00	5,000.00	0.00	70,357.00	
	12 4	ASSISTANT CODES ADMINISTRATOR	2000 \$ 55,055.12	0.00	0.00	0.00	0.00	55,055.00	0.00	4,212.00	0.00	59,267.00	
	3 26	HEALTH OFFICER	2012 \$ 40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00	3,060.00	0.00	43,060.00	
3.00		MANAGEMENT TOTALS	160,412.04	0.00	0.00	0.00	0.00	160,412.00	0.00	12,272.00	0.00	172,684.00	
	12 11	ADMINISTRATIVE ASSISTANT II	1978 \$ 39,533.30	0.00	1,186.00	814.39	0.00	41,534.00	0.00	3,177.00	0.00	44,711.00	
	1 7	SECRETARY I	2008 \$ 36,098.98	0.00	1,082.97	0.00	0.00	37,182.00	0.00	2,844.00	0.00	40,026.00	
	3 19	CODES ENFORCEMENT OFFICER II	2007 \$ 42,109.02	0.00	1,263.27	216.86	0.00	43,589.00	0.00	3,335.00	0.00	46,924.00	
	2 16	CODES ENFORCEMENT OFFICER III	1999 \$ 43,513.96	0.00	1,305.42	448.19	0.00	45,268.00	0.00	3,463.00	0.00	48,731.00	
	8 17	CODES ENFORCEMENT OFFICER IV	1987 \$ 44,918.89	0.00	1,347.57	925.33	0.00	47,192.00	0.00	3,610.00	0.00	50,802.00	
	8 17	CODES ENFORCEMENT OFFICER IV	1987 \$ 44,918.89	0.00	1,347.57	925.33	0.00	47,192.00	0.00	3,610.00	0.00	50,802.00	
	6 27	CODES ENFORCEMENT OFFICER IV	1994 \$ 44,918.89	0.00	1,347.57	694.00	0.00	46,960.00	0.00	3,592.00	0.00	50,552.00	
	8 12	PLUMBING INSPECTOR I	2002 \$ 42,109.02	0.00	1,263.27	433.72	0.00	43,806.00	0.00	3,351.00	0.00	47,157.00	
8.00		BARGAINING UNIT TOTALS	338,120.95	0.00	10,143.63	4,457.82	0.00	352,723.00	0.00	26,982.00	0.00	379,705.00	

Requested	Position	2013	2013	2013	2013	2013	2013	2013	2013	2013	2013	2013	2013
Requested	Position	2013	2013	2013	2013	2013	2013	2013	2013	2013	2013	2013	2013
1	CODES ENFORCEMENT OFFICER I	39,473.19	0.00	1,184.20	0.00	0.00	0.00	40,657.00	0.00	3,110.00	0.00	43,767.00	0.00
1	CODES ENFORCEMENT OFFICER I	39,473.19	0.00	1,184.20	0.00	0.00	0.00	40,657.00	0.00	3,110.00	0.00	43,767.00	0.00
1	CODES ENFORCEMENT OFFICER I	39,473.19	0.00	1,184.20	0.00	0.00	0.00	40,657.00	0.00	3,110.00	0.00	43,767.00	0.00
1	CODES ENFORCEMENT OFFICER I	39,473.19	0.00	1,184.20	0.00	0.00	0.00	40,657.00	0.00	3,110.00	0.00	43,767.00	0.00
1	CODES ENFORCEMENT OFFICER I	(39,473.19)	0.00	(1,184.20)	0.00	0.00	0.00	(40,657.00)	0.00	(3,110.00)	0.00	(43,767.00)	0.00
1	CODES ENFORCEMENT OFFICER I	(39,473.19)	0.00	(1,184.20)	0.00	0.00	0.00	(40,657.00)	0.00	(3,110.00)	0.00	(43,766.00)	0.00

4.00	REQUESTED	BARGAINING UNIT TOTALS	78,946.38	0.00	2,368.39	0.00	0.00	81,314.00	0.00	6,220.00	1.00	87,535.00
15.00	TOTAL		577,479.37	0.00	12,512.02	4,457.82	0.00	594,449.00	0.00	45,474.00	1.00	639,924.00
	TOTAL SALARIES, OVERTIME, FICA AND FRINGE BENEFITS		594,449.00	0.00	45,474.00	1.00	639,924.00					

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01030137

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$478,738.07	\$457,466.72	\$500,892.00	\$410,379.14	\$486,620.00	\$594,449.00	\$93,557.00
	416000	OVERTIME	\$0.00	\$2,134.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414100			\$478,738.07	\$459,601.05	\$500,892.00	\$410,379.14	\$486,620.00	\$594,449.00	\$93,557.00
419100	419001	SOCIAL SECURITY	\$37,968.61	\$35,159.34	\$38,671.00	\$31,445.70	\$38,318.00	\$45,474.00	\$6,803.00
419100			\$37,968.61	\$35,159.34	\$38,671.00	\$31,445.70	\$38,318.00	\$45,474.00	\$6,803.00
420100	420010	ADVERTISING	\$2,155.24	\$0.00	\$751.00	\$407.02	\$0.00	\$751.00	\$0.00
	420020	PRINTING	\$690.35	\$0.00	\$499.00	\$431.77	\$700.00	\$499.00	\$0.00
	420040	TELEPHONE	\$527.94	\$510.34	\$600.00	\$0.00	\$600.00	\$600.00	\$0.00
	420050	POSTAGE	\$8,504.34	\$8,344.00	\$7,700.00	\$6,655.21	\$10,000.00	\$7,000.00	(\$700.00)
420100			\$11,877.87	\$8,854.34	\$9,550.00	\$7,494.00	\$11,300.00	\$8,850.00	(\$700.00)
421100	421010	LEGAL	\$16,375.98	\$37,276.97	\$4,600.00	(\$4,708.96)	\$0.00	\$4,900.00	\$300.00
	421015	MEDICAL LAB SERV	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$500.00	\$500.00
	421016	MEDICAL/ PSYCHOLOGICAL EXA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300.00	\$1,300.00
	421060	STENOGRAPHER	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421100			\$16,975.98	\$37,276.97	\$4,600.00	(\$4,708.96)	\$200.00	\$6,700.00	\$2,100.00
425100	425090	MAINT SERV CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
425100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100	429001	TUITION/ TRAINING	\$2,770.00	\$2,140.00	\$1,800.00	\$875.00	\$2,500.00	\$2,500.00	\$700.00
	429009	ADMIN/TRUSTEE FEE	\$0.00	\$47.92	\$50.00	\$48.20	\$48.00	\$50.00	\$0.00
	429015	TRAVEL	\$22.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429017	MEMBERSHIPS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429018	PERMITS	\$0.00	\$0.00	\$5,120.00	\$4,620.00	\$5,500.00	\$5,120.00	\$0.00
429100			\$2,892.00	\$2,187.92	\$6,970.00	\$5,543.20	\$8,048.00	\$7,670.00	\$700.00
430100	430001	EDUCATIONAL	\$0.00	\$0.00	\$300.00	\$292.00	\$0.00	\$0.00	(\$300.00)
	430002	SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430003	SUBSCRIPTIONS	\$56.47	\$57.47	\$60.00	\$0.00	\$0.00	\$60.00	\$0.00
	430006	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430009	OFFICE	\$0.00	\$19.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430033	STREET SIGN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430035	VECTOR CONTROL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430042	TOOLS & HARDWARE	\$767.58	\$213.04	\$250.00	\$45.90	\$250.00	\$250.00	\$0.00
	430099	MISC SUPPLIES AND EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430100			\$824.05	\$289.98	\$610.00	\$337.90	\$250.00	\$310.00	(\$300.00)
439100	439015	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01030137			\$549,276.58	\$543,369.60	\$561,293.00	\$450,490.98	\$544,736.00	\$663,453.00	\$102,160.00

BUREAU OF ECONOMIC DEVELOPMENT

This Bureau is responsible for the promotion and advancement of commercial and industrial development in the City, coordinating special projects, advancing the City of Harrisburg as a tourist destination, generally marketing the City and redesigning/ managing the City's web site (<http://www.HarrisburgPA.gov>). They also provides oversight or support of WHBG20 government access television station and various economic development projects. The Director of Economic Development also serves as a Contract Compliance Officer to ensure compliance with Davis-Bacon regulations as well as the Coty's Affirmative Action Policies.

The Bureau also assists the Office of the Mayor as a liaison to the Capital Region Economic Development Corporation (CREDC), Harrisburg Downtown Improvement District, South Central Assembly for Effective Governance (SCA) and Penn State University- Harrisburg.

In serving the City's diverse population, the Bureau provides a confidential, "one-stop shop" for information about business start-ups, business planning, site selection and development and financing programs. Core services delivered include: low-interest loans via the Revolving Loan Fund Program to all City-based businesses; business counseling and business development assistance. The Bureau also partners with other financial and service agencies, such as the Commonwealth of Pennsylvania, Dauphin County, Community First Fund and the Capital Region Economic Development Corporation, as well as numerous local lending institutions.

The Bureau utilizes all information available to provide business start-up and growth assistance to local Minority and Women Business Enterprises (MBEs/WBEs) and other disadvantaged constituencies.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0139 O.E.D.

Allocation Plan

Position Control

	2012		2013		JOB CLASSIFICATION	2012		2013	
	BUDGET	BUDGET	BUDGET	BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES									
Salaries-Mgmt	31,200	40,000	Deputy Director/Contract Compliance Officer	0	0	0	0		
Salaries-BU	0	0	Executive Director - HBN	0	0	0	0		
Salaries - Part-Time	0	0	HBN Production Technician	1	1	31,200	40,000		
Overtime	0	0							
Fringe Benefits	2,387	3,060	Total Management	1	1	31,200	40,000		
TOTAL	33,587	43,060	MBE/WBE Dev. Specialist II	0	0	0	0		
OPERATING EXPENSES			Total Bargaining Unit	0	0	0	0		
Communications	0	0	Overtime			0	0		
Professional Services	0	100	FICA			2387	3060		
Utilities	0	0	Healthcare Benefits - Active			0	0		
Insurance	0	0	Healthcare Benefits - Retirees			0	0		
Rentals	0	0	Total Fringe Benefits			2,387	3,060		
Maintenance & Repairs	0	0	TOTAL	1	1	33,587	43,060		
Contracted Services	0	5,000							
Supplies	0	7,258							
Minor Capital Equipment	0	0							
TOTAL	0	12,358							
CAPITAL OUTLAY	594	0							
TOTAL APPROPRIATION	34,181	55,418							

BUILDING & HOUSING DEVELOPMENT

EMPLOYEE	VACANT	POSITION	1	14	2010	\$	2012	END OF YR	2013	GRADE/STEP	2013	ANNUAL	2013	INCREASE	2013	LONG.	2013	SALARY	2013	LUMP SUM	FICA	FRINGE	BENEFITS	TOTAL	
		PRODUCTION TECHNICIAN MANAGER				40,000.00		40,000.00			0.00	0.00	0.00	0.00	40,000.00	0.00	0.00	40,000.00	0.00	0.00	3,060.00	0.00	0.00	43,060.00	
1.00		MANAGEMENT TOTALS				40,000.00		40,000.00			0.00	0.00	0.00	0.00	40,000.00	0.00	0.00	40,000.00	0.00	0.00	3,060.00	0.00	0.00	43,060.00	
1.00		TOTAL				40,000.00		40,000.00			0.00	0.00	0.00	0.00	40,000.00	0.00	0.00	40,000.00	0.00	0.00	3,060.00	0.00	0.00	43,060.00	
		OVERTIME																							
		HEALTHCARE BENEFITS - RETIREES													0.00										
		TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS													40,000.00				40,000.00	0.00	0.00	3,060.00	0.00	0.00	43,060.00

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01030139

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$171,854.52	\$123,528.10	\$37,000.00	\$13,076.99	\$13,077.00	\$40,000.00	\$3,000.00
414100			\$171,854.52	\$123,528.10	\$37,000.00	\$13,076.99	\$13,077.00	\$40,000.00	\$3,000.00
419100	419001	SOCIAL SECURITY	\$13,146.83	\$9,449.96	\$3,061.00	\$1,000.44	\$1,871.00	\$3,060.00	(\$1.00)
419100			\$13,146.83	\$9,449.96	\$3,061.00	\$1,000.44	\$1,871.00	\$3,060.00	(\$1.00)
420100	420010	ADVERTISING	\$1,023.00	\$1,663.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	420020	PRINTING	\$613.00	\$58.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	420040	TELEPHONE	\$305.95	\$204.41	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	420050	POSTAGE	\$22.87	\$22.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
420100			\$1,964.82	\$1,948.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421100	421010	LEGAL	\$25.50	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
	421020	AUDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421030	CONSULTING	\$7,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421050	OTHER PROFESSIONAL FEES	\$106.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421080	FILING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421100			\$7,281.78	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
424100	424040	REAL ESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	424050	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
424100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100	429001	TUITION/ TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429009	ADMIN/TRUSTEE FEE	\$173.17	\$76.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429014	CONTRACTED PERSONNEL SVS.	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	(\$3,000.00)
	429015	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429016	CONFERENCES	\$85.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429017	MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429090	MISC CONTRACTED SRVCS	\$108.75	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
	429092	MISC CONTRACTED SRVCS M-M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
	429095	BANK SERV CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100			\$366.92	\$76.34	\$3,000.00	\$3,000.00	\$3,000.00	\$5,000.00	\$2,000.00
430100	430002	SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430003	SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430004	AUDIO-VISUAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
	430006	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430008	DATA PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430009	OFFICE	\$454.23	\$175.41	\$0.00	\$0.00	\$0.00	\$958.00	\$958.00
	430036	BLDG CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430042	TOOLS & HARDWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430099	MISC SUPPLIES AND EXP	\$5,290.35	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00
430100			\$5,744.58	\$175.41	\$0.00	\$0.00	\$0.00	\$7,258.00	\$7,258.00
439100	439015	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2013 Proposed Budget

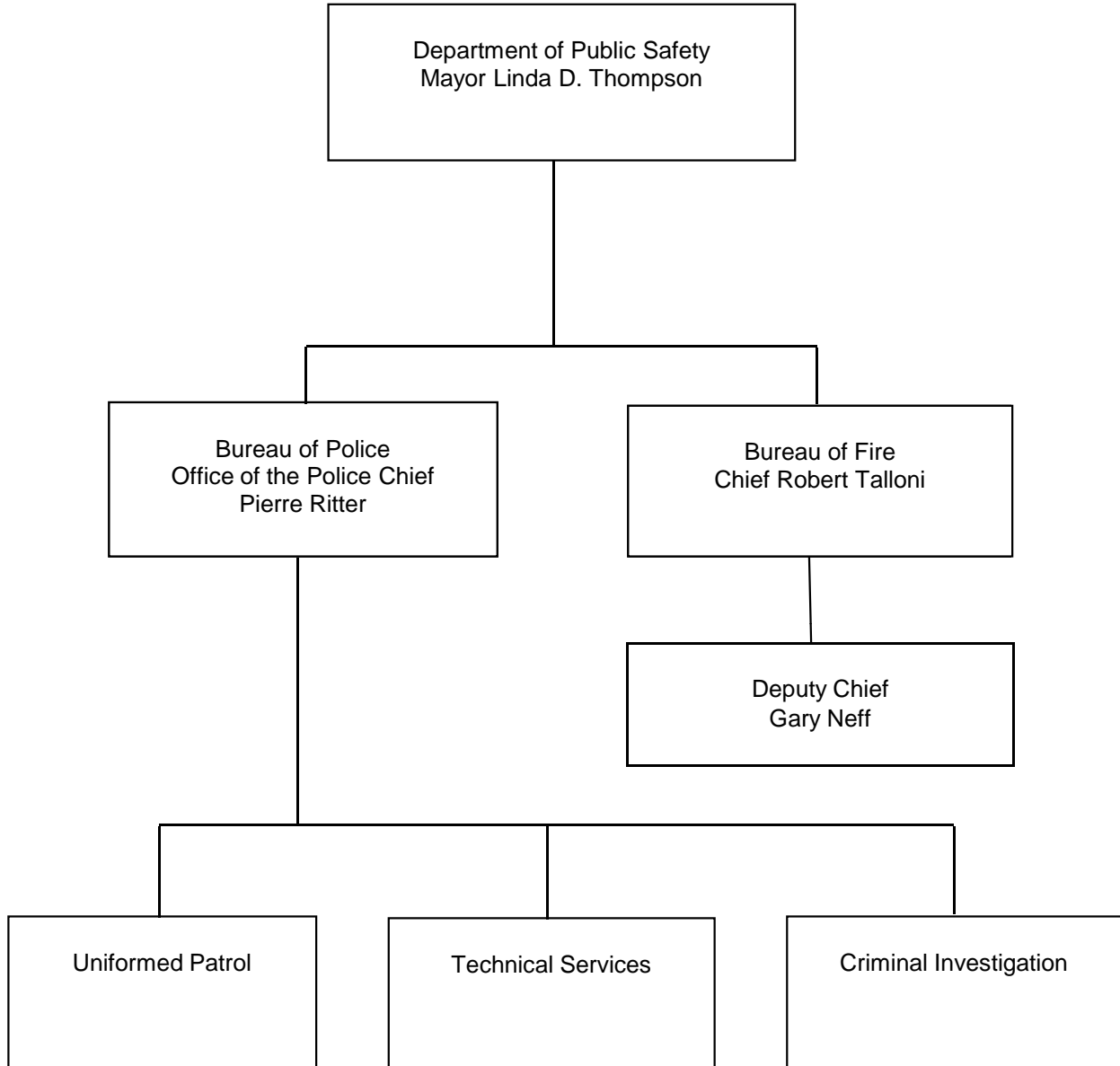
Expenditure Line Item

Fund: 01

Budget Unit: 01030139

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
450100	453000	OPERATIONS EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	453049	LEASE PURCHASE	\$593.84	\$593.84	\$593.84	\$445.38	\$594.00	\$0.00	(\$593.84)
450100			\$593.84	\$593.84	\$593.84	\$445.38	\$594.00	\$0.00	(\$593.84)
01030139			\$200,953.29	\$135,771.70	\$43,654.84	\$17,522.81	\$18,542.00	\$55,418.00	\$11,763.16

DEPARTMENT OF PUBLIC SAFETY



EXPENDITURE ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
PUBLIC SAFETY						
<u>0141-0146 BUREAU OF POLICE</u>						
Personnel Services	14,150,826	14,867,030	18,242,167	15,283,027	14,473,005	16,531,372
Operating Expenses	843,985	664,384	633,215	613,300	571,388	556,786
Capital Outlay	0	67	0	0	0	0
Grants	0	0	0	0	0	0
Miscellaneous	5,816	0	0	0	5,300	0
TOTALS	15,000,627	15,531,481	18,875,382	15,896,327	15,049,693	17,088,158
<u>0151 BUREAU OF FIRE</u>						
Personnel Services	7,703,671	7,923,979	7,977,113	7,671,855	8,149,526	8,398,123
Operating Expenses	458,251	285,832	197,133	126,550	294,151	153,750
Capital Outlay	65,308	31,737	18,137	0	0	0
Miscellaneous	0	0	0	0	0	0
TOTALS	8,227,230	8,241,547	8,192,382	7,798,405	8,443,677	8,551,873
TOTAL PUBLIC SAFETY						
Personnel Services	21,854,497	22,791,008	26,219,280	22,954,882	22,622,531	24,929,495
Operating Expenses	1,302,235	950,216	830,348	739,850	865,539	710,536
Capital Outlay	65,308	31,804	18,137	0	0	0
Grants	0	0	0	0	0	0
Miscellaneous	5,816	0	0	0	5,300	0
TOTAL EXPENDITURES	23,227,857	23,773,028	27,067,764	23,694,732	23,493,370	25,640,031

POSITION ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
PUBLIC SAFETY						
Parking Enforcement	14.00	12.00	0.00	0.00	0.00	0.00
Office of Police Chief	4.00	5.00	3.00	185.00	167.00	186.00
Uniformed Patrol	115.00	123.00	121.00	0.00	0.00	0.00
Technical Services	44.00	30.00	21.00	0.00	0.00	0.00
Criminal Investigations	38.00	35.00	31.00	0.00	0.00	0.00
Fire	89.00	84.00	71.00	85.00	73.00	85.00
TOTAL POSITIONS	304.00	289.00	247.00	270.00	240.00	271.00

In 2009, Parking Enforcement added a Parking Enforcement Officer. One Detective and the Financial Development Officer were eliminated from the Office of the Police Chief. There was an addition of ten police officers to Uniformed Patrol. In Technical Services there was an increase of a Records Center I position and an increase of a Communications Supervisor. There was also a decrease of Police Officers as a result of cadets graduating and transferring to the Uniform Patrol Division. One Corporal was eliminated from Criminal Investigations. Also there was an addition of two Detective/Investigators and two Forensic Investigators. In Fire there was an addition of four Firefighter Driver/Operators and an elimination of three Firefighters. In 2010 there was an elimination of a vacant police officer due to retirement in the Office of the Police Chief. Also the Uniformed Patrol Division will add eight additional Police Officers. In Technical Services Division the following vacant positions were eliminated; Full time Communication Supervisor, two Police Officers, one Record Center Operator and a Telecommunication. In the Bureau of Fire one Firefighter has been added to the budget. In the 2011 Budget Parking Enforcement was moved to Technical Services, and the Office of Police Chief decreased by one net position. Both the Community Policing Coordinator and Confidential Assistant to the Chief have been deleted from the budget and the Dog Law Enforcement Officer was transferred into Office of the Police Chief from Uniformed Patrol. Three Sergeants were eliminated and a Corporal was moved from Uniformed Patrol to Technical Services. Seven Police Officers were eliminated from the budget. A Secretary moved from Criminal Investigation to Technical Services. There was an elimination of two Detective/Investigations. Five Telecommunications were Eliminated from the budget. Also a Communications Supervisor and the Technical Services Administrator were also eliminated. In the Fire Bureau there was a reduction in personnel by nine positions. One of which was the Senior Deputy Chief. The other eight were firefighter positions: six driver operators and two Firefighter I. In the 2012 Budget the Police Bureau was consolidated into the Office of the Police Chief. Also, there is a reduction of 24 positions. This is mostly attributed to the transfer of the Communication Center to Dauphin County in May 2011, along with a reduction of two vacant Detective positions, a vacant Forensic Investigator position, and a vacant Police Corporal position.

In 2013, there is a Community Policing Coordinator proposed for the Office of the Police Chief's budget.

BUREAU OF POLICE

Office of the Police Chief

The Commanding Officer of the Bureau is the Chief of Police. This office is responsible for the management of available resources to ensure that the Bureau's goals and objectives are achieved. The Chief's Office is responsible for the direct supervision of the Internal Affairs Unit, Street Crimes Unit, Traffic Safety Unit, FBI Task Force, Weed & Seed/Pal, and Animal Control.

The Harrisburg Bureau of Police is State accredited agency. The Bureau attained this prestigious status in 2003 from the Commonwealth after intense on-site assessments conducted by the State Commission on Accreditation for Law Enforcement Agencies.

Uniformed Patrol Division

The largest Division of the Bureau is the Uniformed Patrol Division, which is commanded by the Bureau's Uniformed Patrol Commander. The Division consists of three (3) Platoons. Also, under the Division are the specialty units which include the K9 Unit, HUD & Special Services Unit. These Uniformed Officers respond directly to the public's calls for service and are on the "**Front Line**" of Law enforcement every day.

Technical Services Division

The Technical Services Division is comprised of Units which support the Patrol and Criminal Investigative Divisions and service the community in a variety of functions. The Bureau's Training, Property Management, Court Liaison/Special Events Officer, Abandoned Vehicle Officer, Accreditation Officer, and Police Data Technicians are assigned to the Division.

The Parking Enforcement Unit is also part of the Technical Services Division. Parking Enforcement personnel are responsible for enforcing the parking ordinances of the City of Harrisburg and the parking statutes of the Commonwealth of Pennsylvania. The Unit consists of twelve (12) Parking Enforcement Officers and two (2) Administrative support staff.

Criminal Investigation Division

The Criminal Investigation Division investigates adult and juvenile crimes referred by the Uniformed Patrol Division. The Division is broken down into the Adult Offender, Juvenile Offender, Organized Crime and Vice Control, Special Operations, Forensic, and Arson Unit. The primary goal of this Division is to resolve crime through investigation.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0142 Office of the Police Chief

Allocation Plan

Position Control

	2012 BUDGET	2013 BUDGET	JOB CLASSIFICATION	2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	341,492	347,572	Police Chief	1	1	94,721	96,790
Salaries-BU	11,551,203	11,952,588	Police Captain	3	3	246,771	250,782
Salaries- Police Extra Duty	350,000	450,000					
Overtime	250,000	325,000	Total Management	4	4	341,492	347,572
Fringe Benefits	300,099	319,837					
Miscellaneous	2,490,233	3,136,375	Detective	23	23	1,652,521	1,697,348
TOTAL	15,283,027	16,531,372	Forensic Investigator	3	3	210,028	217,710
OPERATING EXPENSES			Police Officer	112	111	7,307,489	7,444,613
Communications	78,400	66,300	Police Corporal	9	10	634,575	740,480
Professional Services	35,350	9,000	Police Lieutenant	4	4	321,052	330,684
Utilities	13,000	16,000	Police Sergeant	7	7	531,447	551,145
Insurance	330,000	290,000	Record Center Operator I	2	2	76,977	79,287
Rentals	500	0	Record Center Operator IV	1	1	42,800	44,084
Maintenance & Repairs	28,000	15,500	Secretary I	1	1	38,680	39,841
Contracted Services	83,450	105,786	Secretary II	1	1	40,055	41,257
Supplies	44,600	54,200	Police Data Technician I	2	0	84,970	0
Minor Capital Equipment	0	0	Police Data Technician II	1	3	42,800	131,820
TOTAL	613,300	556,786	Parking Enforcement Office I	5	6	180,870	225,951
CAPITAL OUTLAY	0	0	Parking Enforcement Office II	7	6	264,597	232,356
GRANTS (MATCHING SHARE)	0	0	Dog Law Enforcement Officer II	1	1	42,800	44,084
MISCELLANEOUS	0	0	Administrative Assistant I	1	1	40,670	41,890
TOTAL APPROPRIATION	15,896,327	17,088,158	Clerk Typist/Data Entry Operator	1	1	38,872	40,038
			Community Policing Coordinator	0	1	0	50,000
			Total Bargaining Unit	181	182	11,551,203	11,952,588
			Police Extra Duty			350,000	450,000
			Overtime			250,000	325,000
			FICA			300,099	319,837
			Total Fringe Benefits			300,099	319,837
			Sick Leave Buy-Back			2,000	2,000
			Severance Pay			300,000	350,623
			Uniform Allowance			148,200	151,125
			College Credits			9,000	8,800
			Workers' Compensation			511,282	475,000
			Police Pension Plan			1,517,751	2,146,827
			Medicare Part D			2,000	2,000
			Total Miscellaneous			2,490,233	3,136,375
			TOTAL	185	186	15,283,027	16,531,372

PUBLIC SAFETY

3.00% FOP
Men

EMPLOYEE	ANNIV. / D.O.B.	END OF YR SALARY	2012 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
POLICE OFFICER	7	2006 \$ 61,357.95	0.00	1,840.74	2,527.9476	65,727.00	0.00	953.00	0.00	66,680.00
POLICE OFFICER	7	2007 \$ 61,357.95	0.00	1,840.74	1,895.9607	65,095.00	0.00	944.00	0.00	66,039.00
POLICE OFFICER	7	2007 \$ 61,357.95	0.00	1,840.74	1,895.9607	65,095.00	0.00	944.00	0.00	66,039.00
POLICE OFFICER	7	2007 \$ 61,357.95	0.00	1,840.74	1,895.9607	65,095.00	0.00	944.00	0.00	66,039.00
POLICE OFFICER	7	2008 \$ 61,357.95	0.00	1,840.74	1,895.9607	65,095.00	0.00	944.00	0.00	66,039.00
POLICE OFFICER	1	2008 \$ 61,357.95	0.00	1,840.74	1,263.9738	64,463.00	0.00	935.00	0.00	65,398.00
POLICE OFFICER	7	2008 \$ 61,357.95	0.00	1,840.74	1,263.9738	64,463.00	0.00	935.00	0.00	65,398.00
POLICE OFFICER	7	2008 \$ 61,357.95	0.00	1,840.74	1,263.9738	64,463.00	0.00	935.00	0.00	65,398.00
POLICE OFFICER	1	2009 \$ 61,357.95	0.00	1,840.74	631.9869	63,831.00	0.00	926.00	0.00	64,757.00
POLICE OFFICER	1	2009 \$ 61,357.95	0.00	1,840.74	631.9869	63,831.00	0.00	926.00	0.00	64,757.00
POLICE OFFICER	1	2009 \$ 61,357.95	0.00	1,840.74	631.9869	63,831.00	0.00	926.00	0.00	64,757.00
POLICE OFFICER	1	2009 \$ 61,357.95	0.00	1,840.74	631.9869	63,831.00	0.00	926.00	0.00	64,757.00
POLICE OFFICER	1	2009 \$ 61,357.95	0.00	1,840.74	631.9869	63,831.00	0.00	926.00	0.00	64,757.00
POLICE OFFICER	1	2010 \$ 61,357.95	0.00	1,840.74	0.0000	63,199.00	0.00	916.00	0.00	64,115.00
POLICE OFFICER	1	2010 \$ 61,357.95	0.00	1,840.74	0.0000	63,199.00	0.00	916.00	0.00	64,115.00
POLICE OFFICER	1	2010 \$ 61,357.95	0.00	1,840.74	0.0000	63,199.00	0.00	916.00	0.00	64,115.00
POLICE OFFICER	1	2013 \$ 56,174.73	0.00	1,685.24	0.0000	57,860.00	0.00	839.00	0.00	58,699.00
POLICE OFFICER	1	2013 \$ 56,174.73	0.00	1,685.24	0.0000	57,860.00	0.00	839.00	0.00	58,699.00
POLICE OFFICER	1	2013 \$ 56,174.73	0.00	1,685.24	0.0000	57,860.00	0.00	839.00	0.00	58,699.00
POLICE OFFICER	1	2013 \$ 56,174.73	0.00	1,685.24	0.0000	57,860.00	0.00	839.00	0.00	58,699.00
POLICE OFFICER	1	2013 \$ 56,174.73	0.00	1,685.24	0.0000	57,860.00	0.00	839.00	0.00	58,699.00
POLICE OFFICER	1	2013 \$ 56,174.73	0.00	1,685.24	0.0000	57,860.00	0.00	839.00	0.00	58,699.00
POLICE OFFICER	1	2013 \$ 56,174.73	0.00	1,685.24	0.0000	57,860.00	0.00	839.00	0.00	58,699.00
RECORD CENTER OPERATOR I	1	2001 \$ 38,297.49	0.00	1,148.92	394.46	39,841.00	0.00	3,048.00	0.00	42,889.00
RECORD CENTER OPERATOR IV	4	1979 \$ 41,960.70	0.00	1,258.82	864.39	44,084.00	0.00	3,372.00	0.00	47,456.00
RECORD CENTER OPERATOR I	1	2013 \$ 38,297.49	0.00	1,148.92	0.00	39,446.00	0.00	3,018.00	0.00	42,464.00
SECRETARY I	7	1988 \$ 38,297.49	0.00	1,148.92	394.46	39,841.00	0.00	3,048.00	0.00	42,889.00
SECRETARY II	7	1984 \$ 39,463.06	0.00	1,183.89	609.70	41,257.00	0.00	3,156.00	0.00	44,413.00
POLICE DATA TECHNICIAN II	9	1985 \$ 41,960.70	0.00	1,258.82	864.39	44,084.00	0.00	3,372.00	0.00	47,456.00
POLICE DATA TECHNICIAN II	7	1982 \$ 41,960.70	0.00	1,258.82	864.39	44,084.00	0.00	3,372.00	0.00	47,456.00
POLICE DATA TECHNICIAN II	9	1988 \$ 41,960.70	0.00	1,258.82	432.20	43,652.00	0.00	3,339.00	0.00	46,991.00
PARKING ENFORCEMENT OFFICER I	6	2000 \$ 36,174.45	0.00	1,085.23	372.60	37,632.00	0.00	2,879.00	0.00	40,511.00
PARKING ENFORCEMENT OFFICER I	4	2002 \$ 36,174.45	0.00	1,085.23	372.60	37,632.00	0.00	2,879.00	0.00	40,511.00
PARKING ENFORCEMENT OFFICER I	12	2008 \$ 36,174.45	0.00	1,085.23	0.00	37,260.00	0.00	2,850.00	0.00	40,110.00
PARKING ENFORCEMENT OFFICER I	2	2009 \$ 36,174.45	0.00	1,085.23	0.00	37,260.00	0.00	2,850.00	0.00	40,110.00
PARKING ENFORCEMENT OFFICER II	10	1986 \$ 37,215.17	0.00	1,116.46	766.63	39,098.00	0.00	2,991.00	0.00	42,089.00
PARKING ENFORCEMENT OFFICER II	4	1988 \$ 37,215.17	0.00	1,116.46	766.63	39,098.00	0.00	2,991.00	0.00	42,089.00
PARKING ENFORCEMENT OFFICER II	11	1992 \$ 37,215.17	0.00	1,116.46	766.63	39,098.00	0.00	2,991.00	0.00	42,089.00
PARKING ENFORCEMENT OFFICER II	10	1985 \$ 37,215.17	0.00	1,116.46	574.97	38,907.00	0.00	2,976.00	0.00	41,883.00
PARKING ENFORCEMENT OFFICER II	8	2000 \$ 37,215.17	0.00	1,116.46	383.32	38,715.00	0.00	2,962.00	0.00	41,677.00
PARKING ENFORCEMENT OFFICER II	12	2001 \$ 37,215.17	0.00	1,116.46	383.32	38,715.00	0.00	2,962.00	0.00	41,677.00
PARKING ENFORCEMENT OFFICER II	12	2001 \$ 37,215.17	0.00	1,116.46	383.32	38,715.00	0.00	2,962.00	0.00	41,677.00
PARKING ENFORCEMENT OFFICER II	11	1985 \$ 41,960.70	0.00	1,258.82	864.39	44,084.00	0.00	3,372.00	0.00	47,456.00
ADMINISTRATIVE ASSISTANT I	7	2008 \$ 40,670.27	0.00	1,220.11	0.00	41,890.00	0.00	3,205.00	0.00	45,095.00
CLERK TYPIST/DATA ENTRY OPERATOR	5	1984 \$ 38,297.49	0.00	1,148.92	591.70	40,038.00	0.00	3,063.00	0.00	43,101.00
181.00 BARGAINING UNIT TOTALS		10,702,486.89	0.00	321,074.91	878,965.62	11,902,588.00	0.00	226,528.00	0.00	12,129,116.00

PUBLIC SAFETY

3.00% FOP
Men

EMPLOYEE	REQUESTED	POSITION	2012 END OF YR SALARY	ANNIV. / D.O.H.	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG. LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
	1	Community Policing Coordinator	50,000.00	1	0.00	0.00	0.00	50,000.00	0.00	3,825.00	0.00	53,825.00
	186.00	1 Total Requested	50,000.00		-	-	-	50,000.00	-	3,825.00	-	53,825.00
		186.00 TOTAL	11,091,793.73		0	329,350.19	878,965.62	12,300,160.00	0.00	256,942.00	0.00	12,557,102.00
		Police Extra Duty			0.00	0.00	0.00	450,000.00	0.00	34,425.00	0.00	450,000.00
		OVERTIME						325,000.00		4,713.00	0.00	325,000.00
		SICK LEAVE BUY-BACK						2,000.00		29.00	0.00	2,029.00
		SEVERANCE PAY						300,000.00		22,950.00	0.00	322,950.00
		UNIFORMED CLOTHING MAINTENANCE (165 x \$325)						53,625.00		778.00	0.00	54,403.00

TOTAL SALARIES, LUMP SUM, OVERTIME, SEVERANCE, FICA AND FRINGE BENEFITS 13,430,785.00 0.00 319,837.00 0.00 13,711,484.00

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01040142

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$320,485.11	\$216,172.09	\$11,892,695.00	\$9,414,838.00	\$11,074,112.00	\$12,300,160.00	\$407,465.00
	414900	SALARIES/ WAGES-EXTRA DUTY	\$303,798.60	\$431,257.83	\$350,000.00	\$427,460.80	\$450,000.00	\$450,000.00	\$100,000.00
	416000	OVERTIME	\$15,059.12	\$2,453.58	\$250,000.00	\$325,297.56	\$368,842.00	\$325,000.00	\$75,000.00
	417000	SICK LEAVE BUY-BACK	\$10,252.46	\$2,744.63	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00
	419006	MANDATORY MEDICARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414100			\$649,595.29	\$652,628.13	\$12,494,695.00	\$10,167,596.36	\$11,892,954.00	\$13,077,160.00	\$582,465.00
419100	419001	SOCIAL SECURITY	\$18,960.35	\$14,081.35	\$300,099.00	\$184,511.34	\$181,277.00	\$319,837.00	\$19,738.00
	419005	SEVERANCE PAY	\$348,206.65	\$354,217.08	\$300,000.00	\$28,939.43	\$250,000.00	\$350,623.00	\$50,623.00
	419007	MEDICARE - PART B	\$1,156.80	\$1,158.00	\$2,000.00	\$1,938.00	\$1,938.00	\$2,000.00	\$0.00
	419012	LOSS TIME & MED	\$324,879.59	\$436,000.00	\$511,282.00	\$224,319.71	\$475,000.00	\$475,000.00	(\$36,282.00)
	419020	POLICE PENSION PLAN A	\$314,094.00	\$4,510,723.14	\$1,517,751.00	\$0.00	\$1,517,751.00	\$2,146,827.00	\$629,076.00
	419028	CLOTHING ALLOWANCE	\$73,187.83	\$68,433.99	\$97,500.00	\$94,781.52	\$97,500.00	\$97,500.00	\$0.00
	419029	CLOTHING MAINT ALLOWANCE	\$64,850.00	\$52,320.57	\$50,700.00	\$47,775.00	\$47,775.00	\$53,625.00	\$2,925.00
	419049	COLLEGE CREDITS	\$0.00	\$9,000.00	\$9,000.00	\$8,800.00	\$8,800.00	\$8,800.00	(\$200.00)
	419900	MEDICARE - EXTRA DUTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
419100			\$1,145,335.22	\$5,445,934.13	\$2,788,332.00	\$591,065.00	\$2,580,041.00	\$3,454,212.00	\$665,880.00
420100	420010	ADVERTISING	\$689.57	\$339.04	\$400.00	\$362.13	\$400.00	\$300.00	(\$100.00)
	420020	PRINTING	\$10,391.98	\$8,248.22	\$10,000.00	\$9,881.97	\$9,882.00	\$7,000.00	(\$3,000.00)
	420030	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	420040	TELEPHONE	\$56,082.58	\$69,476.74	\$57,000.00	\$40,851.55	\$48,000.00	\$50,000.00	(\$7,000.00)
	420050	POSTAGE	\$10,186.47	\$10,612.98	\$10,000.00	\$8,639.16	\$11,000.00	\$9,000.00	(\$1,000.00)
420100			\$77,350.60	\$88,676.98	\$77,400.00	\$59,734.81	\$69,282.00	\$66,300.00	(\$11,100.00)
421100	421016	MEDICAL/ PSYCHOLOGICAL EXA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
	421030	CONSULTING	\$3,496.40	\$724.95	\$1,000.00	\$780.20	\$780.00	\$0.00	(\$1,000.00)
	421040	COLLECTION(OPT & LIENS)	\$0.00	(\$193.66)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421050	OTHER PROFESSIONAL FEES	\$20,037.32	\$14,487.33	\$3,000.00	\$1,425.98	\$2,400.00	\$0.00	(\$3,000.00)
	421060	STENOGRAPHER	\$943.85	\$50.60	\$350.00	\$0.00	\$100.00	\$0.00	(\$350.00)
	421070	ARBITRATION	\$13,630.59	\$11,632.50	\$7,780.73	\$0.00	\$3,000.00	\$4,000.00	(\$3,780.73)
	421080	FILING FEES	\$76.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421100			\$38,184.66	\$26,701.72	\$12,130.73	\$2,206.18	\$6,280.00	\$9,000.00	(\$3,130.73)
422100	422000	SEWERAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	422010	WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	422020	ELECTRICITY	\$8,365.48	\$11,716.87	\$13,000.00	\$8,993.01	\$18,000.00	\$16,000.00	\$3,000.00
	422030	HEAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	422080	SEWERAGE MAINT CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
422100			\$8,365.48	\$11,716.87	\$13,000.00	\$8,993.01	\$18,000.00	\$16,000.00	\$3,000.00
423100	423011	AUTO DEDUCT	\$24,463.89	\$6,697.37	\$11,000.00	\$1,622.15	\$10,000.00	\$10,000.00	(\$1,000.00)

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01040142

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
423100	423020	GENERAL LIABILITY PREM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	423021	GEN LIAB DEDUCT	(\$555.39)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	423080	POLICE PROF PREM	\$183,973.50	\$272,750.52	\$259,343.00	\$211,314.65	\$225,000.00	\$250,000.00	(\$9,343.00)
	423081	POLICE PROF DEDUCT	\$15,519.37	\$83,288.23	\$45,657.00	\$45,166.92	\$50,000.00	\$30,000.00	(\$15,657.00)
423100			\$223,401.37	\$362,736.12	\$316,000.00	\$258,103.72	\$285,000.00	\$290,000.00	(\$26,000.00)
424100	424060	OTHER RENTALS	\$13,547.87	\$187.90	\$500.00	\$0.00	\$150.00	\$0.00	(\$500.00)
424100			\$13,547.87	\$187.90	\$500.00	\$0.00	\$150.00	\$0.00	(\$500.00)
425100	425000	OFFICE EQUIPMENT	\$2,868.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	425010	VEHICULAR EQUIPMENT	\$2,021.35	\$939.75	\$4,100.00	\$4,070.67	\$6,400.00	\$5,000.00	\$900.00
	425090	MAINT SERV CONTRACT	\$26,978.95	\$24,484.36	\$29,600.00	\$29,075.83	\$29,076.00	\$10,000.00	(\$19,600.00)
	425099	OTHER CONT MAINT	\$6,963.15	\$4,484.64	\$1,800.00	\$523.62	\$1,200.00	\$500.00	(\$1,300.00)
425100			\$38,831.85	\$29,908.75	\$35,500.00	\$33,670.12	\$36,676.00	\$15,500.00	(\$20,000.00)
429100	429001	TUITION/TRAINING	\$32,281.45	\$12,801.50	\$13,000.00	\$12,922.50	\$13,500.00	\$12,466.00	(\$534.00)
	429005	NUISANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429008	POLICE & FIRE MEAL ALLOW.	\$112.04	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00
	429009	ADMIN/TRUSTEE FEE	\$1,018.90	\$615.04	\$730.00	\$356.08	\$500.00	\$500.00	(\$230.00)
	429010	PRISONER CARE	\$108.65	\$0.00	\$100.00	\$0.00	\$100.00	\$120.00	\$20.00
	429014	CONTRACTED PERSONNEL SVS.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429016	CONFERENCES	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,600.00	\$1,600.00
	429017	MEMBERSHIPS	\$725.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00
	429060	TOWING	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$4,000.00	\$4,000.00	\$1,000.00
	429090	MISC CONTRACTED SRVCS	\$134,002.58	\$65,282.40	\$89,930.00	\$89,759.93	\$90,000.00	\$84,500.00	(\$5,430.00)
429100			\$168,298.62	\$78,698.94	\$106,860.00	\$106,038.51	\$108,200.00	\$105,786.00	(\$1,074.00)
430100	430001	EDUCATIONAL	\$350.00	\$368.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430002	SOFTWARE	(\$8,999.91)	\$1,670.00	\$2,000.00	\$177.50	\$850.00	\$1,000.00	(\$1,000.00)
	430003	SUBSCRIPTIONS	\$2,232.00	(\$102.85)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430004	AUDIO-VISUAL	\$419.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430005	DUPLICATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430006	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$600.00
	430008	DATA PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430009	OFFICE	\$2,115.06	\$907.16	\$1,000.00	\$895.08	\$500.00	\$2,500.00	\$1,500.00
	430011	CUSTODIAL	\$333.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430012	PERSONAL SAFETY	\$18,952.81	\$25,379.59	\$37,719.27	\$35,464.43	\$40,000.00	\$45,000.00	\$7,280.73
	430014	WEARING APPAREL	\$3,536.75	\$1,514.08	\$1,600.00	\$1,051.10	\$1,750.00	\$1,600.00	\$0.00
	430016	MEDICAL/LAB	\$3,426.16	\$2,107.36	\$2,500.00	\$1,698.16	\$1,700.00	\$3,500.00	\$1,000.00
	430034	TRAFFIC CONTROL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430036	BLDG CONSTRUCTION	\$1,052.85	\$92.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430037	CHEMICALS	\$556.96	\$407.90	\$500.00	\$0.00	\$500.00	\$0.00	(\$500.00)

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01040142

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
430100	430052	VEHICLE PARTS & SUPPLIES	\$396.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430099	MISC SUPPLIES AND EXP	\$836.79	\$2,244.02	\$1,290.00	\$1,281.50	\$2,500.00	\$0.00	(\$1,290.00)
430100			\$25,209.00	\$34,587.85	\$46,609.27	\$40,567.77	\$47,800.00	\$54,200.00	\$7,590.73
439100	439015	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
453100	453015	OFFICE EQUIPMENT	\$67.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
453100			\$67.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
460100	463000	MATCHING SHARE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
460100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480000	481055	LIABILITY INSURANCE CLAIM	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	(\$5,000.00)
480000			\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	(\$5,000.00)
480100	485000	REFUND PRIOR YEAR REVENUE	\$0.00	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	(\$300.00)
	486000	PYMT OF PRIOR YR EXPEND.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	490000	AUDIT EXCEPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480100			\$0.00	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	(\$300.00)
01040142			\$2,388,187.16	\$6,731,777.39	\$15,896,327.00	\$11,273,275.48	\$15,049,683.00	\$17,088,158.00	\$1,191,831.00

BUREAU OF FIRE

The primary responsibility of the Fire Bureau is the protection of life and property from fire, man made and natural disasters. The suppression of fire involves arriving at the scene as quickly as possible so as to attack the fire at the point of origin and prevent its spread. Fire apparatus responds from four fire stations.

The Fire Inspection Unit, created in 1989, acts to reduce fire loss through inspections and code enforcement, using a city fire code that is considered a national model in fire reviews, approves and verifies the following for private and public structures: building plans, fire alarm plans, smoke detector plans, standpipe system plans, fire pump system plans and sprinkler system plans. New construction sites are also reviewed to assure that life safety components are installed properly. This unit performs all fire code inspections of properties including, but not limited to, electrical, structural, smoke detectors, and general housekeeping to determine housing code violations. In commercial units, inspections are performed to verify the safety of fire extinguishers, sprinkler systems and smoke detectors.

Re-inspections are performed to assure that fire safety regulations are being upheld once a violation of the Fire Prevention Code is reported or to follow up after an actual fire incident. This unit also participates in numerous seminars and demonstrations related to fire safety techniques such as the installation of sprinkler systems and smoke detectors. Fire safety education is another responsibility of the Fire Bureau. Through well-planned, year round fire programs, the Fire Bureau educates the public about fire and burn hazards, how to prevent fire and burn injuries due to individual carelessness, how to survive a fire once it starts, and how to treat a burn injury properly. The fire prevention program covers the homes, the schools, the workplace and the community.

By Mayoral designation, the Fire Bureau also operates as the Emergency Management Agency for the City of Harrisburg, and the Fire Chief has been designated by the Mayor as the Emergency Management Coordinator. This agency maintains the Emergency Operations Plan (EOP), which sets forth a procedure to alert the public and provide information and appropriate protective action instructions, as needed. The Pennsylvania Emergency Management Agency has cited the Harrisburg plan as a model for municipalities in the State.

This plan also provides for the coordination and use of available municipal resources during a natural or human-caused emergency or disaster. It defines the roles and responsibilities of municipal officials and the Emergency Management Coordinator. The plan also assures coordination and cooperation with county efforts in accordance with the Dauphin County EOP. Bi-annually, representatives from the Federal and Pennsylvania Emergency Management Agencies evaluate a drill of the City's EOP.

The Fire Bureau has a comprehensive training apprenticeship program designed to incrementally certify firefighters through certification so they may advance to the next rank. This program includes practical hands-on training and classroom instruction leading to appropriate testing for certification. Harrisburg is the first municipality in Pennsylvania to establish such a comprehensive program.

The RESCUE 1 program, begun in 1992, increases the Fire Bureau's ability to respond to incidents requiring heavy, special, or technical rescue such as structural collapse, trench rescue, confined space rescue, high/low angle rescue, or heavy vehicle extrication. This is accomplished by intensive training of personnel and the purchase of specialized equipment.

The Rescue One Unit is the product of a series of major innovations and advances, making the Harrisburg Fire Bureau one of the premier firefighting and rescue operations in the Commonwealth and Nation. The Rescue One Unit is a part of Pennsylvania Task Force One, a designated Urban Search and Rescue Team of the Federal Emergency Management Agency. Only 28 such teams exist nationwide and each is available for mobilization in response to any national emergency. The 30 plus member unit has received more than 1000 hours of advanced technical training which is supplemented by the unit's continuing education program and periodic drills.

BUREAU OF FIRE

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0151 Fire

Allocation Plan

Position Control

	JOB CLASSIFICATION		2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET	
	2012 BUDGET	2013 BUDGET					
PERSONNEL SERVICES							
Salaries-Mgmt	144,500	144,500	Fire Chief	1	1	78,000	78,000
Salaries-BU	5,230,511	5,141,454	Deputy Chief	1	1	66,500	66,500
Overtime	1,350,000	2,000,000	Total Management	2	2	144,500	144,500
Fringe Benefits	591,844	615,669	Battalion Chief	4	4	298,276	293,447
Miscellaneous	355,000	496,500	Captain	4	4	284,952	282,842
TOTAL	7,671,855	8,398,123	Lieutenant	8	8	545,435	545,087
OPERATING EXPENSES			Firefighter Driver/Operator	58	53	3,619,669	3,278,050
Communications	9,500	11,000	Firefighter II	1	0	54,051	0
Professional Services	3,500	5,000	Firefighter I	8	14	428,128	742,028
Utilities	65,600	61,200	COUNCIL CHANGES			0	0
Insurance	0	0	Total Bargaining Unit	83	83	5,230,511	5,141,454
Rentals	0	0	Overtime			1,350,000	2,000,000
Maintenance & Repairs	17,250	15,000	FICA			85,844	108,669
Contracted Services	11,700	10,400	Severance Pay			450,000	450,000
Supplies	19,000	51,150	College Credits			5,000	5,000
Minor Capital Equipment	0	0	Medicare - Part B			45,000	52,000
TOTAL	126,550	153,750	J.T.S.B. & Mask Service Division			6,000	0
CAPITAL OUTLAY	0	0	Total Fringe Benefits			591,844	615,669
TOTAL APPROPRIATION	7,798,405	8,551,873	Sick Leave Buy-Back			125,000	110,000
			Hearing Aids			0	500
			Fire Pension Plan			0	0
			Clothing Allowance			55,000	61,000
			Workers' Compensation			175,000	325,000
			Total Miscellaneous			355,000	496,500
			TOTAL	85	85	7,671,855	8,398,123

PUBLIC SAFETY

EMPLOYEE	POSITION	ANNV. / D.O.H.	2012 END OF YR SALARY	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
	FIREFIGHTER DRIVER/OPERATOR	8 29	54,985.52	0.00	1,649.57	3,964.46	60,600.00	0.00	879.00	0.00	61,479.00
	FIREFIGHTER DRIVER/OPERATOR	8 29	54,985.52	0.00	1,649.57	3,964.46	60,600.00	0.00	879.00	0.00	61,479.00
	FIREFIGHTER DRIVER/OPERATOR	8 29	54,985.52	0.00	1,649.57	3,964.46	60,600.00	0.00	879.00	0.00	61,479.00
	FIREFIGHTER DRIVER/OPERATOR	3 7	54,985.52	0.00	1,649.57	2,831.75	59,467.00	0.00	862.00	0.00	60,329.00
	FIREFIGHTER DRIVER/OPERATOR	3 7	54,985.52	0.00	1,649.57	2,831.75	59,467.00	0.00	862.00	0.00	60,329.00
	FIREFIGHTER DRIVER/OPERATOR	3 7	54,985.52	0.00	1,649.57	2,831.75	59,467.00	0.00	862.00	0.00	60,329.00
	FIREFIGHTER DRIVER/OPERATOR	3 7	54,985.52	0.00	1,649.57	2,831.75	59,467.00	0.00	862.00	0.00	60,329.00
	FIREFIGHTER DRIVER/OPERATOR	3 7	54,985.52	0.00	1,649.57	2,831.75	59,467.00	0.00	862.00	0.00	60,329.00
	FIREFIGHTER DRIVER/OPERATOR	3 6	54,985.52	0.00	1,649.57	2,265.40	58,900.00	0.00	854.00	0.00	59,754.00
	FIREFIGHTER DRIVER/OPERATOR	3 6	54,985.52	0.00	1,649.57	2,265.40	58,900.00	0.00	854.00	0.00	59,754.00
	FIREFIGHTER DRIVER/OPERATOR	3 6	54,985.52	0.00	1,649.57	2,265.40	58,900.00	0.00	854.00	0.00	59,754.00
	FIREFIGHTER DRIVER/OPERATOR	3 6	54,985.52	0.00	1,649.57	2,265.40	58,900.00	0.00	854.00	0.00	59,754.00
	FIREFIGHTER DRIVER/OPERATOR	3 3	54,985.52	0.00	1,649.57	1,132.70	57,768.00	0.00	838.00	0.00	58,606.00
	FIREFIGHTER DRIVER/OPERATOR	3 3	54,985.52	0.00	1,649.57	1,132.70	57,768.00	0.00	838.00	0.00	58,606.00
	FIREFIGHTER DRIVER/OPERATOR	3 3	54,985.52	0.00	1,649.57	1,132.70	57,768.00	0.00	838.00	0.00	58,606.00
	FIREFIGHTER DRIVER/OPERATOR	8 31	54,985.52	0.00	1,649.57	566.35	57,201.00	0.00	829.00	0.00	58,030.00
	FIREFIGHTER I	6 4	51,457.89	0.00	1,543.74	0.00	53,002.00	0.00	769.00	0.00	53,771.00
	FIREFIGHTER I	6 4	51,457.89	0.00	1,543.74	0.00	53,002.00	0.00	769.00	0.00	53,771.00
	FIREFIGHTER I	6 4	51,457.89	0.00	1,543.74	0.00	53,002.00	0.00	769.00	0.00	53,771.00
	FIREFIGHTER I	6 4	51,457.89	0.00	1,543.74	0.00	53,002.00	0.00	769.00	0.00	53,771.00
	FIREFIGHTER I	6 4	51,457.89	0.00	1,543.74	0.00	53,002.00	0.00	769.00	0.00	53,771.00
	FIREFIGHTER I	6 4	51,457.89	0.00	1,543.74	0.00	53,002.00	0.00	769.00	0.00	53,771.00
	FIREFIGHTER I	1 1	51,457.89	0.00	1,543.74	0.00	53,002.00	0.00	769.00	0.00	53,771.00
	FIREFIGHTER I	1 1	51,457.89	0.00	1,543.74	0.00	53,002.00	0.00	769.00	0.00	53,771.00
	FIREFIGHTER I	1 1	51,457.89	0.00	1,543.74	0.00	53,002.00	0.00	769.00	0.00	53,771.00
	FIREFIGHTER I	1 1	51,457.89	0.00	1,543.74	0.00	53,002.00	0.00	769.00	0.00	53,771.00
	FIREFIGHTER I	1 1	51,457.89	0.00	1,543.74	0.00	53,002.00	0.00	769.00	0.00	53,771.00
83.00	BARGAINING UNIT TOTALS	52	4,608,245.74	0.00	138,247.37	394,941.16	5,141,454.00	0.00	69,454.00	0.00	5,210,908.00
85.00	TOTAL		4,752,745.74	0.00	138,247.37	394,941.16	5,285,954.00	0.00	71,549.00	0.00	5,357,503.00

PUBLIC SAFETY

EMPLOYEE	POSITION	ANNIV. / D.O.H.	2012 END OF YR SALARY	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
OVERTIME							2,000,000.00		29,000.00	0.00	2,029,000.00
SEVERANCE PAY							450,000.00		6,525.00	0.00	456,525.00
SICK-LEAVE BUY BACK							110,000.00		1,595.00	0.00	111,595.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS											
											0.00
											108,669.00
											7,954,623.00

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01040151

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$4,816,367.93	\$4,504,379.91	\$5,294,741.50	\$3,576,692.02	\$4,249,272.00	\$5,285,954.00	(\$8,787.50)
	416000	OVERTIME	\$1,826,881.63	\$2,288,900.98	\$1,950,000.00	\$2,294,981.87	\$2,618,651.00	\$2,000,000.00	\$50,000.00
	417000	SICK LEAVE BUY-BACK	\$168,652.37	\$121,280.34	\$125,000.00	\$114,936.84	\$114,937.00	\$110,000.00	(\$15,000.00)
	419006	MANDATORY MEDICARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414100			\$6,811,901.93	\$6,914,561.23	\$7,369,741.50	\$5,986,610.73	\$6,982,860.00	\$7,395,954.00	\$26,212.50
419100	419001	SOCIAL SECURITY	\$83,218.31	\$91,746.19	\$85,844.00	\$78,681.36	\$119,018.00	\$108,669.00	\$22,825.00
	419003	GROUP LIFE	(\$1,301.44)	(\$1,011.36)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	419005	SEVERANCE PAY	\$355,485.56	\$603,217.14	\$450,000.00	\$315,308.41	\$650,000.00	\$450,000.00	\$0.00
	419007	MEDICARE - PART B	\$39,813.80	\$43,295.70	\$52,000.00	\$51,393.70	\$51,394.00	\$52,000.00	\$0.00
	419012	LOSS TIME & MED	\$344,570.71	\$267,101.47	\$175,000.00	\$129,660.92	\$280,000.00	\$325,000.00	\$150,000.00
	419027	HEARING AID - FIRE	\$700.00	\$0.00	\$263.00	\$263.00	\$263.00	\$500.00	\$237.00
	419028	CLOTHING ALLOWANCE	\$60,759.60	\$45,074.01	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00
	419029	CLOTHING MAINT ALLOWANCE	\$4,699.50	\$5,945.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00
	419049	COLLEGE CREDITS	\$0.00	\$7,184.00	\$5,000.00	\$4,992.00	\$4,992.00	\$5,000.00	\$0.00
419100			\$887,946.04	\$1,062,552.15	\$829,107.00	\$641,299.39	\$1,166,667.00	\$1,002,169.00	\$173,062.00
420100	420010	ADVERTISING	\$2,459.95	\$103.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	420020	PRINTING	\$292.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	420040	TELEPHONE	\$9,946.03	\$5,784.65	\$7,600.00	\$5,645.27	\$6,800.00	\$7,000.00	(\$600.00)
	420041	E-MAIL/INTERNET	\$2,706.91	\$5,139.09	\$6,300.00	\$4,907.77	\$6,050.00	\$3,500.00	(\$2,800.00)
	420050	POSTAGE	\$1,610.59	\$844.13	\$800.00	\$562.40	\$1,200.00	\$500.00	(\$300.00)
420100			\$17,015.98	\$11,871.34	\$14,700.00	\$11,115.44	\$14,050.00	\$11,000.00	(\$3,700.00)
421100	421010	LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421016	MEDICAL/ PSYCHOLOGICAL EXA	\$0.00	\$0.00	\$7,605.00	\$1,350.00	\$12,000.00	\$4,000.00	(\$3,605.00)
	421050	OTHER PROFESSIONAL FEES	\$401.45	\$236.35	\$1,500.00	\$1,497.81	\$1,498.00	\$0.00	(\$1,500.00)
	421070	ARBITRATION	(\$7,798.71)	\$2,475.00	\$2,000.00	\$1,828.75	\$20,000.00	\$1,000.00	(\$1,000.00)
421100			(\$7,397.26)	\$2,711.35	\$11,105.00	\$4,676.56	\$33,498.00	\$5,000.00	(\$6,105.00)
422100	422000	SEWERAGE	\$1,201.00	\$1,343.69	\$1,200.00	\$1,030.43	\$1,628.00	\$1,200.00	\$0.00
	422010	WATER	\$4,676.72	\$4,969.44	\$4,100.00	\$3,947.68	\$6,200.00	\$4,000.00	(\$100.00)
	422020	ELECTRICITY	\$27,267.52	\$33,347.76	\$30,000.00	\$29,547.76	\$55,000.00	\$30,000.00	\$0.00
	422030	HEAT	\$40,527.52	\$26,323.11	\$26,400.00	\$5,873.92	\$15,000.00	\$26,000.00	(\$400.00)
	422080	SEWERAGE MAINT CHARGES	\$231.90	\$196.34	\$300.00	\$154.55	\$200.00	\$0.00	(\$300.00)
	422091	DISPOSAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	422095	UTILITIES & SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
422100			\$73,904.66	\$66,180.34	\$62,000.00	\$40,554.34	\$78,028.00	\$61,200.00	(\$800.00)
425100	425000	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	425010	VEHICULAR EQUIPMENT	\$41,144.49	\$2,139.17	\$1,600.00	\$90.00	\$2,250.00	\$1,000.00	(\$600.00)
	425030	BUILDING MAINT	\$3,227.66	\$8,148.85	\$3,500.00	\$3,271.90	\$20,000.00	\$4,000.00	\$500.00
	425050	COMMUNICATIONS EQUIPMENT	(\$255.96)	\$812.00	\$1,000.00	\$281.96	\$200.00	\$1,000.00	\$0.00
	425060	OPERATIONS EQUIPMENT	\$16,810.00	\$11,430.70	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00

2013 Proposed Budget

Expenditure Line Item

Fund: 01


Budget Unit: 01040151

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
425100	425090	MAINT SERV CONTRACT	\$2,444.03	\$4,515.38	\$4,000.00	\$3,401.11	\$4,000.00	\$4,000.00	\$0.00
	425099	OTHER CONT MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
425100			\$63,370.22	\$27,046.10	\$10,100.00	\$7,044.97	\$31,450.00	\$15,000.00	\$4,900.00
429100	429001	TUITION/ TRAINING	\$6,459.00	\$7,565.00	\$43,660.00	\$43,630.54	\$43,631.00	\$8,000.00	(\$35,660.00)
	429004	OFFICER I CERT. (FIRE)	\$1,300.00	\$3,780.27	\$1,700.00	\$440.10	\$3,300.00	\$2,000.00	\$300.00
	429005	NUISANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429009	ADMIN/TRUSTEE FEE	\$785.38	\$191.13	\$200.00	\$105.60	\$200.00	\$200.00	\$0.00
	429014	CONTRACTED PERSONNEL SVS.	(\$3,753.75)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429016	CONFERENCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429017	MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
	429029	FIRE ACCREDITATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429090	MISC CONTRACTED SRVCS	\$143.31	\$715.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100			\$4,933.94	\$12,251.40	\$45,560.00	\$44,176.24	\$47,131.00	\$10,400.00	(\$35,160.00)
430100	430001	EDUCATIONAL	\$0.00	\$374.38	\$375.00	\$365.95	\$366.00	\$500.00	\$125.00
	430002	SOFTWARE	\$2,190.00	\$2,190.00	\$0.00	\$0.00	\$2,190.00	\$1,000.00	\$1,000.00
	430003	SUBSCRIPTIONS	\$0.00	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430004	AUDIO-VISUAL	(\$24.99)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430005	DUPLICATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430006	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430008	DATA PROCESSING	\$1,477.79	\$100.39	\$125.00	\$0.00	\$0.00	\$100.00	(\$25.00)
	430009	OFFICE	\$574.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430011	CUSTODIAL	\$6,978.68	\$7,164.57	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00
	430012	PERSONAL SAFETY	\$7,039.37	\$1,381.51	\$1,000.00	\$0.00	\$4,000.00	\$2,500.00	\$1,500.00
	430013	FIREFIGHTING	(\$961.30)	\$6,171.84	\$6,300.00	\$4,014.86	\$6,300.00	\$5,000.00	(\$1,300.00)
	430014	WEARING APPAREL	\$36,852.70	\$53,903.00	\$37,204.50	\$37,204.50	\$65,205.00	\$28,000.00	(\$9,204.50)
	430016	MEDICAL/LAB	\$1,874.66	\$201.96	\$137.00	\$69.96	\$1,064.00	\$250.00	\$113.00
	430020	FIRE HEALTH AND SAFETY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00
	430042	TOOLS & HARDWARE	\$1,268.56	\$1,514.02	\$1,300.00	\$1,137.18	\$1,300.00	\$1,300.00	\$0.00
	430050	MOTOR FUELS/ LUBRICANTS	(\$15.05)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430051	TIRES & BATTERIES	\$11,396.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430052	VEHICLE PARTS & SUPPLIES	(\$1,866.57)	\$2,181.61	\$2,250.00	\$2,250.00	\$2,250.00	\$1,500.00	(\$750.00)
	430053	VEHICLE REPAIR TOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430099	MISC SUPPLIES AND EXP	\$1,948.95	\$333.55	\$400.00	\$318.57	\$319.00	\$0.00	(\$400.00)
430100			\$68,733.78	\$75,646.83	\$56,091.50	\$52,361.02	\$89,994.00	\$51,150.00	(\$4,941.50)
439100	439020	BUILDINGS & STRUCTURES	\$1,914.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439100			\$1,914.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2013 Proposed Budget

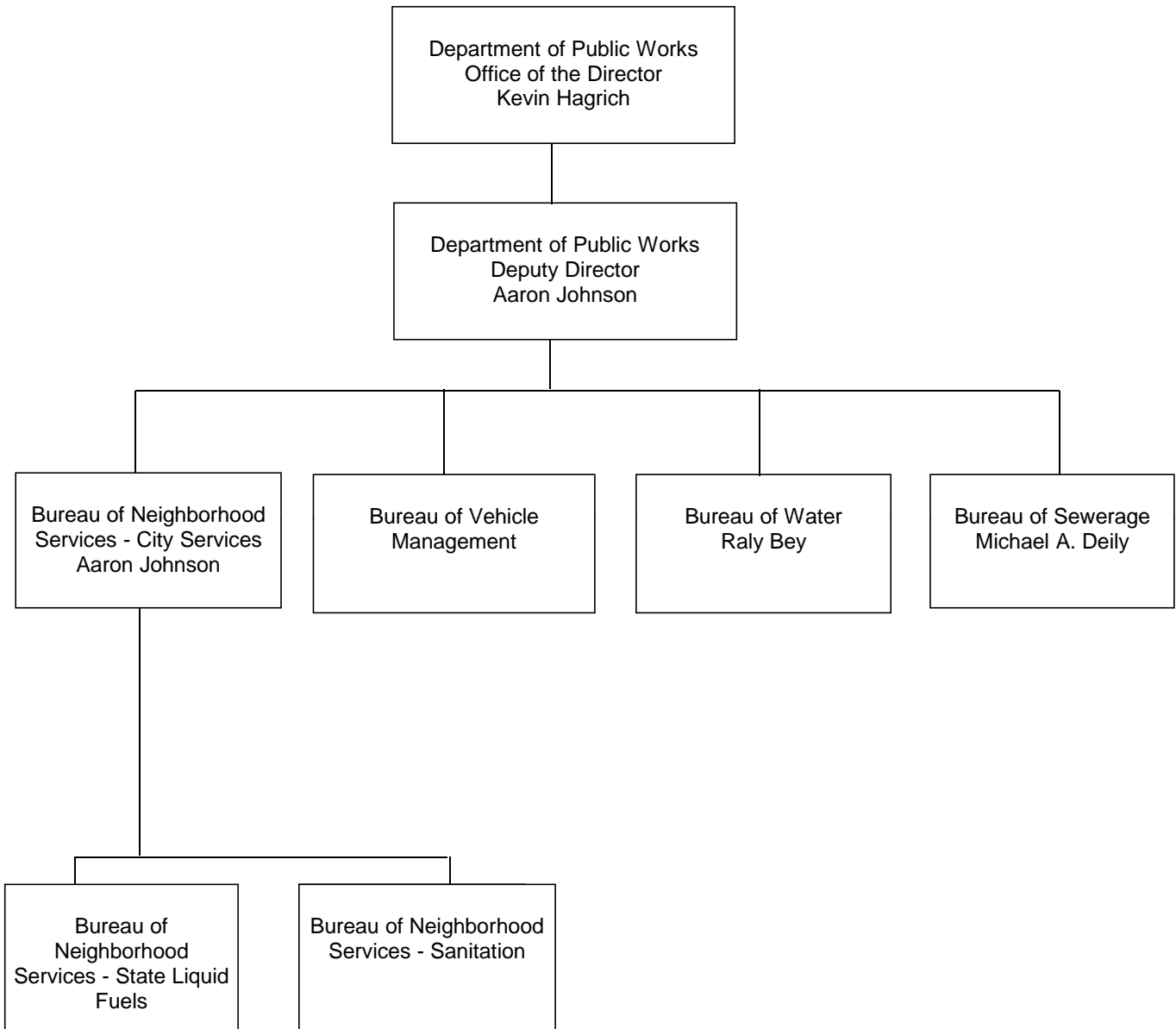
Expenditure Line Item

Fund: 01

Budget Unit: 01040151 

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
450100	453000	OPERATIONS EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	453049	LEASE PURCHASE	\$15,553.27	\$18,136.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450100			\$15,553.27	\$18,136.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
453100	453032	AUTOMOTIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
453100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01040151			\$7,937,877.55	\$8,190,957.26	\$8,398,405.00	\$6,787,838.69	\$8,443,678.00	\$8,551,873.00	\$153,468.00

DEPARTMENT OF PUBLIC WORKS



EXPENDITURE ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
DEPARTMENT OF PUBLIC WORKS						
<u>0160 OFFICE OF THE DIRECTOR</u>						
Personnel Services	105,583	0	462,995	475,969	409,863	524,592
Operating Expenses	190	0	803,906	568,957	615,064	716,058
Capital Outlay	0	0	705,395	413,012	374,012	485,000
TOTALS	<u>105,773</u>	<u>0</u>	<u>1,972,297</u>	<u>1,457,938</u>	<u>1,398,939</u>	<u>1,725,650</u>
<u>0162 NEIGHBORHOOD SERVICES - CITY SERVICES</u>						
Personnel Services	1,093,153	1,091,636	1,059,479	1,565,795	1,561,524	1,770,148
Operating Expenses	168,503	141,255	114,717	483,765	484,637	553,225
Capital Outlay	20,890	21,825	12,615	9,434	9,434	230,000
Non-Expenditure Items	0	0	0	0	0	0
TOTALS	<u>1,282,546</u>	<u>1,254,716</u>	<u>1,186,812</u>	<u>2,058,994</u>	<u>2,055,595</u>	<u>2,553,373</u>
<u>0172 VEHICLE MANAGEMENT</u>						
Personnel Services	507,746	556,879	505,809	473,893	450,323	487,185
Operating Expenses	1,288,197	1,308,576	1,625,682	1,672,782	1,706,985	2,027,320
Capital Outlay	0	160	10,012	55,000	7,015	45,000
Non-Expenditure Items	0	0	0	0	0	0
TOTALS	<u>1,795,943</u>	<u>1,865,614</u>	<u>2,141,503</u>	<u>2,201,675</u>	<u>2,164,323</u>	<u>2,559,505</u>
<u>0175 BUILDING MAINTENANCE</u>						
Personnel Services	308,912	0	0	0	0	0
Operating Expenses	935,254	0	0	0	0	0
Capital Outlay	96,518	0	0	0	0	0
Non-Expenditure Items	0	0	0	0	0	0
TOTALS	<u>1,340,684</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL DEPARTMENT OF PUBLIC WORKS						
Personnel Services	2,015,395	1,648,515	2,028,283	2,515,657	2,421,710	2,781,925
Operating Expenses	2,392,143	1,449,830	2,544,305	2,725,504	2,806,686	3,296,603
Capital Outlay	117,408	21,985	728,023	477,446	390,461	760,000
Non-Expenditure Items	0	0	0	0	0	0
TOTAL EXPENDITURES	<u><u>4,524,946</u></u>	<u><u>3,120,330</u></u>	<u><u>5,300,611</u></u>	<u><u>5,718,607</u></u>	<u><u>5,618,857</u></u>	<u><u>6,838,528</u></u>

POSITION ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
PUBLIC WORKS						
Office of the Director	2.00	0.00	10.00	9.00	8.00	10.00
Neighborhood Services -City Svc	24.00	23.00	22.00	31.50	31.00	34.50
Vehicle Management	11.00	11.00	10.00	9.00	10.00	9.00
Building Maintenance	<u>7.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL POSITIONS	44.00	34.00	42.00	49.50	49.00	53.50

In 2009, in the Office of the Director, a Secretary I was added. In Neighborhood Services a Demolition Specialist I, two Street Maintenance Workers I, a Motor Equipment Operator, a Heavy Equipment Operator and half of a Laborer III were added. There was also an elimination of a Laborer II in Building Maintenance. In the 2010 Budget Building Maintenance was moved to Department of Administration and merged with Operation and revenue. Also, the Office of the Director merged into the Neighborhood Services- City Services with the Director and the Secretary being paid 50% out of the remaining bureaus. Also in Neighborhood Services- City Services the Deputy Director of Neighborhood Services, Electrician III, and a Heavy Equipment Operator which all are vacant have been eliminated. The Office of the Director was reinstated in the 2011 Budget. Public Works was also redesigned to include Building Maintenance and City Engineering, which are both included in the Office of Director. Also the Director and Secretary I went from being split 50/70 between City Services and Vehicle Maintenance Center to fully funded out of Office of the Director. There was an elimination of Heavy Equipment Operation in city services, also with an addition of a Maintenance worker. Also there was a decrease in the Motor Equipment Operators. In the Vehicle Maintenance Center the Director was eliminated from the budget. In the 2012 Budget, a Laborer III was eliminated from the budget and a Street Light Forman was added during the 2011 Fiscal Year. In City Services there was a transfer of ten positions from Parks and Recreation. These ten positions accounted for the Parks Maintenance staff that effective January 1, 2012, has been moved to Public Works. Also in this bureua there was a reduction of a Demolition Specialist and Motor Equipment Operator. At the Vehicle Maintenance Center there was a reduction of one Automotive Body Mechanic IV.

In 2013, there is an increase of four positions proposed. One Laborer II was added to the Office of Director while one Demolition Specialist I, one Motor Equipment Operator, and one Laborer II was added to the City Services budget.

OFFICE OF THE DIRECTOR

The Department of Public Works is administered through the Office of the Director, which is responsible for the overall management of the department's resources. The department consists of six bureaus which provide major public works services: Neighborhood Services - City Services and Sanitation, Vehicle Management, Building Maintenance, Water, and Sewer. With nearly 150 employees and a combined annual budget of approximately \$44.7 million, the Department of Public Works performs a vast array of functions.

Immediately following are the General Fund Public Works bureaus. The Public Works related Special Revenue Fund (State Liquid Fuels Tax Fund) and Utility Funds activities are addressed in the respective Funds' section of the document.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0160 Office of the Director

Allocation Plan

Position Control

	2012 BUDGET	2013 BUDGET	JOB CLASSIFICATION	2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	197,760	197,760	Director	1	1	77,000	77,000
Salaries-Bargaining Unit	242,382	286,551	City Engineer	1	1	75,000	75,000
Adjustment to Salaries	0	0	Streets Light Foreman	1	1	45,760	45,760
Overtime	2,000	3,000					
Fringe Benefits	33,827	37,281	Total Management	3	3	197,760	197,760
TOTAL	475,969	524,592	Secretary I	1	1	36,099	37,182
OPERATING EXPENSES			Laborer II	3	4	110,694	150,913
Communications	4,100	3,630	Engineer's Representative IV	1	1	51,647	53,196
Professional Services	180	48,000	Registrar of Real Estate III	1	1	43,942	45,260
Utilities	440,300	440,100	Total Bargaining Unit	6	7	242,382	286,551
Insurance	0	0	Adjustment to Salaries			0	0
Rentals	5,000	0	Overtime			2,000	3,000
Maintenance & Repairs	108,827	198,700	FICA			33,827	37,281
Contracted Services	50	2,828	Total Fringe Benefits			33,827	37,281
Supplies	10,500	22,800	TOTAL	9	10	475,969	524,592
Minor Capital Equipment	0	0					
TOTAL	568,957	716,058					
CAPITAL OUTLAY	413,012	485,000					
TOTAL APPROPRIATION	1,457,938	1,725,650					

PUBLIC WORKS

EMPLOYEE	POSITION	ANNIV D.O.H.		2012 END OF YR SALARY		2013 GRADE/STEP INCREASE		2013 ANNUAL INCREASE		2013 LONG.		2013 SALARY		2013 LUMP SUM		FICA		FRINGE BENEFITS		TOTAL		
		8/27	1/18	2012	2011	2012	2011	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	DIRECTOR (PUBLIC WORKS)																					
	CITY ENGINEER																					
	STREETS LIGHT FOREMAN																					
3.00	MANAGEMENT TOTALS																					
	ENGINEER'S REPRESENTATIVE IV	11	4	1985		\$ 50,634.36		0.00	1,519.03	1,043.07		53,196.00		0.00		4,069.00		0.00				
	LABORER II	7	30	1979		\$ 36,174.45		0.00	1,085.23	745.19		38,005.00		0.00		2,907.00		0.00				
	LABORER II	11	25	1991		\$ 36,174.45		0.00	1,085.23	745.19		38,005.00		0.00		2,907.00		0.00				
	LABORER II	1	1	1980		\$ 35,120.83		0.00	1,053.62	723.49		36,898.00		0.00		2,823.00		0.00				
	REGISTRAR OF REAL ESTATE III	7	31	1995		\$ 43,292.78		0.00	1,298.78	668.87		45,260.00		0.00		3,462.00		0.00				
	SECRETARY I	3	16	2009		\$ 36,098.98		0.00	1,082.97	0.00		37,182.00		0.00		2,844.00		0.00				
6.00	BARGAINING UNIT TOTALS																					
	LABORER II					\$ 36,174.45		0.00	1,085.23	745.19		38,005.00		0.00		2,907.00		0.00				
	LABORER II					\$ 36,174.45		0.00	1,085.23	745.19		38,005.00		0.00		2,907.00		0.00				
	GIS					\$ 50,000.00		0.00	1,500.00	1,030.00		52,530.00		0.00		4,019.00		0.00				
	ADMINISTRATIVE ASSISTANT I					\$ 40,670.27		0.00	1,220.11	837.81		42,728.00		0.00		3,269.00		0.00				
	LABORER II					\$ (36,174.45)		0.00	(1,085.23)	(745.19)		(38,005.00)		0.00		(2,907.00)		0.00				
	MAYOR CUT					\$ (50,000.00)		0.00	(1,500.00)	(1,030.00)		(52,530.00)		0.00		(4,019.00)		0.00				
	MAYOR CUT					\$ (40,670.27)		0.00	(1,220.11)	(837.81)		(42,728.00)		0.00		(3,269.00)		0.00				
0.00	REQUESTED					36,174.45		0.00	1,085.23	745.19		38,005.00		0.00		2,907.00		0.00				
9.00	TOTAL					471,430.30		0.00	8,210.11	4,671.01		484,311.00		0.00		37,049.00		0.00				
	OVERTIME																					
	HEALTHCARE BENEFITS - RETIREES																					
	TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS																					

NOTE: Severance and unemployment costs are reflected in General Expenses (0188)

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01060160

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$0.00	\$427,685.09	\$440,142.00	\$323,294.68	\$377,530.00	\$484,313.00	\$44,171.00
	416000	OVERTIME	\$0.00	\$2,406.94	\$2,000.00	\$121.64	\$122.00	\$3,000.00	\$1,000.00
414100			\$0.00	\$430,092.03	\$442,142.00	\$323,416.32	\$377,652.00	\$487,313.00	\$45,171.00
419100	419001	SOCIAL SECURITY	\$0.00	\$32,903.08	\$33,827.00	\$24,820.28	\$32,212.00	\$37,279.00	\$3,452.00
419100			\$0.00	\$32,903.08	\$33,827.00	\$24,820.28	\$32,212.00	\$37,279.00	\$3,452.00
420100	420010	ADVERTISING	\$0.00	\$2,423.54	\$1,370.00	\$1,102.80	\$1,103.00	\$1,500.00	\$130.00
	420040	TELEPHONE	\$0.00	\$1,948.94	\$2,750.00	\$1,835.37	\$2,208.00	\$2,000.00	(\$750.00)
	420050	POSTAGE	\$0.00	\$112.63	\$142.00	\$89.02	\$138.00	\$130.00	(\$12.00)
420100			\$0.00	\$4,485.11	\$4,262.00	\$3,027.19	\$3,449.00	\$3,630.00	(\$632.00)
421100	421030	CONSULTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,000.00	\$48,000.00
	421050	OTHER PROFESSIONAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421080	FILING FEES	\$0.00	\$2,009.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421100			\$0.00	\$2,009.00	\$0.00	\$0.00	\$0.00	\$48,000.00	\$48,000.00
422100	422000	SEWERAGE	\$0.00	\$4,758.56	\$3,600.00	\$3,415.93	\$3,254.00	\$4,500.00	\$900.00
	422010	WATER	\$0.00	\$17,925.63	\$15,000.00	\$13,345.22	\$17,676.00	\$15,000.00	\$0.00
	422020	ELECTRICITY	\$0.00	\$251,113.40	\$251,100.00	\$164,873.88	\$289,246.00	\$250,000.00	(\$1,100.00)
	422030	HEAT	\$0.00	\$167,462.66	\$169,250.00	\$97,273.02	\$148,716.00	\$170,000.00	\$750.00
	422070	POWER-TRAFFIC LIGHTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	422080	SEWERAGE MAINT CHARGES	\$0.00	\$713.79	\$600.00	\$500.47	\$460.00	\$600.00	\$0.00
	422090	REFUSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
422100			\$0.00	\$441,974.04	\$439,550.00	\$279,408.52	\$459,352.00	\$440,100.00	\$550.00
424100	424100	RENTALS	\$0.00	\$43,736.73	\$22,861.58	\$22,861.58	\$25,000.00	\$0.00	(\$22,861.58)
424100			\$0.00	\$43,736.73	\$22,861.58	\$22,861.58	\$25,000.00	\$0.00	(\$22,861.58)
425100	425021	STREET LIGHTS	\$0.00	\$95,956.19	\$0.00	(\$5,840.35)	\$0.00	\$0.00	\$0.00
	425030	BUILDING MAINT	\$0.00	\$1,955.03	\$20,990.00	\$20,912.03	\$21,000.00	\$100,000.00	\$79,010.00
	425090	MAINT SERV CONTRACT	\$0.00	\$160,255.03	\$86,977.00	\$16,698.33	\$85,000.00	\$98,000.00	\$11,023.00
	425099	OTHER CONT MAINT	\$0.00	\$0.00	\$635.00	\$635.00	\$635.00	\$700.00	\$65.00
425100			\$0.00	\$258,166.25	\$108,602.00	\$32,405.01	\$106,635.00	\$198,700.00	\$90,098.00
429100	429001	TUITION/ TRAINING	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
	429005	NUISANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429016	CONFERENCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00
	429017	MEMBERSHIPS	\$0.00	\$50.00	\$35.00	\$0.00	\$35.00	\$600.00	\$565.00
	429018	PERMITS	\$0.00	\$0.00	\$528.00	\$528.00	\$528.00	\$528.00	\$0.00
429100			\$0.00	\$200.00	\$563.00	\$528.00	\$563.00	\$2,828.00	\$2,265.00
430100	430002	SOFTWARE	\$0.00	\$54.99	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00
	430009	OFFICE	\$0.00	\$2,432.71	\$450.00	\$220.69	\$750.00	\$700.00	\$250.00
	430011	CUSTODIAL	\$0.00	\$6,914.58	\$21,423.90	\$18,193.06	\$19,000.00	\$22,000.00	\$576.10
	430013	FIREFIGHTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430014	WEARING APPAREL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430030	SNOW CONTROL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430036	BLDG CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430042	TOOLS & HARDWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430055	MECH EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01060160

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
430100		PARTS							
	430099	MISC SUPPLIES AND EXP	\$0.00	\$154.60	\$15.00	\$15.00	\$15.00	\$100.00	\$85.00
430100			\$0.00	\$9,556.88	\$21,888.90	\$18,428.75	\$20,065.00	\$22,800.00	\$911.10
439100	439015	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450100	452000	BUILDINGS AND STRUCTURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	453000	OPERATIONS EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	453049	LEASE PURCHASE	\$0.00	\$166,197.46	\$54,680.36	\$1,553.13	\$2,071.00	\$55,000.00	\$319.64
	456000	MAINS AND ACCESSORIES	\$0.00	\$547,198.55	\$318,941.00	\$212,167.32	\$371,941.00	\$350,000.00	\$31,059.00
	458060	STREETS AND ROADS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450100			\$0.00	\$713,396.01	\$373,621.36	\$213,720.45	\$374,012.00	\$405,000.00	\$31,378.64
453100	453090	OTHER CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00	\$80,000.00
453100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00	\$80,000.00
456100	456014	SEWER MAINS & ACCESSORIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480100	485000	REFUND PRIOR YEAR REVENUE	\$0.00	\$0.00	\$10,620.00	\$10,620.00	\$0.00	\$0.00	(\$10,620.00)
480100			\$0.00	\$0.00	\$10,620.00	\$10,620.00	\$0.00	\$0.00	(\$10,620.00)
01060160			\$0.00	\$1,936,519.13	\$1,457,937.84	\$929,236.10	\$1,398,940.00	\$1,725,650.00	\$267,712.16

BUREAU OF NEIGHBORHOOD SERVICES - CITY SERVICES

The Bureau of Neighborhood Services was created in January 2003, through the consolidation of the previous Bureaus of City Services and Sanitation. The Bureau of Neighborhood Services - City Services provides a variety of services to the residents and businesses of the City, contingent upon weather conditions. These services include general repairs to the roadway, resurfacing of worn and deteriorating roadways and alleys, and preparing and maintaining safe roadway conditions in time of snow and ice. This bureau also repairs and maintains all City sewer and storm inlets. Additional responsibilities include leaf collection in the fall and Christmas tree pick-up after Christmas, street cleaning year-round by crews that operate motorized street sweepers and flusher trucks that keep down the dust, and demolition of blighted and deteriorating properties.

In 2004, by way of Mayoral Directive, the Bureau of Traffic Engineering was consolidated into the Bureau of Neighborhood Services - City Services. Because of this consolidation, the Bureau of Neighborhood Services - City Services acquired additional responsibilities such as the operation and maintenance of ninety-one signalized intersections; eight flashing/warning signal locations; the burglar and fire alarm systems and the Public Works Radio system, as well as the fabrication, installation, and maintenance of all traffic control signage; street name signs; and the pavement marking for vehicular and pedestrian control. In addition, the Bureau maintains the electrical and sound systems in the City Park complexes and the special events hosted by the Department of Parks and Recreation, as well as all outline lighting on City Island, uplighting in Riverfront Park, and the Walnut Street Bridge; Christmas decorations and all decorative banners in the City.

In 2006, all personnel related costs were transferred from the State Liquid Fuels Tax Fund to the General Fund. A corresponding amount of utility costs were transferred to the State Liquid Fuels Fund from the General Fund. These transfers were performed to ease compliance and reporting regarding the use of State Liquid Fuels Tax monies. This bureau received the former State Liquid Fuels Tax Fund positions.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0162 Neighborhood Services - City Services

Allocation Plan		Position Control					
	2012 BUDGET	2013 BUDGET	JOB CLASSIFICATION	2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	30,000	30,000	Deputy Director	0.50	0.50	30,000	30,000
Salaries-BU	1,374,528	1,539,356					
Overtime	50,000	75,000	Total Management	0.50	0.50	30,000	30,000
Fringe Benefits	111,267	125,792					
TOTAL	1,565,795	1,770,148	Demolition Crew Leader	1	1	47,860	49,541
OPERATING EXPENSES			Traffic Engineering Tech. III	4	4	188,122	193,766
Communications	5,695	10,700	Construction Tradesman	1	1	47,088	48,501
Professional Services	0	200	Heavy Equipment Operator III	4	5	187,660	241,792
Utilities	160,170	172,500	Heavy Equipment Operator II	1	0	45,602	0
Insurance	0	0	Street Maintenance Worker II	2	3	87,885	135,557
Rentals	1,800	10,000	Street Maintenance Worker I	4	3	164,104	126,927
Maintenance & Repairs	37,500	29,900	Demolition Specialist I	1	2	34,570	76,460
Contracted Services	50,000	50,175	Demolition Specialist II	1	1	45,379	46,740
Supplies	228,600	279,750	Motor Equipment Operator	1	2	39,858	80,516
Minor Capital Equipment	0	0	Maintenance WorkerIV	1	1	48,575	50,032
TOTAL	483,765	553,225	Stadium Groundskeeper	1	1	48,098	49,541
CAPITAL OUTLAY	9,434	230,000	Construction Tradesman II	1	1	48,575	50,032
TOTAL APPROPRIATION	2,058,994	2,553,373	Crew Leader IV	2	2	96,911	99,819
			Landscape Specialist II	1	1	45,155	46,510
			Botanical Specialist I	1	1	45,155	46,740
			Tradesman I	1	1	40,252	41,460
			Gardener I	1	1	39,063	40,235
			Laborer III	2	3	74,616	115,187
			Total Bargaining Unit	31.00	34	1,374,528	1,539,356
			Overtime			50,000	75,000
			FICA			111,267	125,792
			Total Fringe Benefits			111,267	125,792
			TOTAL	31.50	34.50	1,565,795	1,770,148

PUBLIC WORKS

EMPLOYEE	ANNIV D.O.B.	2012 END OF YR SALARY	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
0.50		DEPUTY DIRECTOR FOR PUBLIC WORKS 50%								
	9	1996 \$ 30,000.00	0.00	0.00	0.00	30,000.00	0.00	2,295.00	0.00	32,295.00
	16									
	24	1997 \$ 44,708.16	0.00	1,341.24	690.74	46,740.00	0.00	3,576.00	0.00	50,316.00
	27	1986 \$ 46,165.13	0.00	1,384.95	951.00	48,501.00	0.00	3,710.00	0.00	52,211.00
	10	1987 \$ 47,622.08	0.00	1,428.66	981.01	50,032.00	0.00	3,827.00	0.00	53,859.00
	6	1991 \$ 47,622.08	0.00	1,428.66	981.01	50,032.00	0.00	3,827.00	0.00	53,859.00
	7	1994 \$ 47,622.08	0.00	1,428.66	735.76	49,787.00	0.00	3,809.00	0.00	53,596.00
	2	2002 \$ 47,622.08	0.00	1,428.66	490.51	49,541.00	0.00	3,790.00	0.00	53,331.00
	1	2012	0.00	3,562.85	0.00	34,570.00	0.00	2,645.00	0.00	37,215.00
	8	1977 \$ 38,297.49	0.00	1,148.92	788.93	40,235.00	0.00	3,078.00	0.00	43,313.00
	4	1995 \$ 44,708.16	0.00	1,341.24	690.74	46,740.00	0.00	3,576.00	0.00	50,316.00
	3	1977 \$ 46,165.13	0.00	1,384.95	951.00	48,501.00	0.00	3,710.00	0.00	52,211.00
	4	1979 \$ 46,165.13	0.00	1,384.95	951.00	48,501.00	0.00	3,710.00	0.00	52,211.00
	3	1990 \$ 46,165.13	0.00	1,384.95	951.00	48,501.00	0.00	3,710.00	0.00	52,211.00
	12	1990 \$ 46,165.13	0.00	1,384.95	951.00	48,501.00	0.00	3,710.00	0.00	52,211.00
	2	2003 \$ 46,165.13	0.00	1,384.95	237.75	47,788.00	0.00	3,656.00	0.00	51,444.00
	12	2005 \$ 37,215.17	0.00	1,116.46	191.66	38,523.00	0.00	2,947.00	0.00	41,470.00
	2	2009 \$ 37,215.17	0.00	1,116.46	0.00	38,332.00	0.00	2,932.00	0.00	41,264.00
	5	2000 \$ 44,708.16	0.00	1,341.24	460.49	46,510.00	0.00	3,558.00	0.00	50,068.00
	4	1974 \$ 47,622.08	0.00	1,428.66	981.01	50,032.00	0.00	3,827.00	0.00	53,859.00
	7	2001 \$ 39,463.06	0.00	1,183.89	406.47	41,053.00	0.00	3,141.00	0.00	44,194.00
	1	2012	0.00	1,149.41	0.00	39,463.00	0.00	3,019.00	0.00	42,482.00
	5	1998 \$ 47,622.08	0.00	1,428.66	490.51	49,541.00	0.00	3,790.00	0.00	53,331.00
	7	1992 \$ 40,670.27	0.00	1,220.11	837.81	42,728.00	0.00	3,269.00	0.00	45,997.00
	3	2001 \$ 40,670.27	0.00	1,220.11	418.90	42,309.00	0.00	3,237.00	0.00	45,546.00
	10	2008 \$ 40,670.27	0.00	1,220.11	0.00	41,890.00	0.00	3,205.00	0.00	45,095.00
	6	1987 \$ 43,292.78	0.00	1,298.78	891.83	45,483.00	0.00	3,479.00	0.00	48,962.00
	3	1998 \$ 43,292.78	0.00	1,298.78	445.92	45,037.00	0.00	3,445.00	0.00	48,482.00
	5	2000 \$ 43,292.78	0.00	1,298.78	445.92	45,037.00	0.00	3,445.00	0.00	48,482.00
	6	1991 \$ 39,463.06	0.00	1,183.89	812.94	41,460.00	0.00	3,172.00	0.00	44,632.00
	5	1985 \$ 46,165.13	0.00	1,384.95	951.00	48,501.00	0.00	3,710.00	0.00	52,211.00
	7	1987 \$ 46,165.13	0.00	1,384.95	951.00	48,501.00	0.00	3,710.00	0.00	52,211.00
	8	1990 \$ 46,165.13	0.00	1,384.95	951.00	48,501.00	0.00	3,710.00	0.00	52,211.00
	7	1996 \$ 46,165.13	0.00	1,384.95	713.25	48,263.00	0.00	3,692.00	0.00	51,955.00
33.00		BARGAINING UNIT TOTALS	0.00	43,127.94	20,301.18	1,501,024.00	0.00	114,827.00	0.00	1,615,851.00
	12	2013 \$ 37,215.17	0.00	1,116.46	0.00	38,332.00	0.00	2,932.00	0.00	41,264.00
	2	2013 \$ 37,215.17	0.00	1,116.46	0.00	38,332.00	0.00	2,932.00	0.00	41,264.00
	12	2013 \$ (37,215.17)	0.00	(1,116.46)	0.00	(38,332.00)	0.00	(2,932.00)	0.00	(41,264.00)
0.00		REQUESTED POSITIONS	0.00	1,116.46	0.00	38,332.00	0.00	2,932.00	0.00	41,264.00
33.50		TOTAL	0.00	44,244.40	20,301.18	1,569,356.00	0.00	120,054.00	0.00	1,689,410.00
		HEALTHCARE BENEFITS - RETIREES				75,000.00		5,738.00		80,738.00
		TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS				1,644,356.00	0.00	125,792.00	0.00	1,770,148.00

NOTE: Severance and unemployment costs are reflected in General Expenses (0188)

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01060162

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$919,743.65	\$902,037.40	\$1,404,528.00	\$1,175,424.33	\$1,387,359.00	\$1,569,356.00	\$164,828.00
	416000	OVERTIME	\$57,756.54	\$82,131.54	\$50,000.00	\$59,607.38	\$62,354.00	\$75,000.00	\$25,000.00
414100			\$977,500.19	\$984,168.94	\$1,454,528.00	\$1,235,031.71	\$1,449,713.00	\$1,644,356.00	\$189,828.00
419100	419001	SOCIAL SECURITY	\$77,575.69	\$75,310.33	\$111,267.47	\$94,563.29	\$111,811.00	\$125,792.00	\$14,524.53
419100			\$77,575.69	\$75,310.33	\$111,267.47	\$94,563.29	\$111,811.00	\$125,792.00	\$14,524.53
420100	420010	ADVERTISING	\$394.07	\$1,301.36	\$645.00	\$270.00	\$350.00	\$650.00	\$5.00
	420020	PRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	420040	TELEPHONE	\$7,465.63	\$6,001.82	\$11,900.00	\$10,374.44	\$9,500.00	\$10,000.00	(\$1,900.00)
	420050	POSTAGE	\$57.23	(\$1.70)	\$50.00	\$2.62	\$25.00	\$50.00	\$0.00
420100			\$7,916.93	\$7,301.48	\$12,595.00	\$10,647.06	\$9,875.00	\$10,700.00	(\$1,895.00)
421100	421050	OTHER PROFESSIONAL FEES	\$0.00	\$0.00	\$8,500.00	\$8,500.00	\$0.00	\$200.00	(\$8,300.00)
	421070	ARBITRATION	\$0.00	\$0.00	\$0.00	\$0.00	\$8,500.00	\$0.00	\$0.00
421100			\$0.00	\$0.00	\$8,500.00	\$8,500.00	\$8,500.00	\$200.00	(\$8,300.00)
422100	422000	SEWERAGE	\$742.74	\$534.74	\$10,000.00	\$6,752.03	\$11,024.00	\$10,000.00	\$0.00
	422010	WATER	\$2,314.55	\$2,077.18	\$40,840.00	\$25,798.93	\$41,355.00	\$40,000.00	(\$840.00)
	422020	ELECTRICITY	\$1,372.64	\$177.42	\$23,500.00	\$23,269.21	\$46,000.00	\$35,000.00	\$11,500.00
	422030	HEAT	\$36,310.79	\$32,223.91	\$55,000.00	\$21,366.99	\$37,000.00	\$55,000.00	\$0.00
	422070	POWER-TRAFFIC LIGHTS	\$0.00	\$0.00	\$27,950.00	\$16,381.59	\$12,837.00	\$28,000.00	\$50.00
	422080	SEWERAGE MAINT CHARGES	\$111.39	\$80.23	\$1,530.00	\$1,243.23	\$2,400.00	\$1,500.00	(\$30.00)
	422090	REFUSE	\$0.00	\$0.00	\$1,350.00	\$674.98	\$900.00	\$2,400.00	\$1,050.00
	422091	DISPOSAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$600.00
	422095	UTILITIES & SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
422100			\$40,852.11	\$35,093.48	\$160,170.00	\$95,486.96	\$151,516.00	\$172,500.00	\$12,330.00
424100	424000	VEHICULAR EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	424010	HEAVY EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	424060	OTHER RENTALS	\$1,099.10	\$1,777.85	\$10,800.00	\$10,608.64	\$1,609.00	\$2,000.00	(\$8,800.00)
	424061	UNIFORM RENTALS	\$0.00	\$0.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00
424100			\$1,099.10	\$1,777.85	\$18,800.00	\$18,608.64	\$9,609.00	\$10,000.00	(\$8,800.00)
425100	425000	OFFICE EQUIPMENT	(\$51.14)	\$0.00	\$0.00	\$0.00	\$0.00	\$2,400.00	\$2,400.00
	425010	VEHICULAR EQUIPMENT	\$0.00	\$0.00	\$750.00	\$381.44	\$500.00	\$1,000.00	\$250.00
	425030	BUILDING MAINT	\$1,437.86	\$945.48	\$4,000.00	\$4,000.00	\$4,000.00	\$3,000.00	(\$1,000.00)
	425031	POOLS/ RECREATIONAL EQUIP	\$0.00	\$0.00	\$4,250.00	\$888.44	\$15,000.00	\$10,000.00	\$5,750.00
	425050	COMMUNICATIONS EQUIPMENT	\$0.00	\$0.00	\$300.00	\$250.00	\$750.00	\$1,000.00	\$700.00
	425060	OPERATIONS EQUIPMENT	\$794.57	\$655.74	\$500.00	\$430.74	\$900.00	\$1,000.00	\$500.00
	425090	MAINT SERV CONTRACT	\$2,868.95	\$2,750.42	\$5,000.00	\$4,946.68	\$5,000.00	\$6,500.00	\$1,500.00
	425099	OTHER CONT MAINT	\$6,654.11	\$5,676.13	\$4,700.00	\$4,676.25	\$6,000.00	\$5,000.00	\$300.00
425100			\$11,704.35	\$10,027.77	\$19,500.00	\$15,573.55	\$32,150.00	\$29,900.00	\$10,400.00
429100	429001	TUITION/ TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01060162

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
429100	429005	NUISANCE	\$154.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429009	ADMIN/TRUSTEE FEE	\$204.20	\$38.17	\$175.00	\$115.93	\$175.00	\$175.00	\$0.00
	429011	DEMOLITION & CLEARING	\$5,699.63	\$3,806.26	\$42,000.00	\$12,358.47	\$45,000.00	\$50,000.00	\$8,000.00
	429014	CONTRACTED PERSONNEL SVS.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429016	CONFERENCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429017	MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429090	MISC CONTRACTED SRVCS	\$40.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100			\$6,098.58	\$3,844.43	\$42,175.00	\$12,474.40	\$45,175.00	\$50,175.00	\$8,000.00
430100	430001	EDUCATIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430003	SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430004	AUDIO-VISUAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430005	DUPLICATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430006	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430008	DATA PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430009	OFFICE	\$628.02	\$181.31	\$550.00	\$85.35	\$100.00	\$150.00	(\$400.00)
	430011	CUSTODIAL	\$53.92	\$0.00	\$3,100.00	\$3,034.96	\$3,100.00	\$3,500.00	\$400.00
	430012	PERSONAL SAFETY	\$81.00	\$186.35	\$800.00	\$380.88	\$800.00	\$800.00	\$0.00
	430013	FIREFIGHTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430014	WEARING APPAREL	\$84.77	\$3,145.20	\$1,450.00	\$0.00	\$0.00	\$3,000.00	\$1,550.00
	430016	MEDICAL/LAB	\$0.00	\$0.00	\$300.00	\$97.44	\$300.00	\$300.00	\$0.00
	430030	SNOW CONTROL	\$42,920.95	\$5,518.59	\$15,000.00	\$5,000.00	\$10,000.00	\$15,000.00	\$0.00
	430031	ASPHALT	\$0.00	\$13,256.51	\$11,000.00	\$5,000.00	\$14,000.00	\$25,000.00	\$14,000.00
	430032	CONCRETE	\$556.95	\$27.54	\$1,000.00	\$593.29	\$1,000.00	\$5,000.00	\$4,000.00
	430033	STREET SIGN	\$896.28	\$656.23	\$1,000.00	\$137.32	\$1,000.00	\$1,000.00	\$0.00
	430034	TRAFFIC CONTROL	\$9,213.03	\$11,341.03	\$16,000.00	\$14,339.50	\$15,000.00	\$25,000.00	\$9,000.00
	430035	VECTOR CONTROL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430036	BLDG CONSTRUCTION	\$51.87	\$27.93	\$1,500.00	\$654.85	\$3,000.00	\$5,000.00	\$3,500.00
	430037	CHEMICALS	\$1,447.08	\$255.02	\$22,000.00	\$20,787.63	\$20,787.00	\$30,000.00	\$8,000.00
	430038	SEWER GRATES/MANHOLE CVR	\$7,862.90	\$3,649.32	\$14,600.00	\$13,174.85	\$20,000.00	\$20,000.00	\$5,400.00
	430040	BOTANICAL	\$0.00	\$0.00	\$9,800.00	\$9,800.00	\$9,800.00	\$12,000.00	\$2,200.00
	430041	PLAYGROUND	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
	430042	TOOLS & HARDWARE	\$1,662.44	\$2,670.74	\$3,000.00	\$2,279.86	\$3,000.00	\$3,000.00	\$0.00
	430043	DECORATIONS	(\$149.84)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430050	MOTOR FUELS/ LUBRICANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430051	TIRES & BATTERIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430052	VEHICLE PARTS & SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430053	VEHICLE REPAIR TOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430055	MECH EQUIP PARTS	\$0.00	\$106.19	\$100.00	\$0.00	\$100.00	\$0.00	(\$100.00)
	430056	STREET LIGHTS	\$0.00	\$12,262.11	\$119,825.00	\$38,473.55	\$124,825.00	\$130,000.00	\$10,175.00
	430057	PIPE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01060162

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
430100		CONNECTIONS							
	430099	MISC SUPPLIES AND EXP	\$0.00	\$473.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430100			\$65,309.37	\$53,757.68	\$222,025.00	\$113,839.48	\$227,812.00	\$279,750.00	\$57,725.00
450100	452000	BUILDINGS AND STRUCTURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	453000	OPERATIONS EQUIPMENT	\$6,824.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	453049	LEASE PURCHASE	\$9,803.68	\$12,615.30	\$9,433.96	\$7,075.47	\$9,434.00	\$0.00	(\$9,433.96)
	454000	MOTOR EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$230,000.00	\$230,000.00
	456000	MAINS AND ACCESSORIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	458010	TRAFFIC SIGNS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450100			\$16,627.68	\$12,615.30	\$9,433.96	\$7,075.47	\$9,434.00	\$230,000.00	\$220,566.04
453100	453037	EQUIPMENT-GARAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	453039	EQUIPMENT-COMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
453100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01060162			\$1,204,684.00	\$1,183,897.26	\$2,058,994.43	\$1,611,800.56	\$2,055,595.00	\$2,553,373.00	\$494,378.57

BUREAU OF VEHICLE MANAGEMENT CENTER

The Bureau of Vehicle Management is responsible for the administration, maintenance, and repair of the City's vehicular equipment fleet. The fleet consists of over 425 vehicles and pieces of equipment ranging from tractor and trailers, articulated wheel loaders, fire apparatus, motor cycles and police vehicles, to small equipment such as tractors and lawnmowers.

The administration of the Bureau includes: preparation of the annual budget submission, equipment specifying, titling, licensing, maintaining of state inspection records, surplus disposal, and the scheduled maintenance and repair of all City-owned vehicles. Other associated activities include, but are not limited to, the maintaining of automated reports/records; a parts and supply inventory valued in excess of \$150,000; a fuels/lubricants management program; and the testing and evaluation of programs, such as alternate fuels, to determine the feasibility of adoption for City operations. The Bureau has also adopted a new program to keep computerized records to help maintain efficiency in the fleet.

The Bureau operates on a budget in excess of \$2 million in an effort to provide a highly serviceable fleet while operating in the most efficient and effective method.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0172 Vehicle Management

Allocation Plan

Position Control

	Allocation Plan		JOB CLASSIFICATION	Position Control			
	2012 BUDGET	2013 BUDGET		2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET
PERSONNEL SERVICES							
Salaries-BU	432,115	444,466					
Overtime	8,100	8,100					
Fringe Benefits	33,678	34,619	Automotive Mechanic IV	6	6	297,069	306,223
			Automotive Body Mechanic IV	1	1	49,607	50,032
TOTAL	473,893	487,185	Automotive Mechanic III	0	0	0	0
			Automotive Mechanic I	1	1	41,280	42,728
OPERATING EXPENSES			Parts Person II	1	1	44,159	45,483
Communications	600	1,280	Total Bargaining Unit	9.00	9.00	432,115	444,466
Professional Services	0	0	Overtime			8,100	8,100
Utilities	27,730	34,230	FICA			33,678	34,619
Insurance	0	0	Total Fringe Benefits			33,678	34,619
Rentals	0	5,800	TOTAL	9.00	9.00	473,893	487,185
Maintenance & Repairs	124,850	166,300					
Contracted Services	4,500	6,860					
Supplies	1,515,102	1,812,850					
Minor Capital Equipment	0	0					
TOTAL	1,672,782	2,027,320					
CAPITAL OUTLAY	55,000	45,000					
TOTAL APPROPRIATION	2,201,675	2,559,505					

PUBLIC WORKS

EMPLOYEE	ANNIV./ D.O.B.	2012 END OF YR SALARY	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
	10 15	1979 \$ 47,622.08	0.00	1,428.66	981.01	50,032.00	0.00	3,827.00	0.00	53,859.00
	8 3	1992 \$ 40,670.27	0.00	1,220.11	837.81	42,728.00	0.00	3,269.00	0.00	45,997.00
	3 3	1975 \$ 49,116.21	0.00	1,473.49	1,011.79	51,601.00	0.00	3,947.00	0.00	55,548.00
	4 14	1975 \$ 47,622.08	0.00	1,428.66	981.01	50,032.00	0.00	3,827.00	0.00	53,859.00
	8 10	1987 \$ 49,116.21	0.00	1,473.49	1,011.79	51,601.00	0.00	3,947.00	0.00	55,548.00
	7 20	1988 \$ 49,116.21	0.00	1,473.49	1,011.79	51,601.00	0.00	3,947.00	0.00	55,548.00
	6 5	1989 \$ 49,116.21	0.00	1,473.49	1,011.79	51,601.00	0.00	3,947.00	0.00	55,548.00
	1 6	1997 \$ 47,622.08	0.00	1,428.66	735.76	49,787.00	0.00	3,809.00	0.00	53,596.00
	1 7	1991 \$ 43,292.78	0.00	1,298.78	891.83	45,483.00	0.00	3,479.00	0.00	48,962.00
9.00		423,294.13	0.00	12,698.82	8,474.61	444,466.00	0.00	33,999.00	0.00	478,465.00
9.00		423,294.13	0.00	12,698.82	8,474.61	444,466.00	0.00	33,999.00	0.00	478,465.00
						8,100.00		620.00	0.00	8,720.00
						452,566.00	0.00	34,619.00	0.00	487,185.00

BARGAINING UNIT TOTALS

TOTAL

OVERTIME

HEALTHCARE BENEFITS - RETIREES

TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01060172

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$484,827.23	\$461,390.73	\$432,115.00	\$350,828.12	\$416,382.00	\$444,466.00	\$12,351.00
	416000	OVERTIME	\$9,576.07	\$8,493.54	\$8,100.00	\$889.25	\$889.00	\$8,100.00	\$0.00
414100			\$494,403.30	\$469,884.27	\$440,215.00	\$351,717.37	\$417,271.00	\$452,566.00	\$12,351.00
419100	419001	SOCIAL SECURITY	\$39,139.98	\$35,924.57	\$33,678.01	\$26,906.00	\$33,051.00	\$34,619.00	\$940.99
419100			\$39,139.98	\$35,924.57	\$33,678.01	\$26,906.00	\$33,051.00	\$34,619.00	\$940.99
420100	420010	ADVERTISING	\$764.34	\$393.88	\$300.00	\$0.00	\$782.00	\$1,200.00	\$900.00
	420020	PRINTING	\$994.13	\$347.50	\$675.00	\$422.10	\$653.00	\$0.00	(\$675.00)
	420040	TELEPHONE	\$180.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	(\$50.00)
	420050	POSTAGE	\$104.66	\$88.92	\$75.00	\$58.50	\$75.00	\$80.00	\$5.00
420100			\$2,043.13	\$830.30	\$1,100.00	\$480.60	\$1,510.00	\$1,280.00	\$180.00
422100	422000	SEWERAGE	\$697.18	\$646.86	\$630.00	\$501.85	\$663.00	\$630.00	\$0.00
	422010	WATER	\$14,383.93	\$11,894.97	\$13,500.00	\$11,655.42	\$15,530.00	\$13,500.00	\$0.00
	422020	ELECTRICITY	\$9,983.69	\$23,366.14	\$13,500.00	\$10,739.29	\$13,500.00	\$20,000.00	\$6,500.00
	422030	HEAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	422080	SEWERAGE MAINT CHARGES	\$104.55	\$97.04	\$100.00	\$75.27	\$100.00	\$100.00	\$0.00
422100			\$25,169.35	\$36,005.01	\$27,730.00	\$22,971.83	\$29,793.00	\$34,230.00	\$6,500.00
424100	424050	OFFICE EQUIPMENT	\$3,575.73	\$488.46	\$0.00	\$0.00	\$0.00	\$3,660.48	\$3,660.48
	424060	OTHER RENTALS	\$892.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	424061	UNIFORM RENTALS	\$0.00	\$0.00	\$2,319.20	\$2,319.20	\$2,600.00	\$2,140.00	(\$179.20)
424100			\$4,467.80	\$488.46	\$2,319.20	\$2,319.20	\$2,600.00	\$5,800.48	\$3,481.28
425100	425000	OFFICE EQUIPMENT	\$56.02	\$0.00	\$300.00	\$210.88	\$260.00	\$0.00	(\$300.00)
	425010	VEHICULAR EQUIPMENT	\$86,680.89	\$72,597.42	\$97,000.00	\$83,292.98	\$95,000.00	\$145,000.00	\$48,000.00
	425021	STREET LIGHTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	425030	BUILDING MAINT	\$1,091.40	\$8,639.84	\$7,500.00	\$2,089.87	\$7,500.00	\$5,000.00	(\$2,500.00)
	425050	COMMUNICATIONS EQUIPMENT	\$0.00	\$414.90	\$500.00	\$295.00	\$295.00	\$7,500.00	\$7,000.00
	425060	OPERATIONS EQUIPMENT	\$2,437.46	\$11,143.21	\$13,000.00	\$12,786.08	\$13,000.00	\$6,000.00	(\$7,000.00)
	425080	SERVICE CONTRACTS	\$9,040.99	\$540.80	\$550.00	\$471.20	\$550.00	\$0.00	(\$550.00)
	425090	MAINT SERV CONTRACT	\$3,098.24	\$3,137.04	\$5,000.00	\$4,316.41	\$5,000.00	\$2,800.00	(\$2,200.00)
	425099	OTHER CONT MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
425100			\$102,405.00	\$96,473.21	\$123,850.00	\$103,462.42	\$121,605.00	\$166,300.00	\$42,450.00
429100	429001	TUITION/ TRAINING	\$399.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
	429005	NUISANCE	\$306.91	\$0.00	\$0.00	\$0.00	\$0.00	\$960.00	\$960.00
	429009	ADMIN/TRUSTEE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429012	LAUNDRY	\$4,200.73	\$3,845.26	\$2,180.80	\$311.03	\$525.00	\$0.00	(\$2,180.80)
	429014	CONTRACTED PERSONNEL SVS.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429016	CONFERENCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429017	MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429060	TOWING	\$0.00	\$0.00	\$3,000.00	\$2,500.00	\$2,500.00	\$2,500.00	(\$500.00)
429090	MISC CONTRACTED SRVCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	
429100			\$4,906.64	\$3,845.26	\$5,180.80	\$2,811.03	\$3,025.00	\$6,860.00	\$1,679.20

2013 Proposed Budget

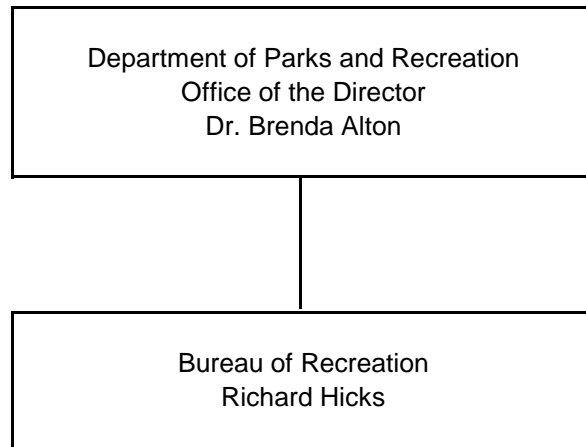
Expenditure Line Item

Fund: 01

Budget Unit: 01060172

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
430100	430001	EDUCATIONAL	\$0.00	\$813.21	\$200.00	\$85.00	\$170.00	\$500.00	\$300.00
	430002	SOFTWARE	\$0.00	\$0.00	\$2,000.00	\$1,500.00	\$1,500.00	\$1,000.00	(\$1,000.00)
	430003	SUBSCRIPTIONS	\$748.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430005	DUPLICATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430006	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430008	DATA PROCESSING	\$310.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430009	OFFICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
	430011	CUSTODIAL	\$2,828.19	\$818.12	\$600.00	\$414.42	\$600.00	\$650.00	\$50.00
	430012	PERSONAL SAFETY	\$760.04	\$493.11	\$500.00	\$322.13	\$500.00	\$500.00	\$0.00
	430013	FIREFIGHTING	\$168.00	\$89.99	\$100.00	\$0.00	\$1,500.00	\$500.00	\$400.00
	430014	WEARING APPAREL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
	430016	MEDICAL/LAB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430036	BLDG CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430037	CHEMICALS	\$740.25	\$632.07	\$1,350.00	\$1,350.00	\$1,350.00	\$1,750.00	\$400.00
	430042	TOOLS & HARDWARE	\$1,493.98	\$233.11	\$0.00	\$0.00	\$0.00	\$2,350.00	\$2,350.00
	430050	MOTOR FUELS/ LUBRICANTS	\$885,515.52	\$1,313,490.55	\$1,303,552.00	\$1,161,600.98	\$1,303,552.00	\$1,550,000.00	\$246,448.00
	430051	TIRES & BATTERIES	\$45,655.73	\$44,885.19	\$50,000.00	\$49,190.43	\$50,000.00	\$50,000.00	\$0.00
	430052	VEHICLE PARTS & SUPPLIES	\$139,377.80	\$122,408.59	\$152,800.00	\$130,638.87	\$152,800.00	\$200,000.00	\$47,200.00
	430053	VEHICLE REPAIR TOOLS	(\$972.26)	\$0.00	\$1,500.00	\$1,480.09	\$1,480.00	\$5,000.00	\$3,500.00
	430054	AUTO BODY PART/SUPPLIES	\$0.00	\$4,176.07	\$20,000.00	\$17,187.26	\$35,000.00	\$0.00	(\$20,000.00)
	430055	MECH EQUIP PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430099	MISC SUPPLIES AND EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430100			\$1,076,626.22	\$1,488,040.01	\$1,532,602.00	\$1,363,769.18	\$1,548,452.00	\$1,812,850.00	\$280,248.00
453100	453099	EQUIPMENT-OTHER	\$159.52	\$10,011.97	\$35,000.00	\$7,014.92	\$7,015.00	\$45,000.00	\$10,000.00
453100			\$159.52	\$10,011.97	\$35,000.00	\$7,014.92	\$7,015.00	\$45,000.00	\$10,000.00
01060172			\$1,749,320.94	\$2,141,503.06	\$2,201,675.01	\$1,881,452.55	\$2,164,322.00	\$2,559,505.48	\$357,830.47

DEPARTMENT OF PARKS AND RECREATION



EXPENDITURE ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
PARKS & RECREATION						
<u>0180 OFFICE OF THE DIRECTOR</u>						
Personnel Services	523,213	381,365	247,866	395,267	376,577	397,606
Operating Expenses	195,682	80,289	28,601	27,750	20,850	12,170
Capital Outlay	0	0	0	0	0	0
Grants	14,330	0	0	0	0	0
TOTALS	733,225	461,654	276,466	423,017	397,427	409,776
<u>0183 BUREAU OF RECREATION</u>						
Personnel Services	567,483	462,296	320,258	0	0	0
Operating Expenses	181,477	85,981	48,598	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTALS	748,960	548,277	368,856	0	0	0
<u>0184 BUREAU OF PARKS MAINTENANCE</u>						
Personnel Services	582,893	572,647	506,580	0	0	0
Operating Expenses	324,938	197,529	242,838	0	0	0
Capital Outlay	0	0	0	0	0	0
Grants/Non Exp. Item/InterFund Transfer	0	0	0	0	0	0
TOTALS	907,831	770,176	749,417	0	0	0
TOTAL DEPARTMENT OF PARKS & RECREATION						
Personnel Services	1,673,590	1,416,308	1,074,703	395,267	376,577	397,606
Operating Expenses	702,097	363,799	320,037	27,750	20,850	12,170
Capital Outlay	0	0	0	0	0	0
Grants	14,330	0	0	0	0	0
TOTAL EXPENDITURES	2,390,016	1,780,107	1,394,740	423,017	397,427	409,776

POSITION ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
PARKS, RECREATION & ENRICHMENT						
Office of the Director	9.00	6.00	2.00	4.00	4.00	4.00
Recreation	3.00	3.00	2.00	0.00	0.00	0.00
Parks Maintenance	<u>14.00</u>	<u>12.00</u>	<u>10.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL POSITIONS	26.00	21.00	14.00	4.00	4.00	4.00

For 2010, in the Office of the Director there were two vacant positions cut, the Special Events Coordinator and the part-time Special Events Marketing Assistant. In Bureau of Recreation, the vacant Golf Instructor was eliminated. Also in the Bureau of Parks Maintenance, a vacant laborer III has been eliminated. In the 2011 Budget, the Office of the Director decreased by two positions. The eliminations occurred in the Special Events Director, and Chief Park Ranger positions. With the Bureau of Recreation all positions remained the same. The Bureau of Parks Maintenance eliminated the Director position and the Motor Equipment Operator. As part of the 2012 Budget, Parks Maintenance was moved to Public Work- City Services-Neighborhood Services. In addition to that, the Bureau of Recreation was collapsed into the Office of the Director of Parks, Recreation and Enrichment. Additionally, the Recreation Program Assistant position, previously in the Bureau of Recreation, was eliminated. In the Office of the Director, there was a net decrease of two positions. The entire Park Ranger Corp was eliminated, which consisted of a Park Ranger Supervisor and two Park Rangers. Additionally, there was the elimination of an Administrative Assistant.

No changes are proposed in the 2013 Budget.

THE DEPARTMENT OF PARKS, RECREATION AND ENRICHMENT

The Office of the Director is responsible for planning and conducting all City special events, park planning and development and the overall direction and management of the department. This office plans, schedules, promotes, implements, manages, and solicits sponsorships for all City special events. Two major events that highlight the calendar are the Harrisburg Jazz and Multicultural Festival (held over the Independence Day Weekend) and the Kipona Celebration (held over the Labor Day Weekend). In addition to these events, numerous other activities take place during the year including, but not limited to, summer concerts in various City parks, the Holiday Parade, and the Harrisburg New Year's Eve Celebration.

In January 2010, the Department name was changed to Department of Parks, Recreation & Enrichment to embrace the Mayor's vision of expanding beyond recreational activities to providing and collaborating enrichment learning opportunities improving the quality of life wealth for youth and their families.

As of January 1, 2012, the Bureau of Recreation was consolidated with the Office of the Director. DPRE's Recreation component offers the most extensive year-round recreational programming in the City's history. The fall, winter, and spring programs provide general recreational activities based largely at public school gymnasiums. These programs include, but are not limited to, sports events, athletic programs, crafts (including an art contest for elementary students), puppet shows, live children's theater productions, aerobic and exercise classes, gymnastics, roller skating, and miscellaneous games.

Summer programming occurs on seven to ten staffed playgrounds, with assistance provided by hired recreation leaders and site coordinators, and consists of sports programs for golf, volleyball, basketball, soccer, football, T-ball, and tennis, as well as sports clinics for baseball, T-ball, soccer, and golf. In addition, this DPRE's Recreation provides arts and crafts, 4-H activities, computer classes, nutrition classes, debate teams, peer mediation, cooking classes, and reading programs on seven to ten playgrounds during the summer months, along with swimming instruction, environmental/educational programs, ecology programs, and dance, drama, photography and music appreciation classes.

In 2009, a money camp was added to teach youth about household budgeting. In 2011, the Junior Achievement program was added along with the Mayor's Great Debaters, the IRONKID Challenge, and the Mayor's Health, Wellness & Recreation Initiative were added. Swimming programs are offered at our two inner-city swimming pools and at the City Island Beach from Memorial Day to Labor Day. Pool #1 and Pool #2 are open from mid-June to early September.

Park planning and development is performed by this office and oversight of all construction projects in the parks system is a primary responsibility of the Director. Since 1985, more than \$70 million has been spent in Harrisburg's parks system under the Mayor's Parks Improvement Program. Additionally, technical assistance from this office is provided to the Harrisburg School District, Harrisburg Housing Authority, various PTA organizations, and neighborhood organizations regarding playground improvements, fund-raising activities, community-based programs, grantsmanship techniques, and recreational programs. In 2011, more than \$100,000 was donated through community-based partnerships to rehabilitate and renew three park playgrounds

Effective December 19, 2011, The Park Ranger Program, created by the Mayor in 1990, was dissolved. The Police Bureau is responsible for ongoing security in all City parks, playgrounds, and open space areas, along with providing information to the general public regarding Harrisburg and its park system. Patrolling of the parks on a daily basis is necessary in order to maintain order and enforce park rules and regulations.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0180 Office of the Director

Allocation Plan

Position Control

	2012		2013		JOB CLASSIFICATION	2012		2013	
	BUDGET	BUDGET	BUDGET	BUDGET		BUDGET	BUDGET		
PERSONNEL SERVICES									
Salaries-Mgmt	118,000	118,000	Director		1	1	70,000	70,000	
Salaries-BU	78,177	82,150	Park Ranger Supervisor		0	0	0	0	
Temporary Employees	165,000	165,000	Recreation Director		1	1	48,000	48,000	
Overtime	6,000	4,200							
Fringe Benefits	28,090	28,256	Total Management		2	2	118,000	118,000	
TOTAL	395,267	397,606	Park Ranger		0	0	0	0	
OPERATING EXPENSES			Administrative Assistant I		0	0	0	0	
Communications	5,000	6,500	Secretary I		1	1	38,680	39,841	
Professional Services	0	0	Parks and Recreation Assistant		1	1	39,497	42,309	
Utilities	0	0	Total Bargaining Unit		2	2	78,177	82,150	
Insurance	0	0	Temporary Employees				165,000	165,000	
Rentals	2,500	0	Overtime				6,000	4,200	
Maintenance & Repairs	0	1,630	FICA				28,090	28,256	
Contracted Services	20,000	3,040	Healthcare Benefits - Active				0	0	
Supplies	250	1,000	Healthcare Benefits - Retirees				0	0	
Minor Capital Equipment	0	0	Unemployment Comp				0	0	
TOTAL	27,750	12,170	Total Fringe Benefits				28,090	28,256	
CAPITAL OUTLAY	0	0	TOTAL		4	4	395,267	397,606	
GRANTS	0	0							
TOTAL APPROPRIATION	423,017	409,776							

PARKS & RECREATION

EMPLOYEE	ANNIV. D.O.B.	2010	2011	2012	2013	2013 ANNUAL INCREASE	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		1	4	2010	\$	70,000.00	0.00	0.00	0.00	70,000.00	0.00	5,355.00	0.00	75,355.00
		10	31	2005	\$	48,000.00	0.00	0.00	0.00	48,000.00	0.00	3,672.00	0.00	51,672.00
2.00						118,000.00	0.00	0.00	0.00	118,000.00	0.00	9,027.00	0.00	127,027.00
		6	2	2000	\$	38,297.49	0.00	1,148.92	394.46	39,841.00	0.00	3,048.00	0.00	42,889.00
		6	2	2000	\$	40,670.27	0.00	1,220.11	418.90	42,309.00	0.00	3,237.00	0.00	45,546.00
2.00						78,967.76	0.00	2,369.03	813.37	82,150.00	0.00	6,285.00	0.00	88,435.00
4.00						196,967.76	0.00	2,369.03	813.37	200,150.00	0.00	15,312.00	0.00	215,462.00
TEMP						0.00	0.00	0.00	0.00	165,000.00	0.00	12,623.00	0.00	177,623.00
OVERTIME														
HEALTHCARE BENEFITS - RETIREES										4,200.00		321.00	0.00	4,521.00
													0.00	0.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										369,350.00	0.00	28,256.00	0.00	397,606.00

Note: Severance and Unemployment Compensation costs are reflected in General Expenses (0188).

2013 Proposed Budget

Expenditure Line Item

Fund: 01

Budget Unit: 01080180

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$323,052.51	\$222,877.96	\$196,177.00	\$167,065.10	\$197,240.00	\$200,150.00	\$3,973.00
	415000	TEMPORARY	\$0.00	\$0.00	\$165,000.00	\$109,828.14	\$150,000.00	\$165,000.00	\$0.00
	416000	OVERTIME	\$7,292.41	\$7,373.33	\$6,000.00	\$2,354.99	\$2,355.00	\$4,200.00	(\$1,800.00)
414100			\$330,344.92	\$230,251.29	\$367,177.00	\$279,248.23	\$349,595.00	\$369,350.00	\$2,173.00
419100	419001	SOCIAL SECURITY	\$26,335.79	\$17,614.29	\$28,090.00	\$21,411.86	\$26,982.00	\$28,256.00	\$166.00
419100			\$26,335.79	\$17,614.29	\$28,090.00	\$21,411.86	\$26,982.00	\$28,256.00	\$166.00
420100	420010	ADVERTISING	\$3,532.83	\$1,344.74	\$2,500.00	\$740.92	\$1,000.00	\$2,500.00	\$0.00
	420040	TELEPHONE	\$3,881.84	\$3,653.19	\$3,000.00	\$2,562.81	\$3,350.00	\$3,000.00	\$0.00
	420050	POSTAGE	(\$3,545.31)	\$449.43	\$1,000.00	\$648.00	\$800.00	\$1,000.00	\$0.00
420100			\$3,869.36	\$5,447.36	\$6,500.00	\$3,951.73	\$5,150.00	\$6,500.00	\$0.00
424100	424060	OTHER RENTALS	\$32,026.05	\$4,583.29	\$2,500.00	\$416.96	\$0.00	\$0.00	(\$2,500.00)
424100			\$32,026.05	\$4,583.29	\$2,500.00	\$416.96	\$0.00	\$0.00	(\$2,500.00)
425100	425080	SERVICE CONTRACTS	\$0.00	\$0.00	\$0.00	\$0.00	\$1,450.00	\$1,630.00	\$1,630.00
425100			\$0.00	\$0.00	\$0.00	\$0.00	\$1,450.00	\$1,630.00	\$1,630.00
429100	429009	ADMIN/ TRUSTEE FEE	\$0.00	\$86.37	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
	429014	CONTRACTED PERSONNEL SVS.	\$29,822.09	\$16,934.94	\$14,000.00	\$859.00	\$14,000.00	\$3,000.00	(\$11,000.00)
	429090	MISC CONTRACTED SRVCS	\$216.30	\$190.85	\$4,500.00	\$4,000.00	\$0.00	\$0.00	(\$4,500.00)
429100			\$30,038.39	\$17,212.16	\$18,500.00	\$4,859.00	\$14,000.00	\$3,040.00	(\$15,460.00)
430100	430009	OFFICE	\$1,687.42	\$539.98	\$250.00	\$84.13	\$250.00	\$1,000.00	\$750.00
430100			\$1,687.42	\$539.98	\$250.00	\$84.13	\$250.00	\$1,000.00	\$750.00
01080180			\$424,301.93	\$275,648.37	\$423,017.00	\$309,971.91	\$397,427.00	\$409,776.00	(\$13,241.00)
01			\$40,734,299.19	\$48,671,189.24	\$54,990,713.63	\$36,313,795.19	\$49,070,526.00	\$56,365,315.01	\$1,374,601.38

GENERAL EXPENSES

This group of accounts is used to reflect all expenses in the General Fund which are not directly related to any one particular departmental operation. Examples include specific personnel costs, such as pension plan contributions, employee severance pay, workers' compensation, loss/time medical payments, and other miscellaneous expenses, including telephone services, insurance(s), and various subsidies and grants to local units.

TRANSFERS TO OTHER FUNDS

This group of accounts is used to reflect transfers to other City funds and related entities, either to fund for payment of general obligation debt or to supplement operations.

EXPENDITURE ANALYSIS SUMMARY 2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
<u>0188 GENERAL EXPENSES</u>						
Personnel Services	9,958,628	9,352,654	10,334,572	7,053,236	10,397,246	9,513,867
Operating Expenses						
Communications	101,710	121,987	128,438	95,500	83,770	87,000
Professional Fees	146,891	191,335	47,314	60,600	65,000	75,000
Insurance	910,856	958,011	859,708	894,091	806,998	867,073
Contracted Services	49,113	51,900	64,431	41,780	50,590	52,700
Supplies	0	0	0	0	0	0
Minor Capital Equipment	0	0	0	0	0	24,000
Total Operating Expenses	1,208,570	1,323,233	1,099,891	1,091,971	1,006,358	1,105,773
Capital Outlay	468	258	258	0	0	0
Subsidies and Grants	417,905	223,320	340,200	272,510	272,510	272,510
Cash Over/Under	0	0	0	0	0	0
Uncollectible Accounts	0	0	0	0	0	0
Refund of Prior Year Revenue	0	25,123	0	0	15,000	0
Fines and Settlements	0	440,782	511,271	110,000	110,000	10,000
Payment of Prior Year Expenditures	0	0	0	0	4,366	158,000
E.M.S. Tax Eligible Expenses	0	0	0	0	0	0
Hotel Tax Proceeds	0	10,137	0	0	0	0
TRAN Costs	0	0	0	0	0	0
Repayment of Federal Grants Fund	0	0	0	0	0	0
Repayment of Workers' Comp. Fund	0	0	22,427	0	0	0
Audit Exceptions	0	0	0	0	0	0
Anticipated Concessions	0	0	0	0	0	(4,000,000)
Total General Expenses	11,585,570	11,375,506	12,308,618	8,527,717	11,805,480	7,060,150

0189 TRANSFERS TO OTHER FUNDS

Debt Service Fund	11,338,871	11,275,518	11,045,746	11,485,014	2,832,678	10,810,547
Total Transfers	<u>11,338,871</u>	<u>11,275,518</u>	<u>11,045,746</u>	<u>11,485,014</u>	<u>2,832,678</u>	<u>10,810,547</u>

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0188 General Expenses

Account Name	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
WAGES/BENEFITS						
Salaries/Social Security	76,175	51,137	45,409	31,824	31,399	31,671
Medical Benefits	8,501,138	7,980,598	8,906,924	5,900,000	9,358,277	8,200,000
Early Retirement	0	0	0	0	0	0
Sick Leave Buy-Back	6,937	8,456	13,989	16,000	12,978	14,000
Severance Pay	1,096,061	660,754	591,077	400,000	350,000	582,080
Medicare	0	2,771	2,000	5,000	3,895	4,000
Unemployment Compensation	87,330	90,130	266,395	230,296	215,404	215,000
TOTAL WAGES/BENEFITS	9,767,642	8,793,847	9,825,794	6,583,120	9,971,953	9,046,751
WORKERS' COMPENSATION						
Workers' Compensation Adj. Fees	46,825	46,979	34,303	50,000	46,750	47,000
Loss Time & Medical	39,556	395,794	360,434	300,000	260,000	300,000
State Fees/Assessments	33,923	38,305	34,188	38,500	38,500	38,500
Excess Policy & Bond	70,682	77,729	79,852	81,616	80,043	81,616
Excess Policy/Other Recoveries	0	0	0	0	0	0
TOTAL WORKERS COMP.	190,986	558,807	508,777	470,116	425,293	467,116
PENSION CONTRIBUTIONS						
Police Pension	0	0	0	0	0	0
Fire Pension	0	0	0	0	0	0
Non-Unif. Pension	0	0	0	0	0	0
TOTAL PENSION CONTRIB.	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES	9,958,628	9,352,654	10,334,572	7,053,236	10,397,246	9,513,867
COMMUNICATIONS						
Advertising	135	297	306	0	0	0
Printing & Report Binding	0	0	0	0	0	0
Telephone/Pagers	101,575	101,989	117,757	85,000	82,000	85,000
Email	0	19,700	10,375	10,500	1,770	2,000
Postage	0	0	0	0	0	0
TOTAL COMMUNICATIONS	101,710	121,987	128,438	95,500	83,770	87,000
PROFESSIONAL FEES						
Legal Fees	106,190	191,335	10,262	50,000	35,000	45,000
Consulting	22,952	0	25,252	10,000	30,000	30,000
Other	17,749	0	11,800	600	0	0
TOTAL PROFESSIONAL FEES	146,891	191,335	47,314	60,600	65,000	75,000

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0188 General Expenses

Account Name	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
INSURANCE						
Stop Loss - Premium	409,979	338,610	321,158	310,000	316,400	316,400
Automobile - Premium	135,354	131,854	167,474	171,000	129,748	134,902
Automobile - Deductible	26,098	31,240	122	16,000	28,000	28,000
General Liability - Premium	131,000	172,306	113,323	120,000	88,223	93,771
General Liability - Deductible	56,273	107,058	55,827	50,000	15,000	30,000
Boiler & Machinery - Premium	0	0	311	12,010	6,000	15,000
Property & Crime - Premium	44,100	49,103	85,781	85,781	88,288	105,000
Property & Crime - Deductible	195	0	0	0	0	0
Inland Marine - Premium	15,200	23,502	10,254	11,000	14,574	14,000
Flood - Premium	18,212	18,907	22,176	24,000	25,104	32,000
Police Professional Liability - Premium	0	10,550	0	0	0	0
Police Professional Liability - Deductible	0	0	0	0	0	0
Public Official Liability - Premium	27,300	15,686	44,491	42,300	33,885	43,000
Public Official Liability - Deductible	10,446	10,353	3,957	10,000	10,000	5,000
Excess Liability - Premium	31,300	42,556	34,833	40,000	49,776	50,000
Terrorism - Premium	5,400	6,287	0	2,000	2,000	0
TOTAL INSURANCE	910,856	958,011	859,708	894,091	806,998	867,073
CONTRACTED SERVICES						
Maintenance Service Contract	7,491	9,704	6,942	7,500	7,510	7,700
Freight-Shipping	0	0	0	0	0	0
Bank Administration/Trustee Fees	4,178	4,178	4,679	4,700	5,000	5,000
Travel	0	0	261	0	0	0
Conference	0	480	0	0	0	0
Membership Dues	19,885	19,885	19,580	19,580	19,580	20,000
Catastrophic Event Disaster Recovery	8,214	8,214	8,214	0	0	0
Miscellaneous	450	0	0	0	0	0
Bank Service Charges	8,895	9,438	24,754	10,000	18,500	20,000
TOTAL CONTRACTED SERVICES	49,113	51,900	64,431	41,780	50,590	52,700
SUPPLIES & EXPENSES						
Subscriptions	0	0	0	0	0	0
Photography	0	0	0	0	0	0
Data Processing	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
TOTAL SUPPLIES & EXPENSES	0	0	0	0	0	0
MINOR CAPITAL EQUIPMENT						
Office Equipment	0	0	0	0	0	24,000
TOTAL MINOR CAPITAL EQUIPMENT	0	0	0	0	0	24,000
TOTAL OPERATING	1,208,570	1,323,233	1,099,891	1,091,971	1,006,358	1,105,773
CAPITAL OUTLAY						
Lease/Purchase Capital Equipment	468	258	258	0	0	0
Miscellaneous	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	468	258	258	0	0	0

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

General Fund

0188 General Expenses

Account Name	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
SUBSIDIES & GRANTS						
Grants to Local Units	15,000	15,000	0	0	0	0
Dauphin County Library	50,000	0	0	0	0	0
Capital Area Transit	268,363	208,320	340,200	272,510	272,510	272,510
Downtown Improvement District (DID)	19,542	0	0	0	0	0
Harrisburg Regional Chamber	65,000	0	0	0	0	0
TOTAL SUBSIDIES & GRANTS	<u>417,905</u>	<u>223,320</u>	<u>340,200</u>	<u>272,510</u>	<u>272,510</u>	<u>272,510</u>
Cash Under/Over	0	0	0	0	0	0
Uncollectible Accounts	0	0	0	0	0	0
Liability Insurance Claim	0	0	17,000	0	0	0
Refund of Prior Year Revenue	0	25,123	0	0	15,000	0
Fines and Settlements	0	440,782	511,271	110,000	110,000	10,000
Payment of Prior Year Expenditures	0	0	0	0	4,366	158,000
E.M.S. Tax Eligible Expenses	0	0	0	0	0	0
Hotel Tax Proceeds	0	10,137	0	0	0	0
TRAN Costs	0	0	0	0	0	0
Repayment of Federal Grants Fund	0	0	0	0	0	0
Repayment of Workers' Compensation Fund	0	0	22,427	0	0	0
Audit Exceptions	0	0	0	0	0	0
Anticipated Concessions	0	0	0	0	0	(4,000,000)
TOTAL GENERAL EXPENSES	<u>11,585,570</u>	<u>11,375,506</u>	<u>12,325,618</u>	<u>8,527,717</u>	<u>11,805,480</u>	<u>7,060,150</u>

STATE LIQUID FUELS TAX FUND

The State Liquid Fuels Tax Fund is funded by an annual Commonwealth of Pennsylvania State Liquid Fuels Tax allocation and investment income. This fund is used to account for state aid revenue used primarily for building, improving, and maintaining city roads and bridges in accordance with policies and procedures of the County Liquid Fuels Tax Act of 1931 and the Liquid Fuels Tax Act 655 of 1956 of the Commonwealth of Pennsylvania.

RESOURCE ALLOCATION
2013 PROPOSED BUDGET

RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	75	MAINTENANCE	886,463
LIQUID FUELS TAX RECEIPTS	886,388		
FUND BALANCE APPROPRIATION	0		
TOTAL RESOURCES	886,463	TOTAL APPROPRIATION	886,463

STATE LIQUID FUELS TAX FUND
2013 PROPOSED BUDGET

Account Name	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
REVENUE ANALYSIS SUMMARY						
Investment Income	11,236	964	480	620	215	75
Liquid Fuels Tax Receipts	963,451	892,243	912,637	944,659	929,762	886,388
TOTAL REVENUE	<u>974,687</u>	<u>893,207</u>	<u>913,117</u>	<u>945,279</u>	<u>929,977</u>	<u>886,463</u>
Fund Balance Appropriation	51,500	22,911	0	0	0	0
TOTAL RESOURCES	<u>1,026,187</u>	<u>916,118</u>	<u>913,117</u>	<u>945,279</u>	<u>929,977</u>	<u>886,463</u>

REVENUE ANALYSIS DETAIL						
Interest-Savings Account	11,009	201	391	359	15	35
Interest-Other	227	762	89	261	200	40
Liquid Fuels Tax Receipts	963,451	892,243	912,637	944,659	929,762	886,388
TOTAL REVENUE	<u>974,687</u>	<u>893,207</u>	<u>913,117</u>	<u>945,279</u>	<u>929,977</u>	<u>886,463</u>
Fund Balance Appropriation	51,500	22,911	0	0	0	0
TOTAL RESOURCES	<u>1,026,187</u>	<u>916,118</u>	<u>913,117</u>	<u>945,279</u>	<u>929,977</u>	<u>886,463</u>

EXPENDITURE ANALYSIS SUMMARY						
Personnel Services	0	0	0	0	0	0
Operating Expenses	841,240	739,246	660,673	945,279	1,084,000	886,463
Capital Outlay	0	8,782	0	0	0	0
Transfers	67,682	67,682	0	0	0	0
TOTAL EXPENDITURES	<u>908,922</u>	<u>815,710</u>	<u>660,673</u>	<u>945,279</u>	<u>1,084,000</u>	<u>886,463</u>

2013 Proposed Budget

Revenue Line Items

Budget Unit: 20062000 STATE LIQUID FUEL REVENUE

Sub Account	Revenue Account Code	Budget Rev Ledger Account Title	2010 Actual	2011 Actual	2012 Adjusted Budget	2012 YTD Actual (9/30)	2012 Mid-Year Projection	2013 Proposed Budget	Change from 2012 Adjusted to 2013 Proposed
350100	350000	SAVINGS ACCT INTEREST	\$201.32	\$390.84	\$359.00	\$15.29	\$15.00	\$35.00	(\$324.00)
	352000	INT ON INVSTMTS/GRANT	\$762.38	\$88.64	\$261.00	\$142.08	\$200.00	\$40.00	(\$221.00)
350100			\$963.70	\$479.48	\$620.00	\$157.37	\$215.00	\$75.00	(\$545.00)
390100	396000	GRANT PROCEEDS	\$892,243.15	\$912,637.31	\$944,659.43	\$929,761.85	\$929,762.00	\$886,388.32	(\$58,271.11)
390100			\$892,243.15	\$912,637.31	\$944,659.43	\$929,761.85	\$929,762.00	\$886,388.32	(\$58,271.11)
399100	399099	ESTIMATED CASH CARRYOVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
399100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20062000	STATE LIQUID FUEL REVENUE		\$893,206.85	\$913,116.79	\$945,279.43	\$929,919.22	\$929,977.00	\$886,463.32	(\$58,816.11)

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

Special Revenue Fund

2020 State Liquid Fuels

Allocation Plan

OPERATING EXPENSES	2012 BUDGET	2013 PROPOSED BUDGET
Communications	0	0
Professional Services	0	0
Utilities	775,000	650,000
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	45,000	60,000
Contracted Services	0	0
Supplies	125,279	176,463
Minor Capital Equipment	0	0
TOTAL	945,279	886,463
CAPITAL OUTLAY	0	0
TRANSFERS	0	0
TOTAL APPROPRIATION	945,279	886,463

2013 Proposed Budget

Expenditure Line Item

Fund: 20

Budget Unit: 20062020

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
422100	422060	POWER-STREET LIGHTS	\$498,266.41	\$430,670.01	\$730,000.00	\$724,452.93	\$850,000.00	\$600,000.00	(\$130,000.00)
	422070	POWER-TRAFFIC LIGHTS	\$20,528.05	\$42,995.82	\$45,000.00	\$44,380.57	\$65,000.00	\$50,000.00	\$5,000.00
422100			\$518,794.46	\$473,665.83	\$775,000.00	\$768,833.50	\$915,000.00	\$650,000.00	(\$125,000.00)
423100	423002	STOP/LOSS PREMIUM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	423021	GEN LIAB DEDUCT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
423100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
425100	425010	VEHICULAR EQUIPMENT	\$29,773.85	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$60,000.00	\$15,000.00
	425099	OTHER CONT MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
425100			\$29,773.85	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$60,000.00	\$15,000.00
429100	429009	ADMIN/TRUSTEE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430100	430030	SNOW CONTROL	\$61,930.12	\$74,604.99	\$54,453.44	\$54,000.00	\$54,000.00	\$85,000.00	\$30,546.56
	430031	ASPHALT	\$11,942.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430032	CONCRETE	\$105.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430033	STREET SIGN	\$8,420.00	\$499.37	\$825.99	\$0.00	\$0.00	\$3,388.00	\$2,562.01
	430034	TRAFFIC CONTROL	\$994.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430038	SEWER GRATES/MANHOLE CVR	\$2,752.74	\$2,625.75	\$3,000.00	\$2,000.00	\$3,000.00	\$3,075.00	\$75.00
	430050	MOTOR FUELS/ LUBRICANTS	\$42,000.00	\$35,311.25	\$38,000.00	\$38,000.00	\$38,000.00	\$50,000.00	\$12,000.00
	430051	TIRES & BATTERIES	\$11,090.00	\$6,752.92	\$8,000.00	\$5,103.21	\$10,000.00	\$10,000.00	\$2,000.00
	430052	VEHICLE PARTS & SUPPLIES	\$37,000.00	\$22,213.10	\$21,000.00	\$20,405.00	\$19,000.00	\$25,000.00	\$4,000.00
	430099	MISC SUPPLIES AND EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430100			\$176,236.39	\$142,007.38	\$125,279.43	\$119,508.21	\$124,000.00	\$176,463.00	\$51,183.57
450100	458030	STREETLIGHTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
453100	453099	EQUIPMENT- OTHER	\$8,782.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
453100			\$8,782.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480100	481007	DEBT SERVICE FUND TRANS	\$67,682.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480100			\$67,682.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20062020			\$801,268.71	\$660,673.21	\$945,279.43	\$933,341.71	\$1,084,000.00	\$886,463.00	(\$58,816.43)
20			\$801,268.71	\$660,673.21	\$945,279.43	\$933,341.71	\$1,084,000.00	\$886,463.00	(\$58,816.43)

DEBT SERVICE FUND
RESOURCE ALLOCATION
2013 PROPOSED BUDGET

RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	30	DEBT SERVICE	19,933,577
RENTAL INCOME-COMMERCE PARK	458,000	DIRECT CITY GUARANTEE PAYMENTS	72,152,847
PROCEEDS FROM SALE/ LEASE OF ASSETS	72,152,847		
CITY GUARANTEE FEES	0		
TRANSFERS	10,810,547		
FUND BALANCE APPROPRIATION	0		
TOTAL RESOURCES	<u>83,421,424</u>	TOTAL APPROPRIATION	<u>92,086,424</u>

DEBT SERVICE FUND
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
REVENUE ANALYSIS DETAIL						
Special Parking Fees-City Island	0	58,506	3,808	60,000	25,010	20,000
Interest on Savings Account	853	154	171	150	2	30
Interest on Other Investments	2	1	0	0	11	0
Park Permit - Commerce Bank Park	372,000	449,886	438,539	440,000	437,464	438,000
Gain on Sale of Investments	0	0	0	0	0	0
Gain on Sale/Lease of Assets	0	463,008	0	0	0	72,152,847
Miscellaneous	0	0	0	0	0	0
City Guarantee Fees	0	0	0	0	0	0
Transfers-General Fund	11,286,883	11,275,518	11,097,934	11,485,014	2,832,678	10,810,547
Transfers-Capital Projects Fund	0	0	0	0	0	0
Transfers-State Liquid Fuels Tax Fund	67,682	67,682	0	0	0	0
Transfers-Sanitation Fund	0	0	0	0	0	0
TOTAL REVENUE	11,727,420	12,314,754	11,540,452	11,985,164	3,295,165	83,421,424
Fund Balance Appropriation	0	0	0	0	0	0
TOTAL RESOURCES	11,727,420	12,314,754	11,540,452	11,985,164	3,295,165	83,421,424

EXPENDITURE ANALYSIS DETAIL						
PA INFRA BANK NOTES	367,742	367,742	367,742	367,742	367,742	367,742
CAPITAL LEASE	1,425,517	1,441,502	1,424,261	1,421,056	1,421,056	685,578
2006 COMMERCE BANK NOTE	895,677	774,235	808,695	849,542	849,542	890,743
REV BONDS SER A-2 OF 2005	653,940	653,933	653,281	656,825	656,825	654,514
THA/RRF GUARANTEED DEBT	0	0	0	0	0	72,152,847
DCED ALT LOAN	0	0	0	25,000	0	0
GO BONDS SER A-B OF 95	3,885,813	3,885,713	0	0	0	0
GO BONDS SER A1 OF 97	1,271,450	0	0	0	0	0
GO SER D-F OF 97	3,449,837	4,735,000	8,670,000	8,665,000	0	17,335,000 *
TOTAL EXPENDITURES	11,949,975	11,858,124	11,923,979	11,985,164	3,295,165	92,086,424

* This includes \$8,665,000 of 2012 principle and interest payments that the City defaulted on in 2012. The City anticipates doing a debt refunding bond issuance to restructure this debt.

2013 Proposed Budget

Revenue Line Items

Budget Unit: 07700700 DEBT SERVICE REVENUE

Sub Account	Revenue Account Code	Budget Rev Ledger Account Title	2010 Actual	2011 Actual	2012 Adjusted Budget	2012 YTD Actual (9/30)	2012 Mid-Year Projection	2013 Proposed Budget	Change from 2012 Adjusted to 2013 Proposed
345100	345081	SPEC PARK FEES-CITY ISLAN	\$58,506.08	\$3,808.05	\$60,000.00	\$14,689.91	\$25,010.00	\$20,000.00	(\$40,000.00)
345100			\$58,506.08	\$3,808.05	\$60,000.00	\$14,689.91	\$25,010.00	\$20,000.00	(\$40,000.00)
350100	350000	SAVINGS ACCT INTEREST	\$153.67	\$171.70	\$150.00	\$0.48	\$2.00	\$30.00	(\$120.00)
	352000	INT ON INVSTMTS/ GRANT	\$0.59	\$0.00	\$0.00	\$11.46	\$11.00	\$0.00	\$0.00
350100			\$154.26	\$171.70	\$150.00	\$11.94	\$13.00	\$30.00	(\$120.00)
355100	355002	COMMERCE BANK PARK	\$449,885.81	\$438,538.52	\$440,000.00	\$437,464.00	\$437,464.00	\$438,000.00	(\$2,000.00)
	358090	SALE OF ASSETS	\$463,007.80	\$0.00	\$0.00	\$0.00	\$0.00	\$72,152,847.13	\$72,152,847.13
355100			\$912,893.61	\$438,538.52	\$440,000.00	\$437,464.00	\$437,464.00	\$72,590,847.13	\$72,150,847.13
380100	385090	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
380100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
389000	389002	CITY GUARANTEE FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
389000			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
398100	398001	GENERAL FUND	\$11,275,518.19	\$11,097,933.80	\$11,485,014.08	\$2,018,373.88	\$2,832,678.00	\$10,810,547.08	(\$674,467.00)
	398020	STATE LIQ FUELS TAX FUND	\$67,682.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
398100			\$11,343,200.20	\$11,097,933.80	\$11,485,014.08	\$2,018,373.88	\$2,832,678.00	\$10,810,547.08	(\$674,467.00)
07700700	DEBT SERVICE REVENUE		\$12,314,754.15	\$11,540,452.07	\$11,985,164.08	\$2,470,539.73	\$3,295,165.00	\$83,421,424.21	\$71,436,260.13

THE HARRISBURG AUTHORITY RESOURCE RECOVERY FACILITY GUARANTEED DEBT

ISSUE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Debt Service Guarantees:													
Guaranteed Resource Recovery Facility Revenue Bonds, Series A of 1999		279,125.00						279,125.00					558,250.00
Guaranteed Resource Recovery Facility Notes, Series A of 2002				353,210.00						1,293,210.00			1,646,420.00
Guaranteed Resource Recovery Bonds Series A of 2003		647,262.50						647,262.50					1,294,525.00
Guaranteed Resource Recovery Notes Series B of 2003		538,072.50						538,072.50					1,076,145.00
Guaranteed Resource Recovery Notes Series C of 2003		607,125.00						607,125.00					1,214,250.00
Guaranteed Resource Recovery Bonds Series D-1 of 2003					826,350.00						826,350.00		1,652,700.00
Guaranteed Resource Recovery Bonds Series D-2 of 2003					1,625,000.00						1,625,000.00		3,250,000.00
Guaranteed Resource Recovery Bonds Series E of 2003					215,887.50						1,880,887.50		2,096,775.00
Guaranteed Resource Recovery Bonds Series F of 2003					211,267.50						1,816,267.50		2,027,535.00
Covanta Loans	912,829.32		912,829.32			912,829.32			912,829.32				3,651,317.28
Working Capital Loan of 2007												34,685,000.00	34,685,000.00
													<u>53,152,917.28</u>
Replenishment of Debt Service Reserves													800,000.00
DSRF Series A of 2002													18,199,929.85
DSRF Series A, B, C, D-1, D-2, E, F of 2003													<u>18,999,929.85</u>
													<u>72,152,847.13</u>

2013 Proposed Budget

Expenditure Line Item

Fund: 07

Budget Unit: 07700703

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
447100	447030	GO INTEREST PMT	\$96,163.47	\$86,327.01	\$76,111.97	\$73,377.16	\$76,112.00	\$76,111.97	\$0.00
447100			\$96,163.47	\$86,327.01	\$76,111.97	\$73,377.16	\$76,112.00	\$76,111.97	\$0.00
448100	448030	GO PRINCIPAL PMT	\$271,578.12	\$281,414.58	\$291,629.62	\$224,365.25	\$291,630.00	\$291,629.62	\$0.00
448100			\$271,578.12	\$281,414.58	\$291,629.62	\$224,365.25	\$291,630.00	\$291,629.62	\$0.00
07700703			\$367,741.59	\$367,741.59	\$367,741.59	\$297,742.41	\$367,742.00	\$367,741.59	\$0.00

2013 Proposed Budget

Expenditure Line Item

Fund: 07

Budget Unit: 07700704

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
447100	447030	GO INTEREST PMT	\$198,266.87	\$152,006.67	\$98,890.37	\$55,673.86	\$98,891.00	\$54,968.16	(\$43,922.21)
447100			\$198,266.87	\$152,006.67	\$98,890.37	\$55,673.86	\$98,891.00	\$54,968.16	(\$43,922.21)
448100	448030	GO PRINCIPAL PMT	\$1,243,235.19	\$1,272,254.57	\$1,322,165.27	\$655,020.62	\$1,322,165.00	\$630,610.56	(\$691,554.71)
448100			\$1,243,235.19	\$1,272,254.57	\$1,322,165.27	\$655,020.62	\$1,322,165.00	\$630,610.56	(\$691,554.71)
07700704			\$1,441,502.06	\$1,424,261.24	\$1,421,055.64	\$710,694.48	\$1,421,056.00	\$685,578.72	(\$735,476.92)

2013 Proposed Budget

Expenditure Line Item

Fund: 07

Budget Unit: 07700706

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
447100	447030	GO INTEREST PMT	\$99,234.57	\$78,694.59	\$64,541.85	\$36,583.66	\$64,542.00	\$45,743.02	(\$18,798.83)
447100			\$99,234.57	\$78,694.59	\$64,541.85	\$36,583.66	\$64,542.00	\$45,743.02	(\$18,798.83)
448100	448030	GO PRINCIPAL PMT	\$675,000.00	\$730,000.00	\$785,000.00	\$785,000.00	\$785,000.00	\$845,000.00	\$60,000.00
448100			\$675,000.00	\$730,000.00	\$785,000.00	\$785,000.00	\$785,000.00	\$845,000.00	\$60,000.00
07700706			\$774,234.57	\$808,694.59	\$849,541.85	\$821,583.66	\$849,542.00	\$890,743.02	\$41,201.17

2013 Proposed Budget

Expenditure Line Item

Fund: 07


Budget Unit: 07700709

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
447100	447030	GO INTEREST PMT	\$418,932.54	\$408,281.40	\$396,825.00	\$201,382.22	\$396,825.00	\$384,513.50	(\$12,311.50)
447100			\$418,932.54	\$408,281.40	\$396,825.00	\$201,382.22	\$396,825.00	\$384,513.50	(\$12,311.50)
448100	448030	GO PRINCIPAL PMT	\$235,000.00	\$245,000.00	\$260,000.00	\$260,000.00	\$260,000.00	\$270,000.00	\$10,000.00
448100			\$235,000.00	\$245,000.00	\$260,000.00	\$260,000.00	\$260,000.00	\$270,000.00	\$10,000.00
07700709			\$653,932.54	\$653,281.40	\$656,825.00	\$461,382.22	\$656,825.00	\$654,513.50	(\$2,311.50)

2013 Proposed Budget

Expenditure Line Item

Fund: 07

Budget Unit: 07700710 

First Sub Account	Account 	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
449100	449090	PAYMNTS OTHER TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72,152,847.13	\$72,152,847.13
449100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72,152,847.13	\$72,152,847.13
07700710			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72,152,847.13	\$72,152,847.13

2013 Proposed Budget

Expenditure Line Item

Fund: 07

Budget Unit: 07700711 ▲

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
447100	447030	GO INTEREST PMT	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	(\$3,000.00)
447100			\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	(\$3,000.00)
448100	448030	GO PRINCIPAL PMT	\$0.00	\$0.00	\$22,000.00	\$0.00	\$0.00	\$0.00	(\$22,000.00)
448100			\$0.00	\$0.00	\$22,000.00	\$0.00	\$0.00	\$0.00	(\$22,000.00)
07700711			\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	(\$25,000.00)

2013 Proposed Budget

Expenditure Line Item

Fund: 07


Budget Unit: 07700712 ▲

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
447100	447030	GO INTEREST PMT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
447100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
448100	448030	GO PRINCIPAL PMT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
448100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07700712			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2013 Proposed Budget

Expenditure Line Item

Fund: 07


Budget Unit: 07700795 

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
447100	447030	GO INTEREST PMT	\$2,396,458.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
447100			\$2,396,458.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
448100	448030	GO PRINCIPAL PMT	\$1,489,255.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
448100			\$1,489,255.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07700795			\$3,885,713.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2013 Proposed Budget

Expenditure Line Item

Fund: 07


Budget Unit: 07700796 

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
447100	447030	GO INTEREST PMT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
447100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
448100	448030	GO PRINCIPAL PMT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
448100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07700796			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2013 Proposed Budget

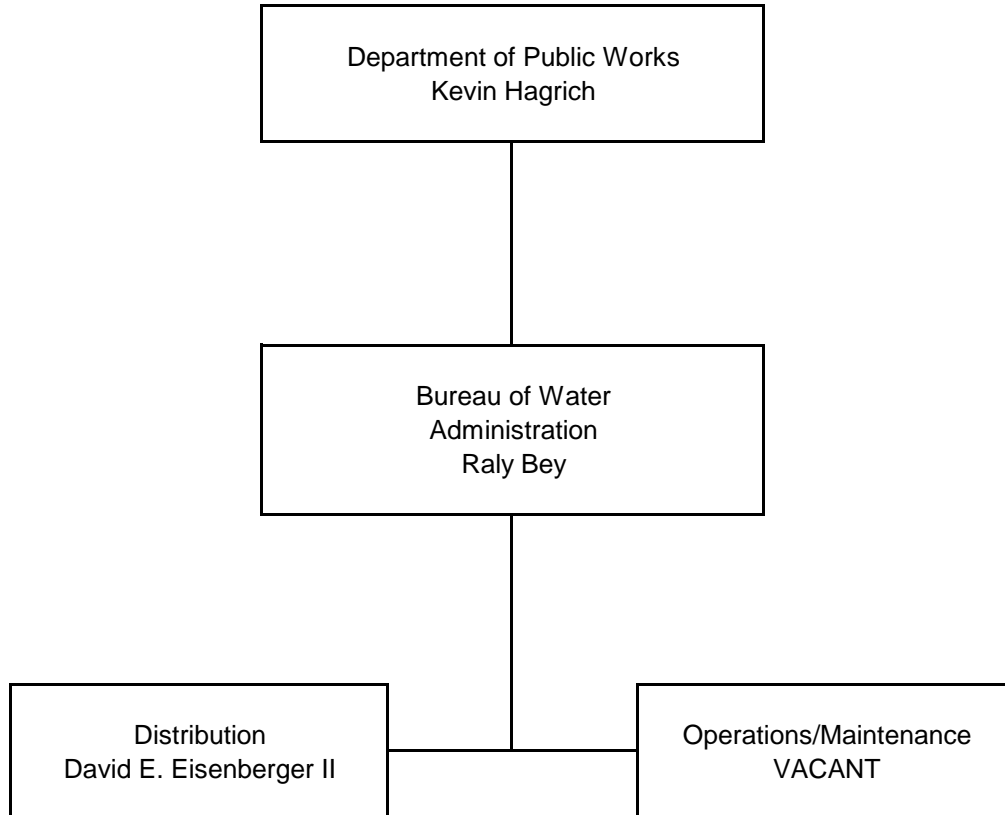
Expenditure Line Item

Fund: 07

Budget Unit: 07700797 

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
448100	448030	GO PRINCIPAL PMT	\$4,735,000.00	\$8,670,000.00	\$8,665,000.00	\$0.00	\$0.00	\$17,335,000.00	\$8,670,000.00
448100			\$4,735,000.00	\$8,670,000.00	\$8,665,000.00	\$0.00	\$0.00	\$17,335,000.00	\$8,670,000.00
07700797			\$4,735,000.00	\$8,670,000.00	\$8,665,000.00	\$0.00	\$0.00	\$17,335,000.00	\$8,670,000.00
07			\$11,858,123.98	\$11,923,978.82	\$11,985,164.08	\$2,291,402.77	\$3,295,165.00	\$92,086,423.96	\$80,101,259.88

BUREAU OF WATER



WATER UTILITY FUND

The Bureau of Water manages and operates the Harrisburg Water System for The Harrisburg Authority under a management agreement which delineates the Bureau's responsibilities as follows: control of operations and maintenance; supervision of employees; contracting and purchasing of supplies and services; making recommendations to the Authority as to rates and charges, extensions, alterations, and improvement to the water system; and preparation and filing of reports. The Harrisburg Water System includes two water supplies, treatment facilities and a distribution system which serves approximately 66,000 people in the City of Harrisburg, Borough of Penbrook, Susquehanna, Swatara and Lower Paxton Townships.

The major revenue sources for this fund are metered water sales and all corresponding utility liens. The Bureau of Water consists of three divisions: Administration, which includes Water Quality and Metering; Distribution; and Operations/Maintenance.

RESOURCE ALLOCATION 2013 PROPOSED BUDGET			
RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	0	ADMINISTRATION	1,167,307
WATER SALES	0	DISTRIBUTION	1,745,144
METER/VALVE SALES & REPAIRS	0	OPERATIONS/MAINTENANCE	2,812,822
FEES	0		
OTHER REVENUE	0		
TRANSFER IN -THA	0		
Operating Expenses Transfer In	5,725,273		
TOTAL RESOURCES	5,725,273	TOTAL APPROPRIATIONS	5,725,273

WATER UTILITY FUND
2013 PROPOSED BUDGET

Account Name	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
REVENUE ANALYSIS SUMMARY						
Investment Income	1,764	6,160	0	0	0	0
Water Sales	16,553,960	16,057,658	0	0	0	0
Meter/Valve Sales & Repairs	1,973	1,755	0	0	0	0
Fees	103,539	109,090	0	0	0	0
Other Revenue	453,851	393,022	0	0	0	0
Transfers In - THA	0	0	0	0	0	0
Operating Expenses Transfer In	0	0	5,648,573	5,932,816	5,035,036	5,725,273
TOTAL REVENUE	17,115,088	16,567,685	5,648,573	5,932,816	5,035,036	5,725,273
Fund Balance Appropriation	0	0		0	54,000	0
TOTAL RESOURCES	17,115,088	16,567,685	5,648,573	5,932,816	5,089,036	5,725,273

REVENUE ANALYSIS DETAIL						
Interest-Savings Account	1,763	769	0	0	0	0
Interest-Other	1	0	0	0	0	0
Gain on Sale of Fixed Assets	0	5,390	0	0	0	0
Unmetered Water Sales (Q)	186,609	211,405	0	0	0	0
Unmetered Ready-to-Serve (Q)	52,361	36,386	0	0	0	0
Metered Water Sales	10,148,719	10,824,419	0	0	0	0
Ready-to-Serve	4,224,442	4,332,910	0	0	0	0
Sale of Water Meters	0	1,755	0	0	0	0
Sale of Water Parts	1,973	0	0	0	0	0
Fireline Charges	286,755	278,369	0	0	0	0
Sale of Conservation Devices	0	0	0	0	0	0
Other Operational Revenue	144,872	98,301	0	0	0	0
Water Tapping Fee	8,600	4,450	0	0	0	0
Water Service Initiation Fee	550	250	0	0	0	0
Water Restoration	94,364	104,315	0	0	0	0
Water Termination Fee	25	75	0	0	0	0
Water Shut Off Deposits	0	0	0	0	0	0
Water Sales Liens-Principal	60,881	51,498	0	0	0	0
Water Sales Liens-Interest	11,232	9,263	0	0	0	0
Metered Susq. Water Sales	1,418,427	142,693	0	0	0	0
Susquehanna Ready-to-Serve	451,289	449,084	0	0	0	0
Insurance Reimb for Loss	17,623	15,406	0	0	0	0
Refund of Expenditures	4,601	946	0	0	0	0
Transfers In - THA	0	0	0	0	0	0
Operating Expenses Transfer In	0	0	5,648,573	5,932,816	5,035,036	5,725,273
TOTAL REVENUE	17,115,088	16,567,685	5,648,573	5,932,816	5,035,036	5,725,273
Fund Balance Appropriation	0	0	0	0	54,000	0
TOTAL RESOURCES	17,115,088	16,567,685	5,648,573	5,932,816	5,089,036	5,725,273

2013 Proposed Budget

Revenue Line Items

Budget Unit: 02200200 WATER REVENUE

Sub Account	Revenue Account Code	Budget Rev Ledger Account Title	2010 Actual	2011 Actual	2012 Adjusted Budget	2012 YTD Actual (9/30)	2012 Mid-Year Projection	2013 Proposed Budget	Change from 2012 Adjusted to 2013 Proposed
	398000	OPERATING TRANSFERS IN	\$0.00	\$0.00	\$5,836,517.48	\$0.00	\$5,035,036.00	\$5,725,273.48	(\$111,244.00)
			\$0.00	\$0.00	\$5,836,517.48	\$0.00	\$5,035,036.00	\$5,725,273.48	(\$111,244.00)
350100	350000	SAVINGS ACCT INTEREST	\$769.44	\$1,030.27	\$0.00	\$54.29	\$0.00	\$0.00	\$0.00
	352000	INT ON INVSTMTS/ GRANT	\$0.42	\$0.14	\$0.00	\$430.84	\$0.00	\$0.00	\$0.00
350100			\$769.86	\$1,030.41	\$0.00	\$485.13	\$0.00	\$0.00	\$0.00
355100	358090	SALE OF ASSETS	\$5,390.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355100			\$5,390.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
362100	361001	UNMETERED WATER SALES	\$211,404.53	\$98,832.19	\$0.00	\$82,742.50	\$0.00	\$0.00	\$0.00
	361002	UNMTRD WAT READY TO SERVE	\$36,386.20	\$16,930.23	\$0.00	\$13,187.76	\$0.00	\$0.00	\$0.00
	362001	METERED WATER SALES	\$10,824,419.22	\$10,218,744.37	\$0.00	\$8,074,941.25	\$0.00	\$0.00	\$0.00
	362002	MTRD WAT READY TO SERVE	\$4,332,910.11	\$4,337,049.46	\$0.00	\$3,530,712.41	\$0.00	\$0.00	\$0.00
	362003	METER SALES	\$1,755.00	\$14.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	362005	METER PARTS	\$0.00	\$14.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	362006	WATER CONSV DEVICE SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	362007	FIRELINE CHARGES	\$278,368.60	\$284,947.56	\$0.00	\$297,625.12	\$0.00	\$0.00	\$0.00
	362009	OTHER HBG WATER OP	\$98,300.77	\$121,687.83	\$0.00	\$91,716.17	\$0.00	\$0.00	\$0.00
	362010	METER/TAP VALVES	\$4,450.00	\$10,300.00	\$0.00	\$8,575.00	\$0.00	\$0.00	\$0.00
	362014	WATER SERVICE INIT FEE	\$250.00	\$350.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00
	362048	WATER RESTORATION	\$104,314.55	\$101,923.49	\$0.00	\$76,182.70	\$0.00	\$0.00	\$0.00
	362049	WATER TERMINATION FEE	\$75.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	362050	WATER SHUT OFF DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	362051	HBG WATER LIENS-PRINC	\$51,498.14	\$63,417.84	\$0.00	\$24,159.88	\$0.00	\$0.00	\$0.00
	362052	HBG WATER LIENS-INT	\$9,263.14	\$7,912.37	\$0.00	\$3,352.45	\$0.00	\$0.00	\$0.00
362100			\$15,953,395.26	\$15,262,223.34	\$0.00	\$12,203,795.24	\$0.00	\$0.00	\$0.00
363100	363001	SUSQ. WATER SALES	\$1,426,293.01	\$1,416,107.65	\$0.00	\$1,132,528.63	\$0.00	\$0.00	\$0.00
	363002	SUSQ. READY-TO-SERVE	\$449,084.00	\$485,367.03	\$0.00	\$373,068.65	\$0.00	\$0.00	\$0.00
363100			\$1,875,377.01	\$1,901,474.68	\$0.00	\$1,505,597.28	\$0.00	\$0.00	\$0.00
380100	380033	INSURANCE REIMB FOR LOSS	\$15,406.23	\$31,919.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	385000	REFUNDS OF EXPENDITURES	\$3,243.69	\$600.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00
	385090	MISCELLANEOUS	\$946.42	\$1,413.46	\$0.00	\$3,723.00	\$0.00	\$0.00	\$0.00
380100			\$19,596.34	\$33,932.86	\$0.00	\$3,873.00	\$0.00	\$0.00	\$0.00
390100	390000	THE HBG AUTHORITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
390100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2013 Proposed Budget

Revenue Line Items

Budget Unit: 02200200 WATER REVENUE

Sub Account	Revenue Account Code	Budget Rev Ledger Account Title	2010 Actual	2011 Actual	2012 Adjusted Budget	2012 YTD Actual (9/30)	2012 Mid-Year Projection	2013 Proposed Budget	Change from 2012 Adjusted to 2013 Proposed
399100	399099	ESTIMATED CASH CARRYOVER	\$0.00	\$0.00	\$54,000.00	\$0.00	\$54,000.00	\$0.00	(\$54,000.00)
399100			\$0.00	\$0.00	\$54,000.00	\$0.00	\$54,000.00	\$0.00	(\$54,000.00)
02200200	WATER REVENUE		\$17,854,528.47	\$17,198,661.29	\$5,890,517.48	\$13,713,750.65	\$5,089,036.00	\$5,725,273.48	(\$165,244.00)

EXPENDITURE ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
WATER UTILITY FUND						
<u>0210 ADMINISTRATION</u>						
Personnel Services	411,749	439,770	339,898	444,470	366,336	501,645
Operating Expenses	3,552,535	4,774,854	559,166	710,387	586,506	589,491
Capital Outlay	102,971	145,978	72,533	76,171	76,171	76,171
Debt Service	0	0	0	0	0	0
Non-Expenditure Items	0	0	2,000	0	0	0
TOTALS	4,067,254	5,360,602	973,597	1,231,028	1,029,013	1,167,307
<u>0220 DISTRIBUTION</u>						
Personnel Services	654,144	677,782	740,394	784,184	695,218	853,971
Operating Expenses	517,116	628,591	868,367	1,029,531	673,468	732,218
Capital Outlay	30,749	38,855	30,749	108,955	108,955	158,955
Non-Expenditure Items	0	0	0	0	0	0
TOTALS	1,202,009	1,345,228	1,639,510	1,922,670	1,477,641	1,745,144
<u>0230 OPERATIONS/MAINTENANCE</u>						
Personnel Services	1,039,761	1,061,774	1,094,045	1,183,046	1,102,600	1,168,858
Operating Expenses	1,919,844	1,920,037	1,290,617	1,544,230	1,373,940	1,432,122
Capital Outlay	51,842	70,673	51,842	51,842	105,842	211,842
Non-Expenditure Items	0	0	0	0	0	0
TOTALS	3,011,448	3,052,484	2,436,504	2,779,118	2,582,382	2,812,822
TOTAL WATER UTILITY FUND						
Personnel Services	2,105,653	2,179,326	2,174,337	2,411,700	2,164,154	2,524,474
Operating Expenses	5,989,495	7,323,482	2,718,150	3,284,148	2,633,914	2,753,831
Capital Outlay	185,563	255,506	155,124	236,968	290,968	446,968
Debt Service	0	0	0	0	0	0
Non-Expenditure Items	0	0	2,000	0	0	0
TOTAL EXPENDITURES	8,280,711	9,758,314	5,049,612	5,932,816	5,089,036	5,725,273

POSITION ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
WATER UTILITY FUND						
Administration Division	6.33	5.83	2.00	5.83	2.00	6.83
Distribution Division	12.00	13.00	12.00	12.00	12.00	13.00
Operations/Maintenance Division	15.00	14.00	14.00	15.00	14.00	15.00
TOTAL POSITIONS	33.33	32.83	28.00	32.83	28.00	34.83

In the 2009 Budget, a Maintenance/Dehart Supervisor was added and a Watershead Superintendent and Administrative Assistant were deleted from the Administration Division. Two Water Operator I positions were deleted from Operations/Maintenance Division. In the 2010 Budget, the Deputy City Solicitor was moved to the City Solicitor Office and fully funded out of that office. Also, a vacant Operator I was eliminated. In the 2011 Approved Budget, there were no changes to positions. In the 2012 Budget, there are no personnel changes.

In the 2013 Budget, there are two positions proposed. In the Administrative Division, there is an Administrative Assistant added, and in the Distribution Division, there is a Distribution Supervisor added.

BUREAU OF WATER
ADMINISTRATION DIVISION

The Administration Division oversees the operation of the Bureau and makes recommendations to The Harrisburg Authority (THA) as required. This division also serves as the first line of response in satisfying the needs of the customer. It serves a major role as a support mechanism to the other divisions of the Bureau of Water. The Administration Division also performs public relations activities such as presentations made to civic and school groups.

Water Quality Administrator is responsible for all monitoring and analysis in accordance with federal, state, and local drinking water regulations. Other duties include submitting reports to state and federal agencies; public relations concerning water quality, distribution, and water conservation; performing bacterial testing; and education.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

Utility Fund

0210 Administration

Allocation Plan

Position Control

	Allocation Plan		JOB CLASSIFICATION	Position Control			
	2012 BUDGET	2013 BUDGET		2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	197,594	204,273	Director	1	1	65,000	65,000
Salaries-BU	89,041	133,197	Maintenance/DeHart Super.	1	1	45,320	52,000
Overtime	0	0	Water Quality Administrator	1	1	47,380	47,380
Fringe Benefits	110,485	114,375	Current Planner	0.33	0.33	14,852	14,851
Miscellaneous	47,350	49,800	Computer Programmer III	0.50	0.50	25,042	25,042
TOTAL	444,470	501,645	Total Management	3.83	3.83	197,594	204,273
			Paralegal II	1	1	48,789	50,253
			Secretary II	1	1	40,252	41,460
OPERATING EXPENSES			Administrative Assistant I	0	1	0	41,484
			Total Bargaining Unit	2	3	89,041	133,197
Communications	25,600	26,600	Overtime			0	0
Professional Services	54,000	63,000	FICA			24,445	28,335
Utilities	0	0	Healthcare Benefits - Active			86,040	86,040
Insurance	135,676	135,676	Healthcare Benefits - Retirees			0	0
Rentals	0	400	Total Fringe Benefits			110,485	114,375
Maintenance & Repairs	65,700	65,676	Sick Leave Buy-Back			2,900	2,900
Contracted Services	331,556	202,620	Severance Pay			30,000	30,000
Supplies	86,775	84,439	Unemployment Compensation			6,250	6,250
Minor Capital Equipment	11,080	11,080	Workers' Compensation			2,200	1,650
TOTAL	710,387	589,491	Loss/Time Medical			1,000	9,000
			State Fees			1,300	0
CAPITAL OUTLAY	76,171	76,171	Excess Policy & Bond			3,700	0
DEBT SERVICE	0	0	Total Miscellaneous			47,350	49,800
NON-EXPENDITURE ITEMS	0	0					
TOTAL APPROPRIATION	1,231,028	1,167,307	TOTAL	5.83	6.83	444,470	501,645

WATER UTILITY FUND

EMPLOYEE	ANNIV. / D.O.B.	POSITION	END OF YR SALARY	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
4.83		MANAGEMENT TOTALS	197,591.78	0.00	0.00	1.00	197,593.00	1.00	15,117.00	0.00	212,711.00
	6 27	DIRECTOR (WATER)	\$ 65,000.00	0.00	0.00	0.00	65,000.00	0.00	4,973.00		69,973.00
	3 20	MAINTENANCE/DEHART SUPERINTENDENT	\$ 45,320.00	0.00	0.00	0.00	45,320.00	0.00	3,467.00		48,787.00
	5 13	PROGRAMMER III 50%	\$ 25,041.78	0.00	0.00	0.00	25,042.00	0.00	1,916.00		26,958.00
	5 23	CURRENT PLANNER/ZONING OFFICER 33%	\$ 14,850.00	0.00	0.00	1.00	14,851.00	1.00	1,136.00		15,988.00
	9 02	WATER QUALITY ADMINISTRATOR	\$ 47,380.00	0.00	0.00	0.00	47,380.00	0.00	3,625.00		51,005.00
2.00		BARGAINING UNIT TOTALS	87,295.57	0.00	2,618.87	1,798.29	91,713.00	0.00	7,016.00	0.00	98,729.00
	6 11	PARALEGAL III	\$ 47,832.51	0.00	1,434.98	985.35	50,253.00	0.00	3,844.00		54,097.00
	6 23	SECRETARY II	\$ 39,463.06	0.00	1,163.89	812.94	41,460.00	0.00	3,172.00		44,632.00
	1 1	MAINTENANCE/DEHART SUPERINTENDENT	0.00	6,680.00	0.00	0.00	6,680.00	0.00	511.00		7,191.00
		ADMINISTRATIVE ASSISTANT I	\$ 40,670.27	0.00	0.00	813.41	41,484.00	0.00	3,174.00		44,658.00
		UPGRADE/NEW TOTALS	40,670.27	6,680.00	0.00	813.41	48,164.00	0.00	3,685.00	0.00	51,849.00
6.83		TOTAL	325,557.62	6,680.00	2,618.87	2,612.69	337,470.00	1.00	25,818.00	0.00	363,289.00
		OVERTIME					0.00		0.00	0.00	0.00
		SICK-LEAVE BUY-BACK					2,900.00		222.00	0.00	3,122.00
		SEVERANCE PAY					30,000.00		2,295.00	0.00	32,295.00
		TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS					370,370.00	1.00	28,335.00	0.00	398,706.00

2013 Proposed Budget

Expenditure Line Item

Fund: 02

Budget Unit: 02200210

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$249,398.56	\$230,864.33	\$293,315.00	\$195,387.43	\$256,627.00	\$337,470.00	\$44,155.00
	415000	TEMPORARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	416000	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	417000	SICK LEAVE BUY-BACK	\$1,613.21	\$2,200.10	\$3,636.00	\$3,635.16	\$3,636.00	\$2,900.00	(\$736.00)
414100			\$251,011.77	\$233,064.43	\$296,951.00	\$199,022.59	\$260,263.00	\$340,370.00	\$43,419.00
419100	419001	SOCIAL SECURITY	\$24,885.25	\$18,921.76	\$24,445.00	\$15,286.56	\$21,058.00	\$28,335.00	\$3,890.00
	419002	MEDICAL	\$75,846.14	\$69,446.21	\$86,040.00	\$69,743.68	\$80,309.00	\$86,040.00	\$0.00
	419005	SEVERANCE PAY	\$74,696.48	\$16,630.54	\$30,000.00	\$801.05	\$15,000.00	\$30,000.00	\$0.00
	419010	UNEMPLOYMENT COMPENSAT	\$0.00	\$0.00	\$6,250.00	\$0.00	\$0.00	\$6,250.00	\$0.00
	419011	WORKERS' COMP-ADJ FEES	\$1,528.01	\$1,210.70	\$2,200.00	\$1,650.00	\$1,650.00	\$1,650.00	(\$550.00)
	419012	LOSS TIME & MED	\$923.88	\$624.75	\$6,000.00	\$4,567.79	\$9,000.00	\$9,000.00	\$3,000.00
	419014	STATE FEES & ASSESSMENTS	\$0.00	\$0.00	\$1,300.00	\$0.00	\$0.00	\$0.00	(\$1,300.00)
	419015	EXCESS POLICY & BOND	\$0.00	\$0.00	\$3,700.00	\$0.00	\$0.00	\$0.00	(\$3,700.00)
419100			\$177,879.76	\$106,833.96	\$159,935.00	\$92,049.08	\$127,017.00	\$161,275.00	\$1,340.00
420100	420010	ADVERTISING	\$637.80	\$390.00	\$600.00	\$538.74	\$600.00	\$600.00	\$0.00
	420020	PRINTING	\$7,267.54	\$11,496.01	\$11,860.00	\$11,808.21	\$11,860.00	\$12,000.00	\$140.00
	420040	TELEPHONE	\$11,230.79	\$8,609.81	\$9,000.00	\$8,021.14	\$9,000.00	\$9,000.00	\$0.00
	420050	POSTAGE	\$3,405.62	\$3,376.88	\$4,500.00	\$3,395.75	\$4,500.00	\$5,000.00	\$500.00
420100			\$22,541.75	\$23,872.70	\$25,960.00	\$23,763.84	\$25,960.00	\$26,600.00	\$640.00
421100	421020	AUDIT	\$898.25	\$0.00	\$30,000.00	\$30,000.00	\$21,000.00	\$25,000.00	(\$5,000.00)
	421030	CONSULTING	\$12,332.06	\$10,750.00	\$25,500.00	\$23,500.43	\$22,500.00	\$27,500.00	\$2,000.00
	421040	COLLECTION(OPT & LIENS)	(\$479.40)	\$0.00	\$3,000.00	\$0.00	\$4,000.00	\$4,000.00	\$1,000.00
	421050	OTHER PROFESSIONAL FEES	\$4,500.00	\$6,000.00	\$6,500.00	\$5,528.70	\$6,500.00	\$6,500.00	\$0.00
421100			\$17,250.91	\$16,750.00	\$65,000.00	\$59,029.13	\$54,000.00	\$63,000.00	(\$2,000.00)
422100	422030	HEAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
422100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
423100	423002	STOP/LOSS PREMIUM	\$17,285.78	\$15,984.23	\$21,500.00	\$14,150.42	\$21,508.00	\$21,500.00	\$0.00
	423010	AUTOMOBILE PREM	\$8,452.18	\$10,735.53	\$12,000.00	\$8,109.13	\$9,500.00	\$12,000.00	\$0.00
	423011	AUTO DEDUCT	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00
	423020	GENERAL LIABILITY PREM	\$23,016.98	\$16,423.70	\$25,053.00	\$13,996.46	\$28,122.00	\$25,053.00	\$0.00
	423021	GEN LIAB DEDUCT	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00
	423030	BOILER	\$0.00	\$217.89	\$1,000.00	\$701.24	\$1,000.00	\$1,000.00	\$0.00
	423040	PROPERTY & CRIME PREM	\$24,551.45	\$40,951.32	\$36,000.00	\$34,392.94	\$48,032.00	\$36,000.00	\$0.00
	423041	PROPERTY DEDUCT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	423050	INLAND MARINE	\$7,287.55	\$2,894.85	\$7,242.00	\$638.52	\$7,242.00	\$7,242.00	\$0.00
	423090	PUBLIC OFF PREM	\$20,914.46	\$14,106.79	\$15,786.00	\$10,825.12	\$17,000.00	\$17,000.00	\$1,214.00
	423091	PUBLIC OFF DEDUCT	\$0.00	\$0.00	\$1,300.00	\$0.00	\$1,300.00	\$1,300.00	\$0.00
	423095	EXCESS LIABILITY	\$6,167.56	\$5,048.25	\$7,214.00	\$7,213.92	\$6,000.00	\$6,000.00	(\$1,214.00)
	423097	TERRORISM	\$8,382.28	\$0.00	\$1,581.00	\$0.00	\$1,581.00	\$1,581.00	\$0.00
423100			\$116,058.24	\$106,362.56	\$135,676.00	\$90,027.75	\$148,285.00	\$135,676.00	\$0.00

2013 Proposed Budget

Expenditure Line Item

Fund: 02

Budget Unit: 02200210

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
424100	424061	UNIFORM RENTALS	\$0.00	\$0.00	\$404.00	\$329.38	\$391.00	\$400.00	(\$4.00)
424100			\$0.00	\$0.00	\$404.00	\$329.38	\$391.00	\$400.00	(\$4.00)
425100	425000	OFFICE EQUIPMENT	\$0.00	\$0.00	\$176.00	\$0.00	\$200.00	\$176.00	\$0.00
	425010	VEHICULAR EQUIPMENT	\$19,742.50	\$9,167.48	\$25,000.00	\$7,207.50	\$25,000.00	\$25,000.00	\$0.00
	425050	COMMUNICATIONS EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	425090	MAINT SERV CONTRACT	\$29,640.72	\$28,328.02	\$39,500.00	\$29,234.91	\$40,500.00	\$40,500.00	\$1,000.00
	425099	OTHER CONT MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
425100			\$49,383.22	\$37,495.50	\$64,676.00	\$36,442.41	\$65,700.00	\$65,676.00	\$1,000.00
429100	429001	TUITION/ TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429003	GENERAL ADMIN. CHARGES	\$4,156,326.97	\$293,605.00	\$277,604.60	\$175,614.24	\$175,614.00	\$186,655.00	(\$90,949.60)
	429009	ADMIN/TRUSTEE FEE	\$318,864.23	\$0.00	\$175.00	\$38.45	\$175.00	\$175.00	\$0.00
	429015	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429016	CONFERENCES	\$190.00	\$0.00	\$125.00	\$0.00	\$125.00	\$125.00	\$0.00
	429017	MEMBERSHIPS	\$1,685.00	\$956.00	\$1,440.00	\$521.00	\$1,440.00	\$1,440.00	\$0.00
	429025	DISASTER RECOVERY SYSTEM	\$10,039.92	\$10,039.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429090	MISC CONTRACTED SRVCS	(\$274.00)	\$396.92	\$2,225.00	\$1,487.52	\$3,700.00	\$2,225.00	\$0.00
	429095	BANK SERV CHARGES	\$14,073.98	\$18,570.50	\$13,000.00	\$12,937.10	\$14,207.00	\$12,000.00	(\$1,000.00)
429100			\$4,500,906.10	\$323,568.34	\$294,569.60	\$190,598.31	\$195,261.00	\$202,620.00	(\$91,949.60)
430100	430001	EDUCATIONAL	\$0.00	\$0.00	\$350.00	\$0.00	\$350.00	\$350.00	\$0.00
	430002	SOFTWARE	\$16,382.70	\$17,375.16	\$17,680.08	\$17,680.08	\$17,680.00	\$17,680.00	(\$0.08)
	430003	SUBSCRIPTIONS	\$0.00	\$0.00	\$95.00	\$0.00	\$95.00	\$95.00	\$0.00
	430005	DUPLICATING	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00
	430006	PHOTOGRAPHY	\$8.12	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00
	430008	DATA PROCESSING	\$0.00	\$699.00	\$750.00	\$0.00	\$750.00	\$750.00	\$0.00
	430009	OFFICE	\$542.06	\$597.54	\$700.00	\$164.20	\$700.00	\$700.00	\$0.00
	430012	PERSONAL SAFETY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430014	WEARING APPAREL	\$0.00	\$164.73	\$3,220.00	\$0.00	\$0.00	\$0.00	(\$3,220.00)
	430016	MEDICAL/LAB	\$8,265.75	\$11,427.43	\$15,000.00	\$10,986.31	\$18,390.00	\$20,000.00	\$5,000.00
	430040	BOTANICAL	\$0.00	\$104.96	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00
	430042	TOOLS & HARDWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430043	DECORATIONS	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$50.00	\$0.00
	430050	MOTOR FUELS/ LUBRICANTS	\$27,227.22	\$15,981.46	\$34,264.00	\$28,924.28	\$34,264.00	\$34,264.00	\$0.00
	430051	TIRES & BATTERIES	\$1,417.81	\$1,760.25	\$2,800.00	\$909.45	\$2,800.00	\$2,800.00	\$0.00
	430052	VEHICLE PARTS & SUPPLIES	\$5,897.79	\$2,981.71	\$10,000.00	\$488.78	\$10,000.00	\$7,000.00	(\$3,000.00)
	430099	MISC SUPPLIES AND EXP	(\$180.26)	\$25.00	\$300.00	\$0.00	\$300.00	\$300.00	\$0.00
430100			\$59,561.19	\$51,117.24	\$85,659.08	\$59,153.10	\$85,829.00	\$84,439.00	(\$1,220.08)

2013 Proposed Budget

Expenditure Line Item

Fund: 02

Budget Unit: 02200210

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
439100	439015	OFFICE EQUIPMENT	\$0.00	\$0.00	\$11,079.92	\$10,840.41	\$11,080.00	\$11,080.00	\$0.08
439100			\$0.00	\$0.00	\$11,079.92	\$10,840.41	\$11,080.00	\$11,080.00	\$0.08
449100	449090	PAYMNTS OTHER TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
449100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450100	453049	LEASE PURCHASE	\$93,191.65	\$72,532.52	\$76,171.32	\$7,760.30	\$76,171.00	\$76,171.32	\$0.00
	454000	MOTOR EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450100			\$93,191.65	\$72,532.52	\$76,171.32	\$7,760.30	\$76,171.00	\$76,171.32	\$0.00
453100	453007	EQUIPMENT-DATA PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	453051	EQUIPMENT-DATA PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
453100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480000	481055	LIABILITY INSURANCE CLAIM	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480000			\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480100	486000	PYMT OF PRIOR YR EXPEND.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02200210			\$5,287,784.59	\$973,597.25	\$1,216,081.92	\$769,016.30	\$1,049,957.00	\$1,167,307.32	(\$48,774.60)

BUREAU OF WATER
DISTRIBUTION DIVISION

The Distribution Division is responsible for monitoring and maintaining over 250 miles of water transmission and distribution piping, which involve the repair and replacement of water mains, valves, fire hydrants, water meters, and appurtenances. The division also completes all Pennsylvania One-Calls for water and sewer locations, and is responsible for reading all meters within the system. This division initiated the Enhanced Metering Program, which enables all meters within the system to be read on a monthly basis. This division is also responsible for maintaining records on meters and service lines within the system; performing all taps; leak detection; responding to and investigating customer billing disputes and enforcing applicable sections of the Codified Ordinances of the City of Harrisburg, and the rules and regulations of The Harrisburg Authority.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

Utility Fund

0220 Distribution

Allocation Plan

Position Control

	Allocation Plan		JOB CLASSIFICATION	Position Control		Position Control	
	2012 BUDGET	2013 BUDGET		2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	58,000	107,980	Distribution Superintendent	1	1	58,000	58,000
Salaries-BU	486,796	501,647	Distribution Supervisor	0	1	0	49,980
Overtime	28,000	28,000	Total Management	1	2	58,000	107,980
Fringe Benefits	211,388	216,344					
TOTAL	784,184	853,971	Service Person IV	4	4	193,822	199,883
			Service Person III	2	2	91,204	93,940
			Water Meter Reader II	1	1	42,800	44,084
OPERATING EXPENSES			Secretary II	1	1	40,252	41,460
Communications	2,550	2,400	Laborer III	2	2	75,918	78,196
Professional Services	0	0	Service Person II	1	1	42,800	44,084
Utilities	0	0	Total Bargaining Unit	11	11	486,796	501,647
Insurance	0	0					
Rentals	2,700	6,600	Overtime			28,000	28,000
Maintenance & Repairs	19,500	20,500	FICA			43,820	48,776
Contracted Services	802,381	445,418	Healthcare Benefits - Active			167,568	167,568
Supplies	202,400	257,300	Total Fringe Benefits			211,388	216,344
Minor Capital Equipment	0	0					
TOTAL	1,029,531	732,218	TOTAL	12	13	784,184	853,971
CAPITAL OUTLAY	108,955	158,955					
NON-EXPENDITURE ITEMS	0	0					
TOTAL APPROPRIATION	1,922,670	1,745,144					

WATER UTILITY FUND

EMPLOYEE	1.00	POSITION	ANNIV./ D.O.B.	2012	2013	2013	2013	2013	2013	2013	2013	2013	2013	2013	FRINGE BENEFITS	TOTAL
				END OF YR SALARY	GRADE/STEP INCREASE	ANNUAL INCREASE	LONG.	SALARY	LUMP SUM	SALARY	LUMP SUM	SALARY	LUMP SUM	FICA		
		DISTRIBUTION SUPERINTENDENT	2	1987	58000	0.00	0.00	0.00	0.00	58,000.00	0.00	0.00	0.00	58,000.00	0.00	62,437.00
		MANAGEMENT TOTALS			58,000.00	0.00	0.00	0.00	0.00	58,000.00	0.00	0.00	0.00	58,000.00	0.00	62,437.00
		LABORER III	8	1977	\$ 37,215.17	0.00	1,116.46	766.63	766.63	39,098.00	0.00	0.00	0.00	39,098.00	2,991.00	42,089.00
		LABORER III	7	1991	\$ 37,215.17	0.00	1,116.46	766.63	766.63	39,098.00	0.00	0.00	0.00	39,098.00	2,991.00	42,089.00
		SECRETARY II	9	1980	\$ 39,463.06	0.00	1,183.89	812.94	812.94	41,480.00	0.00	0.00	0.00	41,480.00	3,172.00	44,632.00
		SERVICE PERSON II	6	1991	\$ 41,960.70	0.00	1,258.82	864.39	864.39	44,084.00	0.00	0.00	0.00	44,084.00	3,372.00	47,456.00
		SERVICE PERSON III	2	1989	\$ 44,708.16	0.00	1,341.24	920.99	920.99	46,970.00	0.00	0.00	0.00	46,970.00	3,593.00	50,563.00
		SERVICE PERSON III	5	1989	\$ 44,708.16	0.00	1,341.24	920.99	920.99	46,970.00	0.00	0.00	0.00	46,970.00	3,593.00	50,563.00
		SERVICE PERSON IV	7	1974	\$ 47,622.08	0.00	1,428.66	981.01	981.01	50,032.00	0.00	0.00	0.00	50,032.00	3,827.00	53,859.00
		SERVICE PERSON IV	6	1992	\$ 47,622.08	0.00	1,428.66	981.01	981.01	50,032.00	0.00	0.00	0.00	50,032.00	3,827.00	53,859.00
		SERVICE PERSON IV	7	1994	\$ 47,622.08	0.00	1,428.66	735.76	735.76	49,787.00	0.00	0.00	0.00	49,787.00	3,809.00	53,596.00
		SERVICE PERSON IV	7	1974	\$ 47,622.08	0.00	1,428.66	981.01	981.01	50,032.00	0.00	0.00	0.00	50,032.00	3,827.00	53,859.00
		WATER METER READER II	5	1988	\$ 41,960.70	0.00	1,258.82	864.39	864.39	44,084.00	0.00	0.00	0.00	44,084.00	3,372.00	47,456.00
		BARGAINING UNIT TOTALS			477,719.44	0.00	14,331.58	9,595.77	9,595.77	501,647.00	0.00	0.00	0.00	501,647.00	38,374.00	540,021.00
		DISTRIBUTION SUPERVISOR		2013	49,000.00	0.00	0.00	0.00	0.00	49,000.00	0.00	0.00	0.00	49,000.00	3,749.00	52,749.00
		MANAGEMENT TOTALS			49,000.00	0.00	0.00	0.00	0.00	49,000.00	0.00	0.00	0.00	49,000.00	3,749.00	52,749.00
		TOTAL			584,719.44	0.00	14,331.58	9,595.77	9,595.77	608,647.00	0.00	0.00	0.00	608,647.00	46,560.00	655,207.00
		OVERTIME														
		TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS								636,647.00	0.00	0.00	0.00	636,647.00	48,702.00	685,349.00

2013 Proposed Budget

Expenditure Line Item

Fund: 02

Budget Unit: 02200220

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$490,171.53	\$530,168.17	\$544,796.00	\$414,613.41	\$490,375.00	\$609,627.00	\$64,831.00
	415000	TEMPORARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	416000	OVERTIME	\$13,848.31	\$30,961.45	\$28,000.00	\$11,449.25	\$2,700.00	\$28,000.00	\$0.00
414100			\$504,019.84	\$561,129.62	\$572,796.00	\$426,062.66	\$493,075.00	\$637,627.00	\$64,831.00
419100	419001	SOCIAL SECURITY	\$39,903.16	\$42,926.33	\$43,820.00	\$32,593.63	\$39,579.00	\$48,776.00	\$4,956.00
	419002	MEDICAL	\$116,226.51	\$136,338.17	\$167,568.00	\$124,250.65	\$139,960.00	\$167,568.00	\$0.00
	419100	FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
419100			\$156,129.67	\$179,264.50	\$211,388.00	\$156,844.28	\$179,539.00	\$216,344.00	\$4,956.00
420100	420020	PRINTING	\$0.00	\$0.00	\$300.00	\$196.00	\$300.00	\$300.00	\$0.00
	420030	PHOTOGRAPHY	\$128.96	\$159.35	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00
	420040	TELEPHONE	\$1,754.09	\$1,951.65	\$1,950.00	\$502.72	\$1,950.00	\$1,800.00	(\$150.00)
	420050	POSTAGE	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00
420100			\$1,883.05	\$2,111.00	\$2,550.00	\$698.72	\$2,550.00	\$2,400.00	(\$150.00)
424100	424010	HEAVY EQUIPMENT	\$0.00	\$0.00	\$1,000.00	\$4.95	\$1,000.00	\$1,000.00	\$0.00
	424060	OTHER RENTALS	\$0.00	\$0.00	\$1,700.00	\$0.00	\$1,700.00	\$1,700.00	\$0.00
	424061	UNIFORM RENTALS	\$0.00	\$0.00	\$3,900.00	\$3,900.00	\$3,900.00	\$3,900.00	\$0.00
424100			\$0.00	\$0.00	\$6,600.00	\$3,904.95	\$6,600.00	\$6,600.00	\$0.00
425100	425010	VEHICULAR EQUIPMENT	\$261.75	\$500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$2,000.00	\$1,000.00
	425050	COMMUNICATIONS EQUIPMENT	\$0.00	\$0.00	\$500.00	\$196.00	\$500.00	\$500.00	\$0.00
	425090	MAINT SERV CONTRACT	\$780.55	\$1,610.00	\$3,000.00	\$1,680.00	\$3,000.00	\$3,000.00	\$0.00
	425099	OTHER CONT MAINT	\$4,636.18	\$5,399.78	\$15,000.00	\$10,362.00	\$15,000.00	\$15,000.00	\$0.00
425100			\$5,678.48	\$7,509.78	\$19,500.00	\$13,238.00	\$19,500.00	\$20,500.00	\$1,000.00
429100	429001	TUITION/ TRAINING	\$208.50	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00
	429003	GENERAL ADMIN. CHARGES	\$528,156.82	\$741,002.00	\$741,001.83	\$438,618.70	\$438,618.00	\$438,618.00	(\$302,383.83)
	429015	TRAVEL	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00
	429016	CONFERENCES	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00
	429017	MEMBERSHIPS	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00
	429018	PERMITS	\$2,160.00	\$4,250.00	\$6,000.00	\$2,380.00	\$6,000.00	\$6,000.00	\$0.00
429100			\$530,525.32	\$745,252.00	\$747,801.83	\$440,998.70	\$445,418.00	\$445,418.00	(\$302,383.83)
430100	430001	EDUCATIONAL	\$0.00	\$0.00	\$100.00	\$0.00	\$1,000.00	\$100.00	\$0.00
	430004	AUDIO-VISUAL	\$100.33	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00
	430006	PHOTOGRAPHY	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00
	430009	OFFICE	\$240.00	\$106.90	\$200.00	\$200.00	\$200.00	\$200.00	\$0.00
	430011	CUSTODIAL	\$779.82	\$1,785.47	\$4,500.00	\$3,500.00	\$4,500.00	\$4,500.00	\$0.00
	430012	PERSONAL SAFETY	\$281.45	\$489.85	\$2,000.00	\$1,536.88	\$2,000.00	\$2,000.00	\$0.00
	430014	WEARING APPAREL	\$409.38	\$2,215.04	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00
	430016	MEDICAL/LAB	\$154.50	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00
	430030	SNOW CONTROL	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00
	430031	ASPHALT	\$7,890.53	\$8,659.75	\$20,000.00	\$15,542.08	\$20,000.00	\$20,000.00	\$0.00
	430032	CONCRETE	\$2,034.40	\$847.90	\$8,500.00	\$4,000.00	\$8,500.00	\$8,500.00	\$0.00
	430033	STREET SIGN	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00
	430034	TRAFFIC CONTROL	\$0.00	\$0.00	\$600.00	\$581.62	\$600.00	\$600.00	\$0.00
	430036	BLDG CONSTRUCTION	\$3,409.80	\$772.92	\$7,000.00	\$5,615.46	\$7,000.00	\$7,000.00	\$0.00

2013 Proposed Budget

Expenditure Line Item

Fund: 02

Budget Unit: 02200220

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
430100	430037	CHEMICALS	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00
	430040	BOTANICAL	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00
	430042	TOOLS & HARDWARE	\$528.17	\$2,972.48	\$7,500.00	\$6,816.84	\$7,500.00	\$57,000.00	\$49,500.00
	430050	MOTOR FUELS/ LUBRICANTS	(\$141.36)	\$500.00	\$700.00	\$700.00	\$700.00	\$1,000.00	\$300.00
	430051	TIRES & BATTERIES	\$169.90	\$550.50	\$700.00	\$519.85	\$700.00	\$2,700.00	\$2,000.00
	430052	VEHICLE PARTS & SUPPLIES	\$189.90	\$1,577.24	\$2,000.00	\$1,810.41	\$2,000.00	\$2,000.00	\$0.00
	430055	MECH EQUIP PARTS	\$5,931.93	\$5,604.01	\$10,000.00	\$9,950.90	\$10,000.00	\$10,000.00	\$0.00
	430057	PIPE CONNECTIONS	\$11,447.73	\$13,005.79	\$22,000.00	\$20,779.05	\$22,000.00	\$22,000.00	\$0.00
	430058	WATER METERS	\$35,835.43	\$43,324.96	\$58,000.00	\$50,000.00	\$58,000.00	\$58,000.00	\$0.00
	430059	WATER METER REPAIR PARTS	\$865.41	\$17,128.15	\$25,000.00	\$24,939.52	\$25,000.00	\$30,000.00	\$5,000.00
	430060	FIRE HYDRANTS & VALVES	\$9,510.22	\$9,086.30	\$17,000.00	\$13,000.00	\$17,000.00	\$17,000.00	\$0.00
	430061	HYDRANT/VALVE REPAIR PART	\$3,999.11	\$3,240.20	\$5,000.00	\$4,500.00	\$5,000.00	\$6,000.00	\$1,000.00
	430062	GENERAL WATER SYSTEM	\$1,469.56	\$1,265.01	\$5,000.00	\$4,947.16	\$5,000.00	\$6,000.00	\$1,000.00
	430099	MISC SUPPLIES AND EXP	\$524.74	\$261.82	\$500.00	\$479.70	\$500.00	\$500.00	\$0.00
430100			\$85,630.95	\$113,494.29	\$198,500.00	\$169,419.47	\$199,400.00	\$257,300.00	\$58,800.00
450100	453000	OPERATIONS EQUIPMENT	\$8,105.40	\$0.00	\$50,000.00	\$0.00	\$50,000.00	\$100,000.00	\$50,000.00
	453049	LEASE PURCHASE	\$30,749.28	\$30,749.28	\$58,955.16	\$13,566.26	\$58,955.00	\$58,955.16	\$0.00
450100			\$38,854.68	\$30,749.28	\$108,955.16	\$13,566.26	\$108,955.00	\$158,955.16	\$50,000.00
453100	453030	MOTOR EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
453100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02200220			\$1,322,721.99	\$1,639,510.47	\$1,868,090.99	\$1,224,733.04	\$1,455,037.00	\$1,745,144.16	(\$122,946.83)

BUREAU OF WATER
OPERATIONS/MAINTENANCE DIVISION

The Operations/Maintenance Division operates the DeHart Dam facilities, Susquehanna River Intake and Pump Station, Dr. Robert E. Young Water Services Center, Finished Water Storage Facilities, Pumping Station at Reservoir Park and Union Square Booster Station. This division patrols the DeHart watershed, monitors water quality in Clarks Creek and DeHart Reservoir, and is responsible for the maintenance and upkeep of all bureau facilities and appurtenances.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

Utility Fund

0230 Operations/Maintenance

Allocation Plan

Position Control

	Allocation Plan		JOB CLASSIFICATION	Position Control	
	2012 BUDGET	2013 BUDGET		2012 BUDGET	2013 BUDGET
PERSONNEL SERVICES					
Salaries-Mgmt	49,802	49,802	Oper. /Maint. Superintendent	1	1
Salaries-BU	704,596	691,418			
Overtime	150,000	150,000	Total Management	1	1
Fringe Benefits	278,648	277,638			
TOTAL	1,183,046	1,168,858			
OPERATING EXPENSES					
Communications	1,725	2,725	Electrician Technician	1	1
Professional Services	4,000	4,000	Maintenance Specialist IV	3	4
Utilities	728,000	760,300	Operator III	7	7
Insurance	0	0	Maintenance Specialist III	1	0
Rentals	350	5,550	Operator II	1	1
Maintenance & Repairs	77,300	92,000	Operator I	1	1
Contracted Services	404,555	233,897			
Supplies	328,300	333,650	Total Bargaining Unit	14	14
Minor Capital Equipment	0	0	Overtime		
TOTAL	1,544,230	1,432,122	FICA		
CAPITAL OUTLAY	51,842	211,842	Healthcare Benefits - Active		
			Healthcare Benefits - Retirees		
			Total Fringe Benefits		
			TOTAL	15	15
TOTAL APPROPRIATION	2,779,118	2,812,822			

WATER UTILITY FUND

EMPLOYEE	ANNIV. / D.O.B.	2012 END OF YR SALARY	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
1.00	7 8	49802.26	0.00	0.00	0.00	49,802.00	0.00	3,810.00	0.00	53,612.00
		49,802.26	0.00	0.00	0.00	49,802.00	0.00	3,810.00	0.00	53,612.00
		47,622.08	0.00	1,428.66	0.00	49,051.00	0.00	3,752.00		52,803.00
	6 8	47,622.08	0.00	1,428.66	981.01	50,032.00	0.00	3,827.00		53,859.00
	5 26	47,622.08	0.00	1,428.66	981.01	50,032.00	0.00	3,827.00		53,859.00
	1 14	47,622.08	0.00	1,428.66	981.01	50,032.00	0.00	3,827.00		53,859.00
	4 7	47,622.08	0.00	1,428.66	735.76	49,787.00	0.00	3,809.00		53,596.00
	7 25	47,622.08	0.00	1,428.66	735.76	49,787.00	0.00	3,809.00		53,596.00
	2 1	40,670.27	0.00	1,220.11	628.36	42,519.00	0.00	3,253.00		45,772.00
	4 6	44,708.16	0.00	1,341.24	920.99	46,970.00	0.00	3,593.00		50,563.00
	3 28	47,622.08	0.00	1,428.66	981.01	50,032.00	0.00	3,827.00		53,859.00
	2 18	47,622.08	0.00	1,428.66	981.01	50,032.00	0.00	3,827.00		53,859.00
	7 18	47,622.08	0.00	1,428.66	735.76	49,787.00	0.00	3,809.00		53,596.00
	8 22	47,622.08	0.00	1,428.66	735.76	49,787.00	0.00	3,809.00		53,596.00
	7 24	47,622.08	0.00	1,428.66	735.76	49,787.00	0.00	3,809.00		53,596.00
	5 28	47,622.08	0.00	1,428.66	735.76	49,787.00	0.00	3,809.00		53,596.00
	9 27	47,622.08	0.00	1,428.66	490.51	49,541.00	0.00	3,790.00		53,331.00
14.00		656,843.39	0.00	19,705.30	10,623.73	687,176.00	0.00	52,568.00	0.00	739,744.00
		0.00	4,037.89	121.14	0.00	4,159.00	0.00	318.00	0.00	4,477.00
		0.00	4,037.89	121.14	0.00	4,159.00	0.00	318.00	0.00	4,477.00
1.00		0.00	4,037.89	121.14	0.00	4,159.00	0.00	318.00	0.00	4,477.00
16.00		706,645.65	4,037.89	19,826.44	10,623.73	741,137.00	0.00	56,696.00	0.00	797,833.00
						150,000.00		11,475.00	0.00	161,475.00
						891,137.00	0.00	68,171.00	0.00	959,308.00

EMPLOYEE	ANNIV. / D.O.B.	2012 END OF YR SALARY	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
14.00		656,843.39	0.00	19,705.30	10,623.73	687,176.00	0.00	52,568.00	0.00	739,744.00
		0.00	4,037.89	121.14	0.00	4,159.00	0.00	318.00	0.00	4,477.00

EMPLOYEE	ANNIV. / D.O.B.	2012 END OF YR SALARY	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
1.00		0.00	4,037.89	121.14	0.00	4,159.00	0.00	318.00	0.00	4,477.00
16.00		706,645.65	4,037.89	19,826.44	10,623.73	741,137.00	0.00	56,696.00	0.00	797,833.00
						150,000.00		11,475.00	0.00	161,475.00
						891,137.00	0.00	68,171.00	0.00	959,308.00

EMPLOYEE	ANNIV. / D.O.B.	2012 END OF YR SALARY	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
1.00		0.00	4,037.89	121.14	0.00	4,159.00	0.00	318.00	0.00	4,477.00
16.00		706,645.65	4,037.89	19,826.44	10,623.73	741,137.00	0.00	56,696.00	0.00	797,833.00
						150,000.00		11,475.00	0.00	161,475.00
						891,137.00	0.00	68,171.00	0.00	959,308.00

EMPLOYEE	ANNIV. / D.O.B.	2012 END OF YR SALARY	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
1.00		0.00	4,037.89	121.14	0.00	4,159.00	0.00	318.00	0.00	4,477.00
16.00		706,645.65	4,037.89	19,826.44	10,623.73	741,137.00	0.00	56,696.00	0.00	797,833.00
						150,000.00		11,475.00	0.00	161,475.00
						891,137.00	0.00	68,171.00	0.00	959,308.00

NOTE: Severance and unemployment costs reflected in 0210.

2013 Proposed Budget

Expenditure Line Item

Fund: 02

Budget Unit: 02200230

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$628,907.92	\$659,548.39	\$754,398.00	\$537,704.62	\$650,124.00	\$741,220.00	(\$13,178.00)
	415000	TEMPORARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	416000	OVERTIME	\$176,695.14	\$188,562.45	\$150,000.00	\$159,006.46	\$187,734.00	\$150,000.00	\$0.00
414100			\$805,603.06	\$848,110.84	\$904,398.00	\$696,711.08	\$837,858.00	\$891,220.00	(\$13,178.00)
419100	419001	SOCIAL SECURITY	\$65,360.29	\$64,880.28	\$69,188.00	\$53,450.28	\$64,096.00	\$68,178.00	(\$1,010.00)
	419002	MEDICAL	\$153,094.58	\$181,053.74	\$209,460.00	\$169,984.40	\$191,730.00	\$209,460.00	\$0.00
	419100	FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
419100			\$218,454.87	\$245,934.02	\$278,648.00	\$223,434.68	\$255,826.00	\$277,638.00	(\$1,010.00)
420100	420010	ADVERTISING	\$268.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00
	420020	PRINTING	\$91.75	\$98.72	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00
	420030	PHOTOGRAPHY	\$77.00	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00
	420040	TELEPHONE	\$787.13	\$264.85	\$1,750.00	\$1,403.05	\$1,750.00	\$1,750.00	\$0.00
	420050	POSTAGE	\$88.73	\$70.96	\$125.00	\$104.34	\$125.00	\$125.00	\$0.00
420100			\$1,312.61	\$434.53	\$2,725.00	\$1,507.39	\$2,725.00	\$2,725.00	\$0.00
421100	421030	CONSULTING	\$0.00	\$2,357.50	\$500.00	\$500.00	\$4,000.00	\$4,000.00	\$3,500.00
421100			\$0.00	\$2,357.50	\$500.00	\$500.00	\$4,000.00	\$4,000.00	\$3,500.00
422100	422000	SEWERAGE	\$222,266.63	\$222,915.17	\$276,000.00	\$214,393.73	\$276,000.00	\$289,800.00	\$13,800.00
	422010	WATER	\$2,433.81	\$3,191.81	\$3,000.00	\$2,647.47	\$3,000.00	\$3,000.00	\$0.00
	422020	ELECTRICITY	\$225,077.41	\$235,030.04	\$279,000.00	\$277,150.62	\$270,000.00	\$283,500.00	\$4,500.00
	422030	HEAT	\$111,710.74	\$118,611.45	\$140,000.00	\$89,637.88	\$140,000.00	\$145,000.00	\$5,000.00
	422080	SEWERAGE MAINT CHARGES	\$33,731.44	\$33,435.50	\$33,000.00	\$32,159.10	\$33,000.00	\$33,000.00	\$0.00
	422090	REFUSE	\$3,718.28	\$5,351.19	\$6,000.00	\$4,455.00	\$6,000.00	\$6,000.00	\$0.00
422100			\$598,938.31	\$618,535.16	\$737,000.00	\$620,443.80	\$728,000.00	\$760,300.00	\$23,300.00
424100	424060	OTHER RENTALS	\$293.08	\$312.64	\$350.00	\$313.18	\$350.00	\$350.00	\$0.00
	424061	UNIFORM RENTALS	\$0.00	\$0.00	\$5,200.00	\$5,200.00	\$5,200.00	\$5,200.00	\$0.00
424100			\$293.08	\$312.64	\$5,550.00	\$5,513.18	\$5,550.00	\$5,550.00	\$0.00
425100	425000	OFFICE EQUIPMENT	\$329.79	\$208.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	425010	VEHICULAR EQUIPMENT	\$719.47	\$1,472.51	\$2,500.00	\$2,500.00	\$2,500.00	\$3,000.00	\$500.00
	425020	TRAFFIC SIGNALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	425030	BUILDING MAINT	\$6,320.91	\$8,393.21	\$12,294.82	\$10,671.99	\$14,700.00	\$16,000.00	\$3,705.18
	425060	OPERATIONS EQUIPMENT	\$15,726.87	\$18,768.74	\$39,200.00	\$34,330.91	\$39,200.00	\$50,000.00	\$10,800.00
	425090	MAINT SERV CONTRACT	(\$107.14)	\$627.17	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00
	425099	OTHER CONT MAINT	\$2,393.00	\$14,516.68	\$19,905.18	\$17,391.00	\$17,500.00	\$20,000.00	\$94.82
425100			\$25,382.90	\$43,986.76	\$76,900.00	\$64,893.90	\$76,900.00	\$92,000.00	\$15,100.00
429100	429001	TUITION/ TRAINING	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	\$400.00	\$0.00
	429003	GENERAL ADMIN. CHARGES	\$1,013,873.87	\$363,511.00	\$363,511.46	\$219,727.06	\$219,727.06	\$219,727.00	(\$143,784.46)
	429005	NUISANCE	\$93.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429009	ADMIN/TRUSTEE FEE	\$17.85	\$0.00	\$20.00	\$9.75	\$20.00	\$20.00	\$0.00
	429015	TRAVEL	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	\$400.00	\$0.00
	429016	CONFERENCES	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	\$400.00	\$0.00
	429017	MEMBERSHIPS	\$190.00	\$790.00	\$950.00	\$0.00	\$950.00	\$950.00	\$0.00

2013 Proposed Budget

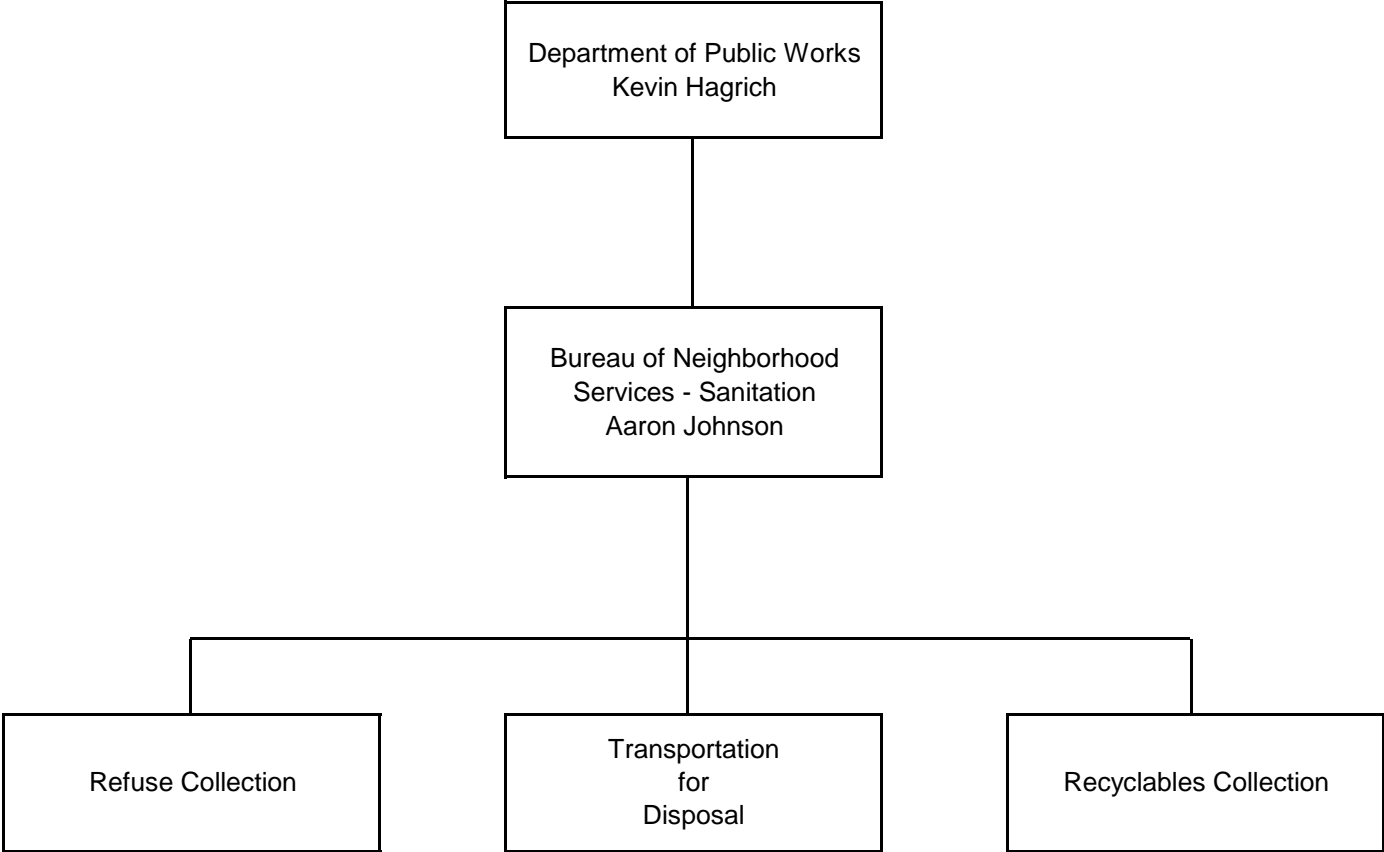
Expenditure Line Item

Fund: 02

Budget Unit: 02200230

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
429100	429018	PERMITS	\$475.00	\$485.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429090	MISC CONTRACTED SRVCS	\$957.99	\$770.02	\$12,000.00	\$9,364.59	\$12,000.00	\$12,000.00	\$0.00
429100			\$1,015,608.54	\$365,556.02	\$377,681.46	\$229,101.40	\$233,897.06	\$233,897.00	(\$143,784.46)
430100	430001	EDUCATIONAL	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00
	430003	SUBSCRIPTIONS	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00
	430004	AUDIO-VISUAL	\$163.68	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00
	430009	OFFICE	\$95.23	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430012	PERSONAL SAFETY	\$245.00	\$777.83	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00
	430013	FIREFIGHTING	(\$272.64)	\$393.57	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00
	430014	WEARING APPAREL	\$623.19	\$2,812.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430016	MEDICAL/LAB	\$6,427.09	\$8,262.86	\$9,000.00	\$8,972.79	\$9,000.00	\$16,000.00	\$7,000.00
	430030	SNOW CONTROL	\$0.00	\$0.00	\$550.00	\$0.00	\$550.00	\$550.00	\$0.00
	430032	CONCRETE	\$0.00	\$64.00	\$1,000.00	\$435.06	\$1,000.00	\$1,000.00	\$0.00
	430036	BLDG CONSTRUCTION	\$2,072.51	\$3,611.19	\$3,000.00	\$1,578.35	\$9,500.00	\$9,500.00	\$6,500.00
	430037	CHEMICALS	\$147,368.85	\$210,006.54	\$250,000.00	\$249,594.87	\$250,000.00	\$255,000.00	\$5,000.00
	430040	BOTANICAL	\$0.00	\$467.87	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00
	430042	TOOLS & HARDWARE	\$4,827.76	\$6,006.10	\$8,000.00	\$4,884.85	\$8,000.00	\$8,000.00	\$0.00
	430050	MOTOR FUELS/ LUBRICANTS	\$1,682.79	\$3,459.50	\$4,000.00	\$4,000.00	\$4,000.00	\$5,000.00	\$1,000.00
	430051	TIRES & BATTERIES	\$717.16	\$750.00	\$730.00	\$334.57	\$1,000.00	\$1,500.00	\$770.00
	430052	VEHICLE PARTS & SUPPLIES	\$2,708.10	\$4,622.80	\$5,770.00	\$5,768.10	\$5,500.00	\$6,000.00	\$230.00
	430055	MECH EQUIP PARTS	\$9,291.58	\$10,499.08	\$16,800.00	\$12,353.37	\$15,000.00	\$16,000.00	(\$800.00)
	430057	PIPE CONNECTIONS	\$1,991.19	\$3,401.74	\$4,200.00	\$2,792.40	\$5,000.00	\$550.00	(\$3,650.00)
	430062	GENERAL WATER SYSTEM	\$4,865.87	\$3,239.93	\$8,000.00	\$7,987.67	\$8,000.00	\$8,500.00	\$500.00
	430099	MISC SUPPLIES AND EXP	\$635.52	\$859.34	\$1,000.00	\$968.94	\$1,000.00	\$1,000.00	\$0.00
430100			\$183,442.88	\$259,434.36	\$317,100.00	\$299,670.97	\$322,600.00	\$333,650.00	\$16,550.00
450100	453000	OPERATIONS EQUIPMENT	\$0.00	\$0.00	\$54,000.00	\$12,239.00	\$54,000.00	\$160,000.00	\$106,000.00
	453049	LEASE PURCHASE	\$51,842.24	\$51,842.24	\$51,842.00	\$22,872.22	\$51,842.00	\$51,842.00	\$0.00
	457000	PLANT EQUIPMENT	\$2,544.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	458050	DAMS AND FLOOD PROTECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450100			\$54,387.02	\$51,842.24	\$105,842.00	\$35,111.22	\$105,842.00	\$211,842.00	\$106,000.00
453100	453030	MOTOR EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	453033	EQUIPMENT-ROAD CONSTRUCT	\$16,285.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
453100			\$16,285.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02200230			\$2,919,708.88	\$2,436,504.07	\$2,806,344.46	\$2,176,887.62	\$2,573,198.06	\$2,812,822.00	\$6,477.54
02			\$9,530,215.46	\$5,049,611.79	\$5,890,517.37	\$4,170,636.96	\$5,078,192.06	\$5,725,273.48	(\$165,243.89)

BUREAU OF NEIGHBORHOOD SERVICES - SANITATION



SANITATION UTILITY FUND

2013 PROPOSED BUDGET

RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	200	BUREAU OF NEIGHBORHOOD SERVICES - SANITATION	4,512,973
GARBAGE/REFUSE COLLECTION	4,448,920		
STATE GRANTS	51,853		
OTHER REVENUE	12,000		
FUND BALANCE APPROPRIATION	0		
TOTAL RESOURCES	<u>4,512,973</u>	TOTAL APPROPRIATION	<u>4,512,973</u>

SANITATION UTILITY FUND
2013 PROPOSED BUDGET

Account Name	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
REVENUE ANALYSIS SUMMARY						
Investment Income	9,947	25,285	654	950	200	200
Garbage/Refuse Collection	4,188,834	4,390,739	4,305,070	4,332,401	4,450,920	4,448,920
State Grants	137,294	312,997	36,337	72,674	51,853	51,853
Other Revenue	33,261	1,165	58,854	11,438	12,000	12,000
TOTAL REVENUE	<u>4,369,336</u>	<u>4,730,187</u>	<u>4,400,915</u>	<u>4,417,463</u>	<u>4,514,973</u>	<u>4,512,973</u>
Fund Balance Appropriation	0	0	0	0	86,614	0
TOTAL RESOURCES	<u>4,369,336</u>	<u>4,730,187</u>	<u>4,400,915</u>	<u>4,417,463</u>	<u>4,601,587</u>	<u>4,512,973</u>

REVENUE ANALYSIS DETAIL						
Interest-Savings Account	5,397	993	651	947	100	100
Interest-Other	4,550	232	3	3	100	100
Gain on Sale of Assets	0	24,060	0	0	0	0
Garbage/Refuse Collection	4,141,516	4,372,673	4,283,712	4,315,048	4,397,420	4,397,420
Other Operational Revenue	33,261	1,165	46,656	11,438	12,000	12,000
Sanitation Liens-Principal	37,750	15,765	17,554	15,000	52,000	50,000
Sanitation Liens-Interest	9,568	2,300	3,804	2,353	1,500	1,500
Refund of Expenditures	0	0	12,198	0	0	0
State Grants	137,294	312,997	36,337	72,674	51,853	51,853
TOTAL REVENUE	<u>4,369,336</u>	<u>4,730,187</u>	<u>4,400,915</u>	<u>4,417,463</u>	<u>4,514,973</u>	<u>4,512,973</u>
Fund Balance Appropriation	0	0	0	0	86,614	0
TOTAL RESOURCES	<u>4,369,336</u>	<u>4,730,187</u>	<u>4,400,915</u>	<u>4,417,463</u>	<u>4,601,587</u>	<u>4,512,973</u>

EXPENDITURE ANALYSIS SUMMARY						
Personnel Services	\$ 1,359,241	\$ 1,368,077	1,270,973	\$ 1,302,117	\$ 1,285,260	\$ 1,385,559
Operating Expenses	1,293,619	1,303,841	1,310,473	1,382,498	1,372,823	1,519,705
Capital Outlay	187,065	162,979	146,421	43,909	130,523	580,000
Debt Service	0	0	0	0	0	0
Grants	21,292	0	0	0	0	0
Transfers	1,876,598	1,295,703	1,853,098	1,688,939	1,688,939	1,700,000
Non-Expenditure Items	0	0	3,200	0	0	(672,291)
TOTAL EXPENDITURES	<u>\$ 4,737,816</u>	<u>\$ 4,130,601</u>	<u>4,584,166</u>	<u>\$ 4,417,463</u>	<u>\$ 4,477,545</u>	<u>\$ 4,512,973</u>

2013 Proposed Budget

Revenue Line Items

Budget Unit: 27272700 SANITATION REVENUE

Sub Account	Revenue Account Code	Budget Rev Ledger Account Title	2010 Actual	2011 Actual	2012 Adjusted Budget	2012 YTD Actual (9/30)	2012 Mid-Year Projection	2013 Proposed Budget	Change from 2012 Adjusted to 2013 Proposed
350100	350000	SAVINGS ACCT INTEREST	\$992.98	\$651.34	\$947.00	\$28.63	\$100.00	\$100.00	(\$847.00)
	352000	INT ON INVSTMTS/ GRANT	\$232.32	\$2.64	\$3.00	\$264.02	\$100.00	\$100.00	\$97.00
350100			\$1,225.30	\$653.98	\$950.00	\$292.65	\$200.00	\$200.00	(\$750.00)
355100	358090	SALE OF ASSETS	\$24,060.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355100			\$24,060.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
367100	367007	GARBAGE AND REFUSE COLL	\$4,372,673.36	\$4,283,712.15	\$4,315,048.00	\$3,574,182.23	\$4,397,420.00	\$4,397,420.00	\$82,372.00
	367009	OTHER SANITATION FUND REV	\$1,165.00	\$46,655.92	\$11,438.00	\$11,388.99	\$12,000.00	\$12,000.00	\$562.00
	367051	SANITATION LIENS PRINC	\$15,765.35	\$17,554.03	\$15,000.00	\$50,734.80	\$52,000.00	\$50,000.00	\$35,000.00
	367052	SANITATION LIENS INT	\$2,300.46	\$3,803.72	\$2,353.00	\$2,571.69	\$1,500.00	\$1,500.00	(\$853.00)
367100			\$4,391,904.17	\$4,351,725.82	\$4,343,839.00	\$3,638,877.71	\$4,462,920.00	\$4,460,920.00	\$117,081.00
380100	380033	INSURANCE REIMB FOR LOSS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	385000	REFUNDS OF EXPENDITURES	\$0.00	\$12,197.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
380100			\$0.00	\$12,197.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
390100	396000	GRANT PROCEEDS	\$312,997.16	\$36,337.00	\$72,674.00	\$51,853.00	\$51,853.00	\$51,853.00	(\$20,821.00)
390100			\$312,997.16	\$36,337.00	\$72,674.00	\$51,853.00	\$51,853.00	\$51,853.00	(\$20,821.00)
399100	399099	ESTIMATED CASH CARRYOVER	\$0.00	\$0.00	\$86,614.00	\$0.00	\$86,614.00	\$0.00	(\$86,614.00)
399100			\$0.00	\$0.00	\$86,614.00	\$0.00	\$86,614.00	\$0.00	(\$86,614.00)
27272700 SANITATION REVENUE			\$4,730,186.63	\$4,400,914.34	\$4,504,077.00	\$3,691,023.36	\$4,601,587.00	\$4,512,973.00	\$8,896.00

POSITION ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Projected Budget
SANITATION UTILITY FUND						
Neighborhood Services -Sanitation	25.00	23.00	20.00	22.50	21.00	22.50
TOTAL POSITIONS	<u>25.00</u>	<u>23.00</u>	<u>20.00</u>	<u>22.50</u>	<u>21.00</u>	<u>22.50</u>

In 2009, two Laborer III positions were added. The Deputy Director of Public Works and the Secretary I position were eliminated. The 2010 Budget positions elimination of two vacant positions, which were a Laborer III and a Motor Equipment Operator. In the 2011 Budget, there was a net change of one position. Two Motor Equipment Operator positions were eliminated and one Laborer III position was added. In the 2012 Approved Budget, there was a decrease of one Motor Equipment Operator vacancy.

No position changes are proposed in the 2013 Budget.

BUREAU OF NEIGHBORHOOD SERVICES - SANITATION

The Bureau of Neighborhood Services - Sanitation is responsible for weekly refuse collection, recyclables collection, and transportation of both to the Harrisburg Resources Recovery Facility. Residential customers are provided weekly service while commercial accounts are collected up to seven times weekly. In addition, the Bureau empties 250 sidewalk receptacles weekly. Special collections and neighborhood non-bulk collections are provided on a call-in basis in addition to regular weekly services.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

Utility Fund

2710 Neighborhood Services - Sanitation

Allocation Plan		Position Control					
	2012 BUDGET	2013 BUDGET	JOB CLASSIFICATION	2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	30,000	30,000	Deputy Director	0.50	0.50	30,000	30,000
Salaries-BU	785,493	811,411					
Overtime	20,000	28,000	Total Management	0.50	0.50	30,000	30,000
Fringe Benefits	392,074	417,548					
Miscellaneous	74,550	98,600	Motor Equipment Operator Laborer III	11	11	402,847	400,574
TOTAL	1,302,117	1,385,559				382,646	410,837
			Total Bargaining Unit	22	22	785,493	811,411
OPERATING EXPENSES			Overtime			20,000	28,000
Communications	3,300	4,900	FICA			64,612	67,548
Professional Services	5,425	7,425	Healthcare Benefits - Active			327,462	350,000
Utilities	1,700	1,700					
Insurance	66,907	61,000	Total Fringe Benefits			392,074	417,548
Rentals	2,000	8,900					
Maintenance & Repairs	126,572	171,000	Sick Leave Buy-Back			3,600	3,600
Contracted Services	983,045	980,300	Severance Pay			5,500	10,000
Supplies	191,549	283,480	Unemployment Compensation			5,000	15,000
Minor Capital Equipment	2,000	1,000	Workers' Compensation			4,950	5,000
TOTAL	1,382,498	1,519,705	Loss/Time Medical			50,000	65,000
			State Fees			2,500	0
CAPITAL OUTLAY	43,909	580,000	Excess Policy & Bond			3,000	0
DEBT SERVICE	0	0	Total Miscellaneous			74,550	98,600
TRANSFERS	1,688,939	1,700,000	TOTAL	22.50	22.50	1,302,117	1,385,559
NON-EXPENDITURE ITEMS	0	(672,291)					
TOTAL APPROPRIATION	4,417,463	4,512,973					

SANITATION UTILITY FUND

EMPLOYEE	0.50	ANNIV. / D.O.H.	2012 END OF YR SALARY	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
DEPUTY DIRECTOR FOR PUBLIC WORKS	50%	9	1996 \$ 30,000.00	0.00	0.00	0.00	30,000.00	0.00	2,295.00	0.00	32,295.00
MANAGEMENT TOTALS											
LABORER III		2	1989 \$ 35,045.29	0.00	1,051.36	721.93	36,819.00	0.00	2,817.00		39,636.00
LABORER III		11	1989 \$ 35,045.29	0.00	1,051.36	721.93	36,819.00	0.00	2,817.00		39,636.00
LABORER III		8	1991 \$ 35,045.29	0.00	1,051.36	721.93	36,819.00	0.00	2,817.00		39,636.00
LABORER III		9	1992 \$ 35,045.29	0.00	1,051.36	721.93	36,819.00	0.00	2,817.00		39,636.00
LABORER III		8	1995 \$ 35,045.29	0.00	1,051.36	541.45	36,638.00	0.00	2,803.00		39,441.00
LABORER III		6	1999 \$ 35,045.29	0.00	1,051.36	360.97	36,458.00	0.00	2,789.00		39,247.00
LABORER III		7	2001 \$ 35,045.29	0.00	1,051.36	360.97	36,458.00	0.00	2,789.00		39,247.00
LABORER III		3	2002 \$ 35,045.29	0.00	1,051.36	360.97	36,458.00	0.00	2,789.00		39,247.00
LABORER III		11	2008 \$ 35,045.29	0.00	1,051.36	0.00	36,097.00	0.00	2,761.00		38,858.00
LABORER III		4	2009 \$ 35,045.29	0.00	1,051.36	0.00	36,097.00	0.00	2,761.00		38,858.00
LABORER III		8	2011 \$ 34,069.67	0.00	1,022.09	0.00	35,092.00	0.00	2,685.00		37,777.00
LABORER III		5	1995 \$ 37,191.73	0.00	1,115.75	574.61	38,882.00	0.00	2,974.00		41,856.00
MOTOR EQUIPMENT OPERATOR		6	1999 \$ 37,191.73	0.00	1,115.75	383.07	38,691.00	0.00	2,960.00		41,651.00
MOTOR EQUIPMENT OPERATOR		9	1999 \$ 37,191.73	0.00	1,115.75	383.07	38,691.00	0.00	2,960.00		41,651.00
MOTOR EQUIPMENT OPERATOR		3	2006 \$ 37,191.73	0.00	1,115.75	191.54	38,499.00	0.00	2,945.00		41,444.00
MOTOR EQUIPMENT OPERATOR		3	2009 \$ 37,191.73	0.00	1,115.75	0.00	38,307.00	0.00	2,930.00		41,237.00
MOTOR EQUIPMENT OPERATOR		4	2009 \$ 37,191.73	0.00	1,115.75	0.00	38,307.00	0.00	2,930.00		41,237.00
MOTOR EQUIPMENT OPERATOR		11	2009 \$ 37,191.73	0.00	1,115.75	0.00	38,307.00	0.00	2,930.00		41,237.00
MOTOR EQUIPMENT OPERATOR		7	2011 \$ 36,098.98	0.00	1,082.97	0.00	37,182.00	0.00	2,844.00		40,026.00
MOTOR EQUIPMENT OPERATOR		10	2011 \$ 35,045.29	0.00	1,051.36	0.00	36,097.00	0.00	2,761.00		38,858.00
MOTOR EQUIPMENT OPERATOR		7	2012 \$ 29,788.50	0.00	893.66	0.00	30,682.00	0.00	2,347.00		33,029.00
MOTOR EQUIPMENT OPERATOR		1	2012 \$ 36108.48	0.00	1,083.25	0.00	37,192.00	0.00	2,845.00		40,037.00
BARGAINING UNIT TOTALS											
	22.00		781,905.93	0.00	23,457.18	6,044.38	811,411.00	0.00	62,071.00	0.00	873,482.00
TOTAL											
	22.50		811,905.93	0.00	23,457.18	6,044.38	841,411.00	0.00	64,366.00	0.00	905,777.00
OVERTIME											
SICK-LEAVE BUY BACK											
SEVERANCE PAY											
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS											

2013 Proposed Budget

Expenditure Line Item

Fund: 27

Budget Unit: 27272710

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$765,345.48	\$771,516.25	\$815,493.00	\$632,211.94	\$774,349.00	\$841,411.00	\$25,918.00
	415000	TEMPORARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	416000	OVERTIME	\$48,787.28	\$32,866.61	\$21,250.00	\$24,426.96	\$28,000.00	\$28,000.00	\$6,750.00
	417000	SICK LEAVE BUY-BACK	\$1,991.45	\$3,553.50	\$3,600.00	\$2,081.09	\$2,081.00	\$3,600.00	\$0.00
414100			\$816,124.21	\$807,936.36	\$840,343.00	\$658,719.99	\$804,430.00	\$873,011.00	\$32,668.00
419100	419001	SOCIAL SECURITY	\$65,393.66	\$62,357.81	\$64,612.00	\$51,374.37	\$61,539.00	\$67,548.00	\$2,936.00
	419002	MEDICAL	\$300,654.14	\$313,001.75	\$327,462.00	\$295,899.33	\$322,560.00	\$350,000.00	\$22,538.00
	419005	SEVERANCE PAY	\$849.61	\$7,194.58	\$11,500.00	\$10,758.09	\$5,000.00	\$10,000.00	(\$1,500.00)
	419010	UNEMPLOYMENT COMPENSAT	\$2,818.14	\$1,108.52	\$10,308.00	\$10,296.00	\$10,308.00	\$15,000.00	\$4,692.00
	419011	WORKERS' COMP-ADJ FEES	\$4,532.71	\$3,632.13	\$4,950.00	\$4,950.00	\$4,950.00	\$5,000.00	\$50.00
	419012	LOSS TIME & MED	\$139,316.07	\$75,741.69	\$50,000.00	\$20,813.42	\$50,000.00	\$65,000.00	\$15,000.00
	419014	STATE FEES & ASSESSMENTS	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	(\$2,500.00)
	419015	EXCESS POLICY & BOND	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	(\$3,000.00)
419100			\$513,564.33	\$463,036.48	\$474,332.00	\$394,091.21	\$454,357.00	\$512,548.00	\$38,216.00
420100	420010	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	\$800.00
	420020	PRINTING	\$1,499.17	\$2,003.65	\$2,800.00	\$1,808.82	\$2,800.00	\$2,800.00	\$0.00
	420040	TELEPHONE	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	\$300.00	\$0.00
	420050	POSTAGE	\$743.78	\$35.54	\$1,000.00	\$5.39	\$1,000.00	\$1,000.00	\$0.00
420100			\$2,242.95	\$2,039.19	\$4,100.00	\$1,814.21	\$4,100.00	\$4,900.00	\$800.00
421100	421010	LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421020	AUDIT	\$4,206.31	\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	\$6,000.00	\$2,000.00
	421040	COLLECTION(OPT & LIENS)	(\$129.07)	\$0.00	\$0.00	\$0.00	\$1,250.00	\$1,250.00	\$1,250.00
	421050	OTHER PROFESSIONAL FEES	\$0.00	\$0.00	\$1,175.00	\$0.00	\$175.00	\$175.00	(\$1,000.00)
	421070	ARBITRATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
421100			\$4,077.24	\$0.00	\$5,175.00	\$4,000.00	\$5,425.00	\$7,425.00	\$2,250.00
422100	422000	SEWERAGE	\$31.33	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00
	422010	WATER	\$140.86	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00
	422080	SEWERAGE MAINT CHARGES	\$4.70	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00
	422090	REFUSE	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
422100			\$176.89	\$0.00	\$700.00	\$0.00	\$1,700.00	\$1,700.00	\$1,000.00
423100	423002	STOP/LOSS PREMIUM	\$13,922.26	\$12,455.81	\$18,500.00	\$10,191.47	\$18,500.00	\$18,500.00	\$0.00
	423010	AUTOMOBILE PREM	\$15,213.91	\$19,323.94	\$20,750.00	\$15,483.85	\$21,000.00	\$21,000.00	\$250.00
	423011	AUTO DEDUCT	\$6,329.66	\$0.00	\$12,000.00	\$4,612.99	\$12,000.00	\$12,000.00	\$0.00
	423020	GENERAL LIABILITY PREM	\$4,603.39	\$3,284.73	\$5,011.00	\$2,975.52	\$5,011.00	\$5,100.00	\$89.00
	423021	GEN LIAB DEDUCT	\$0.00	\$0.00	\$2,196.00	\$0.00	\$3,196.00	\$3,200.00	\$1,004.00
	423095	EXCESS LIABILITY	\$1,233.50	\$1,409.65	\$1,450.00	\$1,442.78	\$1,200.00	\$1,200.00	(\$250.00)
423100			\$41,302.72	\$36,474.13	\$59,907.00	\$34,706.61	\$60,907.00	\$61,000.00	\$1,093.00
424100	424000	VEHICULAR EQUIPMENT	\$200.00	\$0.00	\$800.00	\$0.00	\$800.00	\$800.00	\$0.00
	424061	UNIFORM RENTALS	\$0.00	\$0.00	\$8,018.24	\$8,018.24	\$8,018.00	\$8,100.00	\$81.76
424100			\$200.00	\$0.00	\$8,818.24	\$8,018.24	\$8,818.00	\$8,900.00	\$81.76

2013 Proposed Budget

Expenditure Line Item

Fund: 27

Budget Unit: 27272710

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
425100	425010	VEHICULAR EQUIPMENT	\$105,600.00	\$104,655.00	\$98,600.00	\$98,600.00	\$98,600.00	\$145,000.00	\$46,400.00
	425030	BUILDING MAINT	\$1,455.45	\$1,371.62	\$1,000.00	\$783.83	\$1,000.00	\$1,000.00	\$0.00
	425050	COMMUNICATIONS EQUIPMENT	\$0.00	\$0.00	\$200.00	\$0.00	\$1,200.00	\$0.00	(\$200.00)
	425090	MAINT SERV CONTRACT	\$25,153.19	\$23,056.88	\$25,172.24	\$24,845.03	\$23,472.24	\$25,000.00	(\$172.24)
425100			\$132,208.64	\$129,083.50	\$124,972.24	\$124,228.86	\$124,272.24	\$171,000.00	\$46,027.76
429100	429003	GENERAL ADMIN. CHARGES	\$957,745.00	\$957,745.00	\$957,745.00	\$242,052.01	\$957,745.00	\$960,000.00	\$2,255.00
	429005	NUISANCE	\$474.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00
	429009	ADMIN/TRUSTEE FEE	\$127.59	\$115.07	\$200.00	\$115.35	\$200.00	\$200.00	\$0.00
	429012	LAUNDRY	\$4,463.90	\$5,377.26	\$1,981.76	\$0.00	\$1,981.00	\$2,000.00	\$18.24
	429013	INCINERATOR TRUCK PERMIT	\$4,550.00	\$4,300.00	\$4,600.00	\$4,250.00	\$4,600.00	\$6,000.00	\$1,400.00
	429015	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429016	CONFERENCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429017	MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429025	DISASTER RECOVERY SYSTEM	\$8,214.48	\$8,214.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429090	MISC CONTRACTED SRVCS	\$250.00	\$0.00	\$5,400.00	\$4,558.75	\$7,100.00	\$7,200.00	\$1,800.00
	429095	BANK SERV CHARGES	\$6,219.90	\$6,917.08	\$6,400.00	\$6,033.39	\$4,400.00	\$4,400.00	(\$2,000.00)
429100			\$982,044.87	\$982,668.89	\$976,826.76	\$257,009.50	\$976,526.00	\$980,300.00	\$3,473.24
430100	430002	SOFTWARE	\$13,732.23	\$15,005.82	\$15,269.16	\$15,269.16	\$15,269.16	\$16,000.00	\$730.84
	430003	SUBSCRIPTIONS	\$49.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430005	DUPLICATING	\$0.00	\$84.00	\$280.00	\$273.00	\$280.00	\$280.00	\$0.00
	430006	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430008	DATA PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430009	OFFICE	\$575.48	\$193.34	\$1,000.00	\$983.18	\$1,000.00	\$1,000.00	\$0.00
	430011	CUSTODIAL	\$1,965.92	\$1,124.05	\$1,500.00	\$1,000.00	\$1,500.00	\$1,500.00	\$0.00
	430012	PERSONAL SAFETY	\$979.65	\$0.00	\$500.00	\$130.89	\$500.00	\$1,200.00	\$700.00
	430013	FIREFIGHTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430014	WEARING APPAREL	\$3,668.79	\$5,612.49	\$4,500.00	\$4,500.00	\$4,500.00	\$5,000.00	\$500.00
	430037	CHEMICALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430042	TOOLS & HARDWARE	\$365.32	\$23.99	\$500.00	\$250.00	\$500.00	\$1,500.00	\$1,000.00
	430049	TRASH REMOVAL	\$0.00	\$3,164.20	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
	430050	MOTOR FUELS/ LUBRICANTS	\$85,338.31	\$95,841.53	\$100,000.00	\$97,327.97	\$90,000.00	\$100,000.00	\$0.00
	430051	TIRES & BATTERIES	\$12,000.00	\$12,370.16	\$16,000.00	\$11,423.95	\$11,000.00	\$14,000.00	(\$2,000.00)
	430052	VEHICLE PARTS & SUPPLIES	\$21,593.84	\$26,787.44	\$45,892.00	\$21,235.82	\$60,892.00	\$60,000.00	\$14,108.00
	430099	MISC SUPPLIES AND EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00	\$80,000.00
430100			\$140,268.54	\$160,207.02	\$188,441.16	\$155,393.97	\$188,441.16	\$283,480.00	\$95,038.84
439100	439015	OFFICE EQUIPMENT	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
439100			\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00

2013 Proposed Budget

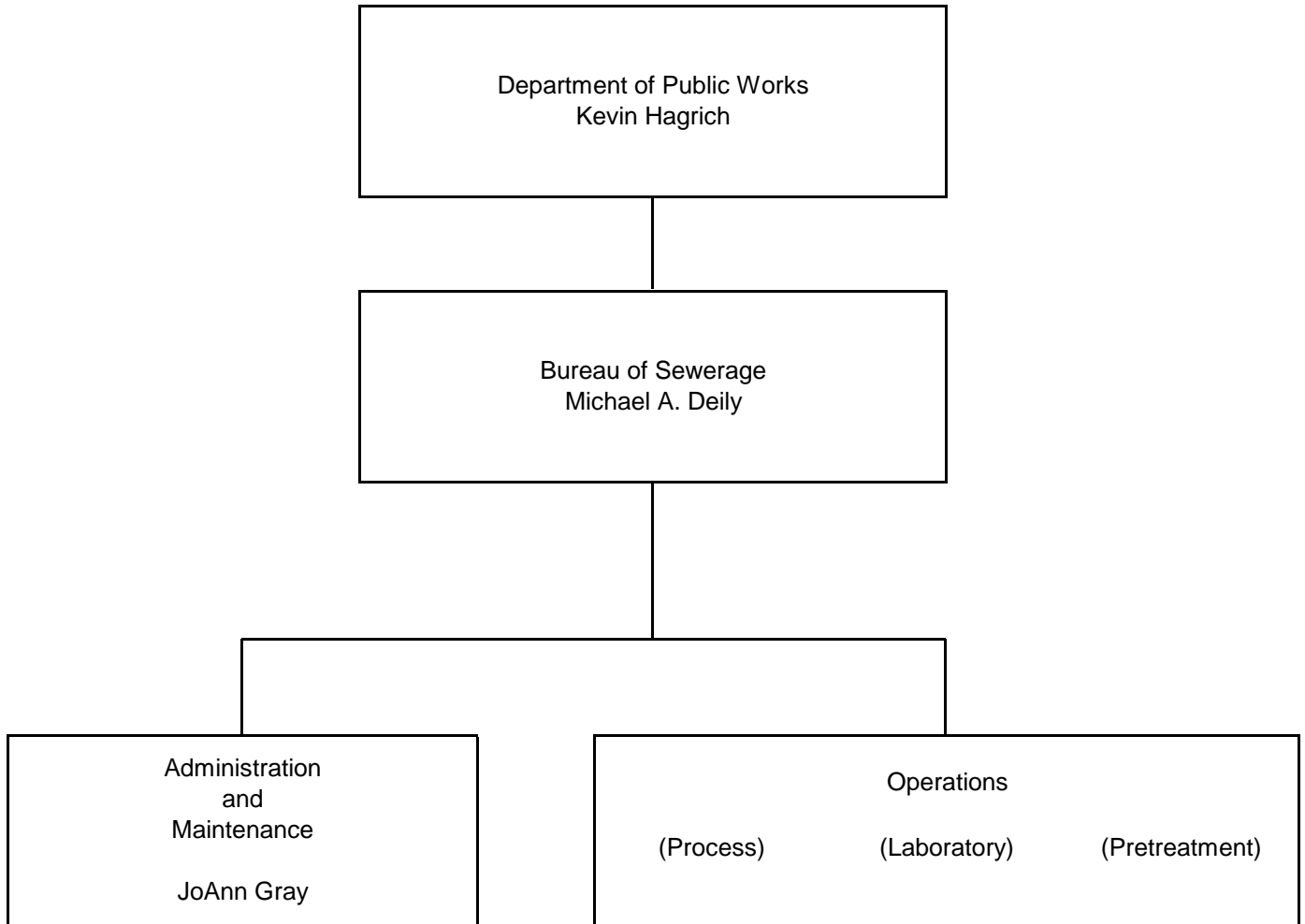
Expenditure Line Item

Fund: 27

Budget Unit: 27272710

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
450100	453049	LEASE PURCHASE	\$133,217.76	\$146,420.76	\$130,522.84	\$76,238.19	\$130,522.84	\$130,000.00	(\$522.84)
450100			\$133,217.76	\$146,420.76	\$130,522.84	\$76,238.19	\$130,522.84	\$130,000.00	(\$522.84)
453100	453004	EQUIPMENT-VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	453030	MOTOR EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450,000.00	\$450,000.00
	453051	EQUIPMENT-DATA PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	453099	EQUIPMENT-OTHER	\$4,840.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
453100			\$4,840.48	\$0.00	\$0.00	\$0.00	\$0.00	\$450,000.00	\$450,000.00
454100	454032	AUTOMOTIVE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
454100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455100	455003	EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	455004	MOTOR EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
460100	463000	MATCHING SHARE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
460100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480000	481055	LIABILITY INSURANCE CLAIM	\$0.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480000			\$0.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480100	481001	GENERAL FUND TRANSFERS	\$1,295,703.00	\$1,853,097.98	\$1,688,938.76	\$549,234.00	\$1,688,938.76	\$1,700,000.00	\$11,061.24
	481028	LANDFILL/INCIN UTILITY FD	(\$132,122.40)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	486000	PYMT OF PRIOR YR EXPEND.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	499099	ANTICIPATED CONCESSIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$672,291.00)	(\$672,291.00)
480100			\$1,163,580.60	\$1,853,097.98	\$1,688,938.76	\$549,234.00	\$1,688,938.76	\$1,027,709.00	(\$661,229.76)
27272710			\$3,933,849.23	\$4,584,164.31	\$4,504,077.00	\$2,263,454.78	\$4,449,438.00	\$4,512,973.00	\$8,896.00
27			\$3,933,849.23	\$4,584,164.31	\$4,504,077.00	\$2,263,454.78	\$4,449,438.00	\$4,512,973.00	\$8,896.00

BUREAU OF SEWERAGE



SEWERAGE UTILITY FUND
 RESOURCE ALLOCATION
 2013 PROPOSED BUDGET

RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	600	ADMINISTRATION	5,555,627
CONVEY./TREATMENT REVENUE	4,829,618	OPERATIONS	6,046,856
COLLECTION SYSTEM REVENUE	832,522	MAINTENANCE	1,373,594
SALES TO PUBLIC AUTHORITIES	7,163,455	FIELD MAINTENANCE	536,918
SLUDGE HANDLING CHARGES	475,000		
ELECTRICITY SALES	150,000		
STATE SUBSIDY	0		
OTHER REVENUE	61,800		
TRANSFERS IN - THA	0		
FUND BALANCE APPROPRIATION	0		
TOTAL RESOURCES	<u>13,512,995</u>	TOTAL APPROPRIATIONS	<u>13,512,995</u>

SEWERAGE UTILITY FUND
2013 PROPOSED BUDGET

Account Name	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
REVENUE ANALYSIS SUMMARY						
Investment Income	43,982	5,702	2,869	3,600	620	600
Conveyance/Treatment Revenue	5,404,723	5,322,606	4,854,128	5,151,670	4,781,800	4,829,618
Collection System Revenue	963,153	930,503	847,101	928,190	832,522	832,522
Sales to Public Authorities	8,215,086	7,431,652	8,620,580	7,945,148	7,000,000	7,163,455
Sludge Handling Charges	593,316	804,045	554,697	425,000	450,000	475,000
Electricity Sales	102,960	19,686	297,987	150,000	144,000	150,000
Reimb. Loss/Damage Assets	12,569	0	0	0	1,400	0
State Subsidy	0	0	0	0	0	0
Other Revenue	195,539	94,737	227,057	84,400	100,530	61,800
Transfers In-THA	0	0	0	0	0	0
TOTAL REVENUE	15,531,328	14,608,932	15,404,419	14,688,008	13,310,872	13,512,995
Fund Balance Appropriation	0	0	0	0	0	0
TOTAL RESOURCES	15,531,328	14,608,932	15,404,419	14,688,008	13,310,872	13,512,995

REVENUE ANALYSIS DETAIL						
Interest-Savings Account	4	0	0	0	0	0
Interest-Savings-Convey./Trtmt.	13,937	3,548	2,393	3,000	100	600
Interest-Savings-Collect. System	2,770	707	476	600	20	0
Interest-Other-Convey./Trtmt.	22,744	1,207	0	0	500	0
Interest-Other-Collect. System	4,527	240	0	0	0	0
Sale of Assets	0	0	0	0	0	0
Meter/Tap Valves	0	0	0	0	0	0
Conveyance/Treatment Revenue	5,404,723	5,322,606	4,854,128	5,151,670	4,781,800	4,829,618
Collection System Revenue	963,153	930,503	847,101	928,190	832,522	832,522
Sale of Scrap	899	300	381	350	300	350
Sales to Public Authorities	8,215,086	7,431,652	8,620,580	7,945,148	7,000,000	7,163,455
Sludge Handling Charges	593,316	804,045	554,697	425,000	450,000	475,000
Sale of Electricity	102,960	19,686	297,987	150,000	144,000	150,000
Contr. Waste Haul Charges	1,950	1,600	1,900	1,950	2,160	1,950
Pretreatment Charges	8,100	7,700	9,450	8,100	8,100	9,000
Cont. Waste Haul Lab Fees	33,348	30,465	23,651	23,000	25,970	23,000
Pretreatment Lab Fees	17,867	12,800	20,206	16,000	21,500	17,000
Liens-Principal-Convey./Trtmt.	29,212	21,304	21,031	24,000	8,000	8,000
Liens-Interest-Convey./Trtmt.	20,372	4,423	4,540	5,000	1,000	1,000
Liens-Principal-Collect. System	62,381	4,240	4,186	5,000	1,300	1,000
Liens-Interest-Collect. System	17,850	880	904	1,000	200	500
Reimburse Loss/Damage Assets	12,569	0	0	0	1,400	0
Refund of Expenditures	3,560	10,494	134,816	0	10,000	0
State Subsidy	0	0	0	0	0	0
Miscellaneous	0	531	5,992	0	22,000	0
Transfers In-THA	0	0	0	0	0	0
TOTAL REVENUE	15,531,328	14,608,932	15,404,419	14,688,008	13,310,872	13,512,995
Fund Balance Appropriation	0	0	0	0	0	0
TOTAL RESOURCES	15,531,328	14,608,932	15,404,419	14,688,008	13,310,872	13,512,995

2013 Proposed Budget

Revenue Line Items

Budget Unit: 29292900 SEWER REVENUE

Sub Account	Revenue Account Code	Budget Rev Ledger Account Title	2010 Actual	2011 Actual	2012 Adjusted Budget	2012 YTD Actual (9/30)	2012 Mid-Year Projection	2013 Proposed Budget	Change from 2012 Adjusted to 2013 Proposed
343100	343090	OTHER PUB WORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
343100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
350100	350000	SAVINGS ACCT INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	350002	INT SAVINGS-CONVEY/TRTMNT	\$3,547.91	\$2,392.71	\$3,000.00	\$46.84	\$100.00	\$600.00	(\$2,400.00)
	350003	INT SAVINGS-COLL SYSTEM	\$706.19	\$476.30	\$600.00	\$9.32	\$20.00	\$0.00	(\$600.00)
	352002	INT OTHER-CONVEY/TREATMNT	\$1,207.24	\$0.21	\$0.00	\$709.93	\$500.00	\$0.00	\$0.00
	352003	INT OTHER-COLL SYSTEM	\$240.31	\$0.00	\$0.00	\$141.30	\$0.00	\$0.00	\$0.00
350100			\$5,701.65	\$2,869.22	\$3,600.00	\$907.39	\$620.00	\$600.00	(\$3,000.00)
355100	358090	SALE OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369100	369002	CONVEY/TREATMENT	\$5,322,606.15	\$4,854,127.82	\$5,151,670.00	\$3,830,563.27	\$4,781,800.00	\$4,829,618.00	(\$322,052.00)
	369003	COLLECTION SYSTEM	\$930,503.09	\$847,101.22	\$928,190.00	\$666,402.88	\$832,522.00	\$832,522.00	(\$95,668.00)
	369005	SALE OF SCRAP	\$300.00	\$381.30	\$350.00	\$874.50	\$300.00	\$350.00	\$0.00
	369008	SALES TO PUBLIC AUTH.	\$7,431,652.11	\$8,620,579.83	\$7,945,148.00	\$4,946,117.34	\$7,000,000.00	\$7,163,455.00	(\$781,693.00)
	369010	SLUDGE HANDLING CHGS	\$804,044.85	\$554,697.20	\$425,000.00	\$443,538.48	\$450,000.00	\$475,000.00	\$50,000.00
	369011	SALE OF ELECTRIC	\$19,686.00	\$297,987.48	\$150,000.00	\$144,065.58	\$144,000.00	\$150,000.00	\$0.00
	369012	CONTR WASTE HAUL CHARGES	\$1,600.00	\$1,900.00	\$1,950.00	\$1,700.00	\$2,160.00	\$1,950.00	\$0.00
	369013	PRETREATMENT CHARGES	\$7,700.00	\$9,450.00	\$8,100.00	\$7,200.00	\$8,100.00	\$9,000.00	\$900.00
	369014	CONT WASTE HAUL LAB FEE	\$30,464.75	\$23,651.00	\$23,000.00	\$23,214.00	\$25,970.00	\$23,000.00	\$0.00
	369015	PRETREATMENT LAB FEES	\$12,799.50	\$20,205.50	\$16,000.00	\$12,775.25	\$21,500.00	\$17,000.00	\$1,000.00
	369053	LIENS PRINC-CONVEY/TRTMNT	\$21,304.20	\$21,030.50	\$24,000.00	\$6,127.36	\$8,000.00	\$8,000.00	(\$16,000.00)
	369054	LIENS INT-CONVEY/TREATMNT	\$4,423.17	\$4,540.32	\$5,000.00	\$2,336.54	\$1,000.00	\$1,000.00	(\$4,000.00)
	369055	LIENS PRINC-COLL SYSTEM	\$4,240.43	\$4,185.95	\$5,000.00	\$1,219.59	\$1,300.00	\$1,000.00	(\$4,000.00)
	369056	LIENS INT-COLL SYSTEM	\$880.38	\$903.73	\$1,000.00	\$465.04	\$200.00	\$500.00	(\$500.00)
369100			\$14,592,204.63	\$15,260,741.85	\$14,684,408.00	\$10,086,599.83	\$13,276,852.00	\$13,512,395.00	(\$1,172,013.00)
380100	380000	REIMB FOR LOSS /DAMAGE	\$0.00	\$0.00	\$0.00	\$774.35	\$1,400.00	\$0.00	\$0.00
	385000	REFUNDS OF EXPENDITURES	\$10,494.00	\$134,815.62	\$0.00	\$35,107.26	\$10,000.00	\$0.00	\$0.00
	385090	MISCELLANEOUS	\$530.94	\$5,992.25	\$0.00	\$24,581.06	\$22,000.00	\$0.00	\$0.00
380100			\$11,024.94	\$140,807.87	\$0.00	\$60,462.67	\$33,400.00	\$0.00	\$0.00
390100	390000	THE HBG AUTHORITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	396000	GRANT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
390100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29292900 SEWER REVENUE			\$14,608,931.22	\$15,404,418.94	\$14,688,008.00	\$10,147,969.89	\$13,310,872.00	\$13,512,995.00	(\$1,175,013.00)
Summary			\$106,939,561.05	\$110,929,979.90	\$93,003,758.17	\$69,489,515.90	\$75,766,290.00	\$161,275,392.71	\$68,271,634.54

EXPENDITURE ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
SEWERAGE						
<u>2910 Administration Division</u>						
Personnel Services	433,826	391,422	441,736	433,381	443,670	470,637
Operating Expenses	4,662,603	3,528,131	3,596,582	3,486,395	1,022,968	789,111
Capital Outlay	0	0	0	0	0	0
Debt Service	1,783,865	2,266,534	2,598,008	749,124	2,840,124	4,295,879
Non-Expenditure Items	0	0	0	0	0	0
Misc.	10,000	0	7,800	0	0	0
TOTALS	6,890,294	6,186,087	6,644,126	4,668,900	4,306,762	5,555,627
<u>2920 Operations Division</u>						
Personnel Services	1,192,638	1,290,776	1,320,557	1,464,843	1,371,543	1,520,310
Operating Expenses	6,415,259	5,600,200	5,848,836	5,980,463	3,539,339	3,896,457
Capital Outlay	5,499	0	0	0	0	630,089
Non-Expenditure Items	0	0	0	0	0	0
TOTALS	7,613,396	6,890,976	7,169,394	7,445,306	4,910,882	6,046,856
<u>2930 Maintenance Division</u>						
Personnel Services	491,238	530,453	481,644	588,706	408,465	597,153
Operating Expenses	1,177,432	799,735	861,674	849,851	455,467	585,441
Capital Outlay	0	0	56,928	86,400	86,400	191,000
TOTALS	1,668,670	1,330,188	1,400,245	1,524,957	950,332	1,373,594
<u>2940 Field Maintenance Division</u>						
Personnel Services	242,771	237,333	248,096	270,289	250,793	278,593
Operating Expenses	822,524	651,027	777,362	778,555	397,741	258,325
Capital Outlay	0	0	0	0	0	0
TOTALS	1,065,295	888,361	1,025,458	1,048,844	648,534	536,918
TOTAL SEWERAGE UTILITY FUND						
Personnel Services	2,360,473	2,449,985	2,492,033	2,757,219	2,474,471	2,866,693
Operating Expenses	13,077,818	10,579,093	11,084,454	11,095,265	5,415,515	5,529,334
Capital Outlay	5,499	0	56,928	86,400	86,400	821,089
Debt Service	1,783,865	2,266,534	2,598,008	749,124	2,840,124	4,295,879
Non-Expenditure Items	0	0	0	0	0	0
Misc.	10,000	10,000	10,002	0	0	0
TOTAL EXPENDITURES	17,237,655	15,305,612	16,241,425	14,688,007	10,816,510	13,512,995

POSITION ANALYSIS SUMMARY
2013 PROPOSED BUDGET

	2009 Actual	2010 Actual	2011 Actual	2012 Approved Budget	2012 Projected	2013 Proposed Budget
SEWERAGE UTILITY FUND						
Administration	5.33	4.83	3.00	4.83	3.00	4.83
Distribution	18.00	18.00	18.00	19.00	18.00	19.00
Maintenance	9.00	9.00	6.00	9.00	8.00	9.00
Field Maintenance	4.00	4.00	4.00	4.00	3.00	4.00
TOTAL POSITIONS	36.33	35.83	31.00	36.83	32.00	36.83

In 2009, the position of Paralegal in Administration was transferred to the Department of Administration in Operations and Revenue. In the Maintenance Distribution, half of the funding of a Laborer III was transferred to Public Works City Services. In 2010, the Deputy City Solicitor has been fully funded out of the Office of the City Solicitor. Also a vacant Field Maintenance Specialist II has been eliminated. In the 2011 Budget, there was an elimination of one Maintenance Worker IV, in the Maintenance Division. In the 2012 Budget, the only change is an increase in the Distribution Division, with an addition of a Maintenance Worker.

No position changes are proposed in the 2013 Budget.

BUREAU OF SEWERAGE
ADMINISTRATION DIVISION

The Bureau of Sewerage, also identified as the Advanced Wastewater Treatment Facility (AWTF), through a lease agreement, operates the sewerage conveyance and treatment system for The Harrisburg Authority (THA). The management structure of this bureau consists of four divisions: Administration, Operations, Maintenance, and Field Maintenance. The Administration Division oversees the entire operation of the AWTF. The major revenue sources include metered and unmetered usage of the system, both for the City and six suburban municipalities served by the AWTF: Steelton; Paxtang and Penbrook Boroughs; and Lower Paxton, Swatara, and Susquehanna Townships; as well as corresponding utility liens. Other revenue sources are sludge handling charges, laboratory fees, industrial user charges, and net metering of electricity.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

Utility Fund

2910 Administration Division

Allocation Plan

Position Control

	2012 BUDGET	2013 BUDGET	JOB CLASSIFICATION	2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	157,892	157,892	Plant Superintendent	1	1	68,000	68,000
Salaries-BU	83,044	85,536	Director Admin and Maint	1	1	50,000	50,000
Overtime	500	500	Computer Programmer III	0.50	0.50	25,042	25,042
Fringe Benefits	154,563	181,309	Current Planner	0.33	0.33	14,850	14,850
Miscellaneous	37,382	45,400	Total Management	2.83	2.83	157,892	157,892
TOTAL	433,381	470,637	Administrative Assistant I	1	1	40,874	42,100
			Administrative Assistant II	1	1	42,170	43,436
OPERATING EXPENSES			Total Bargaining Unit	2	2	83,044	85,536
Communications	24,500	22,100	Overtime			500	500
Professional Services	123,930	139,000	FICA			19,802	19,993
Utilities	0	0	Healthcare Benefits - Active			134,761	161,316
Insurance	436,270	458,000	Healthcare Benefits - Retirees			0	0
Rentals	0	10,000	Total Fringe Benefits			154,563	181,309
Maintenance & Repairs	28,888	40,000	Sick Leave Buy-Back			2,400	2,400
Contracted Services	2,851,151	100,211	Severance Pay			15,000	15,000
Supplies	21,656	19,800	Unemployment Compensation			8,000	8,000
Minor Capital Equipment	0	0	Workers' Compensation Fees			2,000	2,000
TOTAL	3,486,395	789,111	Loss Time/Medical			4,682	18,000
			State Fees			1,300	0
CAPITAL OUTLAY	0	0	Excess Policy and Bond			4,000	0
DEBT SERVICE	749,124	4,295,879	Total Miscellaneous			37,382	45,400
NON-EXPENDITURES	0	0					
TOTAL APPROPRIATION	4,668,900	5,555,627	TOTAL	4.83	4.83	433,381	470,637

SEWERAGE UTILITY FUND

EMPLOYEE	ANNIV. / D.O.B.	2012 END OF YR SALARY	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		\$ 68,000.00	0.00	0.00	0.00	68,000.00	0.00	5,202.00		73,202.00
		\$ 50,000.00	0.00	0.00	0.00	50,000.00	0.00	3,825.00		53,825.00
		\$ 14,850.00	0.00	0.00	0.00	14,850.00	0.00	1,136.00		15,986.00
		\$ 25,041.78	0.00	0.00	0.00	25,042.00	0.00	1,916.00		26,958.00
2.83		157,891.78	0.00	0.00	0.00	157,892.00	0.00	12,079.00	0.00	169,971.00
MANAGEMENT TOTALS										
	6 27 2005	\$ 40,670.27	0.00	1,220.11	209.45	42,100.00	0.00	3,221.00		45,321.00
	10 20 2003	\$ 41,960.70	0.00	1,258.82	216.10	43,436.00	0.00	3,323.00		46,759.00
2.00		82,630.97	0.00	2,478.93	425.55	85,536.00	0.00	6,544.00	0.00	92,080.00
4.83		240,522.75	0.00	2,478.93	425.55	243,428.00	0.00	18,623.00	0.00	262,051.00
TOTAL										
OVERTIME						500.00		38.25	0.00	538.25
SICK LEAVE BUY-BACK						2,400.00		184.00	0.00	2,584.00
SEVERANCE PAY						15,000.00		1,148.00	0.00	16,148.00

TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS 261,328.00 0.00 19,993.25 0.00 281,321.25

2013 Proposed Budget

Expenditure Line Item

Fund: 29

Budget Unit: 29292910

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$238,420.59	\$225,408.40	\$240,936.00	\$197,785.09	\$240,936.00	\$243,428.00	\$2,492.00
	416000	OVERTIME	\$1,577.18	\$808.30	\$500.00	\$113.95	\$500.00	\$500.00	\$0.00
	417000	SICK LEAVE BUY-BACK	\$2,530.38	\$3,345.14	\$2,400.00	\$1,761.90	\$1,762.00	\$2,400.00	\$0.00
414100			\$242,528.15	\$229,561.84	\$243,836.00	\$199,660.94	\$243,198.00	\$246,328.00	\$2,492.00
419100	419001	SOCIAL SECURITY	\$19,285.76	\$19,011.02	\$19,802.14	\$15,342.68	\$18,987.00	\$19,994.00	\$191.86
	419002	MEDICAL	\$110,380.98	\$142,964.09	\$134,761.00	\$133,871.57	\$161,316.00	\$161,316.00	\$26,555.00
	419005	SEVERANCE PAY	\$0.00	\$21,303.41	\$15,000.00	\$0.00	\$5,000.00	\$15,000.00	\$0.00
	419010	UNEMPLOYMENT COMPENSAT	\$0.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00
	419011	WORKERS' COMP-ADJ FEES	\$1,505.06	\$1,210.70	\$2,000.00	\$1,650.00	\$1,650.00	\$2,000.00	\$0.00
	419012	LOSS TIME & MED	\$7,956.56	\$27,684.75	\$12,682.00	\$12,299.71	\$17,847.00	\$18,000.00	\$5,318.00
	419014	STATE FEES & ASSESSMENTS	\$0.00	\$0.00	\$1,300.00	\$0.00	\$0.00	\$0.00	(\$1,300.00)
	419015	EXCESS POLICY & BOND	\$0.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00	(\$4,000.00)
419100			\$139,128.36	\$212,173.97	\$197,545.14	\$163,163.96	\$204,800.00	\$224,310.00	\$26,764.86
420100	420010	ADVERTISING	\$366.46	\$839.53	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
	420020	PRINTING	\$5,339.85	\$5,660.74	\$8,400.00	\$7,499.08	\$8,400.00	\$8,000.00	(\$400.00)
	420040	TELEPHONE	\$15,226.80	\$10,955.26	\$16,000.00	\$9,916.79	\$12,500.00	\$12,000.00	(\$4,000.00)
	420050	POSTAGE	\$630.77	\$853.75	\$1,100.00	\$457.91	\$700.00	\$1,100.00	\$0.00
420100			\$21,563.88	\$18,309.28	\$26,500.00	\$17,873.78	\$22,600.00	\$22,100.00	(\$4,400.00)
421100	421010	LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421020	AUDIT	\$502.43	\$0.00	\$21,930.00	\$21,930.00	\$21,930.00	\$25,000.00	\$3,070.00
	421030	CONSULTING	(\$5,365.55)	\$4,576.65	\$14,555.00	\$12,550.50	\$18,000.00	\$24,000.00	\$9,445.00
	421040	COLLECTION(OPT & LIENS)	(\$60.56)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	421050	OTHER PROFESSIONAL FEES	\$78,921.57	\$88,247.04	\$90,000.00	\$89,745.70	\$90,000.00	\$90,000.00	\$0.00
421100			\$73,997.89	\$92,823.69	\$126,485.00	\$124,226.20	\$129,930.00	\$139,000.00	\$12,515.00
423100	423002	STOP/LOSS PREMIUM	\$21,772.30	\$20,919.17	\$25,600.00	\$19,485.73	\$24,800.00	\$26,000.00	\$400.00
	423010	AUTOMOBILE PREM	\$13,523.47	\$17,176.81	\$19,000.00	\$13,804.96	\$19,922.00	\$20,000.00	\$1,000.00
	423011	AUTO DEDUCT	\$0.00	\$0.00	\$4,500.00	\$0.00	\$2,000.00	\$5,000.00	\$500.00
	423020	GENERAL LIABILITY PREM	\$43,732.25	\$31,205.01	\$47,900.00	\$28,703.74	\$55,763.00	\$56,000.00	\$8,100.00
	423030	BOILER	\$0.00	\$2,583.58	\$8,000.00	\$7,236.14	\$10,851.00	\$11,000.00	\$3,000.00
	423040	PROPERTY & CRIME PREM	\$90,021.98	\$146,276.68	\$126,723.95	\$107,040.51	\$126,000.00	\$130,000.00	\$3,276.05
	423041	PROPERTY DEDUCT	\$0.00	\$0.00	\$6,000.00	\$0.00	\$8,000.00	\$8,000.00	\$2,000.00
	423050	INLAND MARINE	\$26,721.04	\$10,614.45	\$30,000.00	\$2,645.05	\$12,000.00	\$30,000.00	\$0.00
	423060	FLOOD PREM	\$96,463.00	\$103,266.00	\$100,000.00	\$97,633.00	\$110,542.00	\$111,000.00	\$11,000.00
	423090	PUBLIC OFF PREM	\$15,685.83	\$49,916.32	\$41,294.26	\$36,992.26	\$40,093.00	\$42,000.00	\$705.74
423095	EXCESS LIABILITY	\$11,718.35	\$13,391.69	\$14,100.00	\$14,030.16	\$15,000.00	\$15,000.00	\$900.00	
423097	TERRORISM	\$6,286.71	\$0.00	\$4,000.00	\$0.00	\$4,000.00	\$4,000.00	\$0.00	
423100			\$325,924.93	\$395,349.71	\$427,118.21	\$327,571.55	\$428,971.00	\$458,000.00	\$30,881.79
424100	424061	UNIFORM RENTALS	\$0.00	\$0.00	\$9,986.08	\$9,986.08	\$9,986.00	\$10,000.00	\$13.92
424100			\$0.00	\$0.00	\$9,986.08	\$9,986.08	\$9,986.00	\$10,000.00	\$13.92
425100	425080	SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2013 Proposed Budget

Expenditure Line Item

Fund: 29

Budget Unit: 29292910

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
425100		CONTRACTS							
	425090	MAINT SERV CONTRACT	\$28,910.70	\$28,725.05	\$30,539.77	\$30,539.77	\$28,888.00	\$40,000.00	\$9,460.23
425100			\$28,910.70	\$28,725.05	\$30,539.77	\$30,539.77	\$28,888.00	\$40,000.00	\$9,460.23
429100	429001	TUITION/ TRAINING	\$0.00	\$75.00	\$500.00	\$0.00	\$0.00	\$200.00	(\$300.00)
	429003	GENERAL ADMIN. CHARGES	\$3,018,507.00	\$3,018,507.00	\$722,617.14	\$364,871.81	\$364,872.00	\$77,927.00	(\$644,690.14)
	429009	ADMIN/TRUSTEE FEE	\$151.84	\$0.00	\$0.00	\$0.00	\$0.00	\$9,583.56	\$9,583.56
	429012	LAUNDRY	\$8,348.80	\$8,797.07	\$13.92	\$0.00	\$0.00	\$0.00	(\$13.92)
	429015	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429016	CONFERENCES	\$76.69	\$89.15	\$300.00	\$54.71	\$300.00	\$0.00	(\$300.00)
	429017	MEMBERSHIPS	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	(\$150.00)
	429025	DISASTER RECOVERY SYSTEM	\$9,583.56	\$9,583.56	\$383.56	\$0.00	\$0.00	\$0.00	(\$383.56)
	429090	MISC CONTRACTED SRVCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429095	BANK SERV CHARGES	\$5,904.18	\$6,397.14	\$12,500.00	\$5,281.80	\$8,000.00	\$12,500.00	\$0.00
429100			\$3,042,572.07	\$3,043,448.92	\$736,464.62	\$370,208.32	\$373,172.00	\$100,210.56	(\$636,254.06)
430100	430002	SOFTWARE	\$15,638.03	\$15,724.06	\$20,876.44	\$19,157.04	\$16,000.00	\$17,000.00	(\$3,876.44)
	430003	SUBSCRIPTIONS	\$304.66	\$0.00	\$330.00	\$0.00	\$330.00	\$400.00	\$70.00
	430006	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430008	DATA PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430009	OFFICE	\$2,321.66	\$2,201.30	\$3,895.00	\$2,400.00	\$2,400.00	\$2,400.00	(\$1,495.00)
	430099	MISC SUPPLIES AND EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430100			\$18,264.35	\$17,925.36	\$25,101.44	\$21,557.04	\$18,730.00	\$19,800.00	(\$5,301.44)
439100	439015	OFFICE EQUIPMENT	\$0.00	\$0.00	\$5,200.00	\$5,172.93	\$3,600.00	\$0.00	(\$5,200.00)
439100			\$0.00	\$0.00	\$5,200.00	\$5,172.93	\$3,600.00	\$0.00	(\$5,200.00)
447100	447030	GO INTEREST PMT	\$30,334.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
447100			\$30,334.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
448100	448030	GO PRINCIPAL PMT	\$18,852.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
448100			\$18,852.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
449000	449031	PENNVEST	\$211,578.64	\$311,721.58	\$359,124.00	\$282,610.91	\$359,124.00	\$359,953.00	\$829.00
449000			\$211,578.64	\$311,721.58	\$359,124.00	\$282,610.91	\$359,124.00	\$359,953.00	\$829.00
449100	449030	LEASE/RENTL DEBT	\$1,925,767.82	\$2,286,286.74	\$2,481,000.00	\$1,860,750.09	\$2,481,000.00	\$3,935,926.00	\$1,454,926.00
449100			\$1,925,767.82	\$2,286,286.74	\$2,481,000.00	\$1,860,750.09	\$2,481,000.00	\$3,935,926.00	\$1,454,926.00
450100	452000	BUILDINGS AND STRUCTURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	453000	OPERATIONS EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	458060	STREETS AND ROADS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
452100	452008	PLANT IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
452100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2013 Proposed Budget

Expenditure Line Item

Fund: 29

Budget Unit: 29292910

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
453100	453051	EQUIPMENT-DATA PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
453100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455100	455001	LAND IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	455002	BUILDINGS AND STRUCTURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	455003	EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	455004	MOTOR EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	455006	MAINS AND ACCESSORIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	455007	PLANT EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	455008	INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480000	481055	LIABILITY INSURANCE CLAIM	\$0.00	\$7,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480000			\$0.00	\$7,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480100	485002	FINES AND SETTLEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	486000	PYMT OF PRIOR YR EXPEND.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29292910			\$6,079,424.29	\$6,644,126.14	\$4,668,900.26	\$3,413,321.57	\$4,303,999.00	\$5,555,627.56	\$886,727.30

BUREAU OF SEWERAGE
OPERATIONS DIVISION

The Operations Division, the largest division in the Bureau, is responsible for the physical, biological, and chemical treatment of wastewater in conformance with federal and state regulations. The wastewater must pass through several processes to reduce pollutants. The by-product of these processes is biosolids. Sludge is pumped into primary and secondary digesters causing the anaerobic bacteria in the digesters to consume organic matter in the sludge and thereby producing gas containing 60% methane. All the methane gas produced is utilized by the facility's cogeneration system to fuel two engine driven 400 kilowatt generators, which produce electricity and area heat. The area heat is an energy source used for heating the AWTF buildings and sludge digesters. The electricity is net metered with PPL Corporation at the approximate rate of \$.08 per kilowatt hour. The plant also produces pure oxygen, which is used in the activated sludge system for aeration purposes. The treated wastewater is disinfected with chlorine prior to discharge into the Susquehanna River.

Two major projects undertaken since 1985 at the AWTF include the burning of methane gas to generate electricity, and treatment improvements which allow the AWTF to process sludge from outside wastewater plants and private customers not on the Harrisburg sewerage system. Methane gas, previously vented into the atmosphere, now serves as the fuel for electrical energy. The added sludge processing business is accomplished with no increase in staffing and minimal additional treatment costs, thus providing new revenue, while addressing energy and pollution-control needs of the region. Over 53,286,369 kilowatts hours of electricity have been generated since 1986.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

Utility Fund

2920 Operations Division

	Allocation Plan			Position Control			
	2012 BUDGET	2013 BUDGET	JOB CLASSIFICATION	2012 BUDGET	2013 BUDGET	2012 BUDGET	2013 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	101,899	110,887	Pretreatment Coordinator	1	1	54,887	54,887
Salaries-BU	786,131	810,167	Shift Supervisor (AWFT)	1	1	47,012	56,000
Overtime	226,253	240,408					
Fringe Benefits	350,560	358,848	Total Management	2	2	101,899	110,887
TOTAL	1,464,843	1,520,310					
OPERATING EXPENSES							
			Lab Technician II	1	1	44,159	45,483
			Lab Technician IV	1	1	48,575	50,032
Communications	0	0	Operator I - AWTF	3	4	123,155	170,493
Professional Services	0	0	Operator II - AWTF	1	0	42,170	0
Utilities	1,975,500	1,942,000	Operator IV - AWTF	10	10	485,272	500,075
Insurance	0	0	Water Meter Reader II	1	1	42,800	44,084
Rentals	1,000	1,000	Total Bargaining Unit	17	17	786,131	810,167
Maintenance & Repairs	202,360	695,000					
Contracted Services	2,958,403	541,457	Overtime			226,253	240,408
Supplies	843,200	717,000					
Minor Capital Equipment	0	0	FICA			85,244	88,848
TOTAL	5,980,463	3,896,457	Healthcare Benefits - Active			265,316	270,000
			Total Fringe Benefits			350,560	358,848
CAPITAL OUTLAY	0	630089					
			TOTAL	19	19	1,464,843	1,520,310
TOTAL APPROPRIATION	7,445,306	6,046,856					

SEWERAGE UTILITY FUND

EMPLOYEE	POSITION	ANNIV./ D.O.B.		2012		2013		2013		2013		2013		TOTAL
		END OF YR	SALARY	GRADE/STEP	ANNUAL INCREASE	2013 LONG.	2013 SALARY	LUMP SUM	FICA	FRINGE BENEFITS				
	PRETREATMENT COORDINATOR	3	6	1989	\$ 54,886.64		0.00	0.00	0.00	54,887.00	0.00	4,199.00		59,086.00
	SHIFT SUPERVISOR (A.W.T.F.)	2	12	2007	\$ 47,012.29		0.00	0.00	0.00	47,012.00	0.00	3,596.00		50,608.00
2.00	MANAGEMENT TOTALS				101,898.93		0.00	0.00	0.00	101,899.00	0.00	7,795.00	0.00	109,694.00
	LAB TECHNICIAN II	1	21	1985	\$ 43,292.78		0.00	1,298.78	891.83	45,483.00	0.00	3,479.00		48,962.00
	LAB TECHNICIAN IV	5	21	1979	\$ 47,622.08		0.00	1,428.66	981.01	50,032.00	0.00	3,827.00		53,859.00
	OPERATOR I - AWTF	2	16	1988	\$ 40,670.27		0.00	1,220.11	837.81	42,728.00	0.00	3,269.00		45,997.00
	OPERATOR I - AWTF	7	15	1991	\$ 40,670.27		0.00	1,220.11	837.81	42,728.00	0.00	3,269.00		45,997.00
	OPERATOR I - AWTF	10	15	1991	\$ 40,670.27		0.00	1,220.11	837.81	42,728.00	0.00	3,269.00		45,997.00
	OPERATOR I - AWTF	8	12	2002	\$ 40,670.27		0.00	1,220.11	418.90	42,309.00	0.00	3,237.00		45,546.00
	OPERATOR IV - AWTF	1	25	1972	\$ 47,622.08		0.00	1,428.66	981.01	50,032.00	0.00	3,827.00		53,859.00
	OPERATOR IV - AWTF	12	15	1980	\$ 47,622.08		0.00	1,428.66	981.01	50,032.00	0.00	3,827.00		53,859.00
	OPERATOR IV - AWTF	2	17	1981	\$ 47,622.08		0.00	1,428.66	981.01	50,032.00	0.00	3,827.00		53,859.00
	OPERATOR IV - AWTF	2	9	1981	\$ 47,622.08		0.00	1,428.66	981.01	50,032.00	0.00	3,827.00		53,859.00
	OPERATOR IV - AWTF	7	13	1981	\$ 47,622.08		0.00	1,428.66	981.01	50,032.00	0.00	3,827.00		53,859.00
	OPERATOR IV - AWTF	8	12	1983	\$ 47,622.08		0.00	1,428.66	981.01	50,032.00	0.00	3,827.00		53,859.00
	OPERATOR IV - AWTF	7	1	1985	\$ 47,622.08		0.00	1,428.66	981.01	50,032.00	0.00	3,827.00		53,859.00
	OPERATOR IV - AWTF	7	28	1986	\$ 47,622.08		0.00	1,428.66	981.01	50,032.00	0.00	3,827.00		53,859.00
	OPERATOR IV - AWTF	9	28	1992	\$ 47,622.08		0.00	1,428.66	981.01	50,032.00	0.00	3,827.00		53,859.00
	OPERATOR IV - AWTF	5	2	1994	\$ 47,622.08		0.00	1,428.66	735.76	49,787.00	0.00	3,809.00		53,596.00
	WATER METER READER II	4	28	1975	\$ 41,960.70		0.00	1,258.82	864.39	44,084.00	0.00	3,372.00		47,456.00
17.00	BARGAINING UNIT TOTALS				771,777.44		0.00	23,153.32	15,234.46	810,167.00	0.00	61,974.00	0.00	872,141.00
	SUPERVISOR (A.W.T.F.)	1	1	2012	8987.63		0.00	0.00	0.00	8,988.00	0.00	688.00		9,676.00
	UPGRADE/NEW TOTALS				8,987.63		0.00	0.00	0.00	8,988.00	0.00	688.00	0.00	9,676.00
19.00	TOTAL				882,864.00		0.00	23,153.32	15,234.46	921,054.00	0.00	70,457.00	0.00	991,511.00
	OVERTIME									240,408.00		18,391.00	0.00	258,799.00
	TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS									1,161,462.00	0.00	88,848.00	0.00	1,250,310.00

2013 Proposed Budget

Expenditure Line Item

Fund: 29

Budget Unit: 29292920

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$793,554.52	\$839,655.78	\$888,030.00	\$726,300.32	\$857,201.00	\$921,054.00	\$33,024.00
	416000	OVERTIME	\$184,480.10	\$185,695.24	\$226,253.00	\$142,304.53	\$230,000.00	\$240,408.00	\$14,155.00
414100			\$978,034.62	\$1,025,351.02	\$1,114,283.00	\$868,604.85	\$1,087,201.00	\$1,161,462.00	\$47,179.00
419100	419001	SOCIAL SECURITY	\$78,265.37	\$78,439.49	\$85,244.00	\$66,448.18	\$83,171.00	\$88,848.00	\$3,604.00
	419002	MEDICAL	\$189,445.33	\$216,766.90	\$265,316.00	\$210,244.01	\$234,958.00	\$270,000.00	\$4,684.00
419100			\$267,710.70	\$295,206.39	\$350,560.00	\$276,692.19	\$318,129.00	\$358,848.00	\$8,288.00
422100	422000	SEWERAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	422010	WATER	\$95,926.37	\$240,696.71	\$110,000.00	\$61,227.13	\$146,000.00	\$72,000.00	(\$38,000.00)
	422020	ELECTRICITY	\$1,015,805.04	\$922,640.21	\$995,000.00	\$857,684.15	\$995,000.00	\$995,000.00	\$0.00
	422030	HEAT	\$69,168.84	\$62,973.02	\$125,500.00	\$33,353.58	\$110,000.00	\$75,000.00	(\$50,500.00)
	422090	REFUSE	\$660,244.17	\$493,388.47	\$745,000.00	\$744,586.03	\$745,000.00	\$800,000.00	\$55,000.00
422100			\$1,841,144.42	\$1,719,698.41	\$1,975,500.00	\$1,696,850.89	\$1,996,000.00	\$1,942,000.00	(\$33,500.00)
424100	424010	HEAVY EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	424060	OTHER RENTALS	\$0.00	\$0.00	\$1,000.00	\$420.00	\$1,008.00	\$1,000.00	\$0.00
424100			\$0.00	\$0.00	\$1,000.00	\$420.00	\$1,008.00	\$1,000.00	\$0.00
425100	425060	OPERATIONS EQUIPMENT	\$0.00	\$0.00	\$40,000.00	\$32,354.00	\$40,000.00	\$50,000.00	\$10,000.00
	425080	SERVICE CONTRACTS	\$129,113.43	\$150,986.91	\$202,360.00	\$198,961.25	\$22,360.00	\$600,000.00	\$397,640.00
	425090	MAINT SERV CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	425099	OTHER CONT MAINT	\$22,661.23	\$40,726.39	\$90,000.00	\$83,912.45	\$90,000.00	\$45,000.00	(\$45,000.00)
425100			\$151,774.66	\$191,713.30	\$332,360.00	\$315,227.70	\$152,360.00	\$695,000.00	\$362,640.00
429100	429001	TUITION/ TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429003	GENERAL ADMIN. CHARGES	\$3,193,188.00	\$3,193,188.00	\$2,728,403.43	\$370,730.34	\$370,730.00	\$541,457.00	(\$2,186,946.43)
	429009	ADMIN/ TRUSTEE FEE	\$17.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429012	LAUNDRY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429015	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429016	CONFERENCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429017	MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429090	MISC CONTRACTED SRVCS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100			\$3,193,205.85	\$3,193,188.00	\$2,728,403.43	\$370,730.34	\$370,730.00	\$541,457.00	(\$2,186,946.43)
430100	430006	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430008	DATA PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430011	CUSTODIAL	\$7,989.63	\$5,039.04	\$5,500.00	\$5,000.00	\$5,000.00	\$5,500.00	\$0.00
	430012	PERSONAL SAFETY	\$797.10	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00	\$1,500.00	(\$1,000.00)
	430013	FIREFIGHTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430016	MEDICAL/LAB	\$49,113.92	\$64,601.55	\$90,000.00	\$89,814.45	\$90,000.00	\$90,000.00	\$0.00
	430037	CHEMICALS	\$160,188.93	\$301,162.48	\$332,700.00	\$315,455.50	\$332,700.00	\$310,000.00	(\$22,700.00)
	430055	MECH EQUIP PARTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2013 Proposed Budget

Expenditure Line Item

Fund: 29

Budget Unit: 29292920

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
430100	430094	NUTRIENT CREDITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$300,000.00
	430099	MISC SUPPLIES AND EXP	\$0.00	\$373,433.54	\$412,500.00	\$333,780.00	\$412,500.00	\$10,000.00	(\$402,500.00)
430100			\$218,089.58	\$744,236.61	\$843,200.00	\$746,549.95	\$842,700.00	\$717,000.00	(\$126,200.00)
439100	439015	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	439030	VEHICULAR EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450100	453000	OPERATIONS EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$260,000.00	\$260,000.00
450100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$260,000.00	\$260,000.00
453100	453030	MOTOR EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	453090	OTHER CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$370,089.00	\$370,089.00
453100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$370,089.00	\$370,089.00
29292920			\$6,649,959.83	\$7,169,393.73	\$7,345,306.43	\$4,275,075.92	\$4,768,128.00	\$6,046,856.00	(\$1,298,450.43)

BUREAU OF SEWERAGE
MAINTENANCE DIVISION

The Maintenance Division is responsible for the maintenance and upkeep of all process equipment located at the facility and the five pump stations. To accomplish this task, mechanics monitor the equipment and instruments necessary to control, maintain, and analyze the wastewater treatment process.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

Utility Fund

2930 Maintenance Division

Allocation Plan

Position Control

	2012 BUDGET		2013 BUDGET		JOB CLASSIFICATION	2012 BUDGET		2013 BUDGET	
PERSONNEL SERVICES									
Salaries-Mgmt	57,251	57,251	Maintenance Supervisor	1	1	57,251	57,251		
Salaries-BU	356,835	364,592							
Overtime	5,855	2,830	Total Management	1	1	57,251	57,251		
Fringe Benefits	168,765	172,480							
TOTAL	588,706	597,153	Chief Electrician	0	0	0	0		
OPERATING EXPENSES			Electrician III	1	1	48,575	48,575		
Communications	0	0	Maintenance Worker IV	4	4	194,300	198,671		
Professional Services	0	0	Maintenance Worker I	1	1	40,670	41,484		
Utilities	0	0	Laborer I	1	1	35,703	36,955		
Insurance	0	0	Laborer III	1	1	37,587	38,907		
Rentals	0	0	Total Bargaining Unit	8	8	356,835	364,592		
Maintenance & Repairs	15,200	19,500	Overtime			5,855	2,830		
Contracted Services	567,301	200,141	FICA			32,125	32,480		
Supplies	267,350	365,800	Healthcare Benefits - Active			136,640	140,000		
Minor Capital Equipment	0	0	Healthcare Benefits - Retirees			0	0		
TOTAL	849,851	585,441	Total Fringe Benefits			168,765	172,480		
CAPITAL OUTLAY	86,400	191,000	TOTAL	9	9	588,706	597,153		
TOTAL APPROPRIATION	1,524,957	1,373,594							

SEWERAGE UTILITY FUND

EMPLOYEE POSITION ANNIV. / D.O.B. 2012 END OF YR SALARY 2013 GRADE/STEP INCREASE 2013 ANNUAL INCREASE 2013 LONG. 2013 SALARY 2013 LUMP SUM FICA FRINGE BENEFITS TOTAL

1.00	MAINTENANCE SUPERVISOR (A.W.T.F.)	2	20	1973	\$ 57,250.67	0.00	0.00	0.00	0.00	57,251.00	0.00	4,380.00	0.00	61,631.00
	MANAGEMENT TOTALS				57,250.67	0.00	0.00	0.00	0.00	57,251.00	0.00	4,380.00	0.00	61,631.00
	ELECTRICIAN III	1	1	2012	47,160.00	0.00	1,414.80	0.00	0.00	48,575.00	0.00	3,716.00	0.00	52,291.00
	LABORER I	3	16	1992	35,175.39	0.00	1,055.26	724.61	0.00	36,955.00	0.00	2,827.00	0.00	39,782.00
	LABORER III	8	25	1997	37,215.17	0.00	1,116.46	574.97	0.00	38,907.00	0.00	2,976.00	0.00	41,883.00
	MAINTENANCE WORKER IV - AWTF	7	5	1974	47,622.08	0.00	1,428.66	981.01	0.00	50,032.00	0.00	3,827.00	0.00	53,859.00
	MAINTENANCE WORKER IV - AWTF	4	30	1979	47,622.08	0.00	1,428.66	981.01	0.00	50,032.00	0.00	3,827.00	0.00	53,859.00
	MAINTENANCE WORKER IV - AWTF	8	27	1979	47,622.08	0.00	1,428.66	981.01	0.00	50,032.00	0.00	3,827.00	0.00	53,859.00
	MAINTENANCE WORKER I - AWTF		1979	1979	39,485.70	0.00	1,184.57	813.41	0.00	41,484.00	0.00	3,174.00	0.00	44,658.00
	MAINTENANCE WORKER IV - AWTF		1979	1979	46,235.03	0.00	1,387.05	952.44	0.00	48,575.00	0.00	3,716.00	0.00	52,291.00
8.00	BARGAINING UNIT TOTALS				348,137.53	0.00	10,444.13	6,008.48	0.00	364,592.00	0.00	27,890.00	0.00	392,482.00

0.00	UPGRADE/NEW TOTALS				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9.00	TOTAL				405,388.20	0.00	10,444.13	6,008.48	0.00	421,843.00	0.00	32,270.00	0.00	454,113.00
	OVERTIME									2,830.00		216.00	0.00	3,046.00

TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS

424,673.00 0.00 32,486.00 0.00 457,159.00

2013 Proposed Budget

Expenditure Line Item

Fund: 29

Budget Unit: 29292930

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$385,047.79	\$347,494.88	\$414,086.00	\$222,861.31	\$375,000.00	\$421,843.00	\$7,757.00
	416000	OVERTIME	\$6,264.62	\$5,852.06	\$5,855.00	\$1,018.84	\$3,000.00	\$2,830.00	(\$3,025.00)
414100			\$391,312.41	\$353,346.94	\$419,941.00	\$223,880.15	\$378,000.00	\$424,673.00	\$4,732.00
419100	419001	SOCIAL SECURITY	\$30,957.50	\$27,030.98	\$32,125.00	\$17,138.36	\$28,917.00	\$32,480.00	\$355.00
	419002	MEDICAL	\$94,788.66	\$101,265.64	\$136,640.00	\$91,904.87	\$102,640.00	\$140,000.00	\$3,360.00
419100			\$125,746.16	\$128,296.62	\$168,765.00	\$109,043.23	\$131,557.00	\$172,480.00	\$3,715.00
425100	425010	VEHICULAR EQUIPMENT	\$8,000.00	\$10,100.00	\$17,000.00	\$10,385.63	\$10,000.00	\$15,000.00	(\$2,000.00)
	425030	BUILDING MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	425060	OPERATIONS EQUIPMENT	\$3,447.44	\$2,243.63	\$5,200.00	\$1,600.00	\$5,200.00	\$4,500.00	(\$700.00)
425100			\$11,447.44	\$12,343.63	\$22,200.00	\$11,985.63	\$15,200.00	\$19,500.00	(\$2,700.00)
429100	429003	GENERAL ADMIN. CHARGES	\$605,847.00	\$605,847.00	\$547,301.07	\$66,916.79	\$66,917.00	\$194,141.00	(\$353,160.07)
	429012	LAUNDRY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429015	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429016	CONFERENCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429017	MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	429090	MISC CONTRACTED SRVCS	\$1,251.00	\$8,536.00	\$6,000.00	\$786.00	\$6,000.00	\$6,000.00	\$0.00
429100			\$607,098.00	\$614,383.00	\$553,301.07	\$67,702.79	\$72,917.00	\$200,141.00	(\$353,160.07)
430100	430002	SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430006	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430008	DATA PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430012	PERSONAL SAFETY	\$0.00	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00
	430016	MEDICAL/LAB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430030	SNOW CONTROL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430031	ASPHALT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430032	CONCRETE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430036	BLDG CONSTRUCTION	\$579.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430037	CHEMICALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430040	BOTANICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430042	TOOLS & HARDWARE	\$4,388.85	\$2,436.05	\$5,000.00	\$25.64	\$5,000.00	\$6,000.00	\$1,000.00
	430045	UTILITY PLANT FUELS/LUBE	\$4,970.01	\$9,413.73	\$10,000.00	\$9,264.06	\$10,000.00	\$10,000.00	\$0.00
	430050	MOTOR FUELS/LUBRICANTS	\$7,165.99	\$18,519.41	\$22,250.00	\$17,149.05	\$15,250.00	\$19,000.00	(\$3,250.00)
	430051	TIRES & BATTERIES	\$357.16	\$1,682.08	\$2,800.00	\$2,252.99	\$2,800.00	\$4,000.00	\$1,200.00
	430052	VEHICLE PARTS & SUPPLIES	\$2,010.05	\$4,132.15	\$10,000.00	\$1,274.25	\$10,000.00	\$2,000.00	(\$8,000.00)
	430055	MECH EQUIP PARTS	\$109,416.40	\$163,690.81	\$289,300.00	\$182,866.77	\$289,300.00	\$289,300.00	\$0.00
	430057	PIPE CONNECTIONS	\$7,203.20	\$8,873.73	\$13,000.00	\$10,500.00	\$13,000.00	\$13,500.00	\$500.00
	430099	MISC SUPPLIES AND EXP	\$6,380.08	\$26,199.54	\$16,000.00	\$2,054.97	\$16,000.00	\$16,000.00	\$0.00
430100			\$142,471.34	\$234,947.50	\$374,350.00	\$231,387.73	\$367,350.00	\$365,800.00	(\$8,550.00)
439100	439010	LAND IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2013 Proposed Budget

Expenditure Line Item

Fund: 29

Budget Unit: 29292930

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
439100	439015	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	439030	VEHICULAR EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	439070	PLANT EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450100	457000	PLANT EQUIPMENT	\$0.00	\$56,927.68	\$86,400.00	\$51,000.00	\$86,400.00	\$191,000.00	\$104,600.00
450100			\$0.00	\$56,927.68	\$86,400.00	\$51,000.00	\$86,400.00	\$191,000.00	\$104,600.00
453100	453030	MOTOR EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	453099	EQUIPMENT-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
453100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29292930			\$1,278,075.35	\$1,400,245.37	\$1,624,957.07	\$694,999.53	\$1,051,424.00	\$1,373,594.00	(\$251,363.07)

BUREAU OF SEWERAGE
FIELD MAINTENANCE DIVISION

The Field Maintenance Division is responsible for the underground conveyance system and Pump Stations which transport wastewater to the AWTF. The crew cleans numerous regulators and chambers. This process involves cleaning the equipment with forced water pressure to remove grit and residue. The Division also monitors the flow in six interceptors to determine if the sewer line is operating properly. Corrective action requires dislodging any impediments from the sewer line to allow for the proper flow of the sewerage through the pipeline.

The Operations, Maintenance, and Field Maintenance Divisions assist in landscaping and maintenance at the AWTF and five field pump stations.

EXPENDITURE ANALYSIS DETAIL
2013 PROPOSED BUDGET

Utility Fund

2940 Field Maintenance Division

Allocation Plan

Position Control

	2012		2013		JOB CLASSIFICATION	2012		2013	
	BUDGET	BUDGET	BUDGET	BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES									
Salaries-BU	179,808	185,405	Field Maintenance Specialist II	2	2	97,150	100,064		
Overtime	19,387	21,505	Field Maintenance Worker I	1	1	39,858	41,257		
Fringe Benefits	71,094	71,683	Field Maintenance Worker II	1	1	42,800	44,084		
TOTAL	270,289	278,593	Total Bargaining Unit	4	4	179,808	185,405		
OPERATING EXPENSES			Overtime			19,387	21,505		
Communications	500	500	FICA			15,238	15,827		
Professional Services	0	0	Healthcare Benefits - Active			55,856	55,856		
Utilities	315,900	174,100	Healthcare Benefits - Retirees			0	0		
Insurance	0	0	Total Fringe Benefits			71,094	71,683		
Rentals	0	0	TOTAL	4	4	270,289	278,593		
Maintenance & Repairs	9,000	27,000							
Contracted Services	435,805	43,475							
Supplies	17,350	13,250							
Minor Capital Equipment	0	0							
TOTAL	778,555	258,325							
CAPITAL OUTLAY	0	0							
TOTAL APPROPRIATION	1,048,844	536,918							

SEWERAGE UTILITY FUND

EMPLOYEE	ANNIV. / D.O.B.	2012 END OF YR SALARY	2013 GRADE/STEP INCREASE	2013 ANNUAL INCREASE	2013 LONG.	2013 SALARY	2013 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL	
											9
	4	1988	\$	47,622.08	0.00	1,428.66	981.01	50,032.00	0.00	3,827.00	53,859.00
	1	1987	\$	39,463.06	0.00	1,183.89	609.70	41,257.00	0.00	3,156.00	44,413.00
	12	1985	\$	41,960.70	0.00	1,258.82	864.39	44,084.00	0.00	3,372.00	47,456.00
4.00				176,667.92	0.00	5,300.04	3,436.12	185,405.00	0.00	14,182.00	199,587.00
0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4.00				176,667.92	0.00	5,300.04	3,436.12	185,405.00	0.00	14,182.00	199,587.00
OVERTIME											
						21,505.00		1,645.00	0.00	23,150.00	
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS											
						206,910.00	0.00	15,827.00	0.00	222,737.00	

2013 Proposed Budget

Expenditure Line Item

Fund: 29

Budget Unit: 29292940

First Sub Account	Account	Account Title	2nd Prior Year Actual Expend	2011 Actual	2012 Adjusted Budget (9/30)	2012 YTD Actual (9/30)	2012 Projected Year End Expenses	Proposed 2013 Budget	Change from 2012 Adjusted to 2013 Proposed
414100	414000	SALARIES & WAGES	\$161,123.97	\$165,679.83	\$179,808.00	\$139,200.43	\$163,947.00	\$185,405.00	\$5,597.00
	416000	OVERTIME	\$15,244.17	\$19,968.79	\$19,387.00	\$12,613.56	\$19,387.00	\$21,505.00	\$2,118.00
414100			\$176,368.14	\$185,648.62	\$199,195.00	\$151,813.99	\$183,334.00	\$206,910.00	\$7,715.00
419100	419001	SOCIAL SECURITY	\$13,982.19	\$14,202.05	\$15,238.00	\$11,613.70	\$14,025.00	\$15,827.00	\$589.00
	419002	MEDICAL	\$40,563.52	\$48,245.16	\$55,856.00	\$47,491.13	\$53,332.00	\$55,856.00	\$0.00
419100			\$54,545.71	\$62,447.21	\$71,094.00	\$59,104.83	\$67,357.00	\$71,683.00	\$589.00
420100	420020	PRINTING	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00
420100			\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00
422100	422000	SEWERAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	422010	WATER	\$8,718.62	\$7,805.91	\$10,000.00	\$6,791.19	\$8,000.00	\$7,700.00	(\$2,300.00)
	422020	ELECTRICITY	\$154,927.46	\$298,548.77	\$298,500.00	\$227,557.56	\$298,500.00	\$160,000.00	(\$138,500.00)
	422030	HEAT	\$4,269.87	\$0.00	\$1,000.00	\$0.00	\$500.00	\$0.00	(\$1,000.00)
	422090	REFUSE	\$3,139.63	\$0.00	\$6,400.00	\$0.00	\$3,200.00	\$6,400.00	\$0.00
422100			\$171,055.58	\$306,354.68	\$315,900.00	\$234,348.75	\$310,200.00	\$174,100.00	(\$141,800.00)
425100	425010	VEHICULAR EQUIPMENT	\$5,000.00	\$6,733.64	\$26,000.00	\$23,596.88	\$18,000.00	\$24,000.00	(\$2,000.00)
	425099	OTHER CONT MAINT	\$65.00	\$0.00	\$3,000.00	\$1,875.00	\$3,000.00	\$3,000.00	\$0.00
425100			\$5,065.00	\$6,733.64	\$29,000.00	\$25,471.88	\$21,000.00	\$27,000.00	(\$2,000.00)
429100	429003	GENERAL ADMIN. CHARGES	\$457,844.00	\$457,844.00	\$415,805.24	\$43,612.06	\$43,612.00	\$43,475.00	(\$372,330.24)
	429012	LAUNDRY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429100			\$457,844.00	\$457,844.00	\$415,805.24	\$43,612.06	\$43,612.00	\$43,475.00	(\$372,330.24)
430100	430006	PHOTOGRAPHY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	430012	PERSONAL SAFETY	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00
	430037	CHEMICALS	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00
	430042	TOOLS & HARDWARE	(\$35.96)	\$0.00	\$200.00	\$0.00	\$200.00	\$0.00	(\$200.00)
	430050	MOTOR FUELS/ LUBRICANTS	\$4,000.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$5,000.00	\$1,500.00
	430051	TIRES & BATTERIES	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$300.00	\$100.00
	430052	VEHICLE PARTS & SUPPLIES	\$4,906.64	\$2,251.97	\$3,000.00	\$1,491.17	\$3,000.00	\$3,000.00	\$0.00
	430055	MECH EQUIP PARTS	\$4,514.97	\$477.74	\$10,000.00	\$3,000.85	\$10,000.00	\$4,500.00	(\$5,500.00)
430100			\$13,585.65	\$6,429.71	\$17,350.00	\$8,192.02	\$17,350.00	\$13,250.00	(\$4,100.00)
439100	439010	LAND IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450100	453000	OPERATIONS EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
453100	453030	MOTOR EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	453090	OTHER CAPITAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
453100			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29292940			\$878,464.08	\$1,025,457.86	\$1,048,844.24	\$522,543.53	\$643,353.00	\$536,918.00	(\$511,926.24)
29			\$14,885,923.55	\$16,239,223.10	\$14,688,008.00	\$8,905,940.55	\$10,766,904.00	\$13,512,995.56	(\$1,175,012.44)
Summary			\$81,743,680.12	\$87,128,840.47	\$93,003,759.51	\$54,878,571.96	\$73,744,225.06	\$173,089,444.01	\$80,085,684.50

GLOSSARIES

GLOSSARY OF TERMS

A -

ACCRUAL BASIS - The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods or services are received (whether or not cash disbursements are made at that time).

ACTIVITIES - Specific services performed to accomplish program objectives and goals.

AGENCY FUND - Permanently established endowments where the annual income is used at the discretion of the organization in pursuit of a particular mandate.

ALLOCATION - The assignment or distribution of available resources such as revenue, personnel, buildings, and equipment among various City departments, bureaus, divisions, or offices.

APPROPRIATION - An authorization made by City Council which permits the City to incur obligations and to make expenditures or resources.

APPROVED (ADOPTED) BUDGET - The revenue and expenditure plan for the City for the fiscal year as enacted by City Council.

ARBITRAGE - Excess investment profits earned on the investment of lower-cost, tax-exempt bond proceeds.

ASSESSED VALUATION - The value placed upon real and personal property by the County tax assessor/appraiser as the basis for levying taxes.

ASSET - Property owned by the City which has monetary value.

AUDIT - Prepared by an independent certified public accounting firm, the primary objective of an audit is to determine if the City's general purpose financial statements present fairly the City's financial position and results of operations in conformity with the generally accepted accounting principles.

B -

BALANCED BUDGET - Proposed revenues and other resources equal proposed appropriations.

BOND - A long-term promise to repay a specified amount of money (the face value amount of the bond) on a particular date (maturity date). Bonds are primarily used to finance capital projects.

BUDGET - A plan of financial operation comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures to fund City services in accordance with adopted policy.

BUDGET CALENDAR - The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT - A compilation of the spending and funding plans for the various funds, along with supporting narrative, schedules, tables, and charts which, in total, comprises the annual resource allocation plan.

BUDGET ORDINANCE - An ordinance considered and adopted by City Council to formally enact the proposed budget as amended.

BUDGET TRANSFER - Adjustment made to the budget during the fiscal year to properly account for unanticipated changes that occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

BUREAU - The largest organizational component within a department which design is tied to service output or function.

C -

CAPITAL IMPROVEMENT PLAN (CIP) - A multi-year plan to provide for equipment acquisition, improvement to public facilities, and construction of new facilities.

CAPITAL OUTLAY - Expenditures relating to the purchase of equipment, facility modifications, land, and other fixed assets.

CAPITAL PROJECTS FUND - A fund to account for the acquisition or construction of major capital facilities.

CASH BASIS - The method of accounting under which revenues are recorded when received in cash and expenditures are recorded when actually paid.

GLOSSARY OF TERMS

CREDIT RATING - The credit worthiness of an entity, as evaluated by independent agencies such as Moody's Investors Service, Inc. and Standard and Poor's Corp.

D -

DEBT SERVICE - Payment of interest and principal on an obligation resulting from issuance of bonds and notes.

DEBT SERVICE FUND - A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

DEFICIT - An excess of liabilities and reserves of a fund over its assets.

DEPARTMENT - The largest organizational component of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

DESIGNATED FUND BALANCE - A portion of unreserved fund balance assigned by City policy for a specific future use.

DIVISION - The largest organizational component within a bureau which design is tied to a specific service output or function.

E -

ENCUMBRANCE - A reservation of funds for an anticipated expenditure prior to actual payment for an item. Funds are reserved or encumbered once a contract obligation has been signed for an item, but prior to the cash payment actually being dispersed.

ENTERPRISE FUND - A fund used to account for revenues received for goods and services provided to the general public on a continuous basis and primarily financed through user charges.

EXPENDABLE TRUST FUND - Funds whose principal and income may be expended in the course of their designated operations. These funds may also be used to account for endowments whose principal may be expended in the course of their designated operations.

EXPENDITURE - Actual outlay of money for goods or services.

EXPENSE - Expenditures and other obligations (e.g., encumbrances) to expend money for goods and services.

F -

FICA - City's portion of mandatory Social Security contribution (6.20%) and mandatory Medicare contribution (1.45%) for its employees payable to the federal government.

FISCAL YEAR (FY) - A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Harrisburg is January 1 - December 31.

FIXED ASSET - Asset of a long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined fixed assets as those with an expected useful life in excess of one year and an acquisition cost in excess of \$5,000.

FRINGE BENEFITS - Health and welfare related benefits for all full-time employees, such as medical, dental, vision, and life insurance coverage, and a prescription drug plan which are included in the employee's compensation package.

FUND - An accounting entity that records all financial transactions for specified activities or government functions. The six fund types used by the City are - General Fund, Capital Projects Fund, Debt Service Fund, Special Revenue Funds, Propriety (Utility) Funds, and Trust and Agency Funds.

FUND BALANCE - A cumulative excess of revenues over expenditures segregated by fund.

G -

GENERAL OBLIGATION BOND and NOTE - Forms of borrowing (debt financing) which reflect written promises from the City to repay sums of money on specific dates at specified interest rates backed by the full faith, credit, and taxing power of the municipality.

GOVERNMENTAL FUNDS - Funds that account for the services provided to the general citizenry as opposed to a specific group. These funds focus on current financial resources, emphasizing budgetary control and available cash.

GLOSSARY OF TERMS

GRANT - A sum of money allotted from a specific governmental or non-profit organization to be used under certain circumstances for a designated purpose(s).

I -

INFRASTRUCTURE - The basic physical framework or foundation of the City, referring to its buildings, roads, bridges, sidewalks, water system, and sewer system.

INTERFUND TRANSFER - A transfer of money from one fund of the City to another fund of the City.

L -

LIABILITY - Debt or other legal obligations arising out of transactions in the past which must be paid, renewed, or refunded at some future date.

LINE-ITEM BUDGET - A budget that lists detailed expenditure categories such as salary, postage, and maintenance service contracts. The specific amount budgeted is also listed by category.

LONG -TERM DEBT - Debt with a maturity of more than one year after date of issuance.

M -

MILL - A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.

MILLAGE - The total tax obligation per \$1,000 of assessed valuation of property.

MODIFIED ACCRUAL - The method of accounting that is a mixture of both cash and accrual bases concepts. Revenues are recorded when they are both measurable and available to meet current liabilities. Expenditures are recorded when goods or services are received.

N -

NOTE - A short-term promise to repay a specified amount of money (the face value of the note) on a particular date (maturity date). Notes are primarily used to supplement current cash flow in anticipation of taxes and other revenues to be received, or to provide interim financing for capital projects in anticipation of the issuance of bonds.

O -

OBJECTIVE - A statement of purpose defined more specifically than a goal. (A goal may include several related objectives.) An objective normally indicates anticipated levels of achievement and is usually time limited and quantifiable.

OPERATING EXPENSES - Ongoing costs associated with sustaining City government operations such as: communications, professional fees, utilities, insurance, rentals, maintenance and repairs, contracted services, supplies, and minor capital.

ORGANIZATIONAL CHART - A chart representing the authority, responsibility, and relationships among departments, bureaus, and divisions within the City organization.

P -

PART I CRIME - Crimes that are classified as felonies, which are punishable by imprisonment. These crimes are more severe than a misdemeanor. These crimes consist of murder, rape, homicides, burglary, etc.

PART II CRIME - Crimes that are classified as misdemeanors, which are less offensive than felonies. These crimes consist of terroristic threats, trespassing, misconduct, theft, etc.

PART-TIME POSITION - A position regularly scheduled for no more than 25 hours per week.

PERFORMANCE-BASED BUDGETING - A method of allocating resources to achieve specific objectives based on program goals and measured results.

PERFORMANCE INDICATOR - A variable measuring the degree of goal and objective fulfillment achieved by programs.

PERSONNEL SERVICES - Expenditures relating to compensating employees of the City including wages, salaries, and special pay such as longevity, holiday, vacation, sick, personal, and bereavement; overtime and shift differential; fringe benefits such as FICA,

GLOSSARY OF TERMS

health, and life insurances; and miscellaneous expenditures such as pension plan contributions, workers' compensation, and unemployment compensation costs.

PROGRAM - An organized set of activities directed toward a common purpose or goal that an agency undertakes or proposes to carry out its responsibilities.

PROPOSED BUDGET - The City's resource allocation plan for the fiscal year as prepared and recommended by the Mayor for consideration by City Council.

PROPRIETARY FUND - A fund that accounts for businesslike operations that intend to recover their full cost through charges to customers and users.

R -

RESOURCE ALLOCATION PLAN - The City's revenue and expenditure plan for the fiscal year.

REVENUE - Money received or collected by the City through taxation, licenses, grants, fees, fines, forfeitures, charges, investments, and interfund transfers.

REVENUE BOND - Long-term borrowing that is backed by the revenues from a specific project such as a water or sewer system improvement.

RISK MANAGEMENT - The coordinated and continuous effort to minimize potential financial and human resource losses arising from workers' compensation, liability, and property exposures.

S -

SPECIAL REVENUE FUND - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

T -

TAX & REVENUE ANTICIPATION NOTE – Short-term note issued on the premise that future tax collections and other revenues will be sufficient to meet repayment obligations, generally by the end of the calendar year.

TAX BASE - The total value of taxable property in the City.

U -

UNIT - The smallest organizational component within a bureau which by design further delineates the distribution of workload to achieve a specific output or function.

Y -

YIELD - The rate of return earned on an investment based on the cost of the investment.

GLOSSARY OF ABBREVIATED TERMS

- ADA - Americans with Disabilities Act
- AFSCME - American Federation of State, County, and Municipal Employees
 - AID - Assistance for Impact Delegation Team
 - ARB - Architectural Review Board
- AWTF - Advanced Wastewater Treatment Facility
 - BTU - British Thermal Unit
 - BU - Bargaining Unit
- CAC - Community Action Commission
- CAD - Computer Aided Dispatch
- CAFR - Comprehensive Annual Financial Report
 - CAT - Capital Area Transit
- CBD - Central Business District
- CCU H.E.L.P. - Christian Churches United H.E.L.P.
 - C/D - Construction/Demolition Wastes
- CDBG - Community Development Block Grant
- CDC - Community Development Corporation
- CED - Community & Economic Development
- CFM - Cubic Feet Per Minute
- CIP - Capital Improvement Plan
- CLG - Certified Local Government
- CREDC - Capital Region Economic Development Corporation
- DARE - Drug Abuse Resistance and Education
- DBHD - Department of Building and Housing Development
 - DEP - Department of Environmental Protection
- DID - Downtown Improvement District
- DJ - District Justice
- DOA - Department of Administration
- DPW - Department of Public Works
 - EIT - Earned Income Tax
- EMS - Emergency and Municipal Services Tax
- EOP - Emergency Operation Plan
- EPA - Environmental Protection Agency
- EZ COMP - Enterprise Zone Competitive Grant
- FEMA - Federal Emergency Management Agency
- FERC - Federal Energy Regulatory Commission
- FICA - Federal Insurance Contributions Act
- FMV - Fair Market Value
- FOP - Fraternal Order of Police
- FTE - Full-time Equivalent
- FY - Fiscal Year
- GAAP - Generally Accepted Accounting Principles
- GFOA - Government Finance Officers Association of the United States and Canada
 - GIS - Geographic Information System
- G.O. - General Obligation
- HACC - Harrisburg Area Community College
- HAND - Housing and Neighborhood Development
- HARB - Harrisburg Architectural Review Board
- HATS - Harrisburg Area Transportation Study Group
 - HBN - Harrisburg Broadcasting Network
- HCEA - Harrisburg Community Economic Affairs
- HDC - Hargestown Development Corporation
- HHA - Harrisburg Housing Authority
- HoDAG - Housing Development Action Grant
 - HOP - Home Ownership Opportunity Program

GLOSSARY OF ABBREVIATED TERMS

HPA - Harrisburg Parking Authority
HPC - Harrisburg Planning Commission
HRA - Harrisburg Redevelopment Authority
HRRF - Harrisburg Resource Recovery Facility
HU - Harrisburg University
HUD - Housing and Urban Development
IAFF - International Association of Firefighters
LED - Light Emitting Diode
LTAP - Local Transportation Assistance Program
MBE/WBE - Minority Business Enterprise/Women's Business Enterprise
MCI - Managing Criminal Investigation
MCL - Maximum Contamination Level
MGMT - Management
MOED - Mayor's Office for Economic Development and Special Projects
MSA - Metropolitan Statistical Area
MSW - Municipal Solid Waste
NMAAH - National Museum of African American History
NPDES - National Pollution Discharge Elimination System
NTU - Nephelometric Turbidity Unit
OBID - Office of Business and Industrial Development
OMBE - Office of Minority Business Enterprise
OPT - Occupational Privilege Tax
PAL - Police Athletic League
PASSHE - Pennsylvania State System of Higher Education
PA-TF1 - Pennsylvania Task Force 1
PBB - Performance-Based Budgeting
PennDOT - Pennsylvania Department of Transportation
PIB - Pennsylvania Infrastructure Bank
PIDA - Pennsylvania Industrial Development Authority
pH - Percent Hydrogen
PHEAA - Pennsylvania Higher Education Assistance Agency
PPB - Performance Program Budget
PRPS - Pennsylvania Recreation and Park Society
PSB - Public Safety Building
PSECU - Pennsylvania State Employees Credit Union
PSU - Pennsylvania State University
REDDI - Regional Economic Development District Initiatives
RTS - Ready to Serve
SARAA - Susquehanna Area Regional Airport Authority
SBF - Small Business First
SHARP - Special Hazards Advanced Rescue Personnel
T & A - Trust and Agency
TAP - Traffic Accident Prevention
THA - The Harrisburg Authority
TRAN - Tax & Revenue Anticipation Note
TUH - Temple University Harrisburg
UCR - Uniform Crime Reporting
UDAG - Urban Development Action Grant
USAR - Urban Search and Rescue
USGS - United States Geological Service
VMC - Vehicle Management Center
WHBG - TV station run by Harrisburg Broadcasting Network
WPCACP - Water Pollution Control Association of Central Pennsylvania
ZHB - Zoning Hearing Board

1 Bill No. ____

Ordinance No. ____

2
3 Harrisburg City Council
4 Ordinance
5 **NO. Session of 2012**
6

7 **Moved by**

November 27, 2012

8
9 **An Ordinance** amending the Codified Ordinances of the City of Harrisburg, Title V,
10 Licensing and Taxation, Part V, Real Estate Taxes, Chapter 5-501, Property Tax, by establishing
11 for the year Two Thousand Thirteen (2013) a tax levy on land and improvements and providing
12 for the distribution of taxes levied and assessed and providing for a tax rebate for the difference
13 between the tax due and attributable to the year Two Thousand Thirteen (2013) tax levy over the
14 tax due and attributable to the year Two Thousand Six (2006) tax levy for qualifying senior
15 citizens.

16
17 **WHEREAS**, Ordinance 26 of 2006 established the current tax rate levied and assessed
18 against all taxable land improvements thereon; and

19
20 **WHEREAS**, The City of Harrisburg recognizes the severe economic plight of certain
21 senior citizens who are property owners with fixed incomes who are faced with rising costs of
22 living and constantly increasing tax and inflation burdens which threaten their homesteads and
23 self-sufficiency; and

24
25 **WHEREAS**, The City of Harrisburg considers it to be a matter of sound public policy to
26 make special provision for property tax rebates to that class of senior citizens who are real
27 property taxpayers and whose household income is within the poverty guidelines as determined
28 by the United States Department of Health and Human Services; and

29
30 **WHEREAS**, The City of Harrisburg wishes to provide property tax rebates to that class
31 of senior citizens who qualify for same.

32
33 **NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF**
34 **HARRISBURG, AND IT IS HEREBY ENACTED BY AUTHORITY OF THE SAME**, as
35 follows:

36
37 Section 5-501 of the Codified Ordinance is deleted in its entirety and replaced as follows:

38
39 **SECTION 1. 5-501.1 TAX LEVEY ON LAND**
40

41 There is hereby levied and assessed against all land within the City of Harrisburg, which
42 is taxable for City purposes, exclusive of buildings and site improvements located thereon, if
43 any, and upon all persons owning said land, a tax at the rate of Thirty and Ninety-Seven
44 Hundredths Mills (.03097) per dollar for the fiscal year 2013. For purposes of computing said
45 tax, the valuation of said land as taken from other books and records of the Dauphin County
46 Assessor of Taxes shall be used. Said tax amounts to Three Dollars and Nine and Seven Tenths
47 Cents (\$3.097) on each \$100.00 of assessed value.

48
49 **SECTION 2. 5-501.2 TAX LEVY ON BUILDING AND IMPROVEMENTS**

50
51 There is hereby levied and assessed against all buildings and site improvements, whether
52 residential, commercial or otherwise, within the City of Harrisburg, which are taxable for the
53 City purposes, exclusive of the land on which such buildings and site improvements are located
54 and upon all persons owning such buildings and site improvements, a tax at the rate of Five and
55 Sixteen Hundredths Mills (.005160) per dollar for fiscal year 2013. For purposes of computing
56 said tax, the valuation of said buildings and site improvements as taken from the books and
57 records of the Dauphin County Tax Assessment Office shall be used. Said tax amounts to Fifty-
58 One and Six Tenths Cents (\$.516) on each \$100.00 of assessed value.

59
60 **SECTION 3. 5-501.3 TAX DISTRIBUTION**

61
62 The tax levied and assessed pursuant to Sections 5-501.1 and 5-501.2 is amended to read
63 as follows:

64
65 (a) For General Revenue, Two and Four Hundred Eighty Thousandths of one mill
66 (.002480) or Twenty Four and Eighty Hundredths Cents (\$.248) on each \$100.00 of assessed
67 value.

68
69 (b) For payment of Debt Service, i.e., payment on bonded indebtedness, Six and Eight
70 Hundred Seventy-Three Thousandths Mills (.006873) or Sixty-Eight and Seventy-Three
71 Hundredths Cents (\$.6873) on each \$100.00 of assessed value.

72
73 (c) For a contribution to the Police Pension Plan, One and Three Hundred Sixty-Five
74 Thousandths of One Mill (.001365) or Thirteen and Sixty-Five Hundredths Cents (\$.1365) on
75 each \$100.00 of assessed value.

76
77 (d) For a contribution for recreation purposes, Two Hundred and Sixty-One Thousandths
78 Mills (.000261) or Two and Sixty-One Hundredths Cents (\$.0261) on each \$100.00 of assessed
79 value.

80
81 **SECTION 4. 5-501.6 SENIOR CITIZEN PROPERTY TAX REBATE**

82
83 (a) Definitions:

84
85 (1) Assessed Value: The taxable value of property as determined by the Dauphin
86 County Board of Property Assessment, Appeals and Review.

87
88 (2) Eligible Taxpayer: An owner and occupant of a principal residence in the City
89 of Harrisburg who is:

90 a. A single person sixty-five (65) years of age or older during a calendar year
91 in which the City of Harrisburg real property taxes are due and assessed; or
92

93 b. Married persons in either of the following situations:
94

95 1. Both spouses are the deeded owners and either one or both are sixty-
96 five (65) years of age or older during a calendar year in which the City of Harrisburg real
97 property taxes are due and assessed; or
98

99 2. One spouse is the deeded owner and that spouse is sixty-five (65) or
100 older during a calendar year in which the City of Harrisburg real property taxes are due and
101 assessed.
102

103 (3) Household Income. All income received by an eligible taxpayer during a calendar
104 year.
105

106 (4) Income. All income from whatever source derived, including but not limited to,
107 salaries, wages, bonuses, commissions, income from self-employment, alimony, support money,
108 cash public assistance and relief, the gross amount of any pensions or annuities including
109 railroad retirement benefits, all benefits received under the Federal Social Security Act (except
110 Medicare benefits), all benefits received under state unemployment insurance laws and veterans'
111 disability payments, all interest received from the federal or any state government, or any
112 instrumentality or political subdivision thereof, realized capital gains, rentals, workers
113 compensation and the gross amount of loss of time insurance benefits, life insurance benefits
114 and proceeds (except the first five thousand dollars (\$5,000.00) of the total of death benefit
115 payment), and gifts of cash or property (other than transfers by gift between members of a
116 household) in excess of a total value of three hundred dollars (\$300.00), but shall not include
117 surplus food or other relief in kind supplied by a government agency or property tax or rent
118 rebate or inflation dividend.
119

120 (5) Person. A natural person.
121

122 (6) Poverty Guidelines. The gross amount of income based on size of household as
123 determined by the United States Department of Health and Human Services to determine the
124 amount of Americans living in poverty and to determine financial eligibility for certain
125 programs.
126

127 (7) Principal Residence. The dwelling house of the eligible taxpayer including the
128 principal house and lots used in connection therewith, which contribute to enjoyment, comfort
129 and convenience.
130
131

132 (8) Property Tax Rebate. The amount equal to the difference between the property tax
133 due and attributable to the year Two Thousand Thirteen (2013) tax levy as indicated in Sections
134 5-501.1 and 5-501.2 of this Chapter and the Two Thousand Six (2006) tax levy indicated in
135 Ordinance 26 of 2006.

136
137 (a) Participation in the Senior Citizen Property Tax Rebate Program
138

139 (1) Any eligible taxpayer paying property taxes in the City of Harrisburg whose total
140 household income does not exceed the poverty guidelines may apply to the Office of the City
141 Treasurer for a property tax rebate. For purposes of calculating total household income, the
142 applicant shall use only fifty percent (50%) of applicable Social Security Benefits, SSI Benefits,
143 and Railroad Retirement Benefits.
144

145 (2) In order to be eligible to participate in the Senior Citizen Property Tax Rebate
146 Program, the applicant must meet the following conditions:
147

148 a. The applicant must be a single person sixty-five (65) years of age or older
149 during the calendar year; or be married persons with both spouses being the deeded owners of
150 the property and either or both spouses being sixty-five (65) years of age or older during the
151 calendar year; or be married persons with one spouse being the deeded owner of the property and
152 that spouse being sixty-five (65) years of age or older during the calendar year.
153

154 b. The property owned by the applicant must be the principal residence and
155 domicile of the applicant.
156

157 c. The applicant's total household income must not exceed the poverty
158 guidelines as determined by the United States Department of Health and Human Services for the
159 tax year for which the rebate is sought.
160

161 d. The applicant must have remitted payment for the full amount of the year
162 Two Thousand Thirteen (2013) tax levy prior to making application for the Senior Citizen
163 Property Tax Rebate Program or the applicant must remit payment for the full amount of the year
164 Two Thousand Thirteen (2013) tax levy at the time of making application for the Senior Citizen
165 Property Tax Rebate Program. In either case, no rebate will be forthcoming until payment in full
166 is received by the City and properly credited to the applicant's property tax account. Applicants
167 paying the Two Thousand Thirteen (2013) property tax by installments as indicated in Section 5-
168 501.4(b) of this Chapter shall not be eligible for the Senior Citizen Property Tax Rebate
169 Program.
170

171 e. Any other criteria set by the City of Harrisburg or the Office of the City
172 Treasurer reasonably necessary to effectuate this Ordinance.
173

174 (3). Applications for the Senior Citizen Property Tax Rebate Program must be completed
175 in their entirety and received in the Office of the City Treasurer no later than 4:00 o'clock p.m.
176 on Friday, May 24, 2013. Failure to submit completed applications before the indicated deadline

177 shall forfeit participation in the Senior Citizen Property Tax Rebate Program even if the taxpayer
178 would have otherwise qualified as an eligible taxpayer.

179
180 (c) City Treasurer Duties.

181
182 (1) The City Treasurer shall independently certify those applicants who are eligible
183 taxpayers and whose household income does not exceed the poverty guidelines for the tax year
184 for which a rebate is sought.

185
186 (2) The City Treasurer shall deny participation in the Senior Citizen Property Tax
187 Rebate Program to any applicant as to whom it is determined that a delinquency exists for any
188 City of Harrisburg tax, water charge, sewage charge, fees, or municipal claims.

189
190 (3) The City Treasurer shall have the authority to issue rules and regulations with
191 respect to the administration of the Senior Citizen Tax Rebate Program. Such rules and
192 regulations shall include, but not limited to, reasonable proof of household income, proof of
193 residence, proof of qualification for or receipt of a property rebate under the Property Tax and
194 Rent Rebate Program or the Taxpayer Relief Act or any other reasonable requirements and
195 conditions as may be necessary to operate the Senior Citizen Property Tax Rebate Program.

196
197 **SECTION 5. DELEGATION**

198
199 Appropriate City officials are authorized and directed to take such actions as are
200 necessary to effectuate this Ordinance.

201
202 **SECTION 6. SEVERABILITY**

203
204 If any provision, sentence, clause, section, or part of this ordinance or the application
205 thereof to any person or circumstance is for any reason found to be unconstitutional, illegal or
206 invalid by a court of competent jurisdiction, such unconstitutionality, illegality or invalidity shall
207 not effect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this
208 Ordinance. It is hereby declared as the intent of the Council of the City of Harrisburg that this
209 ordinance would have been adopted had such unconstitutional, illegal or invalid provision,
210 sentence, clause, section, or part not been included herein.

211
212 **SECTION 7. REPEALER**

213
214 All ordinances or parts of ordinances in conflict herewith be and the same are hereby
215 repealed.

216
217 **SECTION 8. EFFECTIVE DATE**

218
219 This ordinance shall take effect in accordance with the provisions of the law and shall
220 expire on December 31, 2013 unless extended by approval of City Council.

221
222

223

224 Seconded by: _____

225

226

227 Passed by Council: _____

228

229 Signed by the Mayor: _____

1 Bill No. _____

Ordinance No. _____

2

3 Harrisburg City Council

4 Ordinance

5 **NO. __ Session of 2012**

6

7 **Moved by**

November 27, 2012

8

9 An Ordinance establishing the budget for the Municipal Government of the City of

10 Harrisburg for the year Two Thousand Thirteen (2013).

11

12 **SECTION 1. GENERAL FUND**

\$ 56,365,315

13

14 Appropriations in the amount of **Fifty-Six Million Three Hundred Sixty-Five**

15 **Thousand Three Hundred Fifteen Dollars** are hereby made to the General Fund as specified in

16 Exhibit "A" and summarized as follows:

17

18 **FOR: GENERAL GOVERNMENT**

\$ 2,181,579

19

20 **To: City Council (0101):**

21	Personnel Services	\$ 279,352	
22	Operating Expenses	\$ 120,918	
23	Capital Outlay	\$ 0	
24	Grants	\$ 0	
25	Total - City Council		\$ 400,270

26

27 **To: Mayor's Office (0102):**

28	Personnel Services	\$ 269,125	
29	Operating Expenses	\$ 15,514	
30	Capital Outlay	\$ 5,000	
31	Total - Mayor's Office		\$ 289,639

32

33 **To: City Controller's Office (0103):**

34	Personnel Services	\$ 144,375	
35	Operating Expenses	\$ 50,795	
36	Capital Outlay	\$ 0	
37	Total - City Controller's Office		\$ 195,170

40	To: City Treasurer's Office (0104):		
41	Personnel Services	\$ 435,896	
42	Operating Expenses	\$ 147,400	
43	Capital Outlay	<u>\$ 0</u>	
44	Total - City Treasurer's Office		\$ 583,296
45			
46	To: City Solicitor's Office (0105):		
47	Personnel Services	\$ 272,754	
48	Operating Expenses	\$ 440,450	
49	Capital Outlay	<u>\$ 0</u>	
50	Total - City Solicitor's Office		\$ 713,204
51			
52	FOR: DEPARTMENT OF ADMINISTRATION		\$ 2,561,506
53			
54	To: Office of the Chief of Staff/Business Administrator (0110):		
55	Personnel Services	\$ 210,995	
56	Operating Expenses	\$ 17,100	
57	Capital Outlay	<u>\$ 0</u>	
58	Total - Chief of Staff/Business Admin.		\$ 228,095
59			
60	To: Bureau of Financial Management (0112):		
61	Personnel Services	\$ 397,041	
62	Operating Expenses	\$ 200,252	
63	Capital Outlay	\$ 0	
64	Grants	\$ 0	
65	Non-Expenditure Items	<u>\$ 0</u>	
66	Total - Financial Management		\$ 597,293
67			
68	To: Bureau of Information Technology (0116):		
69	Personnel Services	\$ 445,730	
70	Operating Expenses	\$ 159,173	
71	Capital Outlay	\$ 70,000	
72	Non-Expenditure Items	<u>\$ 0</u>	
73	Total - Information Technology		\$ 674,603
74			
75	To: Bureau of Human Resources (0117):		
76	Personnel Services	\$ 324,694	
77	Operating Expenses	\$ 47,968	
78	Capital Outlay	<u>\$ 0</u>	
79	Total - Human Resources		\$ 372,662
80			
81	To: Bureau of Operations and Revenue - (0124):		
82	Personnel Services	\$ 429,465	
83	Operating Expenses	\$ 259,388	
84	Capital Outlay	<u>\$ 0</u>	
85	Total - Director's Office		\$ 688,853

86
87 **FOR: DEPARTMENT OF BUILDING &**
88 **HOUSING DEVELOPMENT** **\$ 863,197**

89 **To: Office of the Director (0134):**
90 **Personnel Services** **\$ 83,967**
91 **Operating Expenses** **\$ 0**
92 **Capital Outlay** **\$ 0**
93 **Total - Office of the Director** **\$ 83,967**

94
95 **To: Bureau of Planning (0135):**
96 **Personnel Services** **\$ 16,470**
97 **Operating Expenses** **\$ 43,889**
98 **Capital Outlay** **\$ 0**
99 **Grants** **\$ 0**
100 **Total - Planning** **\$ 60,359**

101
102 **To: Bureau of Codes Enforcement (0137):**
103 **Personnel Services** **\$ 639,923**
104 **Operating Expenses** **\$ 23,530**
105 **Capital Outlay** **\$ 0**
106 **Non-Expenditure Items** **\$ 0**
107 **Total - Codes Enforcement** **\$ 663,453**

108
109 **To: Bureau of Economic Development (0139):**
110 **Personnel Services** **\$ 43,060**
111 **Operating Expenses** **\$ 12,358**
112 **Capital Outlay** **\$ 0**
113 **Grants** **\$ 0**
114 **Total - Economic Development** **\$ 55,418**

115
116
117
118
119 **FOR: DEPARTMENT OF PUBLIC SAFETY** **\$ 25,640,031**

120
121 **To: Bureau of Police (0142):**
122 **Personnel Services** **\$16,531,372**
123 **Operating Expenses** **\$ 556,786**
124 **Capital Outlay** **\$ 0**
125 **Grants** **\$ 0**
126 **Miscellaneous** **\$ 0**
127 **Total - Bureau of Police** **\$ 17,088,158**

128
129
130 **To: Bureau of Fire (0151):**
131 **Personnel Services** **\$ 8,398,123**

132	Operating Expenses	\$ 153,750	
133	Capital Outlay	\$ 0	
134	Miscellaneous	\$ 0	
135	Total - Bureau of Fire		\$ 8,551,873
136			
137			
138			
139			
140			
141	FOR: DEPARTMENT OF PUBLIC WORKS		\$ 6,838,528
142			
143	To: Office of the Director (0160):		
144	Personnel Services	\$ 524,592	
145	Operating Expenses	\$ 716,058	
146	Capital Outlay	\$ 485,000	
147	Non-Expenditure Items	\$ 0	
148	Total - Neighborhood Services		\$ 1,725,650
149			
150	To: Bureau of Neighborhood Services - City Services (0162):		
151	Personnel Services	\$ 1,770,148	
152	Operating Expenses	\$ 553,225	
153	Capital Outlay	\$ 230,000	
154	Non-Expenditure Items	\$ 0	
155	Total - Neighborhood Services		\$ 2,553,373
156			
157	To: Bureau of Vehicle Management (0172):		
158	Personnel Services	\$ 487,185	
159	Operating Expenses	\$ 2,027,320	
160	Capital Outlay	\$ 45,000	
161	Non-Expenditure Items	\$ 0	
162	Total - Vehicle Management		\$ 2,559,505
163			
164	FOR: DEPARTMENT OF PARKS & RECREATION & Enrichment		\$ 409,776
165			
166	To: Office of the Director (0180):		
167	Personnel Services	\$ 397,606	
168	Operating Expenses	\$ 12,170	
169	Capital Outlay	\$ 0	
170	Grants	\$ 0	
171	Total - Office of the Director		\$ 409,776
172			
173			
174	FOR: GENERAL EXPENSES (0188):		\$7,060,150
175			
176	To: Personnel Services	\$ 9,513,867	
177	Operating Expenses	\$ 1,105,773	

178	Capital Outlay	\$	0	
179	Subsidies and Grants	\$	272,510	
180	Fines & Settlements	\$	10,000	
181	Prior-Year Expenditures	\$	158,000	
182	Anticipated Concessions		(\$4,000,000)	
183	Total - General Expenses			\$7,060,150

184
185 **FOR: TRANSFERS TO OTHER FUNDS (0189):** **\$10,810,547**

186
187 **To: Debt Service Fund** **\$10,810,547**

188
189 **SECTION 2. STATE LIQUID FUELS TAX FUND** **\$ 886,463**

190
191 Appropriations in the sum of **Eight Hundred Eighty-Six Thousand Four Hundred**
192 **Sixty Three Dollars** are hereby made to the State Liquid Fuels Tax Fund as specified in Exhibit
193 "A" and summarized as follows:

194				
195	To: Personnel Services	\$	0	
196	Operations:	\$	886,463	
197	Capital Outlay	\$	0	
198	Transfer to Debt Service Fund	\$	0	
199	Total - State Liquid Fuels Tax Fund:			\$ 886,463

200
201 **SECTION 3. DEBT SERVICE FUND** **\$92,086,424**

202
203 Appropriations in the sum of **Ninety-Two Million Eighty-Six Thousand Four**
204 **Hundred Twenty Four Dollars** are hereby made to the Debt Service Fund as specified in
205 Exhibit "A" and summarized as follows:

206
207 **To: Debt Service** **\$92,086,424**

208
209 **SECTION 4. WATER UTILITY FUND** **\$5,725,273**

210
211 Appropriations in the sum of **Five Million Seven Hundred Twenty-Five Thousand**
212 **Two Hundred Seventy-Three Dollars** are hereby made to the Water Utility Fund as specified
213 in Exhibit "A" and summarized as follows:

214				
215	To: Administration Division (0210):			
216	Personnel Services	\$	501,645	
217	Operating Expenses	\$	589,491	
218	Capital Outlay	\$	76,272	
219	Debt Service	\$	0	
220	Non-Expenditure Items	\$	0	
221	Total - Administration Division			\$1,167,307

222
223 **To: Distribution Division (0220):**

224	Personnel Services	\$ 853,971	
225	Operating Expenses	\$ 732,218	
226	Capital Outlay	\$ 158,955	
227	Non-Expenditure Items	<u>\$ 0</u>	
228	Total - Distribution Division		\$ 1,745,144
229	To: Operations/Maintenance Division (0230):		
230	Personnel Services	\$ 1,168,858	
231	Operating Expenses	\$ 1,432,122	
232	Capital Outlay	\$ 211,842	
233	Non-Expenditure Items	<u>\$ 0</u>	
234	Total - Oper./Maint. Division		\$ 2,812,822

235

236 **SECTION 5. SANITATION UTILITY FUND** **\$ 4,512,973**

237

238 Appropriations in the sum of **Four Million Five Hundred Twelve Thousand Nine**

239 **Hundred Seventy-Three Dollars** are hereby made to the Sanitation Utility Fund as specified in

240 Exhibit "A" and summarized as follows:

241

242 **To: Bureau of Neighborhood Services - Sanitation (2710):**

243	Personnel Services	\$ 1,385,559	
244	Operating Expenses	\$ 1,519,705	
245	Capital Outlay	\$ 580,000	
246	Debt Service	\$ 0	
247	Grants	\$ 0	
248	Transfers	\$ 1,700,000	
249	Non-Expenditure Items	<u>\$ 0</u>	
250	Total - Sanitation		\$ (672,,291)

251

252 **SECTION 6. SEWERAGE UTILITY FUND** **\$ 13,512,995**

253

254 Appropriations in the sum of **Thirteen Million Five Hundred Twelve Thousand Nine**

255 **Hundred Ninety-Five Dollars** are hereby made to the Sewerage Utility Fund as specified in

256 Exhibit "A" and summarized as follows:

257

258 **To: Administration Division (2910):**

259	Personnel Services	\$ 470,637	
260	Operating Expenses	\$ 789,111	
261	Capital Outlay	\$ 0	
262	Debt Service	\$ 4,295,879	
263	Non-Expenditure Items	<u>\$ 0</u>	
264	Total - Administration Division		\$ 5,555,627

265

266 **To: Operations Division (2920):**

267	Personnel Services	\$ 1,520,310	
268	Operating Expenses	\$ 3,896,457	
269	Capital Outlay	\$ 630,089	

270	Non-Expenditure Items	\$ <u>0</u>	
271	Total - Operations Division		\$ 6,046,856
272			
273			
274			
275	To: Maintenance Division (2930):		
276	Personnel Services	\$ 597,153	
277	Operating Expenses	\$ 585,331	
278	Capital Outlay	\$ <u>191,000</u>	
279	Total - Maintenance Division		\$ 1,373,594
280			
281	To: Field Maintenance Division (2940):		
282	Personnel Services	\$ 278,593	
283	Operating Expenses	\$ 258,325	
284	Capital Outlay	\$ <u>0</u>	
285	Total - Field Maint. Division		\$ 536,918
286			
287			

SECTION 7. ESTIMATED RESOURCES

The estimated resources of the City of Harrisburg for the year 2013 are as follows:

292	GENERAL FUND	\$ 53,220,264
293		
294	STATE LIQUID FUELS TAX FUND	\$ 886,463
295		
296	DEBT SERVICE FUND	\$ 83,421,424
297		
298	WATER UTILITY FUND	\$ 5,725,273
299		
300	SANITATION UTILITY FUND	\$ 4,512,995
301		
302	SEWERAGE UTILITY FUND	\$ 13,512,995
303		
304	<u>TOTAL 2010 PROPOSED BUDGET</u>	<u>\$161,279,393</u>
305		

SECTION 8. DELEGATION

Appropriate City officials are authorized and directed to take such actions as are necessary to effectuate this ordinance.

SECTION 9. SEVERABILITY

If any provision, sentence, clause, section, or part of this ordinance or the application thereof to any person or circumstance is for any reason found to be unconstitutional, illegal or

316 invalid by a court of competent jurisdiction, such unconstitutionality, illegality or invalidity
317 shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts
318 of this ordinance. It is hereby declared as the intent of the Council of the City of Harrisburg that
319 this ordinance would have been adopted had such unconstitutional, illegal or invalid provision,
320 sentence, clause, section, or part not been included herein.

321

SECTION 11. REPEALER

322

323
324 All ordinances or parts of ordinances in conflict herewith be and the same are hereby
325 repealed.

326

SECTION 12. EFFECTIVE DATE

327

328
329 This ordinance shall take effect in accordance with the provisions of the law.

330

331

332

333

334 Secoded by: _____

335

336

337 City Council: _____

338

339 Signed by the Mayor: _____

340